



**UNIVERSITY OF CALGARY**  
**FACULTY OF ARTS**  
**SCHOOL OF CREATIVE AND PERFORMING ARTS**  
**DRAM 302 B03: Intermediate Acting II**  
**Winter 2019**

Instructor	Graham Percy
Email	<a href="mailto:graham.percy@ucalgary.ca">graham.percy@ucalgary.ca</a> , <a href="mailto:grahampercy@gmail.com">grahampercy@gmail.com</a>
Office Hours	by appointment
Day(s),time(s) and location of Class	MW 10:00AM – 11:50AM RT 128
Out of class activities	Students will be expected to rehearse outside of class time. Attendance at theatre events and plays is encouraged
Learning resources: required readings, textbooks and materials	No textbook required. Recommended reading includes: The Actor and the Target (Declan Donnellan) Speaking the Speech (Giles Block)
Prerequisites	DRAM 301 and consent of the Division Chair, Drama
Supplementary fees	None
Course description	Extension and deepening of techniques and approaches introduced in <a href="#">Drama 301</a> . Introduction of voice and movement components for the actor.
Course learning outcomes	By the completion of this course, successful students will be better able to: <ol style="list-style-type: none"> <li>1. understand and analogize the particular pedagogical language adopted by the class.</li> <li>2. understand the principles of unfolding and wholeness within a theatrical context.</li> <li>3. artfully engage in the analysis of theatrical texts.</li> <li>4. explore and execute an ever-widening range of solutions to staging questions.</li> <li>5. understand and apply key components of acting technique.</li> <li>6. confidently shape and continually refine performance texts.</li> <li>7. confidently present text based and improvised works in a dynamic ensemble, in a partnership and in solo work.</li> <li>8. responsibly and respectfully participate with: collaborative groups, partners, ensemble members and actively support the culture of respect and inclusion in the studio environment.</li> <li>9. confidently approach and present text based and improvised works in a dynamic ensemble, in a partnership and in solo work.</li> </ol>
Course schedule	Preparatory exercises – every class Shakespeare Monologue – January Shakespeare Scene – February Contemporary scene – March New Experience - April
Assessment components	<b><i>By accepting an offered position in this course, students warrant that they are able and willing to handle the physical and emotional demands of the class.</i></b> <ol style="list-style-type: none"> <li>1) Participation 10%: includes attendance and constructive contribution to class discussions</li> <li>2) Growth and Development 15%: includes application of self to the process and concepts covered as well as acquisition of skills</li> </ol>

	<p>There are no formal examinations. Each presentation represents the same opportunity to articulate progress as an examination and are weighted accordingly. The instructor will be observing and assessing in the following areas:</p> <ul style="list-style-type: none"> <li>A] The students' ability to be responsible for their own learning process</li> <li>B] A willingness and commitment to move forward in the work</li> <li>C] Discipline, focus, risk-taking, consistency, preparation, diligence and organization</li> <li>D] Successful integration and application of the learned material</li> <li>E] Generosity, respect for, and ability to work well with others and overall positive contribution to class discussions and activities</li> </ul> <p><u>Assignment 1: Shakespeare Monologue</u>  Value: 20%  Type: Presentation  Description: You are to present your Shakespeare monologue in class, demonstrating integration of all the acting techniques learned and employing use of Elizabethan devices to engage with character</p> <p><u>Assignment 2: Shakespeare Scene</u>  Value: 20%  Type: Presentation  Description: You and a partner are to present a scene from Shakespeare, demonstrating integration of acting techniques and employing use of Elizabethan devices to engage with character</p> <p><u>Assignment 3: Contemporary monologue</u>  Value: 15%  Type: Presentation  Description: Select a monologue from a contemporary play, 3-5 minutes in length. Integrating all the techniques used over the course, students will be asked to submit a paper analysis of the text, 2 vocal recordings, and a final video submission of their work.</p> <p><u>Assignment 4: New Experience</u>  Value: 5%  Type: Presentation  Description: Students will be asked to submit a video recording of their new experience.</p> <p><u>Assignment 5: Journal and Self Assessment</u>  Value: 15%  Type: Written  Description: The journal will take the form of e-mail submissions over five weeks beginning March 16. 3 topics a week will be discussed, covering the full range of ideas and techniques raised by the class. Submissions can vary in length but should demonstrate a clear understanding of the material under discussion. These submissions can provide an opportunity for self-reflection and articulation of discoveries within the work.</p>
Assessment expectations	<p><b><u>Expectations for Attendance and Participation</u></b>  DRAM 302 is an experiential course and attendance is mandatory. Students must be in the space and prepared to begin at the scheduled start of class. Arriving as the class is</p>

beginning is unacceptable. The work is collaborative in nature and respect for everyone in the space is required.

Lateness and absence, **without prior notice to the Instructor**, will be reflected in the students' Participation grade. Phone calls and/or emails regarding absences or lates must be made in advance of the start of class and acceptance of excuse or reasoning is up to the discretion of the Instructor. Lateness and /or absence are not tolerated in the profession and will not be here.

Clothing that allows you to move is required. No clothing that restricts your ability to fully participate is allowed → no jeans, hats, belts, or short skirts.

