



UNIVERSITY OF CALGARY  
FACULTY OF SCIENCE  
DEPARTMENT OF PHYSICS & ASTRONOMY  
COURSE OUTLINE

1. **Course:** MDPH 632 **Term:** Winter 2019

**Instructor:** Dr. Wendy Smith | 403-521-3422 | TBCC CCB14 | email: wendy.smith@ahs.ca | Office Hours: by appointment

**(a) Course Description**

Clinical Rotations

**Course Site:** [d2l.ucalgary.ca](http://d2l.ucalgary.ca)

**Department of Physics & Astronomy:**

Office: Science B 605

Phone: 403 220-5385 Email: phasoffice@ucalgary.ca

**Note:**

Students must use their U of C account for all course correspondence.

2. **Prerequisites:** Registration in Post Ph.D. Certificate or graduate program (second year or higher) in Radiation Oncology Physics and approval of Department.

3. **Grading:** The University policy on grading and related matters is described in [F.1](#) and [F.2](#) of the online University Calendar. In determining the overall grade in the course the following weights will be used:

**Pass/Fail**

- The Course Leader will evaluate the student's performance in practical clinical applications and assign pass or fail grade at the conclusion of the course, based on clinical performance and written summary.
- Satisfactory completion of each course component will be indicated by the signature of the Course Leader on this form.
- A one-page summary will be completed by the student at the end of all rotations.
- Students are expected to behave in a respectful, professional and ethical manner at all times. Failure to do so, or any breach of patient confidentiality is grounds for failure in this course.

Assignments are due on time as announced. Late assignments will be considered only in well-documented emergencies (e.g. a doctor's note should be provided in case of illness).

4. **Missed Components of Term Work:**

The regulations of the Faculty of Science pertaining to this matter are found in the Faculty of Science area of the Calendar in [Section 3.6](#). It is the student's responsibility to familiarize himself/herself/themselves with these regulations.

See also [Section E.3](#) of the University Calendar.

5. **Scheduled out-of-class activities:** Clinical rotations scheduled.

6. **Course Materials:** No required textbooks.

7. **Examination Policy:**

8. **Approved Mandatory and Optional Course Supplemental Fees:**

There are no mandatory or optional course supplemental fees for this course.

9. **Writing across the Curriculum Statement:**

For all components of the course, in any written work, the quality of the student's writing (language, spelling, grammar, presentation etc.) can be a factor in the evaluation of the work. See also Section [E.2](#) of the University Calendar.

10. **Human studies statement:**

Students will not participate as subjects or researchers in human studies.

See also [Section E.5](#) of the University Calendar.

11. **Reappraisal of Grades:**

A student wishing a reappraisal, should first attempt to review the graded work with the Course coordinator/instructor or department offering the course. Students with sufficient academic grounds may request a reappraisal. Non-academic grounds are not relevant for grade reappraisals. Students should be aware that the grade being reappraised may be raised, lowered or remain the same. See [Section I.3](#) of the University Calendar.

1. **Term Work:** The student should present their rationale as effectively and as fully as possible to the Course coordinator/instructor within **15 days** of either being notified about the mark, or of the item's return to the class. If the student is not satisfied with the outcome, the student shall immediately submit the Reappraisal of Graded Term work form to the department in which the course is offered. The department will arrange for a reassessment of the work if, and only if, the student has sufficient academic grounds. See sections [I.1](#) and [I.2](#) of the University Calendar

2. **Final Exam:** No final exam

12. **OTHER IMPORTANT INFORMATION FOR STUDENTS:**

**(a) Mental Health** The University of Calgary recognizes the pivotal role that student mental health plays in physical health, social connectedness and academic success, and aspires to create a caring and supportive campus community where individuals can freely talk about mental health and receive supports when needed. We encourage you to explore the mental health resources available throughout the university community, such as counselling, self-help resources, peer support or skills-building available through the SU Wellness Centre (Room 370, MacEwan Student Centre, [Mental Health Services Website](#)) and the Campus Mental Health Strategy website ([Mental Health](#)).

**(b) SU Wellness Center:** The Students Union Wellness Centre provides health and wellness support for students including information and counselling on physical health, mental health and nutrition. For more information, see [www.ucalgary.ca/wellnesscentre](http://www.ucalgary.ca/wellnesscentre) or call [403-210-9355](tel:403-210-9355).

