

THE UNIVERSITY OF CALGARY
DEPARTMENT OF CLASSICS AND RELIGION

COURSE OUTLINE
LATIN 301-01: LATIN III
FALL 2016

Instructor: J. R. Hume
Office: SS 522
Phone: 220-4833
e-mail: jhume@ucalgary.ca
Office Hours: Tue. 10:00-10:50 a.m.; Thur. 11:00-noon, or by app't
Class Time and Room: MWF 10:00 – 10:50 a.m. SS 012

Textbooks:

♦Maurice Balme, James Morwood, *Oxford Latin Course, Part III* (Oxford, 1997), 2nd ed.

Course Requirements:	% Weight of Final Grade
1. 6 take-home assignments (due Mondays, Sept. 19; Oct. 3, 17, 31; Nov. 14, 28)	30%
2. 5 in-class quizzes (Fridays, Sept. 23; Oct. 7, 21; Nov. 18; Dec. 2)	25%
3. Mid-Term Test (Friday, 4 November)	15%
4. Final 2-hour Examination, to be scheduled by Registrar	30%

Notes:

- (a) The Mid-Term test and Final examination will consist largely of prepared and unprepared Latin-English translation, plus some grammar and English-Latin translation.
- (b) An F grade on the Final Examination will result in an F grade in the course.
- (c) Marks on assignments, quizzes and exams will be recorded as percentages. For letter-grades the percentage ranges are:

A+ 95-100%	B+ 80-84	C+ 67-69	D+ 55-59
A 90-94	B 75-79	C 63-66	D 50-54
A- 85-89	B- 70-74	C- 60-62	F below 50

References and Bibliography:

The Department of Classics and Religion uses the most recent edition of the Chicago Manual of Style and requires references and bibliographies to adhere to the Chicago citation system. You can find a quick guide here:

http://www.chicagomanualofstyle.org/tools_citationguide.html. Alternatively please consult with the library staff for help and advice using the Chicago citation style.

Academic Honesty

Plagiarism is not tolerated at the University of Calgary and has serious consequences. Your essays/presentations must be your own work and inadequate referencing may be seen as plagiarism. Please see the relevant sections on Academic Misconduct in the current University Calendar (section K, which can be found here: <http://www.ucalgary.ca/pubs/calendar/current/k.html>). If you have questions about correct referencing, please consult your instructor, or librarian staff.

Student Accommodations

Students seeking an accommodation based on disability or medical concerns should contact Student Accessibility Services; SAS will process the request and issue letters of accommodation to instructors. For additional information on support services and accommodations for students with disabilities, visit www.ucalgary.ca/access/.

Students who require an accommodation in relation to their coursework based on a protected ground other than disability should communicate this need in writing to their Instructor.

The full policy on Student Accommodations is available at

http://www.ucalgary.ca/policies/files/policies/student-accommodation-policy_0.pdf.

Desire 2 Learn (D2L) Help

Go to <http://elearn.ucalgary.ca/desire2learn/home/students> for Student Help and FAQ's about D2L. Troubleshooting tips and a tutorial are also available on this website.

Faculty of Arts Program Advising and Student Information Resources

- For program planning and advice, students in the Faculty of Arts will contact The Arts Students' Centre (ASC). Drop in at SS102, call at 403-220-3580 or email at ascarts@ucalgary.ca. You can also visit the Faculty of Arts website at <http://arts.ucalgary.ca/undergraduate> which has detailed information on common academic concerns.
- For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at (403) 210-ROCK [7625] or visit them at the MacKimmie Library.

Freedom of Information and Privacy

This course is conducted in accordance with the Freedom of Information and Protection of Privacy Act (FOIPP): <http://www.ucalgary.ca/secretariat/privacy>

The Freedom of Information and Protection of Privacy Act indicates that assignments given by you to your course instructor will remain confidential unless otherwise stated before submission. The assignment cannot be returned to anyone else without your express permission. Similarly, any information about yourself that you share with your course instructor will not be given to anyone else without your permission. As one consequence, students should identify themselves on all written work by placing their name on the front page and their ID number on each subsequent page.

Student Ombudsperson and Students' Union Representative

The Student Ombuds Office provides independent, impartial and confidential support for students who require assistance and advice in addressing issues and concerns related to their academic careers. See www.ucalgary.ca/provost/students/ombuds for more information.

The Students' Union Faculty of Arts representative can be reached at arts1@ucalgary.ca.

Emergency Evacuation Assembly Point

In case of an emergency evacuation during class, students must gather at the designated assembly point nearest to the classroom. The list of assembly points is found at www.ucalgary.ca/emergencyplan/assemblypoints. Please check this website and not the nearest assembly point for this course.

Safewalk

The Safewalk program provides volunteers to walk students safely to their destination anywhere on campus (including McMahon Stadium, Health Sciences, Student Family Housing, the Alberta Children's Hospital and the University LRT station). This service is free and available to students, staff and campus visitors 24 hrs/day, 365 days a year. Call 403-220-5333 or use one of the Help phones located throughout campus to request a walk.