



**UNIVERSITY OF CALGARY**  
**FACULTY OF ARTS**  
**SCHOOL OF CREATIVE AND PERFORMING ARTS**  
**Wind Ensemble MUPF 213A/213B/313A/313B**  
**Fall 2017 – Winter 2018**

Instructor Office Email Office Hours	Gareth Jones CHF023 <a href="mailto:gareth.jones@ucalgary.ca">gareth.jones@ucalgary.ca</a> By appointment
Day(s),time(s) and location of Class	Rozsa Centre. Back up space: CHF007 Tuesdays and Thursdays, 1:30 to 3:00
Out of class activities	Concert with Symphonic Band. Thursday, October 12 Rozsa Centre Concert. Tuesday, November 21 at 8:00, Rozsa Centre Concert. Forms of Sound. To be confirmed Tour. March 5-7. Okanagan Band Festival Concert. Tuesday, April 10 at 8:00, Rozsa Centre Concerts at Calgary high schools. These will mostly take place during regular class time.
Learning resources: required readings, textbooks and materials	Supplied
Prerequisites	Approval by audition
Supplementary fees	None
Course description	Performance experience in the Wind Ensemble
Course learning outcomes	By the completion of this course, successful students will be able to: 1. Play with blend and balance within an ensemble 2. Have mastery of repertoire for all concerts 3. Perform in a variety of styles 4. Use Articulation and dynamics to express musical ideas within an ensemble
Course schedule	Concert with Symphonic Band. Thursday, October 12 Rozsa Centre Concert. Tuesday, November 21 at 8:00, Rozsa Centre Concert. Forms of Sound. To be confirmed Tour. March 5-7. Okanagan Band Festival Concert. Tuesday, April 10 at 8:00, Rozsa Centre Concerts at Calgary high schools. These will mostly take place during regular class time.
Assessment components	Assessment will be based upon your work and progress in the ensemble. You will be expected to fully prepare your music during your own personal practice time outside of ensemble rehearsals. <b>Individuals may be asked at any time to play on their own from their ensemble music.</b> You will be expected to participate fully in rehearsals and sectionals. You must be on time for all rehearsals. This means in your chair, warmed up and ready to play before the assigned rehearsal time for each and every rehearsal. <b>Therefore, each student will be graded based on their participation, punctuality, mastery of their parts, and effort in and out of rehearsal.</b> Unexcused absences,

	chronic lateness, lack of practice, or poor rehearsal participation will jeopardize successful completion of this course and will be reflected in your final grade. <b><i>If you miss one of our scheduled performances (excluding emergency or serious illness) you will automatically fail this course.</i></b>
Assessment expectations	<p><u>Guidelines for Submitting Assignments</u>  Assignments will be submitted in person by hard copy.  Late assignments may be handed in to the office at CHD100. In this case they must be date stamped.</p> <p><u>Criteria That Must Be Met To Pass</u>  Punctual attendance and participation in all rehearsals and concerts.  Mastery of music for all concerts.</p> <p><u>Expectations for Writing:</u>  Writing skills are important to academic study across all disciplines. Consequently, instructors may use their assessment of writing quality as a factor in the evaluation of student work. Please refer to the Undergraduate Calendar E.2 Writing Across the Curriculum policy for details.</p> <p><u>Guidelines for Formatting Assignments</u>  Assignments will be submitted in person by hard copy.  Late assignments may be handed in to the office at CHD100. In this case they must be date stamped.</p> <p><u>Late Assignments</u>  5% will be subtracted for each day late.</p> <p><u>Expectations for Attendance and Participation:</u>  The most basic requirements of a successful ensemble are preparation, punctuality, and responsibility. Students are expected to attend all rehearsals. Students must be ready to play at the beginning of the rehearsal time. This means that students must address musical, technical, mental, physical and equipment concerns before setting foot in the rehearsal room.  