

## ANCIENT CIVILIZATIONS (ARKY 325-20)

SPRING 2012

Saturdays 1:00 PM to 5:30 PM in ST 147

INSTRUCTOR Julie-Anne White  
OFFICE ES 746  
OFFICE HOURS Saturdays 11:00 AM to 12:00 PM  
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### COURSE DESCRIPTION

Archaeology 325-20 is a comparative overview of the development of early primary civilizations in various parts of the world. The focus is primarily on socio-cultural, political, and economic formations that emerge in Mesopotamia, Egypt, China, Mesoamerica and the Central Andes. This lecture-based course compares and contrasts the similarities and differences in socio-political evolution that resulted in the rise and establishment of pre-Industrial polities for a critical review of the various factors involved.

### COURSE LOGISTICS

Lectures are presented every week on Saturdays in ST 147. With the exception of the week of the mid-term, each session is divided into four 50-60 minute long segments with a 15-minute break between each unless otherwise announced in the course schedule. Students are responsible for returning to the classroom after the break. Students are also responsible for reading the chapters assigned to each week's lecture ahead of time. Come prepared for class!

### REQUIRED TEXTBOOK

Feder, Kenneth L.

2011 *The Past in Perspective: An Introduction to Human Prehistory*. Fifth Edition. Oxford University Press, Oxford.

### LEARNING OUTCOMES

By the end of the course, students are expected to grasp what factors are involved in socio-political development of complex polities and how. To do so, you'll become familiar with key characteristics of ancient social formations as well as develop critical thinking skills to assess the information presented on ancient societies not only in class but also outside the classroom. In addition to applying these skills, this course aims to further develop the critical academic writing skills necessary for senior-level courses.

### COURSE FORMAT

Lectures, readings, web-based research, and audio-visual material are the key learning activities involved in this course. Lectures will not repeat or cover all the material in the text, but will elaborate on selected topics. The tentative course schedule is available further below. Students are expected to attend classes but attendance is not mandatory. Regular absence from class will have a negative impact on the student's final grade.

## ASSESSMENT

The final course mark is assessed through four components: short quizzes outside of class on Blackboard, one mid-term in class, one bibliographic assignment (divided into three parts throughout the semester), and one final examination outside of class on Blackboard.

Deadlines and final course grade weights are provided below for each of the four components out of a maximum possible of 100% for the final course grade in total:

1. In-class mid-term test on June 2, 2012 at 1 PM 30%
2. Blackboard quizzes - 10-minute quiz each worth 1% completed any time from 4 PM on the Sunday to 4 PM on the Tuesday following lectures on 5%
  - May 12
  - May 19
  - May 26
  - June 9
  - June 16
3. Bibliographic assignment subdivided into three parts 30%
  - part 1 due by Wednesday May 23, 2012 at 1 PM (maximum 10 points);
  - part 2 due by 1 PM on Wednesday June 6, 2012 (maximum 50 points);
  - part 3 due by 1 PM on Saturday June 23, 2012 (maximum 40 points)
4. Blackboard final exam - two-hour exam completed between 4 and 8 PM on June 25 35%

## COURSE ASSESSMENT FORMAT

1. The mid-term test takes place in class, on paper. Bring your UCID and a pencil because answers are written on Scantron forms for the multiple choice and true/false sections. Another section will have short-answer questions. This is not an open book mid-term. You'll have 90 minutes to complete the test. The material tested is cumulative and based on course lectures, readings, and any audio-visual components from lecture. Use of electronic devices is not permitted during the mid-term test.
2. The Blackboard quizzes are posted on Blackboard from 4 PM on the Sunday after the Saturday lecture to 4 PM on the following Tuesday. Once you start, you have a maximum of 10 minutes for each quiz. Each quiz addresses material from the previous week only (lecture, readings, and any audio-visual materials). **You must start and finish the quiz in one continuous attempt.** Answer each question consecutively. Do not leave a question unanswered because once you have moved to the next question, you cannot return to an earlier question. You cannot continue the quiz at a later point. Unanswered questions are marked as a 0 regardless of why they are unanswered. Each quiz is an open book format.
3. The bibliographic assignment has three different parts worth a maximum of 100 points in total for a total of 35% of the final grade: choice of topic (10 points maximum), preliminary reference list and thesis statement (50 points maximum), and annotated bibliography (40 points maximum). Additional instructions and grading rubrics will be posted on Blackboard by May 15, 2012 (at the latest) and reviewed the following class. All three parts must be submitted via Blackboard using the digital dropbox by their respective deadlines. Only the Society for American Archaeology (SAA) reference style can be used for assignments and examinations in this course. A .pdf version of the SAA style guide can be found at <http://www.saa.org/AbouttheSociety/Publications/StyleGuide/tabid/984/Default.aspx>.

