

FACULTY OF ARTS  
DEPARTMENT OF ENGLISH  
COURSE OUTLINE

ENGLISH 520

WINTER 2021

COURSE TITLE: **Community Engagement through Literature**

Instructor: Pippa Ruddy

E-mail: [plruddy@ucalgary.ca](mailto:plruddy@ucalgary.ca)

Virtual Weekly Seminar: Mondays 3:30-4:45pm

Virtual Office Hours: Tuesdays 1:00-2:00pm (or by appointment)

**Course description:** This course will combine online classroom and virtual community-based learning in partnership with the Calgary Public Library's "Creative Writing Club" program. The goals of "Community Engagement through Literature" are to explore practical ways that knowledge gained in the study of English might serve the community and to reflect on the relationship between literary studies and public service.

Students will meet weekly in a Zoom classroom setting to discuss assigned readings on service learning and community engagement, and to workshop the volunteer/mentor experience as it evolves. Once a week, students will work in teams of four, hosting "Creative Writing Club" online with Calgary Public Library. Students will draw on their expertise and interest in literature to support students of all ages (up to age seventeen) to foster their excitement for creative writing, while developing their literacy skills. Students will have the opportunity to create their own programming content, such as writing prompts, literacy games, dramatic readings, and arts-based activities. University volunteers are expected to be positive mentors and role models as they engage with younger students who will bring a wide variety of English language skills to the program.

Course assignments will include regular critical reflections of volunteer experiences, assigned readings and/or work developed for students in Creative Writing Club, a final oral report delivered to the Library offering a critical assessment of the program, and a final paper.

**The class will meet over Zoom from 3:30-4:45pm on Mondays, starting January 11, 2021.**

The day and time of the library volunteer session will depend on the weekly session selected from the three options offered in the initial application form. Please note that volunteer sessions will run until the week of **April 15th**. Final oral reports may be presented online during the week of **April 19th** (depending on availability of Library representatives), and students are expected to fulfill this obligation in lieu of a final exam.

**Each week, students are expected to check in for their virtual program punctually and to contribute to the programming described by the library coordinator. If a student cannot attend a session, it is important that both the instructor and the library staff member are notified ahead time via email.**

In the weekly virtual seminar with the course instructor, students will read works in advance that explore service learning in the context of literary studies and discuss these ideas as well as reflect critically on their volunteer practice. A schedule of readings will be circulated in the first meeting of our class and posted to D2L; students are expected to have completed assigned readings prior to the relevant seminar.

**There will be a virtual Ideation Workshop and an orientation meeting over Microsoft Teams with the Library prior to the start of the volunteer component, and a wrap-up virtual meeting with all participants in April: students must attend both of these sessions.**

### **Texts and Readings:**

All required readings will be made available electronically on D2L and/or through TFDL online resources.

### **Assignments and Evaluation:**

**Four Personal Reflection Assignments:** The short reflections (250-500 words) should aim to unpack the affective and ideological challenges posed by the course materials, both personally and socially. Students are expected to relate the volunteer work they are doing with Calgary Public Library to the course readings. They are invited to discuss obstacles and successes as they endeavor to mentor students over a digital platform. **(40%)**

**Final paper:** Students will write a term paper (10 pages max.) in response to the following: Do you agree with the premise of this course, that community-engaged learning has the power to evoke empathy and motivate social change? Write a final paper that draws on the course materials in conjunction with your volunteering experience with the Library this semester. **(30%)**

**Final Presentation to the Library:** Students will deliver an oral report to Calgary Public Library at the end of “Creative Writing Club.” They will reflect on the successes and challenges, while making tangible suggestions for improvements that can be made for future iterations of the program. The Library values this feedback immensely, as they have been partnered with this course since 2015, and we hope to continue developing innovative programming together. Final oral reports may be presented during the week of April 19th (depending on availability of Library representatives), and **students are expected to fulfill this obligation in lieu of a final exam. (20%)**

