

Economics 311(L01) (Computer Applications in Economics)

Instructor:	Lucia Vojtassak	Lecture Location:	SS 020
Phone:	403 220 6550	Lecture Days/Time:	MWF 11:00 – 11:50
Email:	lvojtass@ucalgary.ca		
Office:	SS 336		
Office Hours:	M 9:00 – 9:50 R 13:00 – 13:50 or by appointment		(Fall 2018)

Course Description:

The main goal of this blended learning course is to provide proficiency in practical applications of economics using computers. Students will learn about the elementary and advanced features of spreadsheets using Excel, and using the economic databases to find economic data. Examples will be drawn from Engineering Economics and Financial Economics.

Course Objectives/Learning Outcomes:

By the end of the course students will be

- Literate in Excel (comprehend terminology, apply appropriate techniques) for various types of data summaries and analysis.
- Able to obtain data from various sources and import it into Excel.
- Able to select and use the appropriate format for graphing different types of data.
- Able to assess loans, mortgages, bonds, term deposits and other business projects using multiple methods in Excel.
- Able to defend his/her choice of the most profitable alternative.
- Able to explain the time value of money, and the underlying concepts.
- Able to perform a sensitivity analysis using advanced Excel techniques.
- Able to use advanced Excel database tools to compile, summarize and organize data.
- Able to create a PivotTable using Excel.

Course Outline:

The following topics will be discussed in the course:

1. Introduction to Spreadsheets with Graphs and Charts.
2. Graphing and summarizing data using Excel.
3. Basic Concepts of Financial Economics.
 - a. Interest Rates
 - b. Mortgage Loans
 - c. Present Worth Analysis
4. Project Evaluation.
 - a. Cash Flow Analysis
 - b. Sensitivity Analysis
5. Downloading economic data from CANSIM II, OECD, and other web sources and importing it into Excel.

6. Database Management Applications.
 - a. Database Tools
 - b. Statistical Functions
 - c. Statistical Functions for Databases
 - d. Pivot Tables.

Prerequisites/corequisites:

Economics 201 and 203.

Required Textbook(s): None.**Recommended Textbook(s):**

Parsons, J. J., Oja, D., Carey, P., and DesJardins, C. (2016). *New Perspectives Microsoft® Office 365 & Excel 2016 :Comprehensive*. Nelson Publisher.

Books on Reserve:

Parsons, J. J., Oja, D., Carey, P., and DesJardins, C. (2016). *New Perspectives Microsoft® Office 365 & Excel 2016 :Comprehensive*. Nelson Publisher.

Blank, L. T., and Tarquin, A. (2011). *Engineering Economy*. 7th Edition. McGraw-Hill Education.

Modigliani, F., and Ross, S. (2015). *Fundamentals of Corporate Finance*. 11th Edition. McGraw-Hill Education.

Winston, W.L. (2016). *Microsoft Excel Data Analysis and Business Modeling*. 5th Edition. Microsoft Press.

Desire2Learn:

This course will make use of the Desire2Learn (D2L) platform. Students who are registered in the course can log on at <http://d2l.ucalgary.ca> through their student centre. Please note that D2L features a class e-mail list that may be used to distribute course-related information. These e-mails go to your University of Calgary e-mail addresses only.

Grade Determination and Final Examination Details:

1 Test		20%	October 15, 2018
2 Assignments	10% each	20%	Due dates: October 12, 2018 December 3, 2018
1 Project		20%	Due date: November 19, 2018
Final Examination		40%	
		100%	

Grading Scale

A+	95 – 100	B	73 – 76	C-	60 – 62
A	85 – 94	B-	70 – 72	D+	56 – 59
A-	80 – 84	C+	67 – 69	D	50 – 55
B+	77 – 79	C	63 – 66	F	0 – 49

A passing grade on any particular component of the course is not required for a student to pass the course as a whole.

As per the Writing Across the Curriculum Statement in the Calendar, writing and grading thereof will be a factor in the evaluation of student work.

Any student work which remains undistributed after the last day of classes will be available to students through the instructor's office during his office hours.

Assignments and Project:

1. Assignments and Project are to be submitted by 11:00 am on the date due via Dropbox, before the folder becomes unavailable. Answers to assignments will be either discussed in class shortly after each assignment falls due or posted on the D2L. For this reason, late assignments will be given a score of zero, although you may still wish to have the work corrected and returned without a score being recorded. Please do not email assignments to me – they will not be marked.
2. Students are encouraged to discuss the assignments with their classmates, but each must write up their own answers. Copying or misrepresenting someone else's work as your own is a serious offence, which will not be tolerated. Your attention is directed to the "Statement of Intellectual Honesty" in the 2018-2019 Calendar. Taking credit for someone else's work is something for which I show zero tolerance.

