



**UNIVERSITY OF
CALGARY**

**UNIVERSITY OF CALGARY
FACULTY OF ARTS
DEPARTMENT OF ART AND ART HISTORY
Art 231 Lec 01 Introduction to Photography and Digital Imaging
Fall 2021**

Course Delivery Format:	In person, but extenuate conditions can move portions of the course to be delivered synchronously
Instructor: Office: Email: Office Hours: TA Name and Email:	Denis Gadbois AB 612 dgadbois@ucalgary.ca zoom appointment. Saeed Abdollahi saeed.abdollahialavi@ucalgary.ca
Day(s), time(s) and location of class:	Lecture MW 8:30-9:45 AB 659 Lab MW 9:45-11:00 AB 659
Course description:	An introductory course in current photographic methods, including digital photography, digital image processing and printing, and the presentation of photographs
Prerequisites	N.A.
Course Objectives:	Upon satisfactory completion of the course, students will be familiar with the rudiments of digital photography and will have developed the technical skills necessary to produce quality photographic images. In addition, the student will be introduced to post-processing, Adobe Lightroom and Adobe Bridge and gain some understanding of the expressive potential of the photographic medium.
Required Textbooks of Readings:	Recommended Reading Complete Digital Photography Eight Edition Book and recommended subscription to Adobe https://www.adobe.com/ca/creativecloud/photography.html
Course Schedule:	<p>Week 1 W Sept 8th: Introduction, Camera functions, mode lenses</p> <p>Week 2 M Sept 13th: Rule of Composition, Depth of Field</p> <p>Week 2 W Sept 15th: Lab work: Rules of Composition Practice and depth of Field</p> <p>Week 3 M Sept 20th: Motion Studies: The Shutter, Shutter Priority Mode</p> <p>Week 3 W Sept 22th: Lab work: Motion Studies (TA)</p> <p>Week 4 M Sept 27th: Introduction to Camera Raw and Lightroom</p> <p>Week 4 W Sept 29th: Reflections and Landscape Photography</p> <p>Week 5 M Oct 4th: Lab Work: Reflections and Landscape Photography (TA)</p> <p>Week 5 W Oct 6th: Photo Studio with Louie AB 671 Group A&B</p> <p>Week 6 M Oct 11th: Thanksgiving no Class</p> <p>Week 6 W Oct 13th: Photo Studio with Louie AB 671 Group C&D</p> <p>Week 7 M Oct 18th: Introduction to Photoshop</p> <p>Week 7 W Oct 20th: Double Exposure and Portraiture (TA)</p> <p>Week 8 M Oct 25th: Art Photography & Silhouette</p> <p>Week 8 W Oct 27: Art Photography Production Support (TA)</p> <p>Week 9 M Nov 1st: Campus Interior Design</p> <p>Week 9 W Nov 3rd: Introduction to Panorama Photography and VR</p> <p>Week 10 M Nov 8th: Reading Week No Class</p> <p>Week 10 W Nov 10th: Reading Week No Class</p> <p>Week 11 M Nov 15nd: Introduction to Photo Essay</p> <p>Week 11 W Nov 17th: Photo Essay (TA) support</p> <p>Week 12 M Nov 22th: Presentation of Photo Essay Proposal (students)</p> <p>Week 12 W Nov 24th: Photo Essay Production</p> <p>Week 13 M Nov 29th: Photo Essay Production (individual booking)</p> <p>Week 13 W Dec 1st: Photo Essay Production</p> <p>Week 14 M Dec 6th: Photo Essay Production (Printing)</p> <p>Week 14 W Dec 8th: Photo Essay Final Presentation</p>

	<p><i>Classes: will involve at times walks, demonstrations & discussions outdoors. Please dress in comfortable clothes suitable for these kinds of activities. Please bring your DSLR camera, batteries, lens(es), cables, card reader and camera manual (paper or digital) to each class, unless otherwise stated.</i></p> <p><i>The daily schedule may need to be adjusted by the instructor due to the potential for unforeseen circumstances / opportunities or instructional needs.</i></p>
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Assignments & Evaluation

Assignment	Due Date	Worth
1- Composition	Sept 20 th	5%
2- Motions Studies	Oct 4 th	5%
3- Reflections	Oct 13 th	15%
4- Double Exposure	Oct 27 th	15%
5- Silhouette	Nov 1 st	15%
6- Interior Design	Nov 15 nd	15%
7- Photo Essay Proposal	Nov 22 nd	10%
8- Final Essay	Dec 8 th	20%

