



COURSE TITLE:			
Course Number	ENGL 253.01		FALL 2020
Faculty / Department	Faculty of Arts/Department of English		
Instructor Name	Kirsten Inglis	Email	kainglis@ucalgary.ca
Instructor Email Policy	I am happy to respond to emails sent via student's @ucalgary email address within 2 business days. I will not respond to questions that are answered in your course documents (outline, syllabus, assignment instructions) or questions that ask for a summary of lecture. Please note that all course communications must occur through your @ucalgary email.		
Office Location	SS1126	Telephone No:	
Office Hours	Tuesdays, noon-1:00pm via Zoom		
Class Dates/Times/Location	Tuesdays and Thursdays 9:30-10:45am		

COURSE DESCRIPTION:

Calendar Description:

The study of the conventions of a genre, with emphasis on close reading and critical writing skills. Includes the study of at least one text by an indigenous author.

This course introduces students to the conventions of short fiction. We will trace the historical development of the short story and we will consider its manifestations in various cultures and literary traditions (all texts will be read in English, either as the original language of composition or in translation). Students will learn to read closely and analyze carefully the short fiction assigned for class. Students will develop a technical vocabulary for the study of literary texts and will learn to approach texts through various theoretical and contextual lenses. The development of critical reading and effective writing skills will be a central component of this course.

COURSE DELIVERY:

This course will take place **online** via Desire2Learn (D2L) and Zoom. To best succeed in the course, students are encouraged to participate in all synchronous Zoom sessions and complete all asynchronous learning tasks using the D2L learning environment.

There will be approximately 18 synchronous Zoom sessions throughout the term; Tuesdays from 9:30-10:45am and Thursdays from 9:30-10:45am. There will be instances when alternative (asynchronous) materials are provided in lieu of a synchronous class session. These will be indicated on the syllabus and I will post reminders in the 'news' function in D2L when this will be the case. Synchronous Zoom classes will not be recorded, and it is the student's responsibility to attend and participate in these sessions.

When unable to participate live due to time difference or unforeseen circumstances, inform the instructor in advance and propose and implement an alternative participation activity (e.g. submit a brief reflection on the day's assigned reading; collate and submit course notes from classmates; and / or actively contribute to the follow-up online discussion).

Teaching Assistant: Tathagata Som tathagata.som@ucalgary.ca, a PhD student in the Department of English, has been assigned as the TA for this course. Tathagata will assist in the grading of the essays and discussion board assignments; monitor email communication; and assist with synchronous tutorials.

COURSE LEARNING OUTCOMES

Upon successful completion of the course, students will be able to:

1. Understand the elements of short fiction and its historical development.
2. Close read short fiction in a variety of forms and genres. This process begins by understanding that a text is constructed, and not a transparent reflection of reality.
3. Employ a range of technical terms and critical tools with which to interpret short fiction.
4. Write strong, well-supported, clearly written academic essays with effective and persuasive analytical arguments.
5. Understand what constitutes plagiarism and use proper documentation in their written work.
6. Develop library research skills: how to search and locate reference works, books and articles, both electronic and print; and how to use print and online resources responsibly and thoughtfully.
7. Engage with other scholars by responding to critical texts.

LEARNING RESOURCES

Textbook

- *The Broadview Anthology of Short Fiction*, Fourth Canadian Edition. Edited by Laura Buzzard; Marjorie Mather. Broadview, 2020. (Print or eBook available)
- Weinstock, *The Mad Scientist's Guide to Composition*, Broadview, 2019. (Print or eBook available)

Online Resources

- Supplementary assigned readings will be provided via D2L as links to websites or library resources, or as PDF files in accordance with copyright compliance regulations
<https://library.ucalgary.ca/copyright>
- A detailed schedule of readings will be circulated during the first week of classes. Generally 2-3 short stories will be assigned reading for each class.

LEARNING TECHNOLOGIES AND REQUIREMENTS

There is a D2L site for this course which contains required readings and other relevant class resources and materials (see d2l.ucalgary.ca). Students may be required to watch films or videos via services like CBC Gem, YouTube, or Netflix.

In order to successfully engage in their learning experiences at the University of Calgary, students taking online courses are required to have reliable access to the following technology:

- A computer with a supported operating system, as well as the latest security, and malware updates;
- A current and updated web browser;
- Webcam (built-in or external);
- Microphone and speaker (built-in or external), or headset with microphone;

- Current antivirus and/or firewall software enabled;
- Broadband internet connection.

Most current laptops will have a built-in webcam, speaker and microphone.