4. The final examination will be online through Blackboard. You must log on between 4 PM and 8 PM on Monday June 25, 2012 to write the final exam. You have maximum 2 hours to complete the exam in one continuous stretch. If you log off the exam before the 2 hours are done, you cannot log back into the exam. This exam is a cumulative final examination based on course lectures, readings, and any audio-visual materials presented in class. It is an open book format. You may include non-lecture scholarly material (e.g., from your bibliographic assignment) if it is cited and referenced appropriately (see above for the SAA style guide).

#### GRADING SCALE

A+	96-100%	A	90-95.99%	A-	85-89.99%
B+	80-84.99%	B	75-79.99%	B-	70-74.99%
C+	65-69.99%	C	60-64.99%	C-	55-59.99%
D+	53-54.99%	D	50-52.99%	F	0-49.99%

#### LATE PENALTY

Any late assignment will be penalized 10% per day starting one minute after the time set on the deadline in this course outline. Any assignment handed in more than one week after the given deadline will automatically obtain a mark of 0. **All assignments must be submitted via the Blackboard dropbox in order to be graded.** A hard copy submitted to the instructor or the Department of Archaeology is not an acceptable substitute, nor can it be e-mailed to the instructor.

Assessments administered through Blackboard can only be written during the times set aside on specific days. Specific deadlines for each assessment component are provided in this outline. Failure to log on and write an online assessment in the available time frame will result in a grade of 0 points for that component. Please ensure that you have set aside sufficient time to start and complete the assessment before you log on. The instructor cannot give you a second chance to log on if you already made an attempt. Whatever was completed will be graded and each incomplete answer will automatically receive a mark of 0 points.

For the in-class mid-term, if a student shows up after other students have completed test and left the classroom, then that student is denied admission and cannot write the mid-term test. This situation will automatically result in a mark of 0 unless valid documentation is produced (see next section).

#### MISSED ASSESSMENT

As per University of Calgary policy, students who have missed a mid-term, quiz, and/or assignment deadline for documented reasons such as illness may arrange alternatives with the instructor. Students faced with this situation are responsible for discussing the situation in person with the instructor as soon as possible. Should the need for a deferral arise, students are responsible for familiarizing themselves with regulations under the *Deferral of Term Work* section of the 2011-2012 University calendar.

#### APPROPRIATE USE OF ELECTRONIC DEVICES IN CLASS

Bring your computers to class if you like to take notes on them. However use of cell phones, electronic recording devices, iPods, and various other electronic devices is not permitted during lecture. Those devices must be turned off during class. In case of personal emergency where you

need to have a phone on, please keep it on silent mode and step outside to take or make any calls. Everyone must refrain from improper use of internet as per University of Calgary campus policy. It's a long class, so if you want to surf the web, check Facebook, chat on-line or use some other social media, do so during your scheduled breaks. If I find a student breaching these requirements, he/she will be asked to leave the classroom.

#### WRITING ACROSS THE CURRICULUM

Writing skills are not exclusive to English courses and, in fact, should cross all disciplines. The University supports the belief that throughout their University careers, students should be taught how to write well so that when they graduate their writing abilities will be far above the minimal standards required at entrance. Consistent with this belief, students are expected to do a substantial amount of writing in their University courses and, where appropriate, instructors can and may use writing and the grading thereof as a factor in the evaluation of student work. The services provided by the Writing Centre in the Effective Writing Office can be utilized by all undergraduate and graduate students who feel they require further assistance.

