

THE UNIVERSITY OF CALGARY
FACULTY OF ARTS
DEPARTMENT OF ENGLISH

COURSE OUTLINE
ENGLISH 231 L02 WINTER 2013
Instructor: Dr. Roberta Jackson

Office: SS1104

Office hours: Tues./Thurs. 12:30-1:30

Thurs. 9:15-10:15 or by appointment

Phone: (403) 220-4674

Email: rjackson@ucalgary.ca

Graduate Teaching Assistants: Rose Guenther, Thomas Miller, Heather Osborne:
Contact information and office hours will be available on the course syllabus.

Email policy: The instructor and the TAs are happy to reply to short, specific questions via email, and will answer as promptly as possible. However, we cannot guarantee that you will have a reply within a specific time period. Please keep in mind that email correspondence is not a substitute for discussions in class or during office hours. *Please include ENGL 231 L02 in the subject line of any email you send.* Sometimes student email gets “spam-filtered” and this allows us to check whether any course mail has been sent to the “spam” mailbox. Your U of C email address is the safest one to use.

Goals: This course introduces students to university studies in fiction. On the successful completion of this course, you will be able to offer a thoughtful and informed critical response to fiction. This response will use a critical vocabulary to talk about the books we read, specifically, how they are told and what kinds of writing they use. You will also be able to identify themes and relevant contexts, some of which will be new to you. You will be able to document your sources accurately, and to begin using the University’s library system. At the end of this course, you should be able to write with more skill and confidence, which will prepare you for your future studies.

Requirements: You will be required to do the following things in this course:

- “read” the assigned texts completely by the due date on the course syllabus. In English courses, “read” means close reading, which requires that you will read, re-read and make notes on each text.
- participate in large class lectures as well as in discussions, in-class writing and revision exercises as part of a tutorial group led by a Graduate Teaching Assistant

Texts:

Boyden, Joseph. *Three Day Road*

Ishiguro, Kazuo. *Never Let Me Go*

King, Thomas. *Medicine River*

Laurence, Margaret. *A Bird in the House*

Plath, Sylvia. *The Bell Jar*

These texts are available at the University Bookstore.

Assignments and Evaluation:

These assignments will be graded by the professor:

5 reading texts for 1% each	5%
1 thesis-support assignment	15%
Take-home final examination	30%

These assignments will be graded by your TA:

1 data-provided assignment	10%
First essay	15%
Final essay	25%

Please Note:

- There will be no Registrar-scheduled final examination for this class.
- Students must complete all assignments in order to receive a passing grade in this course.
- There are no extra-credit assignments.
- *Essays and other assignments must be submitted on the due date, in printed form, unless other specific arrangements have been made. In particular, submitting work by email without prior arrangement is not an acceptable alternative to handing in work on time, in class.* Assignments submitted after the deadline will be penalized with the loss of a third of a grade (an A- to a B+, for example) for each business day that the assignment is overdue.
- Please make every effort to hand your assignments in to the instructor. If this is not possible, take your assignment to SS1152 and put it in the dropbox. Your assignment will be date-stamped and placed in your instructor's mailbox.
- **It is your responsibility to keep a copy of all assignments in case of loss for any reason.**
- Computer issues are not an acceptable reason for a late submission. (Emailing copies of work in progress to yourself is an easy way to keep a backup.)

Grading System:

90+%	A+	67-69%	C+
85-89%	A	64-66%	C
80-84%	A-	60-63%	C-
77-79%	B+	55-59%	D+
74-76%	B	50-54%	D
70-73%	B-	0-49%	F

Grade assignments each receive a letter grade. The corresponding percentage grade will be recorded in a spreadsheet and assigned a weight reflecting the value of the assignment in the course (eg. 76% multiplied by .15 for work worth 15% of the overall course grade.) The combined weighted assignment grades yield a final percentage grade. When converting this final percentage grade back into the final letter grade that is submitted to the Registrar, the instructor may use discretion in rounding grades upward or downward, when grades are on the cusp between two grade ranges.

Plagiarism:

Using any source whatsoever without clearly documenting it is a serious academic offense. Consequences include failure on the assignment, failure in the course and possible suspension or expulsion from the university. Please refer to the following information and make sure you are familiar with the statement below on plagiarism.

<http://www.ucalgary.ca/pubs/calendar/current/k-2-1.html>

Scribe and Muse Club for English Students:

The Scribe and Muse Reading and Writing Club (SMRWC) fosters and champions reading and writing through community service, leadership, and engagement. We strive to enhance the academic and social experience of undergraduate students by promoting academic excellence and interaction between students, faculty, and the community, through social, cultural, and academic events. <http://english.ucalgary.ca/content/scribe-and-muse-reading-and-writing-club>

Our email address is smrwc@ucalgary.ca.

English Department Website:

For more information about courses, programs, policies, events and contacts in the Department of English, please go to our website at <http://english.ucalgary.ca>.

