

FACULTY OF ARTS
DEPARTMENT OF ENGLISH

ENGLISH 340 Lecture 2

Fall 2013 and Winter 2014

COURSE TITLE: Literature in English from the Middle Ages to the Present

Instructor: Dr. Mary Polito

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Office hours: Monday and Friday 11:30-12:30 and by appointment

Homepage: <http://english.ucalgary.ca/profiles/mary-polito>

Course times:

Seminar Monday 15:30 - 16:45

Lecture Wednesday 15:30 - 16:45

Teaching Assistants and Seminar Class locations (Fall Term):

S04	EDC 278	Rebecca Geleyn
S05	SA 235	Brandon Marlon
S06	SA 017	Mallory Smith

Wednesday Lecture Location SA 104

Course description: English 340 is a historical survey of the major ‘periods’ of English Literature, with a focus on major works, key authors, key terms and historical context. Instruction will be provided in “close reading” and the writing of essays.

Texts and readings:

The Norton Anthology of English Literature, 9th edition: six paperbacks contained in two packages

Supplementary novel: *A Gate at the Stairs*, by Lorrie Moore

Supplementary play: *The Rez Sisters*, by Tompson Highway

Further Resources will be provided via Blackboard

Assignments and Evaluation:

Fall Term:

In class analysis TAs	5%
First Essay MP	10%
Second Essay TAs	15%
Midterm Test (during last lecture) TAs	10%
First Term Participation grade TAs	5%

Winter Term:	
Third essay TA	10%
Fourth essay MP	15%
Final Exam (Registrar scheduled exam period) MP	25%
Second Term Seminar Participation TAs (Attendance will be included in the participation grade)	5%

There will be a Registrar-scheduled Final Exam in this course. No books or any other aids will be permitted for this exam.

Students must be available for examinations up to the last day of the examination period (Dec 9-19).

Students must complete all assignments in order to qualify for a passing grade in this course

If you are absent from an in-class test for medical reasons, a medical certificate will be required to confirm the absence for health reasons. Please see section E.3 Attendance in the Calendar for further information.

Essay Submission and Late Assignment Policy:

Both essays must be submitted at the beginning of the Wednesday lecture. Late essays will be penalized at the rate of one third of a letter grade per day of lateness (including both Saturdays and Sundays). Thus, if you hand in a paper one day late and it is a B graded essay, the grade will be reduced to B-. If your paper is late, you may submit it to Dr. Polito at the Dept of English office or the drop-box. Your assignment will be date-stamped and placed in the instructor's mailbox. Essays will not be accepted by email.

Grading:

In English 340, assignments will be given letter grades, according to Undergraduate Grading System, as described in the Calendar (<http://www.ucalgary.ca/pubs/calendar/current/f-2.html>).

A+/A (4.0); A- (3.7); B+ (3.3); B (3.0); B- (2.7); C+ (2.3); C (2.0); C- (1.7); D+ (1.3); D (1.0); F (0)

Note that there is no grade of D-.

Please note that, according to the University Calendar (F.1), instructors may use their discretion when rounding upwards or downwards when the average of term work and exams is between two letter grades.

Although the A+ is solely an honorific that entails no additional points in the four-point system, the course instructor will employ this mark to distinguish superlative work that exceeds expectations in style, correctness, intellectual depth and breadth, sophistication, and originality.

Laptop Policy:

Laptop computers will be allowed in class only if you use them to take notes or to follow along with classroom demonstrations. Those who cause a distraction by using them for any other purpose will have this privilege withdrawn. Please turn off cell phones during all classes (if you have an emergency situation, please inform the Instructor at the beginning of class).

Email Policy:

Your instructor is happy to reply to short, specific questions via e-mail, and will answer as promptly as possible.

Plagiarism:

Using any source whatsoever without clearly documenting it is a serious academic offense. Consequences include failure on the assignment, failure in the course and possible suspension or expulsion from the university. Please refer to the following information and make sure you are familiar with the statement below on plagiarism.

<http://www.ucalgary.ca/pubs/calendar/current/k-2-1.html>

Scribe and Muse Club for English Students:

The Scribe and Muse Reading and Writing Club (SMRWC) fosters and champions reading and writing through community service, leadership, and engagement. We strive to enhance the academic and social experience of undergraduate students by promoting academic excellence and interaction between students, faculty, and the community, through social, cultural, and academic events

<http://english.ucalgary.ca/scribe-and-muse-english-club>

Our email address is **smec@ucalgary.ca**.

English Department Website:

For more information about courses, programs, policies, events and contacts in the Department of English, please go to our website at **<http://english.ucalgary.ca>**. Please note that the course outlines posted on the English Department website constitute the official course outline for purposes of appeals. Students should verify any hard copies against this posted version. For courses which employ numerical grades, the official departmental percentage to letter grade conversion scale is also posted on the department website.

Writing support:

The Student Success Centre offers both online and workshop writing support for U of C students.

