

**DEPARTMENT OF ANTHROPOLOGY AND ARCHAEOLOGY**  
**FINAL COURSE OUTLINE: FALL 2020**  
**ARCHAEOLOGY 325, Ancient Civilizations**  
**GFC HOURS (3-0)**

Section	Days	Time	Location
LEC 01		Asynchronous	Web Based Course
Instructor: Kathryn Reese-Taylor		Office: ES 850	
Telephone: 403-220-6369		Email: kreeseta@ucalgary.ca	

**Contact Information**

- I am available through Zoom for office hours on Thursdays 9:30-10:30 AM. An invitation will be posted on the class D2L website.
- TA contact information and office hours is posted on the class D2L website.
- I am very responsive to email and normally respond within 24 hours. I do not check my work email before 8:30 am and after 4:30 pm.

**Official Course Description**

The rise and achievements of the earliest civilizations in both the Old and New Worlds. Emphasis will be placed on the civilizations of Mesopotamia, Egypt, India, China, Mesoamerica and the Andes.

**Course Objectives**

The student of this course will be able to:

- Enhance critical thinking skills
- Develop a basic understanding of the scientific method
- Identify the important and reliable sources of data
- Develop a basic understanding of archaeological practices
- Develop a basic understanding of the world prehistory

**Lecture Schedule**

Weekly lectures will be posted on the class D2L every Tuesday at 12:00 noon

**Course Learning Outcomes**

The Department of Anthropology and Archaeology is committed to student knowledge and skill development.

- Demonstrate an understanding of the basic concepts, history, terminology, methods, theoretical perspectives, issues, and contemporary concerns in archaeology
- Develop familiarity with how archaeology relates to other academic disciplines.
- Think holistically, emically, comparatively, and with cultural sensitivity.
- Demonstrate knowledge of the archaeological record of several world regions.
- Use appropriate analytical methods to understand past human cultures.
- Develop cross-cultural sensitivity with regard to the management of, and research into, material remains and cultural heritage.

**Prerequisites**

None

**Required Textbook**

***Archaeology and Humanity's Story: A Brief Introduction to World Prehistory, Second edition,***  
 by Deborah I. Olszewski. New York: Oxford University Press. (2020)

## Learning Technologies and Requirements

In order to successfully engage in their learning experiences at the University of Calgary, students taking online, remote and blended courses are required to have reliable access to the following technology.

- A computer with a supported operating system, as well as the latest security and malware updates
- A current and updates web browser
- Microphone and speaker (built in or external) or headset with microphone
- Broadband internet connection
- Optional webcam to be used for zoom meetings (built in or external)

## Course Grading

- Six midterm quizzes, worth 15% each, total 90%  
Quizzes will consist of multiple-choice and fill-in-the-blank questions.  
Quizzes will be assessed based on information from the lectures and textbook only.  
Quizzes **are not** cumulative.  
Quizzes will be delivered through D2L and available for 24 hours beginning at 8:30 am on the scheduled morning of the quiz.  
Quizzes are expected to take 30 minutes, but in accordance with university regulations, 50% of extra time will be allotted. Therefore, the total time for each quiz will be 45 minutes.  
Students will be allowed one attempt to take the quiz.  
No outside material is allowed to be used while taking the quiz.
- The instructor will not be available for questions for the entire 24 hours in which the quiz is available. If questions or problems arise, the student should email the instructor within 24 hours of the closing date/time of the quiz.
- Study questions regarding two films, worth 5% each, total 10%  
Study questions will consist of multiple choice.  
Study questions will be delivered through D2L and available for one week prior to the due date.  
Late submissions will not be accepted.  
There is no time limit on the study questions.
- It is **not** essential to pass all components to pass the course as whole.
- **There is no final examination for this course.**

## Grading System

A+	95–100	B+	80–84.9	C+	67–70.9	D+	55–58.9
A	90–94.9	B	75–79.9	C	63–66.9	D	50–54.9
A-	85–89.9	B-	71–74.9	C-	59–62.9	F	<50

In the event that a student misses a quiz or any course work, the student needs to contact the instructor in writing within 24 hours of the closing date/time of the quiz or assignment. Accommodations for reasonable explanations will be made.

