



UNIVERSITY OF CALGARY
FACULTY OF SCIENCE
DEPARTMENT OF CHEMISTRY
COURSE OUTLINE

1. **Course:** CHEM 315, Analy Chem: Intro Instrument Analy -- Winter 2018

Lecture 01: (TR, 12:30-13:45 in ENA103)

Instructor Name	Email	Phone	Office	Hours
Jurgen Gailer	jgailer@ucalgary.ca	210-8899	SB405	TR 2:00-3:00pm

Start date of Labs: Monday, January 8th, 2018

Course Site:

Department of Chemistry: Science A 229, 403 220-5341, chem.info@ucalgary.ca

Students must use their U of C account for all course correspondence.

2. **Prerequisites:**

See section [3.5.C](#) in the Faculty of Science section of the online Calendar.

Chemistry 311.

(<http://www.ucalgary.ca/pubs/calendar/current/chemistry.html>)

3. **Grading:**

The University policy on grading and related matters is described in [F.1](#) and [F.2](#) of the online University Calendar. In determining the overall grade in the course the following weights will be used:

Component(s)	Weighting %
Quizzes (5, in class)	30% dates announced in Course Orientation
Laboratory	35%
Laboratory Notebook	5%
Final Examination	30% (to be scheduled by the Registrar)

Each piece of work (reports, assignments, quizzes, midterm exam(s) or final examination) submitted by the student will be assigned a grade. The student's grade for each component listed above will be combined with the indicated weights to produce an overall percentage for the course, which will be used to determine the course letter grade.

The conversion between a percentage grade and letter grade is as follows;

Letter Grade	A+	A	A-	B+	B	B-	C+	C	C-	D+	D
Minimum Percent Required	95	87	82	77	72	66	62	58	54	50	45

Notes:

Students will be expected to understand at every stage the material covered in all components of the course. In order to satisfy the prerequisite requirements (i.e., C-) for further Chemistry courses, a student must meet the following requirements: (1) achieve a minimum 50% in the laboratory grading, *and* (2) achieve *either* a minimum 50% on the Final examination, *or* a minimum 50% weighted average on the examinations (Term Tests and Final).

This means that if a student scores below 50% in either the laboratory component or the examinations, then the *maximum* course letter grade they can obtain in CHEM 315 is a D+.

4. **Missed Components of Term Work:**

The regulations of the Faculty of Science pertaining to this matter are found in the Faculty of Science area of the Calendar in [Section 3.6](#). It is the student's responsibility to familiarize himself/herself with these regulations. See also [Section E.3](#) of the University Calendar

Policy on deferred exam

In the event that a student misses a quiz due to illness, an official medical note (original documentation, not an electronic copy) must be provided to the course coordinator within 48 hrs. The course coordinator will keep the original documentation for his records. The student will then be allowed to write a quiz which will be scheduled within one week of the date of the missed quiz. Alternatively the percentage weight of a legitimately missed midterm examination will be pro-rated among the remaining components of the course OR will be transferred to the final examination (see Section E.3 of the University Calendar). If a student missed a quiz or did not perform the laboratory experiment for non-legitimate reasons (e.g. vacation), the contribution of that experiment in the final course grade will be zero.

5. **Scheduled out-of-class activities:**

There are no out-of-class activities scheduled for this course.

REGULARLY SCHEDULED CLASSES HAVE PRECEDENCE OVER ANY OUT-OF-CLASS-TIME-ACTIVITY. If you have a conflict with the out-of-class-time-activity, please contact your course coordinator/instructor no later than **14 days prior** to the date of the out-of-class activity so that alternative arrangements may be made.

6. **Course Materials:**

Quantitative Chemical Analysis, D.C. Harris, 9th Edition, W.H. Freeman and Company.

No online tools will be being used in the class outside of those provided by the University course Management system

7. **Examination Policy:**

Calculators of any type may be used on examinations. If a quiz contains calculations it will be announced one week before the quiz will be administered. All equations and constants will be provided on the final exam. Students should also read the Calendar, [Section G](#), on Examinations.

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8. **Approved Mandatory and Optional Course Supplemental Fees:**

Laboratory Breakage Fees and Locker Check-out: The Department of Chemistry has a laboratory glassware breakage fee. At the start of the course, each student is assigned a locker and checks-in to establish that they have a complete set of usable glassware. By signing for check-in, a student agrees that they are now responsible for the glassware until check out. Any equipment that is missing, unusable or has been replaced during the semester will be charged to the student. All students, even those who withdraw early from the course must check out of the laboratory before the last day of lectures [**April 13, 2018**]. Any student who fails to check out before the last day of lectures for the term will be assessed a charge of \$30.00. If this fee is not paid by the payment deadline (Jan 31 for Fall courses, April 30 for Winter courses, July 15 for Spring courses), an additional \$10.00 administrative fee will be charged and university services (registration, transcripts, etc.) may be withheld.

9. **Writing across the Curriculum Statement:**

For all components of the course, in any written work, the quality of the student's writing (language, spelling, grammar, presentation etc.) can be a factor in the evaluation of those reports. See also Section [E.2](#) of the University Calendar.

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10. **Human studies statement:**

Students will not participate as subjects or researchers in human studies.

11. Reappraisal of Grades:

A student wishing a reappraisal, should first attempt to review the graded work with the Course coordinator/instructor or department offering the course. Students with sufficient academic grounds may request a reappraisal. Non-academic grounds are not relevant for grade reappraisals. Students should be aware that the grade being reappraised may be raised, lowered or remain the same. See [Section I.3](#) of the University Calendar.

