

UNIVERSITY OF CALGARY  
DEPARTMENT OF ART

**UNDERGRADUATE COURSE OUTLINE**

**Art (ART) 235 L01**  
**Introduction to Photography and Digital Imaging**  
**Fall 2018**  
*MW 12:00 – 14:15; SS 108*

**Instructor:** *Rob Furr*  
**Office Location:** *AB 661*  
**Text Number:** *403-629-8837*  
**E-Mail\*:** *rsfurr@ucalgary.ca*  
**Office Hours:** *11:00-12:00 MW, and by appointment*

**Course Description**

An introductory course in current photographic methods, including digital photography, digital image processing and printing, and the presentation of photographs.

**Notes:**

- *This course will focus only on digital photography.*
- *Students must provide their own digital single lens reflex camera for the duration of the term. Please consult with the department for more information.*

**Objectives of the Course**

Upon satisfactory completion of the course, students will be familiar with the rudiments of digital photography and will have developed the technical skills necessary to produce quality photographic images. In addition, the student will have some understanding of the expressive potential of the photographic medium.

**Textbooks and Readings**

Readings will be provided via D2L.

**Assignments and Evaluation**

There is no final examination in this course.

All photographic assignments will be turned in as digital files. Metadata (as described in class) should display dates and camera settings.

Marks are based on homework assignments and in-class evaluation. Completion of assignments and quizzes are required for a passing grade in this course. Assignments will be graded on both technical execution (including focus, lighting, histogram, etc.) and artistic merit (including originality of ideas, composition, clarity of the intent of the photograph, etc.)

Grade values and distribution are as follows:

Composition exercise	10%
Depth of field exercise	10%
Long exposure exercise	5%
Motion exercise	5%
Color grading exercise	5%
Street photography exercise	10%
Landscape exercise	10%
Studio exercise	5%
Studio editing exercise	10%
Quizzes (2 @ 5% each)	10%
Final project	20%

**Writing is not a significant portion of content of this course.**

**It is not necessary for students to achieve a passing grade on any particular component of the course in order to pass the course as a whole.**

**Registrar-Scheduled Final Exam – NO**

**Note: It is the student's responsibility to keep a copy of or any relevant documentation regarding each submitted assignment.**

Assignments will be submitted digitally to the course dropbox.

### **Late Assignment Policy**

*Assignments may not be handed in late without prior discussion with the instructor.*

### **Additional Information**

Students are required to have a digital SLR or advanced digital camera with full manual control capabilities, as well as a USB data storage device of at least 8 gigabytes. Camera phones are not suitable for this class. Mirrorless cameras that have full manual controls, such as those described as “micro four thirds” are acceptable.

Students may wish to purchase a tripod, cable release, remote control, or a prime/non-zoom lens for their camera.

## Course Activities

Sep 10	Introduction to the class, functions of camera		
Sep 12	Free / obtain camera		
Sep 17	Basic camera operations	Composition	
Sep 19	Work time		
Sep 24	Depth of Field	Depth of Field	
Sep 26	Work time		
Oct 1	Shutter and Aperture Priority modes	Long Exposure	Quiz
Oct 3	Work time		
Oct 8	University Closed		
Oct 10	Introduction to Photoshop and Camera Raw	Color Grading	
Oct 15	Work time		
Oct 17	Shooting		
Oct 22	Compositing in Photoshop	Motion	
Oct 24	Work time		
Oct 29	Historic Photography	Landscape	
Oct 31	Work time		
Nov 5	Photography as Social Tool	Street Photography / Final Exercise	Quiz
Nov 7	Work time		
Nov 12	University Closed		
Nov 14	University Closed		
Nov 19	Photo Studio	Studio Exercise	
Nov 21	Photo Studio	Studio Editing Exercise	
Nov 26	Photo Studio Work		
Nov 28	Photo Studio Work		
Dec 3	T.B.A.		
Dec 5	Final assignment critique	Final project due	

## Grading Method/Grading Scale:

Percentage	Grad	G.P.V.	Grade Definition
96-100	A+	4.0	Outstanding
90-95	A	4.0	Excellent-superior performance, showing comprehensive understanding of subject matter.
85-89	A-	3.7	
80-84	B+	3.3	
75-79	B	3.0	Good – clearly above average performance with knowledge of subject matter generally
70-74	B-	2.7	
65-69	C+	2.3	
60-64	C	2.0	Satisfactory – basic understanding of the subject matter.
55-59	C-	1.7	
53-54	D+	1.3	
50-52	D	1.0	Minimal pass – marginal performance; generally insufficient preparation for subsequent courses in the same subject.
0-49	F	0	Fail – unsatisfactory performance or failure to meet course requirements.

## Studio Procedures

The creation of art can be a dirty process and a studio is only workable if everyone cooperates in keeping it clean. Out of respect and consideration for your class mates and other users of the space, it is expected that everyone will participate in keeping the studio clean and tidy.

## Internet and Electronic Communication Device Information

*Electronic devices such as cell phones, music players, and laptops are heavily discouraged from being used during class; students will be asked to step outside the classroom if such use is necessary. Any use of such devices that results in a disruption of classroom proceedings will result in a penalty to the student's final grade.*

## Academic Accommodations

The student accommodation policy can be found at [ucalgary.ca/access/accommodations/policy](http://ucalgary.ca/access/accommodations/policy).

Students needing an Accommodation because of a Disability or medical condition should communicate this need to Student Accessibility Services in accordance with the Procedure for Accommodations for Students with Disabilities [ucalgary.ca/policies/files/policies/student-accommodation-policy](http://ucalgary.ca/policies/files/policies/student-accommodation-policy).