A water bottle is recommended but no food is allowed in the studio [unless for medical reasons]

No outdoor shoes in the studio. Be prepared to be bare foot

**No cellphone use at any time**

A notebook, pen and pencil are required for each class.

*Any concerns or issues must be brought to the Instructors attention immediately. Do not muddle through, but arrange to speak with the Instructor, either in person, or through office hours, as soon as possible to seek a resolution to your concerns*

**Guidelines for Submitting Assignments**

Students may submit an electronic copy of any written assignments, or a hard copy. An e-copy must be in a document that the Instructor can make comments directly on the assignment. Pages and PDF are not acceptable. Assignments must be submitted by the start of class on the due date.

**Criteria That Must Be Met To Pass**

Punctual attendance and preparation; respectful and active participation and support for the work of the ensemble as well as commitment to applying the processes being learned. This is the minimum to pass but students are encouraged to challenge themselves to go beyond the minimum, to discover the full potential in the work.

**Expectations regarding grading are as follows:**

- o A student who shows up, does the minimum amount of work and manages to shows signs of progress will receive a grade in the neighbourhood of a C.
- o A student who participates actively, is curious about the process and applies the work diligently will receive a grade in the neighbourhood of a B.
- o A student who really takes on the work, challenges themselves and the group to move forward and goes well beyond the minimum of requirements, will receive a grade in the neighbourhood of an A.

**Expectations for Writing:**

Writing skills are important to academic study across all disciplines. Consequently, instructors may use their assessment of writing quality as a factor in the evaluation of student work. Please refer to the Undergraduate Calendar E.2 Writing Across the Curriculum policy for details.

**Guidelines for Formatting Assignments**

Expectations for the format of written assignments are outlined in the assignments as posted in D2L

**Late Assignments**

The student must speak with the Instructor prior to the due date to discuss options for late assignments. The student is responsible for meeting the agreed upon due date. The Instructor maintains the right to not accept late assignments without prior arrangement having been established with between the student and the Instructor.