Acceptable reasons for missing or being late to rehearsal are limited to documented illness*, bereavement, religious holidays or special circumstance that are discussed with and agreed to by Mr. Jones. Outside commitments (ie. clinics), scheduling of meetings, or heavy academic commitments are not excused, unless there are extraordinary circumstances (which must be brought to the attention of Mr. Jones as promptly and early as is possible).  For absences due to religious observances (outside of holidays already granted by the University of Calgary) please submit a complete list of specific dates for the entire year to Mr. Jones before Friday, September 25, 2015.  *In the case of documented illness, you should notify Mr. Jones immediately, providing sufficient medical information to issue an excuse, including a doctor's note.  Please refer to the Undergraduate Calendar E.3 Attendance for details.</p>
Grading scale	For the course as a whole, letter grades should be understood as follows, as outlined in the section F.2 Undergraduate Grading System of the Undergraduate Calendar for 2016-2017:

	<table><tr><th>Grade</th><th>Description</th></tr><tr><td>P</td><td>Pass – satisfactory performance. Successful completion of course requirements.</td></tr><tr><td>F</td><td>Fail - unsatisfactory performance or failure to meet course requirements including but not limited to attendance.</td></tr></table>	Grade	Description	P	Pass – satisfactory performance. Successful completion of course requirements.	F	Fail - unsatisfactory performance or failure to meet course requirements including but not limited to attendance.
Grade	Description						
P	Pass – satisfactory performance. Successful completion of course requirements.						
F	Fail - unsatisfactory performance or failure to meet course requirements including but not limited to attendance.						
Academic accommodation	Students seeking an accommodation based on disability or medical concerns should contact Student Accessibility Services (SAS); SAS will process the request and issue letters of accommodation to instructors. For additional information on support services and accommodations for students with disabilities, visit <a href="http://ucalgary.ca/access/">ucalgary.ca/access/</a> . Students who require an accommodation in relation to their coursework based on a protected ground other than disability should communicate this need in writing to their Instructor. The full policy on Student Accommodations is available at <a href="http://ucalgary.ca/policies/files/policies/student-accommodation-policy.pdf">ucalgary.ca/policies/files/policies/student-accommodation-policy.pdf</a>						
Academic integrity, plagiarism	The University of Calgary is committed to the highest standards of academic integrity and honesty. Students are expected to be familiar with these standards regarding academic honesty and to uphold the policies of the University in this respect. Students are referred to the section on plagiarism in the University Calendar ( <a href="http://ucalgary.ca/pubs/calendar/current/k-5.html">ucalgary.ca/pubs/calendar/current/k-5.html</a> ) and are reminded that plagiarism—using any source whatsoever without clearly documenting it—is an extremely serious academic offence. Consequences include failure on the assignment, failure in the course and possibly suspension or expulsion from the university. You must document not only direct quotations but also paraphrases and ideas where they appear in your text. A reference list at the end is insufficient by itself. Readers must be able to tell exactly where your words and ideas end and other people’s words and ideas begin. This includes assignments submitted in non-traditional formats such as Web pages or visual media, and material taken from such sources. Please consult your instructor or the Student Success Centre (TFDL 3rd Floor) if you have any questions regarding how to document sources.						