Registrar Scheduled Final Exam:	N.A.
Assessment expectations:	<p><u>Guidelines for Submitting Assignments:</u> All photography works need to submit in the proper folder in D2I (folder with the name of the assignment) as Jpeg (please do not submit raw or Tiff files as they are difficult to submit and difficult to read)</p> <p><u>Missed or Late Assignments:</u> <i>Late assignment are accepted up to a week after due date but will be marked down , i.e., A- becomes B+ (A- to B+ refers to any late submission between 1 day to 7 days after the due date. After one week late assignments will receive a grade of F).</i></p> <p><u>Expectations for Writing:</u> Writing skills are important to academic study across all disciplines. Consequently, instructors may use their assessment of writing quality as a factor in the evaluation of student work. Please refer to the Undergraduate Calendar E.2 Writing Across the Curriculum policy for details.</p>
Additional Costs and Information:	Note: Students must provide their own DSLR or mirrorless camera for the duration of the term. The kit lens will work for all assignments (18-55mm) but the addition of a telephoto lens 55-250mm will provide you with more options.

	
Portfolios and Assignments:	The Dept of Art and Art History will not assume responsibility for lost or stolen portfolios or course work given to instructors for grading.

Other Important Dates

Last day to drop course without financial penalty	Thursday, September 16
End of refund period	Thursday, September 16
Last day to add/swap course	Friday, September 17
Tuition and fee payment deadline	Friday, September 24
Last day to withdraw from course	Thursday, December 9

Grading Method and Grading Scale

Percentage	Grade	G.P.V.	Grade Definition
96-100	A+	4.0	Outstanding
90-95	A	4.0	Excellent-superior performance, showing comprehensive understanding of subject matter.
85-89	A-	3.7	
80-84	B+	3.3	
75-79	B	3.0	Good – clearly above average performance with knowledge of subject matter generally complete.
70-74	B-	2.7	
65-69	C+	2.3	

60-64	C	2.0	Satisfactory – basic understanding of the subject matter.
55-59	C-	1.7	
53-54	D+	1.3	
50-52	D	1.0	Minimal pass – marginal performance; generally insufficient preparation for subsequent courses in the same subject.
0-49	F	0	Fail – unsatisfactory performance or failure to meet course requirements.

Learning Technologies and Requirements:	<p>There is a D2L site for this course which contains required readings and other relevant class resources and materials (d2L.ucalgary.ca).</p> <p>To successfully engage in their learning experiences at the University of Calgary, students taking online, remote, and blended courses are required to have reliable access to the following technology:</p> <ul style="list-style-type: none"> • A computer with a supported operating system, as well as the latest security, and malware updates • A current and updated web browser • Webcam (built-in or external) • Microphone and speaker (built-in or external) or headset with microphone • Current antivirus and/or firewall software enabled • Broadband internet connection
Campus Mental Health Resources:	<p>SU Wellness Centre and the Campus Mental Health Strategy</p> <p>Counselling and mental health support services are offered through Student Wellness Services. During COVID-19, you can access counselling services remotely via Skype for Business, Microsoft Teams and telephone. Single Session Counselling appointments are available on a bookable basis. Book an appointment online or call 403-210-9355. For access to mental health support, email sar@ucalgary.ca. If you are a student in immediate distress, please contact the centre's after-hours partners:</p> <p>The Distress Centre:</p> <ul style="list-style-type: none"> • Call 403-266-4357, available 24/7. • Visit the Distress Centre website to access online chat from 3–10 p.m. on weekdays and 12–10 p.m. on weekends. <p>For additional crisis support from Wood's Homes Community Support Team:</p> <ul style="list-style-type: none"> • Call 403-299-9699 or 1-800-563-6106, available 24/7. • Text 587-315-5000 between 9 a.m. and 10 p.m. • Visit Wood's Homes website for live chat between 9 a.m. - 10 p.m.
Academic Standing:	For more information go to http://www.ucalgary.ca/pubs/calendar/current/f.html
Academic Accommodation:	<p>It is the student's responsibility to request academic accommodations according to the University policies and procedures listed below. The Student Accommodations policy is available at https://ucalgary.ca/student-services/access/prospective-students/academic-accommodations.</p> <p>Students needing an accommodation based on disability or medical concerns should contact Student Accessibility Services (SAS) in accordance with the Procedure for Accommodations for Students with Disabilities (https://ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Accommodation-for-Students-with-</p>