Grading scale	<p>For the course as a whole, letter grades should be understood as follows, as outlined in the section F.1.1 Undergraduate Grading System of the Undergraduate Calendar for 2018-2019:</p> <table border="1" data-bbox="440 260 1471 1776"> <thead> <tr> <th data-bbox="440 260 500 338">Grade</th> <th data-bbox="500 260 560 338">Grade Point Value</th> <th data-bbox="560 260 1471 338">Description</th> </tr> </thead> <tbody> <tr> <td data-bbox="440 338 500 432">A+</td> <td data-bbox="500 338 560 432">4.0 0</td> <td data-bbox="560 338 1471 432">Outstanding performance</td> </tr> <tr> <td data-bbox="440 432 500 527">A</td> <td data-bbox="500 432 560 527">4.0 0</td> <td data-bbox="560 432 1471 527">Excellent performance</td> </tr> <tr> <td data-bbox="440 527 500 621">A-</td> <td data-bbox="500 527 560 621">3.7 0</td> <td data-bbox="560 527 1471 621">Approaching excellent performance</td> </tr> <tr> <td data-bbox="440 621 500 716">B+</td> <td data-bbox="500 621 560 716">3.3 0</td> <td data-bbox="560 621 1471 716">Exceeding good performance</td> </tr> <tr> <td data-bbox="440 716 500 810">B</td> <td data-bbox="500 716 560 810">3.0 0</td> <td data-bbox="560 716 1471 810">Good performance</td> </tr> <tr> <td data-bbox="440 810 500 905">B-</td> <td data-bbox="500 810 560 905">2.7 0</td> <td data-bbox="560 810 1471 905">Approaching good performance</td> </tr> <tr> <td data-bbox="440 905 500 999">C+</td> <td data-bbox="500 905 560 999">2.3 0</td> <td data-bbox="560 905 1471 999">Exceeding satisfactory performance</td> </tr> <tr> <td data-bbox="440 999 500 1094">C</td> <td data-bbox="500 999 560 1094">2.0 0</td> <td data-bbox="560 999 1471 1094">Satisfactory performance</td> </tr> <tr> <td data-bbox="440 1094 500 1188">C-</td> <td data-bbox="500 1094 560 1188">1.7 0</td> <td data-bbox="560 1094 1471 1188">Approaching satisfactory performance.</td> </tr> <tr> <td data-bbox="440 1188 500 1283">*D+</td> <td data-bbox="500 1188 560 1283">1.3 0</td> <td data-bbox="560 1188 1471 1283">Marginal pass. Insufficient preparation for subsequent courses in the same subject</td> </tr> <tr> <td data-bbox="440 1283 500 1377">*D</td> <td data-bbox="500 1283 560 1377">1.0 0</td> <td data-bbox="560 1283 1471 1377">Minimal Pass. Insufficient preparation for subsequent courses in the same subject.</td> </tr> <tr> <td data-bbox="440 1377 500 1524">F</td> <td data-bbox="500 1377 560 1524">0.0 0</td> <td data-bbox="560 1377 1471 1524">Failure. Did not meet course requirements. Several Faculties utilize an F grade that does not carry weight in calculating the grade point average. This will be noted in the calendar description as "Not Included in GPA" where applicable.</td> </tr> <tr> <td data-bbox="440 1524 500 1650">**I</td> <td data-bbox="500 1524 560 1650">0.0 0</td> <td data-bbox="560 1524 1471 1650">Incomplete. Sufficient work has not been submitted for evaluation, unable to adequately assess. May also be used when a final exam is not submitted.</td> </tr> <tr> <td data-bbox="440 1650 500 1776">CR</td> <td data-bbox="500 1650 560 1776"></td> <td data-bbox="560 1650 1471 1776">Completed Requirements. Carries no weight in calculating the grade point average. This will be noted in the calendar description as "Not Included in GPA" where applicable</td> </tr> </tbody> </table> <p data-bbox="440 1776 1040 1948">The following numerical equivalences will be used:  A+ 95-100%  A 90-94  A- 85-89  B+ 80-84</p>	Grade	Grade Point Value	Description	A+	4.0 0	Outstanding performance	A	4.0 0	Excellent performance	A-	3.7 0	Approaching excellent performance	B+	3.3 0	Exceeding good performance	B	3.0 0	Good performance	B-	2.7 0	Approaching good performance	C+	2.3 0	Exceeding satisfactory performance	C	2.0 0	Satisfactory performance	C-	1.7 0	Approaching satisfactory performance.	*D+	1.3 0	Marginal pass. Insufficient preparation for subsequent courses in the same subject	*D	1.0 0	Minimal Pass. Insufficient preparation for subsequent courses in the same subject.	F	0.0 0	Failure. Did not meet course requirements. Several Faculties utilize an F grade that does not carry weight in calculating the grade point average. This will be noted in the calendar description as "Not Included in GPA" where applicable.	**I	0.0 0	Incomplete. Sufficient work has not been submitted for evaluation, unable to adequately assess. May also be used when a final exam is not submitted.	CR		Completed Requirements. Carries no weight in calculating the grade point average. This will be noted in the calendar description as "Not Included in GPA" where applicable
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	<p>B 75-79  B- 71-74  C+ 67-70  C 63-66  C- 59-62  D+ 55-58  D 50-54  F 0-49</p> <p><b>Notes:</b></p> <ul style="list-style-type: none"> <li>• A grade of "C-" or below may not be sufficient for promotion or graduation, see specific faculty regulations.</li> </ul> <p>The number of "D" and "D+" grades acceptable for credit is subject to specific undergraduate faculty promotional policy.</p>
Important Term Dates	<p><b>Fall 2018</b>  Thursday, September 6<sup>th</sup> to Friday December 7<sup>th</sup> 2018  Reading Week: November 11-17  Last day to drop a course: Thursday September 13<sup>th</sup>  Last day to add a course: Friday, September 14<sup>th</sup>  Tuition and fee payment deadline: Friday, September 21<sup>st</sup></p> <p><b>Winter 2019</b>  Thursday, January 10<sup>th</sup> to Friday April 12<sup>th</sup> 2019  Reading Week: February 17-23  Last day to drop a course: Thursday January 17<sup>th</sup>  Last day to add a course: Friday, January 18<sup>th</sup>  Tuition and fee payment deadline: Friday, January 25<sup>th</sup></p>
Midterm and final examination scheduling	<p>Final examinations may be scheduled at any time during the <b>examination period (December 10-20 for Fall 2018; Apr. 15-27 for Winter 2019)</b>; students should therefore avoid making prior travel, employment, or other commitments for this period. If a student is unable to write an exam through no fault of his or her own for medical or other valid reasons, documentation must be provided and an opportunity to write the missed exam may be given. Students are encouraged to review all examination policies and procedures: <a href="http://ucalgary.ca/registrar/exams/deferred_final">ucalgary.ca/registrar/exams/deferred_final</a></p>
Deferrals of exams/term work	<p>It is possible to request a deferral of term work or final examinations for reasons of illness, accident, family or domestic affliction, or religious obligations. Please check with your advisor if any of these issues make it impossible for you to sit an exam or finish term work by stated deadlines. <a href="http://ucalgary.ca/registrar/exams/deferred_final">ucalgary.ca/registrar/exams/deferred_final</a>  <a href="http://ucalgary.ca/pubs/calendar/current/g-6.html">ucalgary.ca/pubs/calendar/current/g-6.html</a>  <a href="http://ucalgary.ca/pubs/calendar/current/g-7.html">ucalgary.ca/pubs/calendar/current/g-7.html</a></p>
Academic accommodation	<p>Students seeking an accommodation based on disability or medical concerns should contact Student Accessibility Services (SAS); SAS will process the request and issue letters of accommodation to instructors. For additional information on support services and accommodations for students with disabilities, visit <a href="http://ucalgary.ca/access/accommodations/policy">ucalgary.ca/access/accommodations/policy</a>. Students who require an accommodation in relation to their coursework based on a protected ground other than disability should communicate this need in writing to their Instructor.</p> <p>The full policy on Student Accommodations is available at <a href="http://ucalgary.ca/policies/files/policies/student-accommodation-policy.pdf">ucalgary.ca/policies/files/policies/student-accommodation-policy.pdf</a></p>