## Class Schedule

WEEK	DATE	SUBJECT OR EVENT	READINGS
1	Sep. 8	The Basics of Archaeology, lectures released at 12 noon	Chapter 1
2	Sep. 15	Hunting, Gathering, Foraging, and Farming, lectures released at 12 noon	Chapter 5
3	Sep. 21	Quiz #1 is released at 8:30 am. Due in 24 hours.	
	Sep. 22	Prehistoric Europe, lectures released at 12 noon	Chapter 6
4	Sep. 29	North American Southwest, lectures released at 12 noon	Chapter 7
	Oct. 2	Film #1 made available and study questions posted at 8:30 am.	
5	Oct. 5	Quiz #2 is released at 8:30 am. Due in 24 hours.	
	Oct. 6	Eastern North America, lectures released at 12 noon	Chapter 8
	Oct. 9	Film #1 Study questions due before 12 midnight	
6	Oct. 13	Early Dynastic Mesopotamia, lectures released at 12 noon	Chapter 9
7	Oct. 19	Quiz #3 is released at 8:30 am. Due in 24 hours.	
	Oct. 20	Pharaonic State and Old Kingdom Egypt, lectures released at 12 noon	Chapter 10
8	Oct. 27	Three Dynasty Period in China, lectures released at 12 noon	Chapter 11
	Oct. 30	Film #2 made available and study questions posted at 8:30 am.	
9	Nov. 2	Quiz #4 is released at 8:30 am. Due in 24 hours.	
	Nov. 3	The Indus Valley, lectures released at 12 noon	Chapter 12
	Nov. 6	Film #2 Study questions due before 12 midnight	
	<b>Nov. 9-13</b>	<b>Fall break, no lectures</b>	
10	Nov. 17	Mesoamerica, Maya and Aztec, lectures released at 12 noon	Chapter 13
11	Nov. 23	Quiz #5 is released at 8:30 am. Due in 24 hours.	
	Nov. 24	Andean South America, lectures released at 12 pm	Chapter 14
12	Dec. 1	Mapungubwe and Great Zimbabwe, Africa, lectures released at 12 noon	Chapter 15
13	Dec. 7	Quiz #6 is released at 8:30 am. Due in 24 hours.	

## SUPPLEMENTAL INFORMATION

### Principles of Conduct

The University Calendar includes a statement on the principles of conduct expected of all members of the university community (including students, faculty, administrators, any category of staff, practicum supervisors, and volunteers), whether on or off university property. This statement applies in all situations where members of the university community are acting in their university capacities. All members of the university community have a responsibility to familiarize themselves with the principles of conduct statement, which is available at: [www.ucalgary.ca/pubs/calendar/current/k.html](http://www.ucalgary.ca/pubs/calendar/current/k.html).

### Plagiarism, Cheating, and Student Misconduct

The University of Calgary is committed to the highest standards of academic integrity and honesty. Students are expected to be familiar with these standards regarding academic honesty and to uphold the policies of the University in this respect.

Academic dishonesty is not an acceptable activity at the University of Calgary, and students are **strongly advised** to read the Student Misconduct section in the University Calendar at: [www.ucalgary.ca/pubs/calendar/current/k-3.html](http://www.ucalgary.ca/pubs/calendar/current/k-3.html).

Often, students are unaware of what constitutes academic dishonesty or plagiarism. The most common are (1) presenting another student's work as your own, (2) presenting an author's work or ideas as your own without adequate citation, and (3) using work completed for another course. Such activities will not be tolerated in this course, and students suspected of academic misconduct will be dealt with according to the procedures outlined in the calendar at:

<https://ucalgary.ca/policies/files/policies/student-academic-misconduct-procedure.pdf>

For students wishing to know more about what constitutes plagiarism and how to properly cite the work of others, the Department of Anthropology and Archaeology recommends that they attend Academic Integrity workshops offered through the Student Success Centre: <https://www.ucalgary.ca/student-services/student-success/learning/academic-integrity>

### Instructor Intellectual Property

Information on Instructor Intellectual Property can be found at

<https://www.ucalgary.ca/policies/files/policies/Intellectual%20Property%20Policy.pdf>

### Freedom of Information and Protection of Privacy

Freedom of Information and Protection of Privacy (FOIP) legislation in Alberta disallows the practice of having students retrieve assignments from a public place, such as outside an instructor's office, the department office, etc. Term assignments will be returned to students individually, during class or during the instructor's office hours; if students are unable to pick up their assignments from the instructor, they must provide the instructor with a stamped, self-addressed envelope to be used for the return of the assignment.

### Human subjects

Students in the course **will not** participate as subjects or researchers when research on human subjects may take place.

### Guidelines for Zoom Sessions (office hours)

Zoom is a video conferencing program that will allow us to meet at specific times for a "live" video conference, so that we can have the opportunity to meet each other virtually and discuss relevant course topics as a learning community.

To help ensure Zoom sessions are private, do not share Zoom link or password with others, or on any social media platforms. Zoom links and passwords are only intended for students registered in the course. Zoom

recordings and materials presented in Zoom, including any teaching materials, must not be shared, distributed or published with the instructor's permission.