**Participation Grade:** Based on engagement with Creative Writing Club programming with Calgary Public Library. Evaluation will be determined by attendance, preparation, commitment to effective mentoring, and feedback from Library staff and participants. **(10%)**

*Assignments must adhere to MLA style guidelines (8<sup>th</sup> edition). Please refer to MLA Handbook for Writers of Research Papers, and/or the online outline of MLA format at <http://owl.english.purdue.edu/owl/resource/747/01/>*

*There will be no Registrar scheduled final exam in this class. Students must complete all assignments in order to receive a passing grade in this class*

### **Plagiarism:**

Using any source whatsoever without clearly documenting it is a serious academic offense. Consequences include failure on the assignment, failure in the course and possible suspension or expulsion from the university.

“Plagiarism” occurs when a Student presents the ideas, expression of ideas or work of another individual as the Student’s own. Work may include algorithms, code, composition, data, methods, design, formulae, images, indigenous oral teachings, art and ceremonies, organization of ideas, and scientific and mathematical concepts.

<https://ucalgary.ca/policies/files/policies/student-academic-misconduct-policy.pdf>

### **Scribe and Muse Club for English Students:**

The Scribe and Muse Reading and Writing Club (SMRWC) fosters and champions reading and writing through community service, leadership, and engagement. We strive to enhance the academic and social experience of undergraduate students by promoting academic excellence and interaction between students, faculty, and the community, through social, cultural, and academic events <http://english.ucalgary.ca/scribe-and-muse-english-club>.

Our email address is [smecuofc@gmail.com](mailto:smecuofc@gmail.com).

### **English Department Website:**

For more information about courses, programs, policies, events and contacts in the Department of English, please go to our website at <https://arts.ucalgary.ca/english>. Please note that the course outlines posted on the English Department website constitute the official course outline for purposes of appeals. **Students should verify any hard copies against this posted version.** For courses which employ numerical grades, the official departmental percentage to letter grade conversion scale is also posted on the department website.

### **Writing support:**

The Student Success Centre offers both online and workshop writing support for U of C students. <http://www.ucalgary.ca/ssc/writing-support>

### **Library and Research Support:**

Melanie Boyd, Librarian for English, offers research support to students, including strategies for finding articles, books, and other library materials. Contact: [maboyd@ucalgary.ca](mailto:maboyd@ucalgary.ca).

Find The English Pages research guide here:

[https://library.ucalgary.ca/sb.php?subject\\_id=52619](https://library.ucalgary.ca/sb.php?subject_id=52619)

**Follow the Department of English on Facebook & Twitter:**



**Academic regulations and schedules:**

Consult the Calendar for course information, university and faculty regulations, dates, deadlines and schedules, student, faculty and university rights and responsibilities. The homepage for the University Calendar is <https://www.ucalgary.ca/pubs/calendar/current/welcome.html>

**Grade appeals:**

Consult the following University Calendar link and request advice from the English Department office, SS 1152 or email [adveng@ucalgary.ca](mailto:adveng@ucalgary.ca). Please note that “mere dissatisfaction with a decision is not sufficient grounds for the appeal of a grade or other academic decision.”

<http://www.ucalgary.ca/pubs/calendar/current/i.html>

**Deferral of term work and final examinations:**

Should you require an extension for completion of term papers or assignments beyond the deadline of five days after the end of lectures, an Application of Deferment of Term Work form must be completed. The University also has regulations governing the deferral of final examinations. See Calendar:

<http://www.ucalgary.ca/pubs/calendar/current/g-6.html>

<http://www.ucalgary.ca/pubs/calendar/current/g-7.html>

**Student Accommodations:****ACADEMIC ACCOMMODATIONS**

The student accommodation policy can be found at:

<https://www.ucalgary.ca/pubs/calendar/current/b-6-1.html>

Students needing an Accommodation because of a Disability or medical condition should communicate this need to Student Accessibility Services in accordance with the Procedure for Accommodations for Students with Disabilities

<https://www.ucalgary.ca/pubs/calendar/current/b-6.html>

Students needing an Accommodation based on a Protected Ground other than Disability, should communicate this need, preferably in writing, to the course instructor.