Academic integrity, plagiarism	The University of Calgary is committed to the highest standards of academic integrity and honesty. Students are expected to be familiar with these standards regarding academic honesty and to uphold the policies of the University in this respect. Students are referred to the section on plagiarism in the University Calendar ( <a href="http://ucalgary.ca/pubs/calendar/current/k-3.html">ucalgary.ca/pubs/calendar/current/k-3.html</a> ; <a href="http://ucalgary.ca/pubs/calendar/current/k-5.html">ucalgary.ca/pubs/calendar/current/k-5.html</a> ) and are reminded that plagiarism—using any source whatsoever without clearly documenting it—is an extremely serious academic offence. Consequences include failure on the assignment, failure in the course and possibly suspension or expulsion from the university. You must document not only direct quotations but also paraphrases and ideas where they appear in your text. A reference list at the end is insufficient by itself. Readers must be able to tell exactly where your words and ideas end and other people’s words and ideas begin. This includes assignments submitted in non-traditional formats such as Web pages or visual media, and material taken from such sources. Please consult your instructor or the Student Success Centre (TFDL 3rd Floor) if you have any questions regarding how to document sources.
Internet and electronic communication device	<a href="http://elearn.ucalgary.ca/category/d21/">elearn.ucalgary.ca/category/d21/</a> <a href="http://ucalgary.ca/emergencyplan/emergency-instructions/uc-emergency-app">ucalgary.ca/emergencyplan/emergency-instructions/uc-emergency-app</a> The in-class use of computers may be approved by your Instructor. Cell phones and other electronic communication devices should be silenced or turned off upon entering the classroom. If you violate the Instructor’s policy regarding the use of electronic communication devices in the classroom, you may be asked to leave the classroom; repeated abuse may result in a charge of misconduct. No audio or video recording of any kind is allowed in class without explicit permission of the Instructor. For more information on Freedom of Information and Privacy visit: <a href="http://ucalgary.ca/legalservices/foip">ucalgary.ca/legalservices/foip</a>
Copyright	It is the responsibility of students and professors to ensure that materials they post or distribute to others comply with the Copyright Act and the University’s Fair Dealing Guidance for Students. Further copyright information for students is available on the Copyright Office web page ( <a href="http://library.ucalgary.ca/copyright">library.ucalgary.ca/copyright</a> ).
Students’ union and ombudsperson contacts	Student Union: <a href="http://su.ucalgary.ca/about/who-we-are/elected-officials/">su.ucalgary.ca/about/who-we-are/elected-officials/</a> Faculty of Arts reps: <a href="mailto:arts1@su.ucalgary.ca">arts1@su.ucalgary.ca</a> ; <a href="mailto:arts2@su.ucalgary.ca">arts2@su.ucalgary.ca</a> ; <a href="mailto:arts3@su.ucalgary.ca">arts3@su.ucalgary.ca</a> ; <a href="mailto:arts4@su.ucalgary.ca">arts4@su.ucalgary.ca</a> Graduate Student’s Association: <a href="http://ucalgary.ca/pubs/calendar/grad/current/graduate-students-association-gsa-grad.html">ucalgary.ca/pubs/calendar/grad/current/graduate-students-association-gsa-grad.html</a> Student Ombudsman: <a href="http://ucalgary.ca/ombuds/contact">ucalgary.ca/ombuds/contact</a>
Student Wellness and Mental Health	The University has a wealth of resources to support student physical and mental health, please see the SU Wellness Centre ( <a href="http://www.ucalgary.ca/wellnesscentre/">http://www.ucalgary.ca/wellnesscentre/</a> ) or the Campus Mental Health Strategy ( <a href="https://www.ucalgary.ca/mentalhealth/">https://www.ucalgary.ca/mentalhealth/</a> ) for more information on these resources.
Emergency evacuation	Assembly points for emergencies have been identified across campus. <b>THE PRIMARY ASSEMBLY POINT FOR CRAIGIE HALL IS THE PROFESSIONAL FACULTIES FOOD COURT.</b> For more information, see the University of Calgary’s Emergency Management