The use of video conferencing programs relies on participants to act ethically, honestly and with integrity; and in accordance with the principles of fairness, good faith and respect (as per the [Code of Conduct](#)). When entering Zoom or other video conferencing sessions (such as MS Teams), you play a role in helping create an effective, safe and respectful learning environment. Please be mindful of how your behavior in these sessions may affect others. Participants are required to use names officially associated with their UCID (legal or preferred names listed in the Student Centre) when engaging in these activities.

Instructors/moderators can remove those whose names do not appear on class rosters. Non-compliance may be investigated under relevant University of Calgary conduct policies (e.g. Student Non-Academic Misconduct Policy). If participants have difficulties complying with this requirement, they should email the instructor of the class explaining why, so the instructor may consider whether to grant an exception, and on what terms. For more information on how to get the most out of your Zoom sessions visit:

<https://elearn.ucalgary.ca/guidelines-for-zoom/>.

If you are unable to attend a Zoom session, please contact your instructor to arrange an alternative activity for the missed session (e.g., to review a recorded session). Please be prepared, as best as you are able, to join class in a quiet space that will allow you to be fully present and engaged in Zoom sessions. Students will be advised by their instructor when they are expected to turn on their webcam (for group work, presentations, etc.).

The instructor may record online Zoom class sessions for the purposes of supporting student learning in this class – such as making the recording available for review of the session or for students who miss a session. Students will be advised before the instructor initiates a recording of a Zoom session. These recordings will be used to support student learning only and will not be shared or used for any other purpose.

### **Accessibility**

Students need to see the lecture (visually) in order to get all of the information.

### **Posting of Grades and Picking-up of Assignments**

Grades will be made available electronically through the course D2L webpage. Grades will not be available at the Department of Anthropology and Archaeology's main office.

### **Academic Accommodations**

It is the student's responsibility to request academic accommodations, according to the university policies and procedures listed in the University Calendar.

The student accommodation policy can be found at:

[https://www.ucalgary.ca/policies/files/policies/student-accommodation-policy\\_0.pdf](https://www.ucalgary.ca/policies/files/policies/student-accommodation-policy_0.pdf)

Students needing an accommodation because of a disability or medical condition should communicate this need to Student Accessibility Services in accordance with the Procedure for Accommodations for Students with Disabilities: [www.ucalgary.ca/policies/files/policies/student-accommodation-policy.pdf](http://www.ucalgary.ca/policies/files/policies/student-accommodation-policy.pdf).

Students needing an accommodation based on a protected ground other than disability should communicate this need, preferably in writing to their instructor or the Department Head (email: [pcdawson@ucalgary.ca](mailto:pcdawson@ucalgary.ca)).

### **Copyright Legislation**

All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright <https://www.ucalgary.ca/policies/files/policies/acceptable-use-of-material-protected-by-copyright-policy.pdf> and requirements of the copyright act (<https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html>) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Act.

### **Wellness and Mental Health Resources**

The University of Calgary recognizes the pivotal role that student mental health plays in physical health, social connectedness, and academic success and aspires to create a caring and supportive campus community where individuals can freely talk about mental health and receive supports when needed. We encourage you to explore the mental health resources available throughout the university community, such as counselling, self-help resources, peer support, or skills-building available through the SU Wellness Centre (Room 370, MacEwan Student Centre, <https://www.ucalgary.ca/wellnesscentre/services/mental-health-services>) and the Campus Mental Health Strategy website (<http://www.ucalgary.ca/mentalhealth/>). *Students requiring assistance are encouraged to email the Student at Risk line if they or others appear to need wellness assistance: [sar@ucalgary.ca](mailto:sar@ucalgary.ca). For more immediate response, please call: 403-210-9355 and select option #2.*

### **Contact Information for Student and Faculty Representation**

- Student Union VP Academic 403-220-3911, [suvpaca@ucalgary.ca](mailto:suvpaca@ucalgary.ca)
- Students Union Representatives for the Faculty of Arts – 403-220-3913, [arts1@su.ucalgary.ca](mailto:arts1@su.ucalgary.ca), [arts2@su.ucalgary.ca](mailto:arts2@su.ucalgary.ca), [arts3@su.ucalgary.ca](mailto:arts3@su.ucalgary.ca), [arts4@su.ucalgary.ca](mailto:arts4@su.ucalgary.ca)
- Student Ombuds Office information can be found at: [www.ucalgary.ca/ombuds/](http://www.ucalgary.ca/ombuds/)

### **Campus Safewalk**

Campus Security, in partnership with the Students' Union, provides the Safewalk service, 24 hours a day, to any location on Campus, including the LRT station, parking lots, bus zones, and university residences. Contact Campus Security at 220-5333 or use a help phone, and Safewalkers or a Campus Security officer will accompany you to your campus destination.