1. **Term Work:** The student should present their rationale as effectively and as fully as possible to the Course coordinator/instructor within **15 days** of either being notified about the mark, or of the item's return to the class. If the student is not satisfied with the outcome, the student shall immediately submit the Reappraisal of Graded Term work form to the department in which the course is offered. The department will arrange for a re-assessment of the work if, and only if, the student has sufficient academic grounds. See sections [I.1](#) and [I.2](#) of the University Calendar
2. **Final Exam:** The student shall submit the request to Enrolment Services. See [Section I.3](#) of the University Calendar.

12. OTHER IMPORTANT INFORMATION FOR STUDENTS:

- a. **Misconduct:** Academic misconduct (cheating, plagiarism, or any other form) is a very serious offence that will be dealt with rigorously in all cases. A single offence may lead to disciplinary probation or suspension or expulsion. The Faculty of Science follows a zero tolerance policy regarding dishonesty. Please read the sections of the University Calendar under [Section K](#). Student Misconduct to inform yourself of definitions, processes and penalties. Examples of academic misconduct may include: submitting or presenting work as if it were the student's own work when it is not; submitting or presenting work in one course which has also been submitted in another course without the instructor's permission; collaborating in whole or in part without prior agreement of the instructor; borrowing experimental values from others without the instructor's approval; falsification/ fabrication of experimental values in a report. **These are only examples.**
- b. **Assembly Points:** In case of emergency during class time, be sure to FAMILIARIZE YOURSELF with the information on [assembly points](#).
- c. **Academic Accommodation Policy:** Students needing an accommodation because of a disability or medical condition should contact Student Accessibility Services in accordance with the procedure for accommodations for students with disabilities available at [procedure-for-accomodations-for-students-with-disabilities_0.pdf](#).

Students needing an accommodation in relation to their coursework or to fulfill requirements for a graduate degree, based on a protected ground other than disability, should communicate this need, preferably in writing, to the Associate Head of the Department of Chemistry, Dr. Farideh Jalilehvand by email ahugchem@ucalgary.ca or phone (403) 220-5353 . Religious accommodation requests relating to class, test or exam scheduling or absences must be submitted no later than **14 days** prior to the date in question: <http://www.ucalgary.ca/pubs/calendar/current/e-4.html>

- d. **Safewalk:** Campus Security will escort individuals day or night (www.ucalgary.ca/security/safewalk/) . Call [403-220-5333](tel:403-220-5333) for assistance. Use any campus phone, emergency phone or the yellow phones located at most parking lot pay booths.
- e. **Freedom of Information and Privacy:** This course is conducted in accordance with the Freedom of Information and Protection of Privacy Act (FOIP). Students should identify themselves on all written work by placing their name on the front page and their ID number on each subsequent page. For more information, see also www.ucalgary.ca/legalservices/foip.
- f. **Student Union Information:** [VP Academic](#), Phone: [403-220-3911](tel:403-220-3911) Email: suvpaca@ucalgary.ca. SU Faculty Rep., Phone: [403-220-3913](tel:403-220-3913) Email: sciencerep@su.ucalgary.ca. Student Ombudsman, Email: suvpaca@ucalgary.ca.
- g. **Internet and Electronic Device Information:** Unless instructed otherwise, cell phones should be turned off during class. All communication with other individuals via laptop, tablet, smart phone or other device is prohibited during class unless specifically permitted by the instructor. Students that violate this policy may be asked to leave the classroom. Repeated violations may result in a charge of misconduct.
- h. **Surveys:** At the University of Calgary, feedback through the Universal Student Ratings of Instruction ([USRI](#)) survey and the Faculty of Science Teaching Feedback form provides valuable information to help with evaluating instruction, enhancing learning and teaching, and selecting courses. Your responses make a difference - please participate in these surveys.
- i. **SU Wellness Center:** The Students Union Wellness Centre provides health and wellness support for students including information and counselling on physical health, mental health and nutrition. For more information, see www.ucalgary.ca/wellnesscentre or call [403-210-9355](tel:403-210-9355).

13. Laboratory Information

Laboratory activities will begin on January 8th (check-in). It is mandatory that students wear a lab coat and safety

glasses at all times when working in the lab. Students wearing inappropriate laboratory attire will not be permitted to conduct experiments for safety reasons. The manual can be found online (course D2L site). You must consult the online laboratory manual prior to attending any of your scheduled lab periods and printout the required portion of the manual that outlines the procedures you will be doing.

Students repeating the course within the last two years can be exempted from the Laboratory Component of the Course if a grade of 75% or higher was obtained. The lab grade achieved on the previous attempt will be carried forward. Such students must contact the Chemistry Undergraduate Program Administrator in the Chemistry Main Office, SA 229 **before the drop date (January 19, 2018)**.

14. **Laboratory Safety Course**

All undergraduate students taking chemistry laboratories are required to complete an introductory course (approx. 50 minutes) on laboratory safety. This course is presented in an online format. The Safety Course must be completed before the first laboratory experiment. Students who do not complete the safety lessons will subsequently be denied admission to the laboratories. While it will not count directly to the final grade, the material is considered to be part of the course and is therefore appropriate for inclusion into laboratory pre-labs and exams. Students who have previously completed the Chemistry Safety Course at the University of Calgary in the past five years are NOT required to repeat it.

Department Approval:

Electronically Approved

Date: 2017-12-20 08:52

Course Outcomes

1. describe the relevance of instrumental analytical chemistry in modern society
2. identify common pitfalls in the analytical measurement process: sample collection, sample preparation, measurement, quality assurance and quality control (QA/QC)
3. make sense of the theory that is the foundation of the analytical measurement process
4. explain the basic operating principle of common building blocks of analytical instruments
5. decide which instrumental techniques are most appropriate to solve an analytical problem
6. develop hands-on skills to execute analytical measurements in order to achieve accurate and precise analytical results
7. demonstrate hands-on troubleshooting skills with regard to the operation of analytical instruments