ASSIGNMENTS AND EVALUATION:

Mini-Presentation 10%

Discussion Board Assignments 20%

Comparative Close Reading Essay 20%

Research Essay 25%

Final Exam 25%

Mini Presentation 10%

- Students will prepare and deliver a mini presentation (of 5 minutes) on a specific section of or context relating to the assigned reading for that day. Students must be prepared to turn on their webcams to deliver their presentations and should provide supplementary resources like PowerPoint or other visual aids.
- Students will choose to work independently or with a partner (of their choice). If students choose to work with a partner, their presentation must be of 50% longer duration (7.5 minutes). Students who choose to work as a team will receive a common grade for their presentation.

Discussion Board Assignments 20% (3 posts @ minimum 300 words)

- Students will be assigned 3 discussion posts over the course of the term.
- Students will write a formal discussion post in response to a question or prompt provided, and they will respond to a classmate's post.
- Initial posts will be worth 65% of the overall score; responses to classmates will be worth 35% of the overall score.
- Students **MUST** complete the discussion post and response during the specified timeframe. Discussion forums will lock at 11:30pm on the due date and there will be **NO opportunity to make up these posts. For this reason, students are encouraged to post well in advance of the deadline to avoid last-minute technology issues.**

Comparative Close Reading Essay (750 words) 20%

- Students will write a 750-word comparative essay on an assigned topic. This paper will not require the use of secondary sources.
- Specific guidelines will be distributed in class.

Research Essay (1500 words) 25%

- Students will write a 1500-word essay on one of the assigned topics, incorporating specific textual examples from primary readings and secondary (research) sources.
- Specific guidelines will be distributed in class.

Registrar-scheduled Final Exam 25%

- The exam will be open book and will be scheduled by the registrar's office.
- It will be written in D2L during a specified period of time.
- The exam may include short and long answer questions.
- The exam will be cumulative (cover all material from the beginning of the semester).

ADDITIONAL REGULATIONS:

- This course will have a Registrar scheduled final exam, and the exam will be Open Book, written in D2L.
- **Students must be available for examinations up to the last day of the examination period December 12 – December 23, 2020.**
<https://www.ucalgary.ca/pubs/calendar/current/academic-schedule.html>
- There are no extra-credit assignments for this course.
- Unless otherwise specified in assignment instructions, all assignments are to be submitted to the D2L dropbox for this course. Assignments will be due on or before MIDNIGHT of the due date. Assignments submitted after this time will be subject to the following late penalties:
 - Assignments submitted after the deadline will be penalized with the loss of a third of a grade (for example, an A- to B+) for each business day [not class] that the assignment is overdue.
 - Assignments submitted after the due date will be graded but will not have feedback provided.
 - No assignments will be accepted one week past the assignment deadline without the prior consent of the instructor.
- It is your responsibility to keep a copy of all assignments in case of loss by any cause.
- You do not have to complete all assignments in order to receive a passing grade in the course.

CONDUCT

Students, employees, and academic staff are expected to demonstrate behaviour in class that promotes and maintains a positive and productive learning environment. As members of the University community, students, employees, and academic staff are expected to demonstrate conduct that is consistent with the University of Calgary Calendar, the Code of Conduct and Non-Academic Misconduct policy and procedures, which can be found at:

<http://www.ucalgary.ca/pubs/calendar/current/k.html>

USE OF INTERNET AND ELECTRONIC COMMUNICATION DEVICES IN CLASS

The use of laptop and mobile devices is acceptable when used in a manner appropriate to the course and classroom activities. Please refrain from accessing websites and resources that may be distracting to you or for other learners during class time. Students are responsible for being aware of the University's Internet and email use policy, which can be found at

<https://www.ucalgary.ca/policies/files/policies/electronic-communications-policy.pdf>

Email: I will not provide summaries of class via email, nor will I respond to emails that ask for information provided in the course documents. I will provide specific guidelines on email procedure for classes with Teaching Assistant(s). Please use appropriate salutations and signatures in your emails. I will respond to emails within 48 (business) hours. This means I do not respond to emails after 5:00 p.m. or on weekends.

GUIDELINES FOR ZOOM SESSIONS

Zoom is a video conferencing program that will allow us to meet at specific times for a “live” video conference, so that we can have the opportunity to meet each other virtually and discuss relevant course topics as a learning community.

To help ensure Zoom sessions are private, do not share the Zoom link or password with others, or on any social media platforms. Zoom links and passwords are only intended for students registered in the course. Zoom recordings and materials presented in Zoom, including any teaching materials, must not be shared, distributed or published without the instructor's permission.

