



REVISED COURSE OUTLINE FOR REMOTE LEARNING

To account for the necessary transition to remote learning from March 13 onward, adjustments have been made to assessment deadlines and requirements so that all coursework tasks are in line with the necessary and evolving health precautions for all involved (students and staff). If you are unable to meet the deadlines or requirements specified, please connect with your course instructor to work out alternative dates/assessments.

1. **Course:** CHEM 379, Materials Chemistry for Engineers - Winter 2020

Lecture 01: MWF 11:00 - 11:50 - Remote Learning (check with your instructor or coordinator for details)

Instructor	Email	Phone	Office	Hours
Dr. Amanda Musgrove	amanda.musgrove@ucalgary.ca	403 220-2745	SA 144F	TBA (see D2L)

Tutorials run in EEEL 445, beginning the week of **Jan. 20th**.

Course Site:

D2L: CHEM 379 L01-(Winter 2020)-Materials Chemistry for Engineers

Note: Students must use their U of C account for all course correspondence.

Department of Chemistry: Room SA 229, Tel: (403) 220-5341, e-mail: chem.info@ucalgary.ca

2. **Requisites:**

See section [3.5.C](#) in the Faculty of Science section of the online Calendar.

Prerequisite(s):

Chemistry 209, or Chemistry 201 or 211, and Chemistry 203 or 213.

Note: CHEM 379 is not in the "*field of Chemistry*" as designated in the course calendar. Students pursuing a major, minor, or concentration in Chemistry should consult an adviser before registering in this course.

3. **Grading:**

The University policy on grading and related matters is described in [F.1](#) and [F.2](#) of the online University Calendar. In determining the overall grade in the course the following weights will be used:

Students will have a choice between two grade schemes: OPTION A & OPTION B:

Component(s)	OPTION A Weighting %	OPTION B Weighting %	Notes
Tutorial Activities (7)	35	35	Weekly 6 completed prior to March 16, 2020 1 online, to be posted week of Mar 23, 2020
Summary Project (1)	20	15	Final submissions due April 15, 2020 For project details see D2L
Midterm Exam (1)	25	30	In-class, Monday Mar 9 2020
Final Exam	20	20	To be completed online. See D2L for details. Exam will be available from: Tues April 21, 6:30 PM MDT - Weds April 22, 6:30 PM MDT

Either Option A **OR** Option B can be used to calculate final grades - whichever is to the benefit of the individual student's overall grade.

Each piece of work (reports, assignments, quizzes, midterm exam(s) or final examination) submitted by the student will be assigned a grade. The student's grade for each component listed above will be combined with the indicated weights to produce an overall percentage for the course, which will be used to determine the course letter grade.

The conversion between a percentage grade and letter grade is as follows.

	A+	A	A-	B+	B	B-	C+	C	C-	D+	D
Minimum % Required	92 %	86 %	82 %	78%	74%	70 %	66 %	62%	58%	54 %	50 %

In order to satisfy the prerequisite requirements (i.e., C-) for this course, a student must achieve **either** a minimum 50% score on the Final examination, **or** a minimum 45% weighted average on the examinations (Midterm and Final). *i.e.* a grade of D+ or below will result if a student scores below 50% on the final exam *and* has a weighted average below 45% on the midterm and final exam together.

4. Missed Components Of Term Work:

The University has suspended requirements for students to provide evidence for reasons for absences so please do not attend medical clinics for medical notes or Commissioners for Oaths for statutory declarations. Please let your instructor know immediately if you are ill and cannot meet the deadlines specified.

Online Components (Scheduled Mar 16 and onward):

If a student is unable to meet a due date for a graded course component, they should **email** their course instructor to make them aware as soon as possible, or at the latest **within 2 business days** of the missed due date. An adjusted due date, alternate assignment, or excused assessment will be arranged at the discretion of the instructor.

Regular Components (Scheduled prior to March 16):

In the event that a student misses any graded course work (including the midterm) due to illness, then supporting documentation will be required, as described above. Emergency absences must be reported **within 48 hrs** of the missed course work. If the exam or course work *will be missed* due to a religious observance, travel to an academic conference, Varsity sports competition, or other protected grounds for which the date is known in advance, students must submit documentation **no less than 10 business days before** the date to be missed. For any absence, *original* documentation (not a copy or electronic copy) must be presented **within 10 business days** of the missed course work in order for an absence to be confirmed as excusable.

