



Course Number	PLAN630	Classroom	Studio and 3160
Course Name	Advanced Professional Planning Studio		
Pre/Co-Requisites	Program		
Instructor	Beverly Sandalack (Section 02)	Office Hours/ Location	Office: PF3201 or 3102 Office Hours: By appointment
	sandalack@ucalgary.ca		Phone: 403.615.4655 (mobile for texts)
Class Dates	M T Th F 14:00 - 18:10		
Instructor Email Policy	Please note that all course communications must occur through your @ucalgary email		

Course Description

This course is an advanced studio exploring contemporary themes in planning and professional planning practice. It is centred on an existing community need; involves analysis, synthesis, and formulation of a planning or urban design solution; and culminates in a professional report and presentation.

Studio is the pedagogical model employed in this course. Students will work with faculty members to create innovative and strategic solutions. In this studio, the client and project are real, exposing students to the complexities of creating a project from expressed needs, developing a methodology to appropriately plan and scope the project and carrying out the work to arrive at a product that is agreed upon between the instructors, students and client. We will collaborate with one or multiple Community Associations to deliver a comprehensive planning project. The product that results will reflect a detailed analysis and design exploration, and will have encouraged students to consider "best practices" in planning as well as innovative thinking. A series of public participation events will be included as well as stakeholder meetings and reviews.

Course Hours: 6 units, (0-8)

Course Learning Outcomes

1. To develop an approach and methodology for understanding the challenges of evolving established communities that are facing pressure for redevelopment.
2. To analyze and model existing conditions of the built form, natural environment and socio-demographics using various methods and research tools.
3. To design and integrate a public engagement process with the members of the community and stakeholders involved in the community.
4. To propose and develop strategies and designs that provide a framework for land use, density and urban design in the community.
5. To develop a comprehensive report that addresses with detailed concepts, guidelines and recommendation the issues identified by the research and the public engagement process.

Learning Resources

Materials and data sources will be provided in class or D2L. Recommended reading resources: American Planning Association (2006) *Planning and urban design standards*. John Wiley & Sons. Barton, H., Grant, M., & Guise, R. (2021) *Shaping neighbourhoods: for local health and global sustainability*. Routledge.

Frederick, M. (2018) *101 Things I Learned® in Urban Design School*. Three Rivers Press.

Sandalack, BA and A Nicolai (2006) *The Calgary Project: urban form / urban life*. U of Calgary Press

UK's Design Council Resources: <https://www.designcouncil.org.uk/resources/search>

Project for Public Places: <https://www.pps.org/>

Citizens+Student (Course website): <https://sapl.ucalgary.ca/future-students/graduate/master-planning-mplan/plan-630-advanced-professional-planning-studio>

Technology requirements

In order to successfully engage in their learning experiences at the University of Calgary, students are required to have reliable access to the following technology:

- A computer with a supported operating system, as well as the latest security, and malware updates;
- Student IT resources: https://ucalgary.service-now.com/it?id=kb_article&sys_id=86e7438013753ac06f3afb2e144b031

Workshop Safety Training Requirement

This course requires the use of the SAPL workshop. Students must complete all online University of Calgary safety courses, the online Trajectory safety training course, as well as in-person workshop training and a grade of pass on the final evaluation project, to be granted access to the SAPL workshop. This training is offered once a year, around the start of the Fall term and has a completion deadline.

Assessment Components

Evaluation will be based on five project landmark assignments. The work will be completed in groups. Students will receive a common grade for work done in groups, unless it is clear to the instructor that the balance of work has been unfairly distributed between team members. If a student in a group believes that the work distribution is inequitable or that there is a significant imbalance in the quality of work or level of effort, the student(s) should bring this to the attention of the instructor, in advance of the due date of a course component or the final submission, as relevant. The instructor will attempt to resolve the issue(s) so that the work can be completed effectively. As well, if the instructor observes a significant inequity in the distribution of work, level of effort or quality of work, the instructor will discuss this with the students. In the case that any differences cannot be resolved, the students may be assigned different grades.

Class participation is a key component of the grade and will be evaluated for each of the assignments, based on attendance to class, studio desk crits and group work. It is expected that students will work and be available to meet with the instructor and their group members during class-time. Any anticipated absence should be communicated to the instructor as soon as possible, and any missed classes require a written explanation.