The use of video conferencing programs relies on participants to act ethically, honestly and with integrity; and in accordance with the principles of fairness, good faith, and respect (as per the **Code of Conduct**). When entering Zoom or other video conferencing sessions (such as MS Teams), you play a role in helping create an effective, safe and respectful learning environment. Please be mindful of how your behaviour in these sessions may affect others. Participants are required to use names officially associated with their UCID (legal or preferred names listed in the Student Centre) when engaging in these activities. Instructors/moderators can remove those whose names do not appear on class rosters. Non-compliance may be investigated under relevant University of Calgary conduct policies (e.g **Student Non-Academic Misconduct Policy**). If participants have difficulties complying with this requirement, they should email the instructor of the class explaining why, so the instructor may consider whether to grant an exception, and on what terms. For more information on how to get the most out of your zoom sessions visit: <https://elearn.ucalgary.ca/guidelines-for-zoom/>

If you are unable to attend a Zoom session, please contact your instructor to arrange an alternative activity for the missed session.

Please be prepared, as best as you are able, to join class in a quiet space that will allow you to be fully present and engaged in Zoom sessions. Students will be advised by their instructor when they are expected to turn on their webcam (for group work, discussions, etc.). Students will be advised if the instructor initiates a recording of a Zoom session. If a Zoom session is recorded, it will be used to support student learning only and will not be shared or used for any other purpose.

GRADING SYSTEM:

- In this course, all assignments and exams will be marked on the University of Calgary's four-point Undergraduate Grading System, as described in the Calendar:
<http://www.ucalgary.ca/pubs/calendar/current/f-2.html> A+/A (4.0); A- (3.7); B+ (3.3); B (3.0); B- (2.7); C+ (2.3); C (2.0); C- (1.7); D+ (1.3); D (1.0); F (0)
- Written assignments will receive letter grades. Reading quizzes and the final exam will receive a numerical grade, to be converted using the following scale:

90 + %	A+	4.0	67 – 69 %	C+	2.3
85 – 89 %	A	4.0	64 – 66 %	C	2.0
80 – 84 %	A–	3.7	60 – 63 %	C–	1.7
77 – 79 %	B+	3.3	55 – 59 %	D+	1.3
74 – 76 %	B	3.0	50 – 54 %	D	1.0
70 – 73 %	B–	2.7	0 – 49 %	F	0

- Please note that, according to the University Calendar (F.1), instructors may use their discretion when rounding upwards or downwards when the average of term work and exams is between two letter grades.
- Although the A+ is solely an honorific that entails no additional points in the 4-point system, the course instructor will employ this mark to distinguish superlative work that exceeds expectations in style, correctness, intellectual depth and breadth, sophistication, and originality.

Plagiarism:

Using any source whatsoever without clearly documenting it is a serious academic offense.

Consequences include failure on the assignment, failure in the course and possible suspension or expulsion from the university. Please refer to the following information and make sure you are familiar with the statement below on plagiarism.

<http://www.ucalgary.ca/pubs/calendar/current/k-5.html>

Scribe and Muse Club for English Students:

The Scribe and Muse Reading and Writing Club (SMRWC) fosters and champions reading and writing through community service, leadership, and engagement. We strive to enhance the academic and social experience of undergraduate students by promoting academic excellence and interaction between students, faculty, and the community, through social, cultural, and academic events

<http://english.ucalgary.ca/scribe-and-muse-english-club>.

Our email address is smecuofc@gmail.com.

English Department Website:

For more information about courses, programs, policies, events and contacts in the Department of English, please go to our website at <https://arts.ucalgary.ca/english>. Please note that the course outlines posted on the English Department website constitute the official course outline for purposes of appeals. Students should verify any hard copies against this posted version. For courses which employ numerical grades, the official departmental percentage to letter grade conversion scale is also posted on the department website.

Writing support:

The Student Success Centre offers both online and workshop writing support for U of C students.

<http://www.ucalgary.ca/ssc/writing-support>

Library and Research Support:

Melanie Boyd, Librarian for English, offers research support to students, including strategies for finding articles, books, and other library materials. Contact: maboyd@ucalgary.ca.

Find The English Pages research guide here:

https://library.ucalgary.ca/sb.php?subject_id=52619

Follow the Department of English on Facebook & Twitter:



Academic regulations and schedules:

Consult the Calendar for course information, university and faculty regulations, dates, deadlines and schedules, student, faculty and university rights and responsibilities. The homepage for the University Calendar is <http://www.ucalgary.ca/pubs/calendar/current/index.htm>

Grade appeals:

Consult the following University Calendar link and request advice from the English Department office, SS 1152. Please note that “mere dissatisfaction with a decision is not sufficient grounds for the appeal of a grade or other academic decision.”