There are **no deferred midterm** examinations. If an excused absence is approved for the midterm, the graded weight of the exam will be transferred to the final exam. If a tutorial activity is missed for legitimate / excusable reasons as determined by the course instructor, a "make up" **may** be arranged in a later section if space permits, **or** the weight of the missed activity may be distributed to the final exam or among the remaining equivalent tutorial activities, at the sole discretion of the course instructor. A *maximum of one* "make up" tutorial will be permitted without a fully documented and excusable reason for absence.

Any course work missed without a legitimate excuse and supporting documentation provided within the timelines above will be assigned a grade of 0.

5. Scheduled Out-of-Class Activities:

There are no scheduled out of class activities for this course.

REGULARLY SCHEDULED CLASSES HAVE PRECEDENCE OVER ANY OUT-OF-CLASS-TIME ACTIVITY.

If you have a conflict with an out-of-class-time-activity, please contact your course coordinator/instructor issuing the out-of-class activity no later than **10 business days** prior to the date of the out-of-class activity so that alternative arrangements may be made.

6. Course Materials:

There is **no textbook** for this course. Recommended supporting resources:

Chemistry: Molecules, Matter, and Change (Silberberg, any edition) or CHEM 209 OER textbook (linked on D2L).

7. Examination Policy:

The final exam will be open-book (use of course notes allowed) but must be done individually.

Unless explicitly stated otherwise, all other examinations and quizzes in this course are closed-book. A formula/data sheet will be provided, and if/when stated that calculators are allowed, a non-programmable scientific calculator (Schulich-approved) may be used.

Any student with academic accommodations must be registered with Student Accessibility Services (see Section 12(f) below), and have reviewed their accommodations as described on the SAS documents with the course coordinator within the first 15 days of the semester or **at least 10 business days before** any scheduled activity for which accommodations are required.

Students should also read the Calendar, [Section G](#), on Examinations.

8. Approved Mandatory And Optional Course Supplemental Fees:

There are no mandatory or optional course supplemental fees for this course.

9. Writing Across The Curriculum Statement:

For all components of the course, in any written work, the quality of the student's writing (language, spelling, grammar, presentation etc.) can be a factor in the evaluation of the work. See also Section [E.2](#) of the University Calendar.

10. Human Studies Statement:

If you agree, your course work may be used for research purposes. Your responses will remain anonymous and confidential. Grouped data (no individual responses) may be used in academic presentations and publications. Participation in such research is voluntary and will not influence grades in this course. Students' signed consent forms will be withheld from instructors until after final grades are submitted. More information will be provided at the time student participation is requested.

See also [Section E.5](#) of the University Calendar.

11. Reappraisal Of Grades:

A student wishing a reappraisal, should first attempt to review the graded work with the Course coordinator/instructor or department offering the course. Students with sufficient academic grounds may request a reappraisal. Non-academic grounds are not relevant for grade reappraisals. Students should be aware that the grade being reappraised may be raised, lowered or remain the same. See [Section I.3](#) of the University Calendar.

- a. **Term Work:** The student should present their rationale as effectively and as fully as possible to the Course coordinator/instructor within **ten business days** of either being notified about the mark, or of the item's return to the class. If the student is not satisfied with the outcome, the student shall submit the Reappraisal of Graded Term work form to the department in which the course is offered within 2 business days of receiving the decision from the instructor. The Department will arrange for a reappraisal of the work within the next ten business days. The reappraisal will only be considered if the student provides a detailed rationale that outlines where and for what reason an error is suspected. See sections [I.1](#) and [I.2](#) of the University Calendar
- b. **Final Exam:** The student shall submit the request to Enrolment Services. See [Section I.3](#) of the University Calendar.

12. Other Important Information For Students:

- a. **Mental Health** The University of Calgary recognizes the pivotal role that student mental health plays in physical health, social connectedness and academic success, and aspires to create a caring and supportive campus community where individuals can freely talk about mental health and receive supports when needed. We encourage you to explore the mental health resources available throughout the university community, such as counselling, self-help resources, peer support or skills-building available through the SU Wellness Centre (Room 370, MacEwan Student Centre, [Mental Health Services Website](#)) and the Campus Mental Health Strategy website ([Mental Health](#)).
- b. **SU Wellness Center:** The Students Union Wellness Centre provides health and wellness support for students including information and counselling on physical health, mental health and nutrition. For more information, see www.ucalgary.ca/wellnesscentre or call [403-210-9355](tel:403-210-9355).
- c. **Sexual Violence:** The University of Calgary is committed to fostering a safe, productive learning environment. The Sexual Violence Policy (<https://www.ucalgary.ca/policies/files/policies/sexual-violence->

[policy.pdf](#)) is a fundamental element in creating and sustaining a safer campus environment for all community members. We understand that sexual violence can undermine students' academic success and we encourage students who have experienced some form of sexual misconduct to talk to someone about their experience, so they can get the support they need. The Sexual Violence Support Advocate, Carla Bertsch, can provide confidential support and information regarding sexual violence to all members of the university community. Carla can be reached by email (svsa@ucalgary.ca) or phone at [403-220-2208](tel:403-220-2208).