The full policy on Student Accommodations is available

at <https://www.ucalgary.ca/pubs/calendar/current/b-6-2.html>

**Faculty of Arts Program Advising and Student Information Resources:**

Have a question, but not sure where to start? The new Arts Students' Centre (ASC) is your information resource for everything in Arts! Drop in at SS102, call us at 403-220-3580 or email us at [ascarts@ucalgary.ca](mailto:ascarts@ucalgary.ca). You can also visit the Faculty of Arts website at

<http://arts.ucalgary.ca/undergraduate> which has detailed information on common academic concerns.

**\*RESEARCH ETHICS (if applicable)**

If a student is interested in undertaking an assignment that will involve collecting information from members of the public, they should speak with the course instructor and consult the CFREB Ethics (<http://www.ucalgary.ca/research/researchers/ethics-compliance/cfreb>) before beginning the assignment.

**\*INSTRUCTOR'S INTELLECTUAL PROPERTY**

Course materials created by instructors (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the instructor. These materials may NOT be reproduced, redistributed or copied without the explicit consent of the instructor. The posting of course materials to third party websites such as note-sharing sites without permission is prohibited. Sharing of extracts of these course materials with other students enrolled in the course at the same time may be allowed under fair dealing.

#### **\*FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY**

Student information will be collected in accordance with typical (or usual) classroom practice. Students' assignments will be accessible only by the authorized course faculty. Private information related to the individual student is treated with the utmost regard by the faculty at the University of Calgary.

#### **\*COPYRIGHT LEGISLATION**

All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (<https://www.ucalgary.ca/policies/files/policies/acceptable-use-of-material-protected-by-copyright-policy.pdf>) and requirements of the copyright act (<https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html>) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy <https://www.ucalgary.ca/pubs/calendar/current/k.html>.

#### **\*MEDIA RECORDING (if applicable)**

Please refer to the following statement on media recording of students:

[https://elearn.ucalgary.ca/wp-content/uploads/2020/05/Media-Recording-in-Learning-Environments-OSP\\_FINAL.pdf](https://elearn.ucalgary.ca/wp-content/uploads/2020/05/Media-Recording-in-Learning-Environments-OSP_FINAL.pdf)

#### **\*Media recording for lesson capture**

The instructor may use media recordings to capture the delivery of a lecture. These recordings are intended to be used for lecture capture only and will not be used for any other purpose. Although the recording device will be fixed on the Instructor, in the event that incidental student participation is recorded, the instructor will ensure that any identifiable content (video or audio) is masked, or will seek consent to include the identifiable student content to making the content available on University approved platforms.

#### **\*Media recording for self-assessment of teaching practices**

The instructor may use media recordings as a tool for self-assessment of their teaching practices. Although the recording device will be fixed on the instructor, it is possible that student participation in the course may be inadvertently captured. These recordings will be used for instructor self-assessment only and will not be used for any other purpose.

#### **\*Media recording for the assessment of student learning**

The instructor may use media recordings as part of the assessment of students. This may include but is not limited to classroom discussions, presentations, clinical practice, or skills testing that

occur during the course. These recordings will be used for student assessment purposes only and will not be shared or used for any other purpose.