Assessment Method	Description	Weight	Aligned Course Learning Outcome
Proposal/Workplan	The first assignment is intended to provide the basic framework for the advanced professional planning project. The proposal is to outline the methodology, approach, workplan and deliverables for the term project.	10%	1,3
Analysis + Modelling	The second assignment is to research, document and analyse the study community and to present your findings. It should clearly show the process of analysis of the different aspects related to the project and include a summary of issues, opportunities and constraints. This course component includes physical modeling. The work of this assignment will be presented to the Steering Committee, and then to the community in a workshop.	30%	1,2,3
Draft Concepts	The third assignment is focused on presenting your draft ideas for a land use and development concept based on your findings from the analysis. This draft concept should clearly show how you are addressing the key issues identified during the analysis and the community workshop. This will be presented as a narrated slideshow to the Steering Committee.	20%	4
Final Presentation	The fourth assignment is focused on presenting your final concepts for a land use and development plan, based on your findings from the analysis, and incorporating feedback. This will be in the form of a public Open House and is to include posters and the physical model, and then a presentation to the Steering Committee in the form of a narrated slideshow presentation.	20%	4,5
Final Documents	This final assignment is the preparation of a comprehensive report. It should include all the material from the previous project phases, such as findings from the analysis, public engagement process and the design concepts, policies and strategies for implementation.	20%	4,5

Topic Areas & Schedule (Detailed schedule will be distributed at the beginning of the course)

January 12 2024, Friday	Proposal/Workplan Due
February 8 2024, Thursday	Analysis Due
March 1 2024, Friday	Model Due
March 15 2024, Friday	Draft Concepts Due
April 15 2024, Monday	Final Presentations Due
April 20 2024, Saturday	Final Documents Due

Assessment and Evaluation Information

Attendance and Participation Expectations:

Students are expected to be in attendance for the entirety of all lectures, studio critiques and reviews, which will be scheduled during class time. Lectures, individual critiques, site visits, group discussions and reviews with your instructor(s) will typically be Mondays and Thursdays 2:00 - 6:10 pm, although there may also be other lectures or studio activities scheduled on the other two scheduled studio days (Tuesdays and Fridays). Participation in all public engagement events is expected.

Guidelines for Submitting Assignments:

Specific guidelines for each assignment will be included on each assignment brief. Normally, each assignment must be submitted to the studio section D2L Dropbox folder by the specified deadline. Some assignments will also be required to be submitted as a physical, hard-copy presentation, which must be handed in and/or pinned up by the deadline specified.

Final Examinations:

There will be no final examination for this course.

Expectations for Writing (<https://www.ucalgary.ca/pubs/calendar/current/e-2.html>):

All writing included in the assignments should be original work of the student and include references when appropriate (see subsection on Academic Misconduct).

Late Assignments:

Assignments must be submitted on time, as per the instructions for each assignment regarding digital or physical submissions. Grades will be deducted for work submitted later than the deadline specified in the assignment brief or as discussed in class. One grade will be deducted per late day for example an A will be downgraded to A-. There may be an opportunity to remediate late assignments. Students are required to submit written explanations for any absences or late assignments, which will then be considered by the instructor(s).

Criteria that must be met to pass:

In order to pass the course as a whole, students are required to complete all assignments and achieve a combined passing grade.

Grading Scale

All assignments will be evaluated by letter grades. Final grades will be reported as letter grades, with the final grade calculated according to the 4-point range, as per the SAPL Grading Scale below.

Grade	Grade Point Value	4-Point Range	Percentage	Description
A+	4.00	4.00	95 - 100	Outstanding - evaluated by instructor
A	4.00	3.85-4.00	90 - 94.99	Excellent - superior performance showing comprehensive understanding of the subject matter
A-	3.70	3.50-3.84	85 - 89.99	Very good performance
B+	3.30	3.15-3.49	80 - 84.99	Good performance
B	3.00	2.85-3.14	75 - 79.99	Satisfactory performance
B-	2.70	2.50-2.84	70 - 74.99	Minimum pass for students in the Faculty of Graduate Studies

C+	2.30	2.15-2.49	65 - 69.99	All final grades below B- are indicative of failure at the graduate level and cannot be counted toward Faculty of Graduate Studies course requirements.
C	2.00	1.85-2.14	60 - 64.99	
C-	1.70	1.50-1.84	55 - 59.99	
D+	1.30	1.15-1.49	50 - 54.99	
D	1.00	0.50-1.14	45 - 49.99	
F	0.00	0-0.49	0 - 44.99	

A student who receives a "C+" or lower in any one course will be required to withdraw regardless of their grade point average (GPA) unless the program recommends otherwise. If the program permits the student to retake a failed course, the second grade will replace the initial grade in the calculation of the GPA, and both grades will appear on the transcript.

