



**FACULTY OF ARTS  
Department Of English**

**COURSE OUTLINE**

**ENGL 253.02  
FALL TERM 2021**

**Web-based Course; Synchronous Class Meeting 11-12 on Tuesdays**

<b>Instructor</b>	Dr. J. McKenney
<b>Email:</b>	mckennej@ucalgary.ca
<b>Web Page:</b>	D2L (access via MyUofC portal)
<b>Office Hours:</b>	Mondays 11-12 Zoom Office Hours or By Appointment (See D2L for Link)
<b>Course Meeting Hours:</b>	Synchronous Discussions Tuesdays 11-12; Asynchronous Lecture Posted by Thursday

**Course description:**

A study of the conventions of poetry, with emphasis on close reading and critical writing skills. Includes the study of at least one text by an Indigenous author.

**Course learning outcomes:**

Upon successful completion of this course, students will be able to:

1. Identify a range of poetic forms and conventions
2. Analyze and evaluate poetry using a specialized technical vocabulary
3. Formulate persuasive arguments about poems with reference to the relationship between meaning and form
5. Evaluate how poetry both reflects and makes cultural change

**Texts and readings:**

The course textbook is available for purchase at the campus bookstore. See D2L/Leganto for additional readings and resources.

✎ Susan Hollbrook, *How to Read (and Write About) Poetry*, Broadview Press

**Learning technology requirements:**

The course D2L site will be the organizational hub for this course. You are responsible for checking the site regularly for announcements and any changes to the schedule.

As per the University's policy, in order to ensure that students can engage successfully in the learning experiences of online or hybrid courses, students will need to have reliable access to the following:

- A computer with a supported operating system, as well as the latest security, and malware updates;
- A current and updated web browser;
- Webcam/Camera (built-in or external);
- Microphone and speaker (built-in or external), or headset with microphone;
- Current antivirus and/or firewall software enabled;
- Stable internet connection

### **Assessments and Evaluation:**

Technical Analysis of Poem (750 words): 25%

Poetry Explication (1250 words): 40%

Registrar-Scheduled Final Exam (Open Book): 35%

- There is a required registrar-scheduled examination for this course. This exam will be open book. Students must be available during the exam period December 11 - December 22.
- There are no extra-credit assignments for this course.
- There are no particular assignments that must be completed to qualify for a passing mark in this course; however, failure to complete all assignments may result in a failing grade in the course.
- Late assignments may be penalized one third of a letter grade for each business day late (e.g. A+ becomes an A). Late assignments may not be accepted after three days without previous permission of the instructor.
- All assignments must be uploaded to the appropriate D2L Dropbox in the format specified. No email submissions will be accepted.

### **Grading System:**

Assignments will be assessed on the following scale. Where letter grades are used, the grade will be calculated numerically at the mid-point of the corresponding percentage scale (e.g. an 'A' is calculated at 87%). Grades will not be rounded either up or down.

Although the A+ is solely an honorific that entails no additional points in the 4-point system, the course instructor will employ this mark to distinguish superlative work that exceeds expectations in every respect.

90 + %	A+	4.0	67 – 69 %	C+	2.3
85 – 89 %	A	4.0	64 – 66 %	C	2.0
80 – 84 %	A–	3.7	60 – 63 %	C–	1.7
77 – 79 %	B+	3.3	55 – 59 %	D+	1.3
74 – 76 %	B	3.0	50 – 54 %	D	1.0
70 – 73 %	B–	2.7	0 – 49 %	F	0

**Reaching Me:**

Academics are usually best reached by email. Students can expect to receive replies to email enquiries within 24 hours during the business week and 48 hours over the weekend. Please note that your instructors may not respond to email after 4:30 p.m. or on the weekend. I also can not guarantee that you will receive email replies within 48 hours of assignment due dates. Students should remember, also, that email is not a substitute for attending class or using regular office hours. Missed assignments will not be sent over email, nor should email be used to ask questions otherwise answered in class or on the course outline. Students are responsible for gathering their own notes on missed classes. I will not conduct tutorials by email. If you have not received a response to your email within the timelines specified above, consider whether your message lacks a clear question or the polish and politeness of a professional letter. If it passes muster, please don't be shy about sending it again.

**Classroom Environment:**

My goal is to create an intellectually stimulating classroom where all people feel respected and safe to test new ideas. The expectation is for students to interact collegially, with kindness, and in the spirit of mutual curiosity. That said, I will put a pause on conversation if, at any time, the discussion is becoming uncivil, offensive, harmful, or substantively off topic. If you have concerns about the classroom environment please make an appointment with the course instructor. **Students who have preferred names or forms of address (including non-gendered pronouns) are welcome to bring this to the attention of the instructor(s).**

**Conduct:**

Students, employees, and academic staff are also expected to demonstrate behaviour in class that promotes and maintains a positive and productive learning environment. As members of the University community, students, employees, and academic staff are expected to demonstrate conduct that is consistent with the University of Calgary Calendar, the Code of Conduct and Non-Academic Misconduct policy and procedures, which can be found at: <http://www.ucalgary.ca/pubs/calendar/current/k.html>

**University Zoom Policies:**

To help ensure Zoom sessions are private, do not share the Zoom link or password with others, or on any social media platforms. Zoom links and passwords are only intended for students registered in the course. Zoom recordings and materials presented in Zoom, including any teaching materials, must not be shared, distributed or published without the instructor's permission.

