



## COURSE OUTLINE

### 1. **Course:** STAT 517, Practice of Statistics - Winter 2024

Lecture 01 : TR 11:00 - 12:15 in MS 427

Instructor	Email	Phone	Office	Hours
Dr Alexander De Leon	adeleon@ucalgary.ca	403 220-6782	MS 588	12:30-1:30 PM, Tuesdays & Thursday

To account for any necessary transition to remote learning for the current semester, courses with in-person lectures, labs, or tutorials may be shifted to remote delivery for a certain period of time. In addition, adjustments may be made to the modality and format of assessments and deadlines, as well as to other course components and/or requirements, so that all coursework tasks are in line with the necessary and evolving health precautions for all involved (students and staff).

#### In Person Delivery Details:

There will be only in-person lectures. If a student is unable to meet me during my office hours, she can make arrangements with me to meet on Zoom at a time that is convenient for the both of us.

#### Course Site:

D2L: STAT 517 L01-(Winter 2024)-Practice of Statistics

**Note:** Students must use their U of C account for all course correspondence.

#### Equity Diversity & Inclusion:

The University of Calgary is committed to creating an equitable, diverse and inclusive campus, and condemns harm and discrimination of any form. We value all persons regardless of their race, gender, ethnicity, age, LGBTQIA2S+ identity and expression, disability, religion, spirituality, and socioeconomic status. The Faculty of Science strives to extend these values in every aspect of our courses, research, and teachings to better promote academic excellence and foster belonging for all.

### 2. **Requisites:**

See section [3.5.C](#) in the Faculty of Science section of the online Calendar.

#### Prerequisite(s):

6 units from Statistics 423, 425, 429 and 505.

### 3. **Grading:**

The University policy on grading and related matters is described in [F.1](#) and [F.2](#) of the online University Calendar.

In determining the overall grade in the course the following weights will be used:

Course Component	Weight	Due Date (duration for exams)	Modality for exams	Location for exams
Project 1 <sup>1</sup>	25%	Jan 25 2024		
Project 2 <sup>2</sup>	25%	Feb 15 2024		
Project 3	25%	Mar 12 2024		
Project 4	25%	Apr 09 2024		

<sup>1</sup> A total of 4 Projects will be assigned, each requiring the application of important statistical methods to analyze an actual real dataset. I will be providing the datasets for the Projects. Background material on the Projects, datasets, and options for data analysis will be discussed in class. Written Project Reports or Oral Presentations are required. A Report for Project 1 is due on January 25, 2024. The due dates for the Reports for Projects 3 and 4 are shown above. Project 2 will require an Oral Presentation instead of a Report; the date for this is also shown above. Projects will be done individually. Students will prepare their Reports using LaTeX (preferred!) or Microsoft Word and use Beamer (preferred) for presentation. Handwritten reports and slides are not acceptable. A single PDF copy of the report or presentation slides should be uploaded to the corresponding Dropbox folder on D2L; no paper copies of Reports or Slides will be accepted in class.

<sup>2</sup> A 10-minute Oral Presentation is required for Project 2 in lieu of a Report. Students will have to prepare their Slides either in Beamer (preferred) or Powerpoint. A single PDF copy of the slides should be uploaded to the designated Dropbox on D2L by the date of the presentation. Handwritten slides are not to be used.

Each piece of work (reports, assignments, quizzes, midterm exam(s) or final examination) submitted by the student will be assigned a grade. The student's grade for each component listed above will be combined with the indicated weights to produce an overall percentage for the course, which will be used to determine the course letter grade.

The conversion between a percentage grade and letter grade is as follows.

	A+	A	A-	B+	B	B-	C+	C	C-	D+	D
<b>Minimum % Required</b>	95 %	90 %	85 %	80%	75%	70 %	65 %	60%	55%	50 %	45 %

At the end of the term, a summary score will be computed from raw percentage marks of students' projects as basis for assigning letter grades. Students' marks in each of the projects will be posted on the D2L gradebook, so students can keep track of their course standing at any time during the term.

The University of Calgary offers a [flexible grade option](#), Credit Granted (CG) to support student's breadth of learning and student wellness. Faculty units may have additional requirements or restrictions for the use of the CG grade at the faculty, degree or program level. To see the full list of Faculty of Science courses where CG is not eligible, please visit the following website: <https://science.ucalgary.ca/current-students/undergraduate/program-advising/flexible-grading-option-cg-grade>

**4. Missed Components Of Term Work:**

In the event that a student legitimately fails to submit any online or in-person assessment on time (e.g. due to illness, domestic affliction, etc...), please contact the course coordinator, or the course instructor if this course does not have a coordinator to arrange for a re-adjustment of a submission date, or possible exemption and reweighing of components. Absences not reported within 48 hours will not be accommodated. Students may be asked to provide supporting documentation ([Section M.1](#)) for an excused absence, See [FAQ](#).