Writing support:

The Student Success Centre offers both online and workshop writing support for U of C students. <http://www.ucalgary.ca/ssc/writing-support>

Follow the Department of English on Facebook & Twitter:



Academic regulations and schedules:

Consult the Calendar for course information, university and faculty regulations, dates, deadlines and schedules, student, faculty and university rights and responsibilities. The homepage for the University Calendar is

<http://www.ucalgary.ca/pubs/calendar/current/index.htm>

Guidelines on e-mail Etiquette:

<https://www.ucalgary.ca/it/help/articles/email/etiquette>

Grade appeals:

Consult the following University Calendar link and request advice from the English Department office, SS 1152. Please note that “mere dissatisfaction with a decision is not sufficient grounds for the appeal of a grade or other academic decision.”

<http://www.ucalgary.ca/pubs/calendar/current/i.html>

Deferral of term work and final examinations:

Should you require an extension for completion of term papers or assignments beyond the deadline of five days after the end of lectures, an Application of Deferment of Term Work form must be completed. The University also has regulations governing the deferral of final examinations. See Calendar:

<http://www.ucalgary.ca/pubs/calendar/current/g-6.html>,

<http://www.ucalgary.ca/pubs/calendar/current/g-7.html>.

Academic accommodation:

It is a student's responsibility to request academic accommodation. If you are a student with a disability who may require academic accommodation and if you have not registered with the Disability Resource Centre, please contact their office at 220-8237. Your academic accommodation letters should be provided to your instructor no later than fourteen (14) days after the commencement of this course. Students who have not registered with the Disability Resource Centre are not eligible for formal academic accommodation. <http://www.ucalgary.ca/drc/>

Emergency Evacuation/Assembly Points:

<http://www.ucalgary.ca/emergencyplan/assemblypoints;>

Freedom of Information and Protection of Privacy Act:

<http://www.ucalgary.ca/legalservices/foip/>

“Safewalk” Program:

Campus Security will escort individuals day or night: call 220-5333 for assistance. Use any campus phone, emergency phone or the yellow phone located at most parking lot pay booths.

<http://www.ucalgary.ca/security/safewalk/>

Faculty of Arts Program Advising and Student Information Resources:

Have a question, but not sure where to start? The new Faculty of Arts Program Information Centre (PIC) is your information resource for everything in Arts! Drop in at SS110, call us at 403-220-3580 or email us at artsads@ucalgary.ca. You can also visit the Faculty of Arts website at <http://arts.ucalgary.ca/undergraduate> which has detailed information on common academic concerns.

For program planning and advice, contact the Student Success Centre (formerly the Undergraduate programs Office) at (403) 220-5881 or visit them in their new space on the 3rd Floor of the Taylor Family Digital Library.

For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at (403) 210-ROCK [7625] or visit them at the MacKimmie Library Block.

Contact for Students Union Representatives for the Faculty of Arts:

arts1@su.ucalgary.ca, arts2@su.ucalgary.ca, arts3@su.ucalgary.ca, arts4@su.ucalgary.ca

Contact for Students Ombudsman's Office:

<http://www.ucalgary.ca/provost/students/ombuds>

PLAGIARISM

Plagiarism is an extremely serious offence. Please read the following information carefully. The penalty routinely recommended by the English Department for documented plagiarism is failure of the course in which the offence occurred; academic probation is also routinely applied at the Faculty level. Suspension or expulsion can result from severe or repeated plagiarism.

The University Calendar states:

1. Plagiarism - Essentially plagiarism involves submitting or presenting work in a course as if it were the student's own work done expressly for that particular course when, in fact, it is not. Most commonly plagiarism exists when:

- (a) the work submitted or presented was done, in whole or in part, by an individual other than the one submitting or presenting the work (this includes having another impersonate the student or otherwise substituting the work of another for one's own in an examination or test),
- (b) parts of the work are taken from another source without reference to the original author,
- (c) the whole work (e.g., an essay) is copied from another source, and/or,
- (d) a student submits or presents work in one course which has also been submitted in another course (although it may be completely original with that student) without the knowledge of or prior agreement of the instructor involved.

While it is recognized that scholarly work often involves reference to the ideas, data and conclusions of other scholars, intellectual honesty requires that such references be explicitly and clearly noted.

Plagiarism occurs when direct quotations are taken from a source without specific acknowledgement, or when original ideas or data from the source are not acknowledged. Citing your sources in a bibliography is not enough, because a bibliography does not establish which parts of a student's work are taken from other sources. MLA (Modern Language Association) documentation or other recognized forms of citation must be used for this purpose. Advice on adequate documentation can be found at the following web sites:

<http://www.dianahacker.com/resdoc/>

<http://owl.english.purdue.edu/owl/resource/747/01/>

DEPARTMENT OF ENGLISH STATEMENT ON PRINCIPLES OF CONDUCT

According to the University Calendar, (<http://www.ucalgary.ca/pubs/calendar/current/j.html>) "The University of Calgary community has undertaken to be guided by the following statements of purpose and values: to promote free inquiry and debate, to act as a community of scholars, ..., to respect, appreciate, and encourage diversity, [and] to display care and concern for community". The Department of English, like the university as a whole, is committed to a "positive and productive learning and working environment." This environment is characterized by appreciation and encouragement of diversity and respect for the dignity of all persons: students, support staff, and faculty. The department will not tolerate unacceptable behaviour, such as threatening gestures, threatening or abusive verbal or written communication (including e-mails), or any conduct that "seriously disrupts the lawful education and related activities of students and/or university staff". Any cases of such misconduct should be reported immediately to the department Head, who, depending on the nature and severity of the incident, may then take further appropriate action.