#### ACADEMIC ACCOMMODATION POLICY

The purpose of academic accommodation is to provide students with documented disabilities equal opportunity to master the essentials of a post-secondary education. Students with disabilities at the University of Calgary have met all admission requirements but may have done so with the use of accommodations. Similarly, they are expected to meet all academic and non-academic requirements. Adaptive technology and other academic accommodations do not relieve students of their responsibility to develop the essential skills and abilities expected of all students.

Please refer to the following web link for detailed information: <http://www.ucalgary.ca/drc/node/71>

#### DISABILITY RESOURCE CENTRE ACCOMMODATIONS

It is the responsibility of the student to request academic accommodations. If you are a student with a documented disability who may require academic accommodation and have not registered with the Disability Resource Centre, please contact their office at (403)220-8237.

Students who have not registered with the Disability Resource Centre are not eligible for formal academic accommodation. Students are also required to discuss their needs with the instructor no later than fourteen (14) days after the start of the course.

#### FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT

The University of Calgary is committed to protecting the privacy of individuals who work and study at the University or who otherwise interact with the University in accordance with the standards set out in the Freedom of Information and Protection of Privacy Act.

Please refer to the following link for detailed information:

<http://www.ucalgary.ca/secretariat/system/files/foip%20overview.pdf>

#### ACADEMIC MISCONDUCT

Academic dishonesty is an unacceptable activity at the University of Calgary and students are strongly advised to read the Student Misconduct section of the University Calendar. Quite often, students are unaware of what constitutes academic dishonesty or plagiarism. The most common are:

- 1) Presenting another student's work as your own
- 2) Presenting an author's work or ideas as you own without proper referencing
- 3) Using work completed for another course

This activity will not be tolerated and students conducting themselves in this manner will be dealt with according to the procedures outlined in the University Calendar.

For detailed information on what constitutes academic misconduct, please refer to the following link:  
<http://www.ucalgary.ca/pubs/calendar/current/k-2-1.html>

## PLAGIARISM

Plagiarism involves submitting or presenting work as if it were the student's own work when it is not. Any ideas or materials taken from another source written, electronic, or oral must be fully and formally acknowledged. Plagiarism includes but is not limited to:

- (a) The work submitted or presented was done, in whole or in part, by an individual other than the one submitting or presenting the work (this includes having another impersonate the student or otherwise substituting the work of another for one's own in an examination or test),
- (b) Parts of the work are taken from another source without reference to the original author,
- (c) The whole work (e.g., an essay) is copied from another source, and/or,
- (d) A student submits or presents work in one course which has also been submitted in another course (although it may be completely original with that student) without the knowledge of or prior agreement of the instructor involved.

While it is recognized that scholarly work often involves reference to the ideas, data and conclusions of other scholars, intellectual honesty requires that such references be explicitly and clearly noted. Plagiarism is an extremely serious academic offence.

It is recognized that clause (d) does not prevent a graduate student incorporating work previously done by him or her in a thesis or dissertation.

## EMERGENCY EVACUATION ASSEMBLY POINTS

In the event of an emergency that requires evacuation, please refer to the following link to become familiar with the assembly points for the class:

<http://www.ucalgary.ca/emergencyplan/assemblypoints>

## FACULTY OF ARTS PROGRAM ADVISING AND STUDENT INFORMATION RESOURCES

- Have a question, but not sure where to start? The new Faculty of Arts Program Information Centre (PIC) is your information resource for everything in Arts! Drop in at SS110, call us at 403-220-3580 or email us at [artsads@ucalgary.ca](mailto:artsads@ucalgary.ca). You can also visit the Faculty of Arts website at <http://arts.ucalgary.ca/undergraduate> which has detailed information on common academic concerns.
- For program planning and advice, contact the Student Success Centre (formerly the Undergraduate programs Office) at (403) 220-5881 or visit them in their new space on the 3<sup>rd</sup> Floor of the Taylor Family Digital Library.
- For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at (403) 210-ROCK [7625] or visit them at the MacKimmie Library Block.