Students needing an Accommodation based on a Protected Ground other than Disability, should communicate this need, preferably in writing, to the course instructor.

## Academic Standing

For more information go to <http://www.ucalgary.ca/pubs/calendar/current/f.html>

## Deferral of Exams/Term work

It is possible to request a deferral of term work or final examination(s) for reasons of illness, accident, family or domestic affliction, or religious obligations. Please check with Enrolment Services if any of these issues make it impossible for you to sit an exam or finish term work by stated deadlines.

For more information about deferring a final exam go to <https://www.ucalgary.ca/registrar/exams/deferred-exams>

For more information about deferral of term work go to <http://www.ucalgary.ca/pubs/calendar/current/g-7.html>  
[http://www.ucalgary.ca/registrar/files/registrar/deferred\\_termwork15.pdf](http://www.ucalgary.ca/registrar/files/registrar/deferred_termwork15.pdf)

## **F.O.I.P.**

For more information go to <https://www.ucalgary.ca/legalservices/foip>

## **Writing/Plagiarism**

Writing skills are not exclusive to English courses and, in fact, should cross all disciplines. The University supports the belief that throughout their University careers, students should be taught how to write well so that when they graduate their writing abilities will be far above the minimal standards required at entrance. Consistent with this belief, students are expected to do a substantial amount of writing in their University courses and, where appropriate, members of faculty can and should use writing and the grading thereof as a factor in the evaluation of student work. The services provided by the Writing Support Services can be utilized by all undergraduate and graduate students who feel they require further assistance.

For more information go to <http://www.ucalgary.ca/ssc/writing-support>  
or  
<http://www.ucalgary.ca/pubs/calendar/current/e-2.html>

Using any source whatsoever without clearly documenting it is a serious academic offense. Consequences include failure on the assignment, failure in the course and possibly suspension or expulsion from the university. Visual art projects submitted for course credit must be produced by the student specifically for this class. Students must not submit projects if credit has or will be provided for it in another class. This includes re-worked assignments from previous or concurrent courses, unless permission is provided in writing by the instructor. Additionally, the student is asked to be mindful of using visual sources from the internet, ensuring that that material is not derived from any on-line or other available source, and that appropriate copyright permission is granted, when required.

## **Lockers**

The Art Building lockers are administered through the Student's Union's used bookstore, Bound and Copied. Lockers are rented on a first come, first served basis. Due to the shortage of lockers, and the high demand, students cannot hold more than one locker at a time. All of the details on renting a locker and your responsibilities can be found on the Locker Rental Agreement at

[https://www.su.ucalgary.ca/wp-content/uploads/2014/08/locker\\_rental\\_agreement\\_2010.pdf](https://www.su.ucalgary.ca/wp-content/uploads/2014/08/locker_rental_agreement_2010.pdf)

**Lockers for all sessions** can be rented through [my.ucalgary.ca](http://my.ucalgary.ca). Once you're in the Student Centre, click on **Other Academic Services** and choose **Locker Reservation**.

**Lockers must be vacated by the end of term.**

For more information go to <http://www.su.ucalgary.ca/>

## **Models**

In this class students may be expected to draw from nude models. **A student electing not to do so must notify the instructors IN WRITING of his/her concerns.**

## **Portfolios and Assignments**

The Department of Art will not assume responsibility for lost or stolen portfolios or course work given to instructors for grading, or for work posted on bulletin boards in the art building.

**Note - All unclaimed work will be disposed of.**

**Note - Studio spaces, bulletin boards and display areas need to be cleared 2 weeks after the last day of classes.**

## **Ethics**

Whenever you perform research with human participants (i.e., surveys, interviews or observation) as part of your university studies, you are responsible for following university research ethics guidelines. Your instructor must review and approve of your research plans and supervise your research.

For more information go to <http://www.ucalgary.ca/pubs/calendar/current/e-5.html>

or

<https://www.ucalgary.ca/research/researchers/ethics-compliance/chreb>

## **Campus Mental Health Resources**

[SU Wellness Centre](#) and the [Campus Mental Health Strategy](#)

## **Campus Security/Safewalk**

Call 220-5333 anytime. Help phones are located throughout campus, parking lots and elevators; they connect directly to Campus Security - in case of emergency, press the red button.

For more information go to <http://www.ucalgary.ca/security/safewalk>

## **Emergency Evacuation**

For more information go to <http://www.ucalgary.ca/emergencyplan/assemblypoints>

## **Student Misconduct**

For more information go to <http://www.ucalgary.ca/pubs/calendar/current/k.html>

## **Student Ombudsman**

For more information go to <http://www.ucalgary.ca/provost/students/ombuds>

## **Student Union**

For more information go to <http://www.su.ucalgary.ca/>

## **Faculty of Arts Program Advising and Student Information Resources**

Have a question but not sure where to start? The Arts Students' Centre is your information resource for everything in the Faculty of Arts. Stop by SS102, call us at 220-3580 or email us at [ascarts@ucalgary.ca](mailto:ascarts@ucalgary.ca).

You can also visit the Faculty of Arts website at <http://arts.ucalgary.ca/undergraduate> which has detailed information on common academic concerns.

For program planning and advice, contact the Student Success Centre at 220-5881 or visit them on the 3rd floor of the Taylor Family Digital Library.

For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at 210-ROCK [7625] or visit them at the MacKimmie Library Block.

*ART/Admin/Course Outlines/Course Outlines/2018-2019/Art 235 Furr*