

**UNIVERSITY OF CALGARY  
FACULTY OF ARTS  
DEPARTMENT OF CLASSICS AND RELIGION**

**COURSE OUTLINE – SPRING 2015**

**COURSE:** GRST 211 L01: Technical Terms of Medical and Life Sciences  
**TIME:** Online via D2L, except for the FINAL EXAM, which will be  
ON CAMPUS  
**INSTRUCTOR:** Lesley Bolton  
**E-MAIL:** [labolton@ucalgary.ca](mailto:labolton@ucalgary.ca)  
**TEXTBOOK:** Susan M. Turley, *Medical Language* (3<sup>rd</sup> edition). 2014.  
ISBN: 0133346838.

**IMPORTANT**

All quizzes will be conducted online using D2L, but the Final Exam will be conducted on campus. If you are taking this exam at a distance and are unable to come to Calgary for the final, you are allowed to arrange a proctored final exam with an approved institution (many colleges will provide this service, but there is usually a fee). You have the responsibility for finding a suitable proctor/institution and passing the relevant information to me.

**COURSE DESCRIPTION**

This course is a self-directed online course offered on Desire2Learn (<http://d2l.ucalgary.ca>), with regularly scheduled online quizzes and an on campus final exam. The primary goal of this course is to equip students with the skills necessary to comprehend, acquire, and retain medical and scientific vocabulary derived from Greek and Latin. The course will be particularly useful to students in medicine and the sciences, where a large percentage of the terminology and jargon has a Classical origin. In this course, students will learn the definitions of Greek and Latin words and word elements such as prefixes, bases, and suffixes, as well as English words and definitions derived from these Greek and Latin words. Students should develop a thorough understanding of word formation rules using the Greek and Latin prefixes, bases, and suffixes in order to construct and deconstruct new medical and scientific words.

This course is entirely self-directed, covering the entirety of Turley's *Medical Language*. There are no in-class lectures and students are entirely responsible for mastering the material themselves. The D2L site will not provide the actual text to be mastered, nor practice exercises: the textbook contains the necessary material as well as extensive practice exercises.

If you have any questions or require any assistance with the material, please feel free to contact me. E-mail is the best way to contact me, and I will endeavour to respond to all e-mails within 24 hours on weekdays; e-mails sent on the weekend may take slightly longer to receive a reply. If you need any technical assistance with D2L, please contact Information Technologies at <http://www.ucalgary.ca/it/>.

## COURSE REQUIREMENTS

Five quizzes will be held online on D2L. You may take these quizzes from any computer, at any time during the quiz period. The final exam will be paper based and taken on campus (or with an approved proctor). Due to the nature of the material, the final exam will be cumulative, and **STUDENTS MUST PASS THE FINAL EXAM IN ORDER TO PASS THE COURSE.** The final exam date will be scheduled by the registrar. More information about the final exam and its format will be available later in the semester.

Please ensure that you note these dates down carefully, as you are completely responsible for knowing when the quizzes will occur and writing them at the correct time. If you are taking this course at a distance, please be aware that all times are Mountain Daylight Time and adjust your schedule accordingly.

Test	Material covered	Date	Quiz Available	Weight
Quiz #1 30 mins.	Chapters 1-2	May 21 <sup>st</sup> - 22 <sup>nd</sup>	9:00 a.m. Thursday to 9:00 p.m. Friday	10%
Quiz #2 30 mins.	Chapters 3-5	May 28 <sup>th</sup> - 29 <sup>th</sup>	9:00 a.m. Thursday to 9:00 p.m. Friday	10%
Quiz #3 30 mins.	Chapters 6-9	June 4 <sup>th</sup> - 5 <sup>th</sup>	9:00 a.m. Thursday to 9:00 p.m. Friday	10%
Quiz #4 30 mins.	Chapters 10-14	June 11 <sup>th</sup> - 12 <sup>th</sup>	9:00 a.m. Thursday to 9:00 p.m. Friday	10%
Quiz #5 30 mins.	Chapters 15-19	June 18 <sup>th</sup> - 19 <sup>th</sup>	9:00 a.m. Thursday to 9:00 p.m. Friday	10%
Final exam 2 hours	Chapters 1-19	To be scheduled by registrar		50%

All quizzes will be available on the D2L site on the appointed days during the time period listed above, and can be written from a computer of your choice (home, computer lab, library) as your individual schedule permits. Further information and regulations regarding exams is posted on D2L, and you should read this carefully prior to the first quiz. You may notice that the number of chapters covered by each quiz increases as the semester progresses. However, the number of new terms to master does not change, as the first chapters contain more material than the later chapters by necessity.

Test deferrals will not be granted without prior notification except in special cases. Valid excuses must be accompanied by appropriate documentation. Please contact me as soon as possible to make arrangements.

