

COURSE OUTLINE FALL 2012/WINTER 2013

1. PMAT 621

Lec	Day	Time	Instructor	Office	Phone	Email	Office Hours
SEM1	Tues	16:00-16:50	M. Lamoureux	MS 514	403-220-8214	mikel@ucalgary.ca	TBA

Course Website or Blackboard course name: PMAT 621

2. Prerequisites: None

3. **Grading:** The University policy on grading and related matters is described in sections F.1 and F.2 of the online University Calendar. This course is PASS/FAIL, and successful completion of all components is required:

<i>Assignments</i>	[6-8]
<i>Oral Presentation</i>	[1-2]
<i>Participation in class</i>	[24]

Successful completion of all components is required for a passing grade.

4. **Missed Components of Term Work.** The regulations of the Faculty of Science pertaining to this matter are found in the Faculty of Science area of the Calendar in section 3.6: www.ucalgary.ca/pubs/calendar/current/sc-3-6.html. It is the student's responsibility to be familiar with these regulations. See also www.ucalgary.ca/pubs/calendar/current/e-3.html.

5. **There are no scheduled out-of-class activities.**

REGULARLY SCHEDULED CLASSES HAVE PRECEDENCE OVER ANY OUT-OF-CLASS-TIME ACTIVITY. If you have a conflict with any out of class time activity, please inform your instructor at least one week in advance of the activity so that other arrangements may be made for you.

6. **Textbook:** There is no required text. Some useful references include any reference on English writing (e.g. "The Elements of Style" by Strunk and White), using LaTeX (e.g. "LaTeX: A Document Preparations System" by Lamport), technical skills in science (e.g. "A PhD is Not Enough" by Feibelman), methods of scientific research (e.g. "The Art of Scientific Investigation" by Beveridge), and technical presentation skills.

7. **Examination Policy:** There are no exams in this seminar course.

8. OTHER IMPORTANT INFORMATION FOR STUDENTS:

(a) **ACADEMIC MISCONDUCT** (cheating, plagiarism, or any other form) is a very serious offence that will be dealt with rigorously in all cases. A single offence may lead to disciplinary probation or suspension or expulsion. The Faculty of Science follows a zero tolerance policy regarding dishonesty. Please read the sections of the University Calendar under K. Student Misconduct (<http://www.ucalgary.ca/pubs/calendar/current/k.html>) to inform yourself of definitions, processes and penalties.

(b) **ASSEMBLY POINTS in case of emergency during class time.** Be sure to **FAMILIARIZE YOURSELF** with the information at <http://www.ucalgary.ca/emergencyplan/assemblypoints>.

(c) **ACADEMIC ACCOMMODATION POLICY.** Students with documentable disabilities are referred to the following links: Calendar entry on students with disabilities: <http://www.ucalgary.ca/pubs/calendar/current/b-1.html>
Disability Resource Centre: <http://www.ucalgary.ca/drc/>

(d) **SAFEWALK:** Campus Security will escort individuals day or night (<http://www.ucalgary.ca/security/safewalk/>). Call **220-5333** for assistance. Use any campus phone, emergency phone or the yellow phones located at most parking lot pay booths.

- (e) **FREEDOM OF INFORMATION AND PRIVACY:** This course is conducted in accordance with the Freedom of Information and Protection of Privacy Act (FOIPP). As one consequence, **students should identify themselves on all written work by placing their name on the front page and their ID number on each subsequent page.** For more information see also <http://www.ucalgary.ca/secretariat/privacy>.
- (f) **STUDENT UNION INFORMATION:** VP Academic **Phone:** 220-3911 **Email:** suvpaca@ucalgary.ca.
SU Faculty Rep. **Phone:** 220-3913 **Email:** sciencerep@su.ucalgary.ca **Website** <http://www.su.ucalgary.ca/>
Student Ombudsman: <http://www.ucalgary.ca/provost/students/ombuds>
- (g) **INTERNET and ELECTRONIC COMMUNICATION DEVICE Information.** You can assume that in all classes that you attend, **your cell phone should be turned off.** Also, communication with other individuals, via laptop computers, Blackberries or other devices connectable to the Internet is not allowed in class time unless specifically permitted by the instructor. If you violate this policy you may be asked to leave the classroom. Repeated abuse may result in a charge of misconduct.