If an excused absence is approved, options for how the missed assessment is dealt with is at the discretion of the coordinator or course instructor. Some options such as an exemption and pro-rating among the components of the course may not be a viable option based on the design of this course.

**5. Scheduled Out-of-Class Activities:**

There are no scheduled out of class activities for this course.

**6. Course Materials:**

There is no required textbook for this course. I will be posting lectures slides and other supplementary materials for the Projects on the course D2L.

In order to successfully engage in their learning experiences at the University of Calgary, students taking online, remote and blended courses are required to have reliable access to the following technology:

- o A computer with a supported operating system, as well as the latest security, and malware updates;
- o A current and updated web browser;
- o Webcam/Camera (built-in or external);
- o Microphone and speaker (built-in or external), or headset with microphone;
- o Current antivirus and/or firewall software enabled;
- o Stable internet connection.

For more information please refer to the UofC [ELearning](#) online website.

**7. Examination Policy:**

No aids are allowed on tests or examinations.

Students should also read the Calendar, [Section G](#), on Examinations.

**8. Approved Mandatory And Optional Course Supplemental Fees:**

There are no mandatory or optional course supplemental fees for this course.

## 9. Writing Across The Curriculum Statement:

For all components of the course, in any written work, the quality of the student's writing (language, spelling, grammar, presentation etc.) can be a factor in the evaluation of the work. See also Section [E.2](#) of the University Calendar.

The Projects are designed to provide senior undergraduate students opportunities to experience the practice of statistics by working mainly, but not exclusively, on the statistical aspects of interesting problems in substantive areas of application (e.g., medicine and health, engineering, genetics). In addition to strong technical and computing skills for working through data, communication skills necessary for communicating the results of your analysis of the relevant data to others (e.g., statistical clients), either in a written report or through an oral presentation, are equally important.

Every Written Report that you submit is original work with your name on it. You should avoid handing in a shoddily written Report as it reflects poorly on you and your work ethic. The same holds for your Presentation Slides. After you have completed the analytical part of a Project, write it up and put it aside for a day or so. Go back and re-read it, and re-write it. Fix up confusing passages and logical gaps.

Each Report should be written up in grammatical English that is readable and understandable to anyone in the class (including me) and with the analysis of the data explained in detail using appropriate notations, if needed. Grammar and spelling are very important. Presentation slides should be prepared with the same attention paid to important details while highlighting the major findings and answers to the project's substantive questions.

Your Written Reports must be neat (no coffee stains please!), typed-up, detailed but statistically concise, and written in grammatical English. It should describe the purpose of the project, the statistical questions you are trying to address, the approach you used, the empirical results, and your conclusions. You will need to do this in no more than 10 pages, including plots and tables, and any necessary appendices and computer output.

For the oral presentation, you should prepare a 10-minute-long talk on the background of the project, details of the data analysis, including actual outputs from statistical packages used, etc. Typically, a slide requires about a minute to go over, so about 10 slides for a 10-minute presentation are about right. Figures and plots are preferred to tables in talks; animations are fun!

The Projects are your opportunity to practice and hone your technical writing and oral presentation skills, for which clear exposition and grammatical correctness are very important. The Writing Support program, occasional Writing Workshops, and other helpful writing resources are available at the [Student Success Centre \(SSC\)](#).

## 10. Human Studies Statement:

Students will not participate as subjects or researchers in human studies.

See also [Section E.5](#) of the University Calendar.

## 11. Reappraisal Of Grades:

A student wishing a reappraisal, should first attempt to review the graded work with the Course coordinator/instructor or department offering the course. Students with sufficient academic grounds may request a reappraisal. Non-academic grounds are not relevant for grade reappraisals. Students should be aware that the grade being reappraised may be raised, lowered or remain the same. See [Section I.3](#) of the University Calendar.

a. **Term Work:** The student should present their rationale as effectively and as fully as possible to the Course coordinator/instructor within **ten business days** of either being notified about the mark, or of the item's return to the class. If the student is not satisfied with the outcome, the student shall submit the Reappraisal of Graded Term work [form](#) to the department in which the course is offered within 2 business days of receiving the decision from the instructor. The Department will arrange for a reappraisal of the work within the next ten business days. The reappraisal will only be considered if the student provides a detailed rationale that outlines where and for what reason an error is suspected. See sections [I.1](#) and [I.2](#) of the University Calendar

b. **Final Exam:** The student shall submit the request to Enrolment Services. See [Section I.3](#) of the University Calendar.