## CONTACT INFORMATION FOR STUDENT AND FACULTY REPRESENTATION

Student Union Vice President – Academic

Phone: (403) 220-3911

Email: [suvpaca@ucalgary.ca](mailto:suypaca@ucalgary.ca)

Student Union Faculty Representative

Phone: (403) 220-3913

Email: [socilscirep@su.ucalgary.ca](mailto:socilscirep@su.ucalgary.ca)

Student Ombudsman's Office

<http://www.su.ucalgary.ca/services/student-services/students-rights.html>

Students Union Representatives for the Faculty of Arts

[arts1@su.ucalgary.ca](mailto:arts1@su.ucalgary.ca)

[arts2@su.ucalgary.ca](mailto:arts2@su.ucalgary.ca)

[arts3@su.ucalgary.ca](mailto:arts3@su.ucalgary.ca)

[arts4@su.ucalgary.ca](mailto:arts4@su.ucalgary.ca)

## SAFEWALK INFORMATION

Campus Security, in partnership with the Students' Union, provides the Safewalk service, 24 hours a day to any location on Campus including the LRT, parking lots, bus zones and University residences. Contact Campus Security at (403) 220-5333 or use a help phone, and Safewalkers or a Campus Security Officer will accompany you to your campus destination.

TENTATIVE COURSE SCHEDULE (subject to change)

Saturday May 12 – 1 to 5:30 PM

Introduction to the course; lecture (socio-political evolution; advent of domestication and social transformations)

Readings: Ch. 1 & 8

Sunday May 13 (4 PM) to Tuesday May 15 (4 PM) – maximum 10 minutes

**Blackboard quiz #1**; open-book format

Saturday May 19 – 1 to 5:30 PM

Lecture (the territorial state in comparative perspective)

Readings: Ch. 10, 13

Sunday May 20 (4 PM) to Tuesday May 22 (4 PM) – maximum 10 minutes

**Blackboard quiz #2**; open-book format

Wednesday May 23 – 1 PM

**Deadline for choice of topic** (part 1 one for the bibliographic assignment) to be submitted online via Blackboard's digital dropbox

Saturday May 26 – 1 to 5:30 PM

Lecture (the territorial state continued)

Readings: Ch. 10, 13

Sunday May 27 (4 PM) to Tuesday May 29 (4 PM) – maximum 10 minutes

**Blackboard quiz #3**; open-book format

Saturday June 2 – 1 to 5:30 PM

In class mid-term test (1:10 PM to 2:40 PM)

Break (2:40 – 3 PM)

In class film (3 – 4:00 PM)

Remaining time for thesis statement and reference list work in class or at the library

No readings assigned because no lecture

Wednesday June 6 – 1 PM

**Thesis statement and reference list** (part 2 of the bibliographic assignment) due today by 1 PM through Blackboard's digital dropbox

Saturday June 9 – 1 to 5:30 PM

Lecture (the “city-state” in comparative context)

Readings: Ch. 11, 12

Sunday June 10 (4 PM) to Tuesday June 12 (4 PM) – maximum 10 minutes

**Blackboard quiz #4**; open-book format

Saturday June 16 – 1 to 5:30 PM

Lecture (the city-state continued; comparisons between territorial and city-states; alternative paths to socio-political complexity)

Readings: Ch. 11, 12 & Ch. 9

Sunday June 17 (4 PM) to Tuesday June 19 (4 PM) – maximum 10 minutes

**Blackboard quiz #5** (must be completed in one continuous session); open-book format

Saturday June 23 – 1 to 5:30 PM

1 PM is the **deadline for part 3** (annotated bibliography) of the bibliographic assignment, submissions must be made via the Blackboard digital dropbox

*Guest Lecture (to be announced)*

*No readings assigned for the week*

Monday June 25 – 4 to 8 PM

Maximum 2 hours for the **final examination on Blackboard**; the examination must be completed in one continuous sitting; any incomplete examination will be graded as it appears to the instructor; there are no second chances

End of Spring semester!