SCPA Librarian	Marc Stoeckle, MLIS, BA Learning & Services Librarian for <i>School of Creative &amp; Performing Arts</i> and <i>School of Languages, Linguistics, Literatures &amp; Cultures</i>   Libraries & Cultural Resources, University of Calgary Ph: 403.220.6777, Email: <a href="mailto:mstoeckle@ucalgary.ca">mstoeckle@ucalgary.ca</a> , Office: TFDL 160D						
Student misconduct	<a href="http://ucalgary.ca/pubs/calendar/current/k-3.html">ucalgary.ca/pubs/calendar/current/k-3.html</a>						
FOIP	<a href="http://ucalgary.ca/legalservices/foip">ucalgary.ca/legalservices/foip</a>						
Emergency evacuation	Assembly points for emergencies have been identified across campus. <b>THE PRIMARY ASSEMBLY POINT FOR CRAIGIE HALL IS THE PROFESSIONAL FACULTIES FOOD COURT.</b> For more information, see the University of Calgary’s Emergency Management website: <a href="http://ucalgary.ca/emergencyplan/assemblypoints">ucalgary.ca/emergencyplan/assemblypoints</a>						
Internet and electronic communication device	<a href="http://elearn.ucalgary.ca/category/d2l/">elearn.ucalgary.ca/category/d2l/</a> <a href="http://ucalgary.ca/emergencyplan/emergency-instructions/uc-emergency-app">ucalgary.ca/emergencyplan/emergency-instructions/uc-emergency-app</a> The in-class use of computers may be approved by your Instructor. Cell phones and other electronic communication devices should be silenced or turned off upon entering the classroom. If you violate the Instructor’s policy regarding the use of electronic communication devices in the classroom, you may be asked to leave the classroom; repeated abuse may result in a charge of misconduct. No audio or video recording of any kind is allowed in class without explicit permission of the Instructor.						
Safewalk	220-5333 anytime. <a href="http://ucalgary.ca/security/safewalk">ucalgary.ca/security/safewalk</a>						
Students’ union and ombudsperson contacts	Student Union: <a href="http://su.ucalgary.ca/about/who-we-are/elected-officials/">su.ucalgary.ca/about/who-we-are/elected-officials/</a> Faculty of Arts reps: <a href="mailto:arts1@su.ucalgary.ca">arts1@su.ucalgary.ca</a> ; <a href="mailto:arts2@su.ucalgary.ca">arts2@su.ucalgary.ca</a> ; <a href="mailto:arts3@su.ucalgary.ca">arts3@su.ucalgary.ca</a> ; <a href="mailto:arts4@su.ucalgary.ca">arts4@su.ucalgary.ca</a> Graduate Student’s Association: <a href="http://ucalgary.ca/pubs/calendar/grad/current/graduate-students-association-gsa-grad.html">ucalgary.ca/pubs/calendar/grad/current/graduate-students-association-gsa-grad.html</a> Student Ombudsman: <a href="http://ucalgary.ca/ombuds/contact">ucalgary.ca/ombuds/contact</a>						

Midterm and final examination scheduling	Final examinations may be scheduled at any time during the <b>examination period (Dec. 11-21 for Fall 2017 term; Apr. 16-26 for Winter 2018 term; June 28-30 for Spring 2018 term; Aug. 17-20 for Summer 2018 term)</b> ; students should therefore avoid making prior travel, employment, or other commitments for this period. If a student is unable to write an exam through no fault of his or her own for medical or other valid reasons, documentation must be provided and an opportunity to write the missed exam may be given. Students are encouraged to review all examination policies and procedures: <a href="http://ucalgary.ca/registrar/exams/deferred_final">ucalgary.ca/registrar/exams/deferred_final</a>
Deferrals of exams/term work	It is possible to request a deferral of term work or final examinations for reasons of illness, accident, family or domestic affliction, or religious obligations. Please check with your advisor if any of these issues make it impossible for you to sit an exam or finish term work by stated deadlines. <a href="http://ucalgary.ca/registrar/exams/deferred_final">ucalgary.ca/registrar/exams/deferred_final</a> <a href="http://ucalgary.ca/pubs/calendar/current/g-6.html">ucalgary.ca/pubs/calendar/current/g-6.html</a> <a href="http://ucalgary.ca/pubs/calendar/current/g-7.html">ucalgary.ca/pubs/calendar/current/g-7.html</a>