<http://www.ucalgary.ca/pubs/calendar/current/i.html>

Deferral of term work and final examinations:

Should you require an extension for completion of term papers or assignments beyond the deadline of five days after the end of lectures, an Application of Deferment of Term Work form must be completed. The University also has regulations governing the deferral of final examinations. See Calendar:

<http://www.ucalgary.ca/pubs/calendar/current/g-6.html>

<http://www.ucalgary.ca/pubs/calendar/current/g-7.html>

Student Accommodations:**ACADEMIC ACCOMMODATIONS**

The student accommodation policy can be found at: [ucalgary.ca/access/accommodations/policy](http://www.ucalgary.ca/access/accommodations/policy).

Students needing an Accommodation because of a Disability or medical condition should communicate this need to Student Accessibility Services in accordance with the Procedure for Accommodations for Students with Disabilities

[ucalgary.ca/policies/files/policies/student-accommodation-policy](http://www.ucalgary.ca/policies/files/policies/student-accommodation-policy).

Students needing an Accommodation based on a Protected Ground other than Disability, should communicate this need, preferably in writing, to the course instructor.

The full policy on Student Accommodations is available

at <http://www.ucalgary.ca/policies/files/policies/student-accommodation-policy.pdf>.

Emergency Evacuation/Assembly Points: <http://www.ucalgary.ca/emergencyplan/assemblypoints>

Freedom of Information and Protection of Privacy Act: <http://www.ucalgary.ca/legalservices/foip>

“Safewalk” Program:

Campus Security will escort individuals day or night: call 220-5333 for assistance. Use any campus phone, emergency phone or the yellow phone located at most parking lot pay booths.

<http://www.ucalgary.ca/security/safewalk/>

Faculty of Arts Program Advising and Student Information Resources:

Have a question, but not sure where to start? The new Arts Students’ Centre (ASC) is your information resource for everything in Arts! Drop in at SS102, call us at 403-220-3580 or email us at

ascarts@ucalgary.ca. You can also visit the Faculty of Arts website at

<http://arts.ucalgary.ca/undergraduate> which has detailed information on common academic concerns.

***RESEARCH ETHICS (if applicable)**

If a student is interested in undertaking an assignment that will involve collecting information from members of the public, they should speak with the course instructor and consult the CFREB Ethics (<http://www.ucalgary.ca/research/researchers/ethics-compliance/cfreb>) before beginning the assignment.

***INSTRUCTOR'S INTELLECTUAL PROPERTY**

Course materials created by instructors (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the instructor. These materials may NOT be reproduced, redistributed or copied without the explicit consent of the instructor. The posting of course materials to third party websites such as note-sharing sites without permission is prohibited. Sharing of extracts of these course materials with other students enrolled in the course at the same time may be allowed under fair dealing.

***FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY**

Student information will be collected in accordance with typical (or usual) classroom practice. Students' assignments will be accessible only by the authorized course faculty. Private information related to the individual student is treated with the utmost regard by the faculty at the University of Calgary.

***COPYRIGHT LEGISLATION**

All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (<https://www.ucalgary.ca/policies/files/policies/acceptable-use-of-material-protected-by-copyright-policy.pdf>) and requirements of the copyright act (<https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html>) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy <https://www.ucalgary.ca/pubs/calendar/current/k.html>.

***MEDIA RECORDING (if applicable)**

Please refer to the following statement on media recording of students: https://elearn.ucalgary.ca/wp-content/uploads/2020/05/Media-Recording-in-Learning-Environments-OSP_FINAL.pdf

***Media recording for lesson capture**

The instructor may use media recordings to capture the delivery of a lecture. These recordings are intended to be used for lecture capture only and will not be used for any other purpose. Although the recording device will be fixed on the Instructor, in the event that incidental student participation is recorded, the instructor will ensure that any identifiable content (video or audio) is masked, or will seek consent to include the identifiable student content to making the content available on University approved platforms.

***Media recording for self-assessment of teaching practices**

The instructor may use media recordings as a tool for self-assessment of their teaching practices. Although the recording device will be fixed on the instructor, it is possible that student participation in the course may be inadvertently captured. These recordings will be used for instructor self-assessment only and will not be used for any other purpose.