	website: <a href="http://ucalgary.ca/emergencyplan/assemblypoints">ucalgary.ca/emergencyplan/assemblypoints</a>
Campus security	220-5333. Help phones: located throughout campus, parking lots, and elevators. They connect directly to Campus Security; in case of emergency, press the red button. For safewalk info visit: <a href="http://ucalgary.ca/security/safewalk">ucalgary.ca/security/safewalk</a>
SCPA Claim Your Seat Program: Student Guidelines	<ol style="list-style-type: none"> <li>1. The Claim Your Seat (CYS) program allows all University of Calgary students to attend on-campus School of Creative and Performing Arts (Dance, Drama and Music) events free of charge.</li> <li>2. Depending on the performance, there is a limited number of seats available for CYS. There is not a guarantee that tickets will be available for all CYS patrons for every performance, based on audience size, demand, etc.</li> <li>3. CYS tickets are a privilege. If a student receives a ticket to attend a performance, it is expected that they will respect the value of the admission and attend the performance.</li> <li>4. Process for students: On the date of the performance, from the time the Box Office opens until 15 minutes prior to the performance start time, students should find the UTS staff member with an iPad and show their UCID card to print their CYS ticket. If students arrive after 15 minutes prior to the performance start time, they can also go to the Box Office and purchase a ticket at the student rate. Students should not go to the Box Office unless they are purchasing a ticket.</li> <li>5. they can find a UTS staff member with an iPad and get their CYS ticket from them.</li> <li>6. If students have a course requirement to attend a performance for a specific date, access to the tickets will be communicated by the instructor to University Theatre Services prior to the event. The best guarantee for a free ticket is to arrive early, up to 45 minutes prior to the performance start time.</li> <li>7. Respect for the Front of House and theatre staff, performers and fellow patrons is an absolute requirement. Failure to comply with this will lead to being asked to leave the venue and could result in the revoking of CYS privileges.</li> </ol>
SCPA Librarian	<p>Marc Stoeckle, MLIS, BA  Learning &amp; Services Librarian for <i>School of Creative &amp; Performing Arts</i> and <i>School of Languages, Linguistics, Literatures &amp; Cultures</i>   Libraries &amp; Cultural Resources, University of Calgary  Ph: 403.220.6777, Email: <a href="mailto:mstoeckle@ucalgary.ca">mstoeckle@ucalgary.ca</a>, Office: TFDL 160D</p>
Faculty of Arts program advising and student information resources	<p>For academic advising, visit the Arts Students' Centre (ASC) for answers about graduation checks, and the 'big picture' questions. Drop in at SS102, email at <a href="mailto:ascarts@ucalgary.ca">ascarts@ucalgary.ca</a> or call at 403-220-3580.</p> <p>For academic success support, such as writing, learning and peer support, visit the Student Success Centre on the third floor of the Taylor Family Digital Library (TFDL), email them at <a href="mailto:success@ucalgary.ca">success@ucalgary.ca</a>.</p> <p>For enrolment assistance, including registration (add/drop/swap) changes, paying fees, and navigating your Student Centre, contact Enrolment Services at 403-210-ROCK [7625], or visit them at the MacKimmie Block 117.</p>

Letter of permission	If you wish to study at another institution while registered at the U of C, you must have a letter of permission. You can submit your request through your Student Centre at MyUofC. Students must have the Letter of Permission before they take the course at another school. Failure to prepare may result in no credit awarded and could result in suspension from the faculty.
Course outlines for transfer credit	It is possible that you will be asked for copies of this outline for credit transfers to other institutions or for proof of work done. It is the student's responsibility to keep these outlines and provide them to employers or other universities when requested. Please ensure that outlines of all the courses you take are kept in a safe place for your future reference. Departments/Programs do not guarantee that they will provide copies.
Undergraduate associations	DUS: Drama Undergraduate Society, CHC 005 <a href="mailto:uofcdus@gmail.com">uofcdus@gmail.com</a> MUS: Music Undergraduate Society, CHF 219 <a href="mailto:undmusic@ucalgary.ca">undmusic@ucalgary.ca</a>





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Course schedule	Preparatory exercises – every class Shakespeare Monologue – January Shakespeare Scene – February Contemporary scene – March New Experience - April
Assessment components	<b><i>By accepting an offered position in this course, students warrant that they are able and willing to handle the physical and emotional demands of the class.</i></b>  1) Participation 10%: includes attendance and constructive contribution to class discussions 2) Growth and Development 15%: includes application of self to the process and concepts covered as well as acquisition of skills

	<p>There are no formal examinations. Each presentation represents the same opportunity to articulate progress as an examination and are weighted accordingly. The instructor will be observing and assessing in the following areas:</p> <ul style="list-style-type: none"> <li>A] The students' ability to be responsible for their own learning process</li> <li>B] A willingness and commitment to move forward in the work</li> <li>C] Discipline, focus, risk-taking, consistency, preparation, diligence and organization</li> <li>D] Successful integration and application of the learned material</li> <li>E] Generosity, respect for, and ability to work well with others and overall positive contribution to class discussions and activities</li> </ul> <p><u>Assignment 1: Shakespeare Monologue</u>  Value: 20%  Due Date: February 6, 2019  Type: Presentation  Description: You are to present your Shakespeare monologue in class, demonstrating integration of all the acting techniques learned and employing use of Elizabethan devices to engage with character [further details on D2L]</p> <p><u>Assignment 2: Shakespeare Scene</u>  Value: 20%  Due Date: March 6, 2019  Type: Presentation  Description: You and a partner are to present a scene from Shakespeare, demonstrating integration of acting techniques and employing use of Elizabethan devices to engage with character [further details on D2L]</p> <p><u>Assignment 3: Contemporary Scene</u>  Value: 20%  Due Date: April 3, 2019  Type: Presentation  Description: You and a partner are to pick a scene from a contemporary Canadian play, 3-5 minutes in length, integrating all the technique used over the course. [further details on D2L]</p> <p><u>Assignment 4: New Experience</u>  Value: 5%  Due Date: April 10, 2019  Type: Presentation  Description: Presentation of New Experience</p> <p><u>Assignment 5: Journal and Self Assessment</u>  Value: 10%  Due Date: April 10, 2019  Type: Written  Description: The journal is designed to provide a written record of class activities as well as the opportunity for self-reflection and clear articulation of discoveries within the work. The final journal paper will be a compilation of the term's discoveries and highlights presented in essay form. The instructor will collect both the reflection journal and the final paper on the last day of the semester. The journal needs to be kept separately from course notes.</p>
Assessment	<b><u>Expectations for Attendance and Participation</u></b>

