

FACULTY OF ARTS
DEPARTMENT OF ENGLISH

ENGLISH 401.01
COURSE TITLE: Old English Language and Prose Literature

Winter 2014

Instructor: Dr. J. McKenney

Office: SS 1030

Phone: 403-220-6371

E-mail: mckennej@ucalgary.ca

Office hours: Wednesdays 1-2

Course description:

This course is an introduction to the Old English language, the Germanic language spoken and written by the inhabitants of modern-day England in the years before and slightly after the Norman Conquest (1066). By the end of the course, students should have a solid grounding in the grammatical foundations of the language and be able to translate simple passages of Old English with the aid of a dictionary.

Prerequisite: English 302 and 340.

Texts and readings:

- ❖ Murray McGillivray, *A Gentle Introduction to Old English*, Broadview
- ❖ McGillivray's websites: oegrammar.ca/oereader.ca

Assignments and Evaluation:

- ❖ Five Quizzes (best five of six): (50 points each x 5) 250 points
- ❖ In-Class Translation Tests (three): (100 points each x 3) 300 points
- ❖ Participation: 50 points
- ❖ Registrar-Scheduled Final Exam*: 400 points

All students must sit the registrar-scheduled final exam in order to qualify for a passing mark in the class. Failure to complete this requirement will result in an "F" in the course.

***Students are expected to be present throughout the exam period 17-29 April 2014.**

Participation:

The participation mark for this course will be assessed on regular attendance of lectures and sustained engagement with classroom activities and group assignments. To best participate, students should come prepared to lecture, having read the assigned material and having devoted regular hours to the memorization of paradigms. Group work, completed in class, may be evaluated for a portion of the participation mark.

Important notes for students of ENGLISH 401:

I will not be providing make-up quizzes except in the case of prolonged illness (doctor's note required). The quiz component of your mark will be assessed on the best FIVE of SIX quizzes in order to mitigate the effects of emergency absences. This guideline is not negotiable.

Students are also expected to attend all translation tests. Please notify me ASAP if you are ill and cannot make a translation test. If you provide a doctor's note, I will give you a make-up of the missed test. In the absence of a note, I will simply evenly reweight the remaining tests to total 300 points.

It is the student's responsibility to check the course Blackboard site regularly for updates and information.

Grading system:

Individual assignments, tests, and exams will be marked out of the stated number of points. Note: You can determine the letter grade received on individual assignments by dividing the points received by the total points possible and consulting the first column in the chart below (10 points = 1%). This course employs the standard percentage to letter grade conversion scale determined by the Department of English.

900 – 1000 points	A+	4.0	Outstanding
850 – 899 points	A	4.0	Excellent-superior performance, showing comprehensive understanding of subject matter.
800 – 849 points	A-	3.7	
770 – 799 points	B+	3.3	
740 – 769 points	B	3.0	Good - clearly above average performance with knowledge of subject matter generally complete.
700 – 739 points	B-	2.7	
670 – 699 points	C+	2.3	
640 – 669 points	C	2.0	Satisfactory - basic understanding of the subject matter.
600 – 639 points	C-	1.7	
550 – 599 points	D+	1.3	
500 – 549 points	D	1.0	Minimal pass - marginal performance; generally insufficient preparation for subsequent courses in the same subject.
000 – 499 points	F	0	Fail - unsatisfactory performance or failure to meet course requirements.

Please note that, according to the University Calendar (F.1), instructors may use their discretion when rounding upwards or downwards when the average of term work and exams is between two letter grades.

Although the A+ is solely an honorific that entails no additional points in the four-point system, the course

instructor will employ this mark to distinguish superlative work that exceeds expectations in style, correctness, intellectual depth and breadth, sophistication, and originality.

Reaching Me:

I am best reached by email, but please note that while I make every effort to respond to all emails within 48 hours, I do not respond to emails in the evening or on the weekend. I also cannot guarantee that you will receive an email within 48 hours of assignment due dates. Students should remember, also, that email is not a substitute for attending class or using regular office hours. Missed assignments will not be sent over email, nor should email be used to ask questions otherwise answered in class or on the course outline. Students are responsible for gathering their own notes on missed classes. I will not conduct tutorials by email.