	<p>Disabilities-Procedure.pdf). Students who require an accommodation in relation to their coursework based on a protected ground other than Disability should communicate this need in writing to their Instructor.</p> <p>SAS will process the request and issue letters of accommodation to instructors. For additional information on support services and accommodations for students with disabilities, visit www.ucalgary.ca/access/</p>
Academic integrity, plagiarism:	<p>Academic Misconduct refers to student behavior which compromises proper assessment of a student's academic activities and includes: cheating; fabrication; falsification; plagiarism; unauthorized assistance; failure to comply with an instructor's expectations regarding conduct required of students completing academic assessments in their courses; and failure to comply with exam regulations applied by the Registrar.</p> <p>For more information go to http://www.ucalgary.ca/pubs/calendar/current/k.html or http://www.ucalgary.ca/pubs/calendar/current/e-2.html Additional information is available on the Academic Integrity Website at https://ucalgary.ca/student-services/student-success/learning/academic-integrity</p>
Internet and electronic communication device:	<p>The use of laptop and mobile devices is acceptable when used in a manner appropriate to the course and classroom activities. Please refrain from accessing websites and resources that may be distracting to you or for other learners during class time.</p> <p>Students are responsible for being aware of the University's Internet and email use policy, which can be found at https://ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Acceptable-Use-of-Electronic-Resources-and-Information-Policy.pdf</p>
Deferral of Term work and exams	<p>For more information about deferring a final exam go to https://www.ucalgary.ca/registrar/exams/deferred-exams</p> <p>For more information about deferral of term work go to http://www.ucalgary.ca/pubs/calendar/current/g-7.html https://www.ucalgary.ca/live-uc-ucalgary-site/sites/default/files/teams/14/deferred_termwork-feb-2020_revised.pdf</p>
Intellectual Property & Copyright:	<p>All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (https://ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Acceptable-Use-of-Material-Protected-by-Copyright-Policy.pdf) and requirements of the copyright act (https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html) to ensure they are aware of the consequences of unauthorized sharing of course materials (including presentations, textbooks, posted notes, labs, case studies, assignments, and exams).</p> <p>Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy https://www.ucalgary.ca/pubs/calendar/current/k.html</p>
Freedom of Information and Protection of Privacy:	<p>Student information will be collected in accordance with typical (or usual) classroom practice. Students' assignments will be accessible only by the authorized course faculty. Private information related to the individual student is treated with the utmost regard by the faculty at the University of Calgary.</p> <p>For more information go to https://www.ucalgary.ca/registrar/student-centre/privacy-policy</p>

Ethics	<p>Whenever you perform research with human participants (i.e., surveys, interviews, or observation) as part of your university studies, you are responsible for following university research ethics guidelines. Your instructor must review and approve of your research plans and supervise your research.</p> <p>For more information go to http://www.ucalgary.ca/pubs/calendar/current/e-5.html or https://www.ucalgary.ca/research/researchers/ethics-compliance/chreb</p>
Additional Student Support:	<p>Please visit this link for important information on UCalgary's student wellness and safety resources: https://www.ucalgary.ca/registrar/registration/course-outlines</p>
Models:	N/A
Studio Procedures:	<p>Students will have to respect Covid-19 specific procedures pertaining to the lab location. These include circulation patterns, user policy, distancing and keeping the lab space clean and tidy.</p> <p>In addition, students and instructors are expected to follow physical distancing regulations to comply with the University's Covid-19 Re-Entry Protocols. For more information, please refer to the following website: https://ucalgary.ca/risk/sites/default/files/2020-05/UCalgary.COVID19.ReEntryProtocols.pdf</p>
Emergency Evacuation:	<p>For more information go to https://www.ucalgary.ca/risk/emergency-management/evac-drills-assembly-points/assembly-points</p>
Arts Students' Centre Program Advising	<p>Have a question but not sure where to start? The Arts Students' Centre is your information resource for everything in the Faculty of Arts. Call us at 403-220-3580 or email us at ascarts@ucalgary.ca.</p> <p>You can also visit the Faculty of Arts website at http://arts.ucalgary.ca/undergraduate which has detailed information on common academic concerns.</p>