<p>expectations</p>	<p>DRAM 302 is an experiential course and attendance is mandatory. Students must be in the space and prepared to begin at the scheduled start of class. Arriving as the class is beginning is unacceptable. The work is collaborative in nature and respect for everyone in the space is required.</p> <p>Lateness and absence, <b>without prior notice to the Instructor</b>, will be reflected in the students' Participation grade. Phone calls and/or emails regarding absences or lates must be made in advance of the start of class and acceptance of excuse or reasoning is up to the discretion of the Instructor. Lateness and /or absence are not tolerated in the profession and will not be here.</p> <p>Clothing that allows you to move is required. No clothing that restricts your ability to fully participate is allowed → no jeans, hats, belts, or short skirts.</p> <p>A water bottle is recommended but no food is allowed in the studio [unless for medical reasons]</p> <p>No outdoor shoes in the studio. Be prepared to be bare foot</p> <p><b>No cellphone use at any time</b></p> <p>A notebook, pen and pencil are required for each class.</p> <p><i>Any concerns or issues must be brought to the Instructors attention immediately. Do not muddle through, but arrange to speak with the Instructor, either in person, or through office hours, as soon as possible to seek a resolution to your concerns</i></p> <p><b><u>Guidelines for Submitting Assignments</u></b></p> <p>Students may submit an electronic copy of any written assignments, or a hard copy. An e-copy must be in a document that the Instructor can make comments directly on the assignment. Pages and PDF are not acceptable. Assignments must be submitted by the start of class on the due date.</p> <p><b><u>Criteria That Must Be Met To Pass</u></b></p> <p>Punctual attendance and preparation; respectful and active participation and support for the work of the ensemble as well as commitment to applying the processes being learned. This is the minimum to pass but students are encouraged to challenge themselves to go beyond the minimum, to discover the full potential in the work.</p> <p><b>Expectations regarding grading are as follows:</b></p> <ul style="list-style-type: none"> <li>o A student who shows up, does the minimum amount of work and manages to shows signs of progress will receive a grade in the neighbourhood of a C.</li> <li>o A student who participates actively, is curious about the process and applies the work diligently will receive a grade in the neighbourhood of a B.</li> <li>o A student who really takes on the work, challenges themselves and the group to move forward and goes well beyond the minimum of requirements, will receive a grade in the neighbourhood of an A.</li> </ul> <p><b><u>Expectations for Writing:</u></b></p> <p>Writing skills are important to academic study across all disciplines. Consequently, instructors may use their assessment of writing quality as a factor in the evaluation of student work. Please refer to the Undergraduate Calendar E.2 Writing Across the Curriculum policy for details.</p> <p><b><u>Guidelines for Formatting Assignments</u></b></p> <p>Expectations for the format of written assignments are outlined in the assignments as posted in D2L</p> <p><b><u>Late Assignments</u></b></p> <p>The student must speak with the Instructor prior to the due date to discuss options for late assignments. The student is responsible for meeting the agreed upon due date.</p>
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The Instructor maintains the right to not accept late assignments without prior arrangement having been established with between the student and the Instructor.

Grading scale

For the course as a whole, letter grades should be understood as follows, as outlined in the section F.1.1 Undergraduate Grading System of the Undergraduate Calendar for 2018-2019:

Grade	Grade Point Value	Description
A+	4.0 0	Outstanding performance
A	4.0 0	Excellent performance
A-	3.7 0	Approaching excellent performance
B+	3.3 0	Exceeding good performance
B	3.0 0	Good performance
B-	2.7 0	Approaching good performance
C+	2.3 0	Exceeding satisfactory performance
C	2.0 0	Satisfactory performance
C-	1.7 0	Approaching satisfactory performance.
*D+	1.3 0	Marginal pass. Insufficient preparation for subsequent courses in the same subject
*D	1.0 0	Minimal Pass. Insufficient preparation for subsequent courses in the same subject.
F	0.0 0	Failure. Did not meet course requirements. Several Faculties utilize an F grade that does not carry weight in calculating the grade point average. This will be noted in the calendar description as "Not Included in GPA" where applicable.
**I	0.0 0	Incomplete. Sufficient work has not been submitted for evaluation, unable to adequately assess. May also be used when a final exam is not submitted.
CR		Completed Requirements. Carries no weight in calculating the grade point average. This will be noted in the calendar description as "Not Included in GPA" where applicable