Classroom Etiquette:

We all have busy and social lives. For the duration of class lecture, however, your social and intellectual life should exist solely in the classroom. All electronic devices should be turned off as a courtesy both to the instructor and your peers. Laptops may be used to take notes, but please do not use class time to check in on social media. If you have special circumstances that require you to keep your phone on in silent mode, please notify the instructor and excuse yourself from the classroom when you have to take calls or respond to texts.

This course is scheduled for seventy-five minutes, twice a week. Please schedule appointments and work shifts outside of lecture hours.

Plagiarism and Cheating:

I am compelled by university regulations (Calendar K.2.4) to report all cases of suspected cheating and plagiarism. Please read the attached note on plagiarism and see me if you have any questions about university policies on academic misconduct or how to avoid intellectual theft in your own writing. Ignorance of the rules of documentation is not an adequate defense against charges of academic misconduct.

Plagiarism:

Using any source whatsoever without clearly documenting it is a serious academic offense. Consequences include failure on the assignment, failure in the course and possible suspension or expulsion from the university. Please refer to the following information and make sure you are familiar with the statement below on plagiarism.

<http://www.ucalgary.ca/pubs/calendar/current/k-2-1.html>

Scribe and Muse Club for English Students:

The Scribe and Muse Reading and Writing Club (SMRWC) fosters and champions reading and writing through community service, leadership, and engagement. We strive to enhance the academic and social experience of undergraduate students by promoting academic excellence and interaction between students, faculty, and the community, through social, cultural, and academic events

<http://english.ucalgary.ca/scribe-and-muse-english-club>.

Our email address is smec@ucalgary.ca.

English Department Website:

For more information about courses, programs, policies, events and contacts in the Department of English, please go to our website at <http://english.ucalgary.ca>. Please note that the course outlines posted on the English Department website constitute the official course outline for purposes of appeals. Students should verify any hard copies against this posted version. For courses which employ numerical grades, the official departmental percentage to letter grade conversion scale is also posted on the department website.

Writing support:

The Student Success Centre offers both online and workshop writing support for U of C students.

<http://www.ucalgary.ca/ssc/writing-support>

Library and Research Support:

Melanie Boyd, Librarian for English, offers research support to students, including strategies for finding articles, books, and other library materials. Contact: maboyd@ucalgary.ca

Find *The English Pages* research guide here: <http://libguides.ucalgary.ca/english>

Follow the Department of English on Facebook & Twitter:**Academic regulations and schedules:**

Consult the Calendar for course information, university and faculty regulations, dates, deadlines and schedules, student, faculty and university rights and responsibilities. The homepage for the University Calendar is

<http://www.ucalgary.ca/pubs/calendar/current/index.htm>

Grade appeals:

Consult the following University Calendar link and request advice from the English Department office, SS 1152. Please note that “mere dissatisfaction with a decision is not sufficient grounds for the appeal of a grade or other academic decision.”

<http://www.ucalgary.ca/pubs/calendar/current/i.html>

Deferral of term work and final examinations:

Should you require an extension for completion of term papers or assignments beyond the deadline of five days after the end of lectures, an Application of Deferment of Term Work form must be completed. The University also has regulations governing the deferral of final examinations. See Calendar:

<http://www.ucalgary.ca/pubs/calendar/current/g-6.html>,

<http://www.ucalgary.ca/pubs/calendar/current/g-7.html>.

Academic Accommodation:

It is the students' responsibility to request academic accommodations. If you are a student with a documented disability who may require academic accommodations and have not registered with Student Accessibility Services, please contact them at 403-220-6019. Students who have not registered with Student Accessibility Services are not eligible for formal academic accommodations. More information about academic accommodations can be found at www.ucalgary.ca/access.

Emergency Evacuation/Assembly Points:

<http://www.ucalgary.ca/emergencyplan/assemblypoints;>

Freedom of Information and Protection of Privacy Act:

<http://www.ucalgary.ca/legalservices/foip/>

“Safewalk” Program:

Campus Security will escort individuals day or night: call 220-5333 for assistance. Use any campus phone, emergency phone or the yellow phone located at most parking lot pay booths.