***Media recording for the assessment of student learning**

The instructor may use media recordings as part of the assessment of students. This may include but is not limited to classroom discussions, presentations, clinical practice, or skills testing that occur during the course. These recordings will be used for student assessment purposes only and will not be shared or used for any other purpose.

SEXUAL VIOLENCE POLICY

The University recognizes that all members of the University Community should be able to learn, work, teach and live in an environment where they are free from harassment, discrimination, and violence. The University of Calgary's sexual violence policy guides us in how we respond to incidents of sexual violence, including supports available to those who have experienced or witnessed sexual violence, or those who are alleged to have committed sexual violence. It provides clear response procedures and timelines, defines complex concepts, and addresses incidents that occur off-campus in certain circumstances. Please see the policy available at <https://www.ucalgary.ca/policies/files/policies/sexual-violence-policy.pdf>

***OTHER IMPORTANT INFORMATION**

Please visit the Registrar's website at: <https://www.ucalgary.ca/registrar/registration/course-outlines> for additional important information on the following:

- Wellness and Mental Health Resources
- Student Success
- Student Ombuds Office
- Student Union (SU) Information
- Graduate Students' Association (GSA) Information
- Emergency Evacuation/Assembly Points
- Safewalk

Universal Student Ratings of Instruction (USRI):

"At the University of Calgary, feedback provided by students through the Universal Student Ratings of Instruction (USRI) survey provides valuable information to help with evaluating instruction, enhancing learning and teaching, and selecting courses (www.ucalgary.ca/usri). Your responses make a difference – please participate in USRI Surveys."

PLAGIARISM

Plagiarism is an extremely serious offence. Please read the following information carefully. The penalty routinely recommended by the English Department for documented plagiarism is failure of the course in which the offence occurred; academic probation is also routinely applied at the Faculty level. Suspension or expulsion can result from severe or repeated plagiarism.

The University Calendar states:

1. Plagiarism - Essentially plagiarism involves submitting or presenting work in a course as if it were the student's own work done expressly for that particular course when, in fact, it is not. Most commonly plagiarism exists when:
 - a) the work submitted or presented was done, in whole or in part, by an individual other than the one submitting or presenting the work (this includes having another impersonate the student or otherwise substituting the work of another for one's own in an examination or test),
 - b) parts of the work are taken from another source without reference to the original author,
 - c) the whole work (e.g., an essay) is copied from another source, and/or,
 - d) a student submits or presents work in one course which has also been submitted in another course (although it may be completely original with that student) without the knowledge of or prior agreement of the instructor involved.

While it is recognized that scholarly work often involves reference to the ideas, data and conclusions of other scholars, intellectual honesty requires that such references be explicitly and clearly noted.

Plagiarism occurs when direct quotations are taken from a source without specific acknowledgement, or when original ideas or data from the source are not acknowledged. Citing your sources in a bibliography is not enough, because a bibliography does not establish which parts of a student's work are taken from other sources. MLA (Modern Language Association) documentation or other recognized forms of citation must be used for this purpose. Advice on adequate documentation can be found at the following web sites:

<http://owl.english.purdue.edu/owl/resource/747/01/>

Students who are absent from class assessments (tests, participation activities, or other assignments) should inform their instructors as soon as possible. Instructors may request that evidence in the form of documentation be provided. If the reason provided for the absence is acceptable, instructors may decide that any arrangements made can take forms other than make-up tests or assignments. For example, the weight of a missed grade may be added to another assignment or test. For information on possible forms of documentation, including statutory declarations, please see

<https://www.ucalgary.ca/pubs/calendar/current/m-1.html>.

DEPARTMENT OF ENGLISH STATEMENT ON PRINCIPLES OF CONDUCT

According to the University Calendar; <https://www.ucalgary.ca/pubs/calendar/current/k-2.html>

“The University of Calgary community has undertaken to be guided by the following statements of purpose and values: to promote free inquiry and debate, to act as a community of scholars, ..., to respect, appreciate, and encourage diversity, [and] to display care and concern for community”. The Department of English, like the university as a whole, is committed to a “positive and productive learning and working environment.” This environment is characterized by appreciation and encouragement of diversity and respect for the dignity of all persons: students, support staff, and faculty. The department will not tolerate unacceptable behaviour, such as threatening gestures, threatening or abusive verbal or written communication (including e-mails), or any conduct that “seriously disrupts the lawful education and related activities of students and/or university staff”. Any cases of such misconduct should be reported immediately to the department Head, who, depending on the nature and severity of the incident, may then take further appropriate action.