The following numerical equivalences will be used:  
A+ 95-100%  
A 90-94

	<p>A- 85-89  B+ 80-84  B 75-79  B- 71-74  C+ 67-70  C 63-66  C- 59-62  D+ 55-58  D 50-54  F 0-49</p> <p><b>Notes:</b></p> <ul style="list-style-type: none"> <li>• A grade of "C-" or below may not be sufficient for promotion or graduation, see specific faculty regulations.</li> </ul> <p>The number of "D" and "D+" grades acceptable for credit is subject to specific undergraduate faculty promotional policy.</p>
Important Term Dates	<p><b>Fall 2018</b>  Thursday, September 6<sup>th</sup> to Friday December 7<sup>th</sup> 2018  Reading Week: November 11-17  Last day to drop a course: Thursday September 13<sup>th</sup>  Last day to add a course: Friday, September 14<sup>th</sup>  Tuition and fee payment deadline: Friday, September 21<sup>st</sup></p> <p><b>Winter 2019</b>  Thursday, January 10<sup>th</sup> to Friday April 12<sup>th</sup> 2019  Reading Week: February 17-23  Last day to drop a course: Thursday January 17<sup>th</sup>  Last day to add a course: Friday, January 18<sup>th</sup>  Tuition and fee payment deadline: Friday, January 25<sup>th</sup></p>
Midterm and final examination scheduling	<p>Final examinations may be scheduled at any time during the <b>examination period (December 10-20 for Fall 2018; Apr. 15-27 for Winter 2019)</b>; students should therefore avoid making prior travel, employment, or other commitments for this period. If a student is unable to write an exam through no fault of his or her own for medical or other valid reasons, documentation must be provided and an opportunity to write the missed exam may be given. Students are encouraged to review all examination policies and procedures: <a href="http://ucalgary.ca/registrar/exams/deferred_final">ucalgary.ca/registrar/exams/deferred_final</a></p>
Deferrals of exams/term work	<p>It is possible to request a deferral of term work or final examinations for reasons of illness, accident, family or domestic affliction, or religious obligations. Please check with your advisor if any of these issues make it impossible for you to sit an exam or finish term work by stated deadlines.</p> <p><a href="http://ucalgary.ca/registrar/exams/deferred_final">ucalgary.ca/registrar/exams/deferred_final</a>  <a href="http://ucalgary.ca/pubs/calendar/current/g-6.html">ucalgary.ca/pubs/calendar/current/g-6.html</a>  <a href="http://ucalgary.ca/pubs/calendar/current/g-7.html">ucalgary.ca/pubs/calendar/current/g-7.html</a></p>
Academic accommodation	<p>Students seeking an accommodation based on disability or medical concerns should contact Student Accessibility Services (SAS); SAS will process the request and issue letters of accommodation to instructors. For additional information on support services and accommodations for students with disabilities, visit <a href="http://ucalgary.ca/access/accommodations/policy">ucalgary.ca/access/accommodations/policy</a>. Students who require an accommodation in relation to their coursework based on a protected ground other than disability should communicate this need in writing to their Instructor.</p> <p>The full policy on Student Accommodations is available</p>

	at <a href="http://ucalgary.ca/policies/files/policies/student-accommodation-policy.pdf">ucalgary.ca/policies/files/policies/student-accommodation-policy.pdf</a>
Academic integrity, plagiarism	The University of Calgary is committed to the highest standards of academic integrity and honesty. Students are expected to be familiar with these standards regarding academic honesty and to uphold the policies of the University in this respect. Students are referred to the section on plagiarism in the University Calendar ( <a href="http://ucalgary.ca/pubs/calendar/current/k-3.html">ucalgary.ca/pubs/calendar/current/k-3.html</a> ; <a href="http://ucalgary.ca/pubs/calendar/current/k-5.html">ucalgary.ca/pubs/calendar/current/k-5.html</a> ) and are reminded that plagiarism—using any source whatsoever without clearly documenting it—is an extremely serious academic offence. Consequences include failure on the assignment, failure in the course and possibly suspension or expulsion from the university. You must document not only direct quotations but also paraphrases and ideas where they appear in your text. A reference list at the end is insufficient by itself. Readers must be able to tell exactly where your words and ideas end and other people’s words and ideas begin. This includes assignments submitted in non-traditional formats such as Web pages or visual media, and material taken from such sources. Please consult your instructor or the Student Success Centre (TFDL 3rd Floor) if you have any questions regarding how to document sources.
Internet and electronic communication device	<a href="http://elearn.ucalgary.ca/category/d2l/">elearn.ucalgary.ca/category/d2l/</a> <a href="http://ucalgary.ca/emergencyplan/emergency-instructions/uc-emergency-app">ucalgary.ca/emergencyplan/emergency-instructions/uc-emergency-app</a> The in-class use of computers may be approved by your Instructor. Cell phones and other electronic communication devices should be silenced or turned off upon entering the classroom. If you violate the Instructor’s policy regarding the use of electronic communication devices in the classroom, you may be asked to leave the classroom; repeated abuse may result in a charge of misconduct. No audio or video recording of any kind is allowed in class without explicit permission of the Instructor. For more information on Freedom of Information and Privacy visit: <a href="http://ucalgary.ca/legalservices/foip">ucalgary.ca/legalservices/foip</a>
Copyright	It is the responsibility of students and professors to ensure that materials they post or distribute to others comply with the Copyright Act and the University’s Fair Dealing Guidance for Students. Further copyright information for students is available on the Copyright Office web page ( <a href="http://library.ucalgary.ca/copyright">library.ucalgary.ca/copyright</a> ).
Students’ union and ombudsperson contacts	Student Union: <a href="http://su.ucalgary.ca/about/who-we-are/elected-officials/">su.ucalgary.ca/about/who-we-are/elected-officials/</a> Faculty of Arts reps: <a href="mailto:arts1@su.ucalgary.ca">arts1@su.ucalgary.ca</a> ; <a href="mailto:arts2@su.ucalgary.ca">arts2@su.ucalgary.ca</a> ; <a href="mailto:arts3@su.ucalgary.ca">arts3@su.ucalgary.ca</a> ; <a href="mailto:arts4@su.ucalgary.ca">arts4@su.ucalgary.ca</a> Graduate Student’s Association: <a href="http://ucalgary.ca/pubs/calendar/grad/current/graduate-students-association-gsa-grad.html">ucalgary.ca/pubs/calendar/grad/current/graduate-students-association-gsa-grad.html</a> Student Ombudsman: <a href="http://ucalgary.ca/ombuds/contact">ucalgary.ca/ombuds/contact</a>
Student Wellness and Mental Health	The University has a wealth of resources to support student physical and mental health, please see the SU Wellness Centre ( <a href="http://www.ucalgary.ca/wellnesscentre/">http://www.ucalgary.ca/wellnesscentre/</a> ) or the Campus Mental Health Strategy ( <a href="https://www.ucalgary.ca/mentalhealth/">https://www.ucalgary.ca/mentalhealth/</a> ) for more information on these resources.
Emergency evacuation	Assembly points for emergencies have been identified across campus. <b>THE PRIMARY ASSEMBLY POINT FOR CRAIGIE HALL IS THE PROFESSIONAL</b>