University of Calgary Policies and Supports

ACADEMIC ACCOMMODATION

It is the student's responsibility to request academic accommodations according to the University policies and procedures listed below. The student accommodation policy can be found at: <https://www.ucalgary.ca/legal-services/university-policies-procedures/student-accommodation-policy>

Students needing an accommodation because of a disability or medical condition should communicate this need to Student Accessibility Services in accordance with the Procedure for Accommodations for Students with Disabilities: <https://www.ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Accommodation-for-Students-with-Disabilities-Procedure.pdf>. Students needing an accommodation in relation to their coursework or to fulfil requirements for a graduate degree, based on a Protected Ground other than Disability, should communicate this need, preferably in writing, to their instructor (contact information on first page above).

SAS will process the request and issue letters of accommodation to instructors. For additional information on support services and accommodations for students with disabilities, visit www.ucalgary.ca/access/.

ACADEMIC MISCONDUCT

Academic Misconduct refers to student behavior which compromises proper assessment of a student's academic activities and includes: cheating; fabrication; falsification; plagiarism; unauthorized assistance; failure to comply with an instructor's expectations regarding conduct required of students completing academic assessments in their courses; and failure to comply with exam regulations applied by the Registrar.

For information on the Student Academic Misconduct Policy and Procedure please visit: <https://www.ucalgary.ca/legal-services/university-policies-procedures/student-academic-misconduct-policy>
Additional information is available on the Academic Integrity Website at <https://ucalgary.ca/student-services/student-success/learning/academic-integrity>.

COPYRIGHT LEGISLATION:

All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (<https://www.ucalgary.ca/legal-services/university-policies-procedures/acceptable-use-material-protected-copyright-policy>) and requirements of the copyright act (<https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html>) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy (<https://www.ucalgary.ca/pubs/calendar/current/k.html>).

INSTRUCTOR INTELLECTUAL PROPERTY

Course materials created by instructors (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the instructor. These materials may NOT be reproduced, redistributed or copied without the explicit consent of the instructor. The posting of course materials to third party websites such as note-sharing sites without permission is prohibited. Sharing of extracts of these course materials with other students enrolled in the course at the same time may be allowed under fair dealing.

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY

Student information will be collected in accordance with typical (or usual) classroom practice. Students' assignments will be accessible only by the authorized course faculty. Private information related to the individual student is treated with the utmost regard by the faculty at the University of Calgary.

SEXUAL AND GENDER-BASED VIOLENCE POLICY

The University recognizes that all members of the University Community should be able to learn, work, teach and live in an environment where they are free from harassment, discrimination, and violence. The University of Calgary's sexual violence policy guides us in how we respond to incidents of sexual violence, including supports available to those who have experienced or witnessed sexual violence, or those who are alleged to have committed sexual violence. It provides clear response procedures and timelines, defines complex concepts, and addresses incidents that occur off-campus in certain circumstances. Please see the policy available at <https://www.ucalgary.ca/legal-services/university-policies-procedures/sexual-and-gender-based-violence-policy>.

UNIVERSITY STUDENT APPEALS OFFICE

If a student has a concern about a grade that they have received, they should refer to Section I of the Undergraduate Calendar (<https://www.ucalgary.ca/pubs/calendar/current/i-3.html>) which describes how to have a grade reappraised. In addition, the student should refer to the SAPL's Procedure for reappraisal of grades

OTHER IMPORTANT INFORMATION

Please visit the Registrar's website at: <https://www.ucalgary.ca/registrar/registration/course-outlines> for additional important information on the following:

- Wellness and Mental Health Resources
- Student Success
- Student Ombuds Office
- Student Union (SU) Information
- Graduate Students' Association (GSA) Information
- Emergency Evacuation/Assembly Points
- Safewalk