## GRADE SCALE

A+	100 - 98	A	97 - 94	A-	93 - 90
B+	89 - 85	B	84 - 80	B-	79 - 75
C+	74 - 70	C	69 - 65	C-	64 - 60
D+	59 - 55	D	54-50	F	Under 50

Any grade ending in .4% and below will be rounded down and any grade ending in .5% and above will be rounded up. Grades are calculated to one decimal place. There is no curving.

## **REGISTRATION**

The last day to drop this courses with a refund of fees is May 20<sup>th</sup> 2015.

Last day to register, add course or change registration is May 20<sup>th</sup> 2015.

The last day to withdraw from this course with no refund of fees is June 26<sup>th</sup> 2015.

## **REFERENCES AND BIBLIOGRAPHY**

The Department of Classics and Religion uses the most recent edition of the Chicago Manual of Style and requires references and bibliographies to adhere to the Chicago citation system. You can find a quick guide here: [http://www.chicagomanualofstyle.org/tools\\_citationguide.html](http://www.chicagomanualofstyle.org/tools_citationguide.html).

Alternatively please consult with the library staff for help and advice using the Chicago citation style.

## **ACADEMIC HONESTY**

Plagiarism is not tolerated at the University of Calgary and has serious consequences. Your essays/presentations must be your own work and inadequate referencing may be seen as plagiarism. Please see the relevant sections on Academic Misconduct in the current University Calendar (section K, which can be found here:

<http://www.ucalgary.ca/pubs/calendar/current/k.html>). If you have questions about correct referencing, please consult your instructor, librarian staff or the Chicago manual of style.

## **ACADEMIC ACCOMMODATION**

It is the student's responsibility to request academic accommodations. If you are a student with a documented disability who may require academic accommodation and have not registered with the Disability Resource Centre, please contact their office at 403-220-8237. Students who have not registered with the Disability Resource Centre are not eligible for formal academic accommodation. You are also required to discuss your needs with your instructor no later than **fourteen (14) days** after the start of the course.

## **DESIRE 2 LEARN (D2L) HELP**

Go to <http://elearn.ucalgary.ca/desire2learn/home/students> for Student Help and FAQ's about D2L. Troubleshooting tips and a tutorial are also available on this website.

## **GNOSIS**

Gnosis is the Religious Studies Student Club. For membership or more information please email: [gnosis@ucalgary.ca](mailto:gnosis@ucalgary.ca) or visit <http://www.ucalgary.ca/~gnosis>.

## **CLASSICS STUDENT SOCIETY**

Classics Student Society is the Greek and Roman Studies Student Club. For membership or more information please email: [classsoc@ucalgary.ca](mailto:classsoc@ucalgary.ca) or visit <http://grst.ucalgary.ca/undergraduate/classics-students-society>.

## **FACULTY OF ARTS PROGRAM ADVISING AND STUDENT INFORMATION RESOURCES**

- Have a question, but not sure where to start? The Faculty of Arts Students' Centre (ASC) is your information resource for everything in Arts! Drop in at SS102, call us at 403-220-3580 or email us at [ascarts@ucalgary.ca](mailto:ascarts@ucalgary.ca). You can also visit the Faculty of Arts website at <http://arts.ucalgary.ca/undergraduate> which has detailed information on common academic concerns.
- For program planning and advice, contact the Student Success Centre at (403) 220-5881 or visit them on the 3<sup>rd</sup> floor of the Taylor Family Digital Library.
- For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at (403) 210-ROCK [7625] or visit them at the MacKimmie Library Block.

## **STUDENT OMBUDSPERSON AND STUDENTS' UNION REPRESENTATIVE**

The Student Ombuds Office provides independent, impartial and confidential support for students who require assistance and advice in addressing issues and concerns related to their academic careers. See [www.ucalgary.ca/provost/students/ombuds](http://www.ucalgary.ca/provost/students/ombuds) for more information.

The Students' Union Faculty of Arts representative can be reached at [arts1@ucalgary.ca](mailto:arts1@ucalgary.ca).

## **EMERGENCY EVACUATION ASSEMBLY POINT**

In case of an emergency evacuation during class, students must gather at the designated assembly point nearest to the classroom. The list of assembly points is found at [www.ucalgary.ca/emergencyplan/assemblypoints](http://www.ucalgary.ca/emergencyplan/assemblypoints). Please check this website and not the nearest assembly point for this course.

## **SAFEWALK**

The Safewalk program provides volunteers to walk students safely to their destination anywhere on campus (including McMahon Stadium, Health Sciences, Student Family Housing, the Alberta Children's Hospital and the University LRT station). This service is free and available to students, staff and campus visitors 24 hrs/day, 365 days a year. Call 403-220-5333 or use one of the Help phones located throughout campus to request a walk.