<http://www.ucalgary.ca/security/safewalk/>

Faculty of Arts Program Advising and Student Information Resources:

Have a question, but not sure where to start? The new Faculty of Arts Program Information Centre (PIC) is your information resource for everything in Arts! Drop in at SS110, call us at 403-220-3580 or email us at artsads@ucalgary.ca. You can also visit the Faculty of Arts website at

<http://arts.ucalgary.ca/undergraduate> which has detailed information on common academic concerns.

For program planning and advice, contact the Student Success Centre (formerly the Undergraduate programs Office) at (403) 220-5881 or visit them in their new space on the 3rd Floor of the Taylor Family Digital Library.

For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at (403) 210-ROCK [7625] or visit them at the MacKimmie Library Block.

Contact for Students Union Representatives for the Faculty of Arts:

arts1@su.ucalgary.ca, arts2@su.ucalgary.ca, arts3@su.ucalgary.ca, arts4@su.ucalgary.ca

Contact for Students Ombudsman’s Office: <http://www.ucalgary.ca/provost/students/ombuds>

Universal Student Ratings of Instruction (USRI):

"At the University of Calgary, feedback provided by students through the Universal Student Ratings of Instruction (USRI) survey provides valuable information to help with evaluating instruction, enhancing learning and teaching, and selecting courses (www.ucalgary.ca/usri). Your responses make a difference - please participate in USRI Surveys."

PLAGIARISM

Plagiarism is an extremely serious offence. Please read the following information carefully. The penalty routinely recommended by the English Department for documented plagiarism is failure of the course in which the offence occurred; academic probation is also routinely applied at the Faculty level. Suspension or expulsion can result from severe or repeated plagiarism.

The University Calendar states:

1. Plagiarism - Essentially plagiarism involves submitting or presenting work in a course as if it were the student's own work done expressly for that particular course when, in fact, it is not. Most commonly plagiarism exists when:

- (a) the work submitted or presented was done, in whole or in part, by an individual other than the one submitting or presenting the work (this includes having another impersonate the student or otherwise substituting the work of another for one's own in an examination or test),
- (b) parts of the work are taken from another source without reference to the original author,
- (c) the whole work (e.g., an essay) is copied from another source, and/or,
- (d) a student submits or presents work in one course which has also been submitted in another course (although it may be completely original with that student) without the knowledge of or prior agreement of the instructor involved.

While it is recognized that scholarly work often involves reference to the ideas, data and conclusions of other scholars, intellectual honesty requires that such references be explicitly and clearly noted.

Plagiarism occurs when direct quotations are taken from a source without specific acknowledgement, or when original ideas or data from the source are not acknowledged. Citing your sources in a bibliography is not enough, because a bibliography does not establish which parts of a student's work are taken from other sources. MLA (Modern Language Association) documentation or other recognized forms of citation must be used for this purpose. Advice on adequate documentation can be found at the following web sites:

<http://www.dianahacker.com/resdoc/>

<http://owl.english.purdue.edu/owl/resource/747/01/>

DEPARTMENT OF ENGLISH STATEMENT ON PRINCIPLES OF CONDUCT

According to the University Calendar, (<http://www.ucalgary.ca/pubs/calendar/current/j.html>) "The University of Calgary community has undertaken to be guided by the following statements of purpose and values: to promote free inquiry and debate, to act as a community of scholars, ..., to respect, appreciate, and encourage diversity, [and] to display care and concern for community". The Department of English, like the university as a whole, is committed to a "positive and productive learning and working environment." This environment is characterized by appreciation and encouragement of diversity and respect for the dignity of all persons: students, support staff, and faculty. The department will not tolerate unacceptable behaviour, such as threatening gestures, threatening or abusive verbal or written communication (including e-mails), or any conduct that "seriously disrupts the lawful education and related activities of students and/or university staff". Any cases of such misconduct should be reported immediately to the department Head, who, depending on the nature and severity of the incident, may then take further appropriate action.