<http://www.ucalgary.ca/ssc/writing-support>

Follow the Department of English on Facebook & Twitter:**Academic regulations and schedules:**

Consult the Calendar for course information, university and faculty regulations, dates, deadlines and schedules, student, faculty and university rights and responsibilities. The homepage for the University Calendar is

<http://www.ucalgary.ca/pubs/calendar/current/index.htm>

Guidelines on e-mail Etiquette:

<https://www.ucalgary.ca/it/help/articles/email/etiquette>

Grade appeals:

Consult the following University Calendar link and request advice from the English Department office, SS 1152. Please note that “mere dissatisfaction with a decision is not sufficient grounds for the appeal of a grade or other academic decision.”

<http://www.ucalgary.ca/pubs/calendar/current/i.html>

Deferral of term work and final examinations:

Should you require an extension for completion of term papers or assignments beyond the deadline of five days after the end of lectures, an Application of Deferment of Term Work form must be completed. The University also has regulations governing the deferral of final examinations. See Calendar:

<http://www.ucalgary.ca/pubs/calendar/current/g-6.html>,

<http://www.ucalgary.ca/pubs/calendar/current/g-7.html>.

Academic Accommodation:

It is the students’ responsibility to request academic accommodations. If you are a student with a documented disability who may require academic accommodations and have not registered with Student Accessibility Services, please contact them at 403-220-6019. Students who have not registered with Student Accessibility Services are not eligible for formal academic accommodations. More information about academic accommodations can be found at **www.ucalgary.ca/access**.

Emergency Evacuation/Assembly Points: <http://www.ucalgary.ca/emergencyplan/assemblypoints>;

Freedom of Information and Protection of Privacy Act: <http://www.ucalgary.ca/legalservices/foip/>

“Safewalk” Program:

Campus Security will escort individuals day or night: call 220-5333 for assistance. Use any campus phone, emergency phone or the yellow phone located at most parking lot pay booths.

<http://www.ucalgary.ca/security/safewalk/>

Faculty of Arts Program Advising and Student Information Resources:

Have a question, but not sure where to start? The new Faculty of Arts Program Information Centre (PIC) is your information resource for everything in Arts! Drop in at SS110, call us at 403-220-3580 or email us at **artsads@ucalgary.ca**. You can also visit the Faculty of Arts website at

<http://arts.ucalgary.ca/undergraduate> which has detailed information on common academic concerns.

For program planning and advice, contact the Student Success Centre (formerly the Undergraduate programs Office) at (403) 220-5881 or visit them in their new space on the 3rd Floor of the Taylor Family Digital Library.

For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at (403) 210-ROCK [7625] or visit them at the MacKimmie Library Block.

Contact for Students Union Representatives for the Faculty of Arts:

arts1@su.ucalgary.ca, arts2@su.ucalgary.ca, arts3@su.ucalgary.ca, arts4@su.ucalgary.ca

Contact for Students Ombudsman’s Office: <http://www.ucalgary.ca/provost/students/ombuds>

PLAGIARISM

Plagiarism is an extremely serious offence. Please read the following information carefully. The penalty routinely recommended by the English Department for documented plagiarism is failure of the course in which the offence occurred; academic probation is also routinely applied at the Faculty level. Suspension or expulsion can result from severe or repeated plagiarism.

The University Calendar states:

1. Plagiarism - Essentially plagiarism involves submitting or presenting work in a course as if it were the student's own work done expressly for that particular course when, in fact, it is not. Most commonly plagiarism exists when:

- (a) the work submitted or presented was done, in whole or in part, by an individual other than the one submitting or presenting the work (this includes having another impersonate the student or otherwise substituting the work of another for one's own in an examination or test),
- (b) parts of the work are taken from another source without reference to the original author,
- (c) the whole work (e.g., an essay) is copied from another source, and/or,
- (d) a student submits or presents work in one course which has also been submitted in another course (although it may be completely original with that student) without the knowledge of or prior agreement of the instructor involved.

While it is recognized that scholarly work often involves reference to the ideas, data and conclusions of other scholars, intellectual honesty requires that such references be explicitly and clearly noted.

Plagiarism occurs when direct quotations are taken from a source without specific acknowledgement, or when original ideas or data from the source are not acknowledged. Citing your sources in a bibliography is not enough, because a bibliography does not establish which parts of a student's work are taken from other sources. MLA (Modern Language Association) documentation or other recognized forms of citation must be used for this purpose. Advice on adequate documentation can be found at the following web sites:

<http://www.dianahacker.com/resdoc/>

<http://owl.english.purdue.edu/owl/resource/747/01/>

DEPARTMENT OF ENGLISH STATEMENT ON PRINCIPLES OF CONDUCT

According to the University Calendar, (<http://www.ucalgary.ca/pubs/calendar/current/j.html>)

“The University of Calgary community has undertaken to be guided by the following statements of purpose and values: to promote free inquiry and debate, to act as a community of scholars, . . . , to respect, appreciate, and encourage diversity, [and] to display care and concern for community”. The Department of English, like the university as a whole, is committed to a “positive and productive learning and working environment.”

This environment is characterized by appreciation and encouragement of diversity and respect for the dignity of all persons: students, support staff, and faculty. The department will not tolerate unacceptable behaviour, such as threatening gestures, threatening or abusive verbal or written communication (including e-mails), or any conduct that “seriously disrupts the lawful education and related activities of students and/or university staff”. Any cases of such misconduct should be reported immediately to the department Head, who, depending on the nature and severity of the incident, may then take further appropriate action.