- d. **Misconduct:** Academic misconduct (cheating, plagiarism, or any other form) is a very serious offence that will be dealt with rigorously in all cases. A single offence may lead to disciplinary probation or suspension or expulsion. The Faculty of Science follows a zero tolerance policy regarding dishonesty. Please read the sections of the University Calendar under [Section K](#). Student Misconduct to inform yourself of definitions, processes and penalties. Examples of academic misconduct may include: submitting or presenting work as if it were the student's own work when it is not; submitting or presenting work in one course which has also been submitted in another course without the instructor's permission; collaborating in whole or in part without prior agreement of the instructor; borrowing experimental values from others without the instructor's approval; falsification/ fabrication of experimental values in a report. **These are only examples.**
- e. **Assembly Points:** In case of emergency during class time, be sure to FAMILIARIZE YOURSELF with the information on [assembly points](#).
- f. **Academic Accommodation Policy:** Students needing an accommodation because of a disability or medical condition should contact Student Accessibility Services in accordance with the procedure for accommodations for students with disabilities available at [procedure-for-accommodations-for-students-with-disabilities.pdf](#).

Students needing an accommodation in relation to their coursework or to fulfill requirements for a graduate degree, based on a protected ground other than disability, should communicate this need, preferably in writing, to the Associate Head of the Department of Chemistry, Dr. Farideh Jalilehvand by email ahugchem@ucalgary.ca or phone 403-220-5353. Religious accommodation requests relating to class, test or exam scheduling or absences must be submitted no later than **14 days** prior to the date in question. See [Section E.4](#) of the University Calendar.
- g. **Safewalk:** Campus Security will escort individuals day or night (See the [Campus Safewalk](#) website). Call [403-220-5333](tel:403-220-5333) for assistance. Use any campus phone, emergency phone or the yellow phones located at most parking lot pay booths.
- h. **Freedom of Information and Privacy:** This course is conducted in accordance with the Freedom of Information and Protection of Privacy Act (FOIPP). Students should identify themselves on all written work by placing their name on the front page and their ID number on each subsequent page. For more information, see [Legal Services](#) website.
- i. **Student Union Information:** [VP Academic](#), Phone: [403-220-3911](tel:403-220-3911) Email: suvpaca@ucalgary.ca. SU Faculty Rep., Phone: [403-220-3913](tel:403-220-3913) Email: sciencerep@su.ucalgary.ca. [Student Ombudsman](#), Email: ombuds@ucalgary.ca.
- j. **Internet and Electronic Device Information:** Unless instructed otherwise, cell phones should be turned off during class. All communication with other individuals via laptop, tablet, smart phone or other device is prohibited during class unless specifically permitted by the instructor. Students that violate this policy may be asked to leave the classroom. Repeated violations may result in a charge of misconduct.
- k. **Surveys:** At the University of Calgary, feedback through the Universal Student Ratings of Instruction ([USRI](#)) survey and the Faculty of Science Teaching Feedback form provides valuable information to help with evaluating instruction, enhancing learning and teaching, and selecting courses. Your responses make a difference - please participate in these surveys.
- l. **Copyright of Course Materials:** All course materials (including those posted on the course D2L site, a course website, or used in any teaching activity such as (but not limited to) examinations, quizzes, assignments, laboratory manuals, lecture slides or lecture materials and other course notes) are protected by law. These materials are for the sole use of students registered in this course and must not be redistributed. Sharing these materials with anyone else would be a breach of the terms and conditions governing student access to D2L, as well as a violation of the copyright in these materials, and may be pursued as a case of student academic or [non-academic misconduct](#), in addition to any other remedies available at law.

Electronically Approved - Mar 23 2020 07:59

Department Approval

Electronically Approved - Mar 23 2020 08:46

Associate Dean's Approval for alternate final examination arrangements or remote learning