## **SEXUAL VIOLENCE POLICY**

The University recognizes that all members of the University Community should be able to learn, work, teach and live in an environment where they are free from harassment, discrimination, and violence. The University of Calgary's sexual violence policy guides us in how we respond to incidents of sexual violence, including supports available to those who have experienced or witnessed sexual violence, or those who are alleged to have committed sexual violence. It provides clear response procedures and timelines, defines complex concepts, and addresses incidents that occur off-campus in certain circumstances. Please see the policy available at <https://www.ucalgary.ca/policies/files/policies/sexual-violence-policy.pdf>

## **\*OTHER IMPORTANT INFORMATION**

Please visit the Registrar's website at: <https://www.ucalgary.ca/registrar/registration/course-outlines> for additional important information on the following:

- Wellness and Mental Health Resources
- Student Success
- Student Ombuds Office
- Student Union (SU) Information
- Graduate Students' Association (GSA) Information
- Emergency Evacuation/Assembly Points
- Safewalk

## **Universal Student Ratings of Instruction (USRI):**

"At the University of Calgary, feedback provided by students through the Universal Student Ratings of Instruction (USRI) survey provides valuable information to help with evaluating instruction, enhancing learning and teaching, and selecting courses ([www.ucalgary.ca/usri](http://www.ucalgary.ca/usri)). Your responses make a difference – please participate in USRI Surveys."

## **PLAGIARISM**

Plagiarism is an extremely serious offence. Please read the following information carefully. The penalty routinely recommended by the English Department for documented plagiarism is failure of the course in which the offence occurred; academic probation is also routinely applied at the Faculty level. Suspension or expulsion can result from severe or repeated plagiarism.

The University Calendar states:

1. Plagiarism - Essentially plagiarism involves submitting or presenting work in a course as if it were the student's own work done expressly for that particular course when, in fact, it is not. Most commonly plagiarism exists when:
  - a) the work submitted or presented was done, in whole or in part, by an individual other than the one submitting or presenting the work (this includes having another impersonate the student or otherwise substituting the work of another for one's own in an examination or test),

- b) parts of the work are taken from another source without reference to the original author,
- c) the whole work (e.g., an essay) is copied from another source, and/or,
- d) a student submits or presents work in one course which has also been submitted in another course (although it may be completely original with that student) without the knowledge of or prior agreement of the instructor involved.

While it is recognized that scholarly work often involves reference to the ideas, data and conclusions of other scholars, intellectual honesty requires that such references be explicitly and clearly noted.

Plagiarism occurs when direct quotations are taken from a source without specific acknowledgement, or when original ideas or data from the source are not acknowledged. Citing your sources in a bibliography is not enough, because a bibliography does not establish which parts of a student's work are taken from other sources. MLA (Modern Language Association) documentation or other recognized forms of citation must be used for this purpose. Advice on adequate documentation can be found at the following web sites:

<http://owl.english.purdue.edu/owl/resource/747/01/>

Students who are absent from class assessments (tests, participation activities, or other assignments) should inform their instructors as soon as possible. Instructors may request that evidence in the form of documentation be provided. If the reason provided for the absence is acceptable, instructors may decide that any arrangements made can take forms other than make-up tests or assignments. For example, the weight of a missed grade may be added to another assignment or test. For information on possible forms of documentation, including statutory declarations, please see <https://www.ucalgary.ca/pubs/calendar/current/m-1.html>.

## **DEPARTMENT OF ENGLISH STATEMENT ON PRINCIPLES OF CONDUCT**

According to the University Calendar

“The University of Calgary community has undertaken to be guided by the following statements of purpose and values: to promote free inquiry and debate, to act as a community of scholars, ..., to respect, appreciate, and encourage diversity, [and] to display care and concern for community”. The Department of English, like the university as a whole, is committed to a “positive and productive learning and working environment.” This environment is characterized by appreciation and encouragement of diversity and respect for the dignity of all persons: students, support staff, and faculty. The department will not tolerate unacceptable behaviour, such as threatening gestures, threatening or abusive verbal or written communication (including e-mails), or any conduct that “seriously disrupts the lawful education and related activities of students and/or university staff”. Any cases of such misconduct should be reported immediately to the department Head, who, depending on the nature and severity of the incident, may then take further appropriate action.