## 12. Other Important Information For Students:

a. **Mental Health** The University of Calgary recognizes the pivotal role that student mental health plays in physical health, social connectedness and academic success, and aspires to create a caring and supportive campus community where individuals can freely talk about mental health and receive supports when needed. We encourage you to explore the mental health resources available throughout the university community, such as counselling, self-help resources, peer support or skills-building available through the SU Wellness Centre (Room 370, MacEwan Student Centre, [Mental Health Services Website](#)) and the Campus Mental Health Strategy website ([Mental Health](#)).

b. **SU Wellness Services:** For more information, see their [website](#) or call [403-210-9355](#).

- c. **Sexual Violence:** The Sexual Violence Support Advocate, Carla Bertsch, can provide confidential support and information regarding sexual violence to all members of the university community. Carla can be reached by email ([svsa@ucalgary.ca](mailto:svsa@ucalgary.ca)) or phone at [403-220-2208](tel:403-220-2208). The complete University of Calgary policy on sexual violence can be viewed [here](#).
- d. **Student Ombuds Office:** A safe place for all students of the University of Calgary to discuss student related issues, interpersonal conflict, academic and non-academic concerns, and many other problems.
- e. **Student Union Information:** [SU contact](#), Email your SU Science Reps: [science1@su.ucalgary.ca](mailto:science1@su.ucalgary.ca), [science2@su.ucalgary.ca](mailto:science2@su.ucalgary.ca), [science3@su.ucalgary.ca](mailto:science3@su.ucalgary.ca).

f. **Academic Accommodation Policy:**

It is the student's responsibility to request academic accommodations according to the University policies and procedures listed below. The student accommodation policy can be found at: <https://www.ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Student-Accommodation-Policy.pdf>

Students needing an accommodation because of a disability or medical condition should communicate this need to Student Accessibility Services in accordance with the Procedure for Accommodations for Students with Disabilities: <https://www.ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Accommodation-for-Students-with-Disabilities-Procedure.pdf>.

Students needing an accommodation in relation to their coursework or to fulfil requirements for a graduate degree, based on a Protected Ground other than Disability, should communicate this need, by filling out the [Request for Academic Accommodation Form](#) and sending it to Jerrod Smith by email [jerrod.smith@ucalgary.ca](mailto:jerrod.smith@ucalgary.ca) preferably 10 business days before the due date of an assessment or scheduled absence.

- g. **Misconduct:** Academic integrity is the foundation of the development and acquisition of knowledge and is based on values of honesty, trust, responsibility, and respect. We expect members of our community to act with integrity. Research integrity, ethics, and principles of conduct are key to academic integrity. Members of our campus community are required to abide by our institutional [Code of Conduct](#) and promote academic integrity in upholding the University of Calgary's reputation of excellence. Some examples of academic misconduct include but are not limited to: posting course material to online platforms or file sharing without the course instructor's consent; submitting or presenting work as if it were the student's own work; submitting or presenting work in one course which has also been submitted in another course without the instructor's permission; borrowing experimental values from others without the instructor's approval; falsification/fabrication of experimental values in a report. Please read the following to inform yourself more on academic integrity:

[Student Handbook on Academic Integrity](#)  
[Student Academic Misconduct Policy](#) and [Procedure](#)  
[Faculty of Science Academic Misconduct Process](#)  
[Research Integrity Policy](#)

Additional information is available on the [Student Success Centre Academic Integrity page](#)

- h. **Copyright of Course Materials:** All course materials (including those posted on the course D2L site, a course website, or used in any teaching activity such as (but not limited to) examinations, quizzes, assignments, laboratory manuals, lecture slides or lecture materials and other course notes) are protected by law. These materials are for the sole use of students registered in this course and must not be redistributed. Sharing these materials with anyone else would be a breach of the terms and conditions governing student access to D2L, as well as a violation of the copyright in these materials, and may be pursued as a case of student academic or [non-academic misconduct](#), in addition to any other remedies available at law.
- i. **Freedom of Information and Privacy:** This course is conducted in accordance with the Freedom of Information and Protection of Privacy Act (FOIPP). Students should identify themselves on all written work by placing their name on the front page and their ID number on each subsequent page. For more information, see [Legal Services](#) website.
- j. **Surveys:** At the University of Calgary, feedback through the Universal Student Ratings of Instruction ([USRI](#)) survey and the Faculty of Science Teaching Feedback form provides valuable information to help with evaluating instruction, enhancing learning and teaching, and selecting courses. Your responses make a difference - please participate in these surveys.

**Course Outcomes:**

- o pay due attention to the nature, goal and background of scientific and social issues
- o be fully aware of the difficulty and the importance in getting the relevant data
- o pick the appropriate methods and carry out any necessary statistical computing and analysis
- o consult researchers and stakeholders in a professional manner
- o write up the research and analysis done and present the report effectively

- work efficiently in a team
- know the importance of professional ethics and do the best to adhere to them

Electronically Approved - Jan 10 2024 11:07

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**Department Approval**