The use of video conferencing programs relies on participants to act ethically, honestly and with integrity; and in accordance with the principles of fairness, good faith, and respect (as per the **Code of Conduct**). When entering Zoom or other video conferencing sessions (such as MS Teams), you play a role in helping create an effective, safe and respectful learning environment. Please be mindful of how your behaviour in these sessions may affect others. Participants are required to use names officially associated with their UCID (legal or preferred names listed in the Student Centre) when engaging in these activities. Instructors/moderators can remove those whose names do not

appear on class rosters. Non-compliance may be investigated under relevant University of Calgary conduct policies (e.g. **Student Non-Academic Misconduct Policy**). If participants have difficulties complying with this requirement, they should email the instructor of the class explaining why, so the instructor may consider whether to grant an exception, and on what terms. For more information on how to get the most out of your zoom sessions visit:

<https://elearn.ucalgary.ca/guidelines-for-zoom/> .

The instructors may record online Zoom class sessions for the purposes of supporting student learning in this class – such as making the recording available for review of the session or for students who miss a session. Students will be advised before the instructor initiates a recording of a Zoom session. These recordings will be used to support student learning only and will not be shared or used for any other purposes.

#### **Academic Integrity:**

This course, like all courses at the University of Calgary, holds students to high standards of honest and responsible scholarship. Please consult the [Academic Integrity website](#) for a detailed description of university policies, which will be enforced in this course. Cases of suspected academic misconduct will be referred to the Associate Dean of Arts for a ruling.

Plagiarism is a type of academic misconduct. Plagiarism occurs when a student presents the ideas, expression of ideas, or work of another person as their own. Another equally serious form of plagiarism occurs when a student submits something they have written themselves for credit in two or more courses without first securing written permission from all those course instructors. Consequences for plagiarism include failure on the assignment, failure in the course, and possible suspension or expulsion from the university. Using any source whatsoever without clearly documenting it is a serious academic offense.

#### **Deferral of term work and final examinations:**

Should you require an extension for completion of term papers or assignments beyond the deadline of five days after the end of lectures, an [Application of Deferment of Term Work](#) must be completed. It is the student's responsibility to initiate this process with the instructor. The University also has regulations governing the [deferral of final examinations](#).

#### **Grade appeals:**

To pursue a Reassessment of Graded Term Work or a Reappraisal of an Academic Assessment, Consult the [University Calendar](#) and request advice from the English Department at [engl@ucalgary.ca](mailto:engl@ucalgary.ca). Please note that mere dissatisfaction with a grade is not sufficient grounds for an appeal.

#### **English Department Website:**

For more information about courses, programs, policies, events and contacts in the Department of English.

**Scribe and Muse Club for English Students:**

The [Scribe and Muse Reading and Writing Club](#) fosters and champions reading and writing through community service, leadership, and engagement. Our email address is [smecuofc@gmail.com](mailto:smecuofc@gmail.com).

**Writing support:**

[The Student Success Centre](#) offers both online and workshop writing support for U of C students.

[Academic regulations and schedules](#)**Student Academic Accommodations:**

The Student Accessibility Services website is available [here](#). University accommodation policies can be found at the following links:

<https://www.ucalgary.ca/pubs/calendar/current/b-6-1.html>

<https://www.ucalgary.ca/pubs/calendar/current/b-6.html>

<https://www.ucalgary.ca/pubs/calendar/current/b-6-2.html>

**Program Advising and Student Information Resources** is done through the Faculty of Arts Students' Centre. Office location: SS102; phone: 403-220-3580; email: [ascarts@ucalgary.ca](mailto:ascarts@ucalgary.ca)  
Website: <http://arts.ucalgary.ca/undergraduate>

**Instructor's Intellectual Property**

Course materials created by instructors, including presentations, posted notes, labs, case studies, assignments, and exams, remain the intellectual property of the instructor. These materials may not be reproduced, redistributed or copied without the explicit consent of the instructor. The posting of course materials to third party websites such as note-sharing sites without permission is prohibited. Sharing of extracts of these course materials with other students enrolled in the course at the same time may be allowed under fair dealing.

**Freedom of Information and Protection of Privacy**

Student information will be collected in accordance with usual classroom practice. Students' assignments will be accessible only by the authorized course faculty and teaching assistants. Private information related to the individual student is treated with the utmost regard by the faculty at the University of Calgary.

**Sexual violence policy:**

<https://www.ucalgary.ca/policies/files/policies/sexual-violence-policy.pdf>

**Other important information:**

- [Wellness and Mental Health Resources](#)
- [Student Success](#)
- [Student Ombuds Office](#)

- [Student Union \(SU\) Information](#)
- [Graduate Students' Association \(GSA\) Information](#)
- [Emergency Evacuation/Assembly Points](#)
- [Safewalk](#)

**Universal Student Ratings of Instruction (USRI):**

Please participate in [USRI Surveys](#) toward the end of the course. The feedback they provide helps us evaluate teaching, enhance student learning, and guide students as they select courses.