	<p><b>FACULTIES FOOD COURT.</b> For more information, see the University of Calgary’s Emergency Management website: <a href="http://ucalgary.ca/emergencyplan/assemblypoints">ucalgary.ca/emergencyplan/assemblypoints</a></p>
Campus security	220-5333. Help phones: located throughout campus, parking lots, and elevators. They connect directly to Campus Security; in case of emergency, press the red button. For safewalk info visit: <a href="http://ucalgary.ca/security/safewalk">ucalgary.ca/security/safewalk</a>
SCPA Claim Your Seat Program: Student Guidelines	<ol style="list-style-type: none"> <li>1. The Claim Your Seat (CYS) program allows all University of Calgary students to attend on-campus School of Creative and Performing Arts (Dance, Drama and Music) events free of charge.</li> <li>2. Depending on the performance, there is a limited number of seats available for CYS. There is not a guarantee that tickets will be available for all CYS patrons for every performance, based on audience size, demand, etc.</li> <li>3. CYS tickets are a privilege. If a student receives a ticket to attend a performance, it is expected that they will respect the value of the admission and attend the performance.</li> <li>4. Process for students: On the date of the performance, from the time the Box Office opens until 15 minutes prior to the performance start time, students should find the UTS staff member with an iPad and show their UCID card to print their CYS ticket. If students arrive after 15 minutes prior to the performance start time, they can also go to the Box Office and purchase a ticket at the student rate. Students should not go to the Box Office unless they are purchasing a ticket.</li> <li>5. they can find a UTS staff member with an iPad and get their CYS ticket from them.</li> <li>6. If students have a course requirement to attend a performance for a specific date, access to the tickets will be communicated by the instructor to University Theatre Services prior to the event. The best guarantee for a free ticket is to arrive early, up to 45 minutes prior to the performance start time.</li> <li>7. Respect for the Front of House and theatre staff, performers and fellow patrons is an absolute requirement. Failure to comply with this will lead to being asked to leave the venue and could result in the revoking of CYS privileges.</li> </ol>
SCPA Librarian	<p>Marc Stoeckle, MLIS, BA Learning &amp; Services Librarian for <i>School of Creative &amp; Performing Arts</i> and <i>School of Languages, Linguistics, Literatures &amp; Cultures</i>   Libraries &amp; Cultural Resources, University of Calgary Ph: 403.220.6777, Email: <a href="mailto:mstoeckle@ucalgary.ca">mstoeckle@ucalgary.ca</a>, Office: TFDL 160D</p>
Faculty of Arts program advising and student information resources	<p>For academic advising, visit the Arts Students’ Centre (ASC) for answers about graduation checks, and the ‘big picture’ questions. Drop in at SS102, email at <a href="mailto:ascarts@ucalgary.ca">ascarts@ucalgary.ca</a> or call at 403-220-3580. For academic success support, such as writing, learning and peer support, visit the Student Success Centre on the third floor of the Taylor Family Digital Library (TFDL), email them at <a href="mailto:success@ucalgary.ca">success@ucalgary.ca</a>. For enrolment assistance, including registration (add/drop/swap) changes, paying fees, and navigating your Student Centre, contact Enrolment Services at 403-210-ROCK [7625], or visit them at the MacKimmie Block 117.</p>

Letter of permission	If you wish to study at another institution while registered at the U of C, you must have a letter of permission. You can submit your request through your Student Centre at MyUofC. Students must have the Letter of Permission before they take the course at another school. Failure to prepare may result in no credit awarded and could result in suspension from the faculty.
Course outlines for transfer credit	It is possible that you will be asked for copies of this outline for credit transfers to other institutions or for proof of work done. It is the student's responsibility to keep these outlines and provide them to employers or other universities when requested. Please ensure that outlines of all the courses you take are kept in a safe place for your future reference. Departments/Programs do not guarantee that they will provide copies.
Undergraduate associations	DUS: Drama Undergraduate Society, CHC 005 <a href="mailto:uofcdus@gmail.com">uofcdus@gmail.com</a> MUS: Music Undergraduate Society, CHF 219 <a href="mailto:undmusic@ucalgary.ca">undmusic@ucalgary.ca</a>