**(c) Sexual Violence:** The University of Calgary is committed to fostering a safe, productive learning environment. The Sexual Violence Policy (<https://www.ucalgary.ca/policies/files/policies/sexual-violence-policy.pdf>) is a fundamental element in creating and sustaining a safer campus environment for

all community members. We understand that sexual violence can undermine students' academic success and we encourage students who have experienced some form of sexual misconduct to talk to someone about their experience, so they can get the support they need. The Sexual Violence Support Advocate, Carla Bertsch, can provide confidential support and information regarding sexual violence to all members of the university community. Carla can be reached by email ([svsa@ucalgary.ca](mailto:svsa@ucalgary.ca)) or phone at [403-220-2208](tel:403-220-2208).

**(d) Misconduct:** Academic misconduct (cheating, plagiarism, or any other form) is a very serious offence that will be dealt with rigorously in all cases. A single offence may lead to disciplinary probation or suspension or expulsion. The Faculty of Science follows a zero tolerance policy regarding dishonesty. Please read the sections of the University Calendar under [Section K](#). Student Misconduct to inform yourself of definitions, processes and penalties. Examples of academic misconduct may include: submitting or presenting work as if it were the student's own work when it is not; submitting or presenting work in one course which has also been submitted in another course without the instructor's permission; collaborating in whole or in part without prior agreement of the instructor; borrowing experimental values from others without the instructor's approval; falsification/ fabrication of experimental values in a report. **These are only examples.**

**(e) Assembly Points:** In case of emergency during class time, be sure to FAMILIARIZE YOURSELF with the information on [assembly points](#).

**(f) Academic Accommodation Policy:** Students needing an accommodation because of a disability or medical condition should contact Student Accessibility Services in accordance with the procedure for accommodations for students with disabilities available at [procedure-for-accommodations-for-students-with-disabilities.pdf](#).

Students needing an accommodation in relation to their coursework or to fulfill requirements for a graduate degree, based on a protected ground other than disability, should communicate this need, preferably in writing, to the Associate Head, Graduate, of the Department of Physics & Astronomy, Dr. Jo-Anne Brown by email [jocat@ucalgary.ca](mailto:jocat@ucalgary.ca) or phone 403-220-8014. Religious accommodation requests relating to class, test or exam scheduling or absences must be submitted no later than **14 days** prior to the date in question. See [Section E.4](#) of the University Calendar.

**(g) Safewalk:** Campus Security will escort individuals day or night (See the [Campus Safewalk](#) website). Call [403220-5333](tel:403220-5333) for assistance. Use any campus phone, emergency phone or the yellow phones located at most parking lot pay booths.

**(h) Freedom of Information and Privacy:** This course is conducted in accordance with the Freedom of Information and Protection of Privacy Act (FOIPP). Students should identify themselves on all written work by placing their name on the front page and their ID number on each subsequent page. For more information, see [Legal Services](#) website.

**(i) Student Union Information:** [VP Academic](#), Phone: [403-220-3911](tel:403-220-3911) Email: [suypaca@ucalgary.ca](mailto:suypaca@ucalgary.ca). SU Faculty Rep., Phone: [403-220-3913](tel:403-220-3913) Email: [sciencerep@su.ucalgary.ca](mailto:sciencerep@su.ucalgary.ca). Student Ombudsman, Email: [suypaca@ucalgary.ca](mailto:suypaca@ucalgary.ca).

**(j) Internet and Electronic Device Information:** Unless instructed otherwise, cell phones should be turned off during class. All communication with other individuals via laptop, tablet, smart phone or other device is prohibited during class unless specifically permitted by the instructor. Students that violate this policy may be asked to leave the classroom. Repeated violations may result in a charge of misconduct.

**(k) Surveys:** At the University of Calgary, feedback through the Universal Student Ratings of Instruction ([USRI](#)) survey and the Faculty of Science Teaching Feedback form provides valuable information to help with evaluating instruction, enhancing learning and teaching, and selecting courses. Your responses make a difference please participate in these surveys.

**Course incomes:** Practical experience course scheduled to fit clinic operations

### **Syllabus & Lab Schedule**

- The Course Leader will assign clinical rotations to each student. The minimum level will include
  - Cast and Mould
  - Introduction to clinical environment
  - 2 half-days on the CT simulators and conventional Simulators
  - 4 half days on the assigned linear accelerators
- Other rotations will be arranged according to the student's individual research areas and interests.
- Three meetings with the course leaders will be arranged to discuss clinical rotations and observations.
- A one-page summary will be completed by the student at the end of all rotations.

**Department Approval:**

**Date:**