Examinations:

1. Test and final exam will not consist of the multiple-choice questions.
2. All examinations will be **open-book** and **computer based**.
3. The test will be held in computer lab during regular lecture hour and will last 50 minutes.
4. There will be a Registrar scheduled final examination, lasting 2 hours. It will be a comprehensive examination of all-material covered in the course, computer-based and open book exam.
5. The exam must be completed during the specified time. Extra time will not be given for any reason.
6. THERE WILL BE NO MAKEUP OR DEFERRED EXAMS under any circumstances, nor may the exams be written early. Students unable to write the exams because of documented illness, family emergency, religious observance, or university-sanctioned event will have the weight shifted to the final examination; otherwise a grade of zero will be assigned. If a student cannot write their final exam on the date assigned by the Registrar's Office, they need to apply for a deferred exam www.ucalgary.ca/registrar/exams/deferred_final Under no circumstance will this be accommodated by the department. Any student who finds it necessary to miss the midterm test must notify the instructor in advance and produce a valid medical certificate or other required documentation in order to have the weighting adjusted. This adjustment will result in the final exam counting for 60% of the final grade and the assignments and project counting for 40% of the final grade.
7. Examinations will not be given before the indicated examination date. For further information see the 2018-2019 Calendar.
8. The use of any calculator or cell phone during test and examination is NOT permitted.

Email Policy:

Please note that the following types of emails will receive no response: emails not addressed to anyone in particular; emails where the recipient's name is not spelled correctly; anonymous emails; emails in which the sender has not identified which course and section he/she is taking; and, emails involving questions that are specifically addressed on this course outline.

Reappraisal of Grades and Intellectual Honesty:

For reappraisal of graded term work, see Calendar I.2

<http://www.ucalgary.ca/pubs/calendar/current/i-2.html>

For reappraisal of final grade, see Calendar I.3

<http://www.ucalgary.ca/pubs/calendar/current/i-3.html>

Statement of Intellectual Dishonesty, see Calendar K.4

<http://www.ucalgary.ca/pubs/calendar/current/k-4.html>

Plagiarism and Other Academic Misconduct, , see Calendar K.5

<http://www.ucalgary.ca/pubs/calendar/current/k-5.html>

Academic Accommodation:

Students seeking an accommodation based on disability or medical concerns should contact Student Accessibility Services; SAS will process the request and issue letters of accommodation to instructors. For additional information on support services and accommodations for students with disabilities Visit www.ucalgary.ca/access/.

Students who require an accommodation in relation to their coursework based on a protected ground other than disability should communicate this need in writing to their Instructor. The full policy on Student Accommodations is available at <http://www.ucalgary.ca/policies/files/policies/student-accommodation-policy.pdf>

Important Dates:

Please check: <http://www.ucalgary.ca/pubs/calendar/current/academic-schedule.html>

Student Organizations:

Faculty of Arts Students' Association (F.A.S.A.):

Economics Department Representative

Office: SS 803, E-mail: econrep@fasaucalgary.ca and Web: www.fasaucalgary.ca.

Society of Undergraduates in Economics:

<https://www.ucalgarysue.com/>.

Society of Undergraduates in Economics is a student run organization whose main purpose is to assist undergraduate economics students to succeed both academically and socially at the University of Calgary. Services include access to the exam bank, career partnerships with the Career Centre through hosting industry nights and information sessions, recognizing achievements in teaching, and organizing social events for members. They invite you to join by contacting SUE at societyofundergradsineconomics@gmail.com.

Faculty of Arts Program Advising and Student Information Resources:

- Have a question, but not sure where to start? The Arts Students' Centre is your information resource for everything in Arts! Drop in at SS102, call them at 403-220-3580 or email them at artsads@ucalgary.ca. You can also visit the Faculty of Arts website at <http://arts.ucalgary.ca/undergraduate> which has detailed information on common academic concerns, including program planning and advice.

- For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at 403-210-ROCK [7625] or visit them in the MacKimmie Library Block.
- Online writing resources are available at <http://www.ucalgary.ca/ssc/resources/writing-support>.

Evacuation Assembly Point:

In case of an emergency evacuation during class, students must gather at the designated assembly point nearest to the classroom. The assembly point for this classroom is the Professional Faculties Food Court.

Safewalk:

The Safewalk program provides volunteers to walk students safely to their destination anywhere on campus. This service is free and available 24 hrs/day, 365 days a year. **Call 403-220-5333.**

Freedom of Information and Protection of Privacy (FOIP) Act:

Personal information is collected in accordance with FOIP. For more information, see <http://www.ucalgary.ca/legalservices/foip/foip-hia>.

Internet and Electronic Communication Device information:

The use of cell phones for any purpose in class is prohibited. Computers and tablets may be used for note-taking only. Taking photographs with any camera/electronic device is prohibited without prior approval.

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