SCPA Claim Your Seat Program: Student Guidelines	<ol style="list-style-type: none"> <li>1. The Claim Your Seat (CYS) program allows all University of Calgary students to attend on-campus School of Creative and Performing Arts (Dance, Drama and Music) events free of charge.</li> <li>2. Depending on the performance, there is a limited number of seats available for CYS. There is not a guarantee that tickets will be available for all CYS patrons for every performance, based on audience size, demand, etc.</li> <li>3. CYS tickets are a privilege. If a student receives a ticket to attend a performance, it is expected that they will respect the value of the admission and attend the performance.</li> <li>4. Process for students: On the date of the performance, from the time the Box Office opens until 15 minutes prior to the performance start time, they arrive to the CYS table next to the Box Office and show their Unicaid. If students arrive after 15 minutes prior to the performance start time, they can go to the Box Office and purchase a ticket at the student rate. Students should not go to the Box Office unless they are purchasing a ticket.</li> <li>5. If students have a course requirement to attend a performance for a specific date, access to the tickets will be communicated by the instructor to University Theatre Services prior to the event. The best guarantee for a free ticket is to arrive early, up to 45 minutes prior to the performance start time.</li> <li>6. Respect for the Front of House and theatre staff, performers and fellow patrons is an absolute requirement. Failure to comply with this will lead to being asked to leave the venue and could result in the revoking of CYS privileges.</li> </ol>
Academic standing	<a href="http://ucalgary.ca/pubs/calendar/current/f.html">ucalgary.ca/pubs/calendar/current/f.html</a>
Campus security	220-5333. Help phones: located throughout campus, parking lots, and elevators. They connect directly to Campus Security; in case of emergency, press the red button.
Copyright	It is the responsibility of students and professors to ensure that materials they post or distribute to others comply with the Copyright Act and the University's Fair Dealing Guidance for Students. Further copyright information for students is available on the Copyright Office web page ( <a href="http://library.ucalgary.ca/copyright">library.ucalgary.ca/copyright</a> ).
Faculty of Arts program advising and student information resources	<p>For academic advising, visit the Arts Students' Centre (ASC) for answers about course registration, graduation checks, and the 'big picture' on programs and majors. Drop in at SS102, email at <a href="mailto:ascarts@ucalgary.ca">ascarts@ucalgary.ca</a> or call at 403-220-3580. You can also visit the Faculty of Arts website at <a href="http://arts.ucalgary.ca/undergraduate">arts.ucalgary.ca/undergraduate</a> which has detailed information on common academic concerns.</p> <p>For academic success support, such as writing support, peer support, success seminars, and learning support, visit the Student Success Centre on the third floor of the Taylor Family Digital Library (TFDL), email them at <a href="mailto:success@ucalgary.ca">success@ucalgary.ca</a> or visit their website at <a href="http://ucalgary.ca/ssc/">ucalgary.ca/ssc/</a> for more information or to book an appointment.</p> <p>For enrolment assistance, including registration (add/drop/swap) changes, paying fees, and navigating your Student Centre, contact Enrolment Services at 403-210-ROCK [7625], by email at <a href="mailto:futurestudents@ucalgary.ca">futurestudents@ucalgary.ca</a> or visit them at the MacKimmie Block 117.</p>
Course outlines for transfer credit	It is possible that you will be asked for copies of this outline for credit transfers to other institutions or for proof of work done. It is the student's responsibility to keep these outlines and provide them to employers or other universities when requested. Please ensure that outlines of all the courses you take are kept in a safe place for your future reference. Departments/Programs do not guarantee that they will provide copies.

Letter of permission	If you wish to study at another institution while registered at the U of C, you must have a letter of permission. You can submit your request through your Student Centre at MyUofC. Students must have the Letter of Permission before they take the course at another school. Failure to prepare may result in no credit awarded and could result in suspension from the faculty.
Undergraduate associations	DUS: Drama Undergraduate Society, CHC 005 <a href="mailto:uofcdus@gmail.com">uofcdus@gmail.com</a> MUS: Music Undergraduate Society, CHF 219 <a href="mailto:undmusic@ucalgary.ca">undmusic@ucalgary.ca</a>