



UNIVERSITY OF CALGARY
FACULTY OF ARTS
Department of Philosophy

PHIL 603
Graduate Proseminar
Fall/Winter 2021/2022

SS 1253
Alternate Wednesdays 16-18:45
First class Sept 15

COURSE OUTLINE

Instructor Name: Ann Levey
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Office: SS 1248B
Office Hours: by appointment
Office Phone: (403) 220-5536

COURSE INFORMATION

The aim of this course is to develop research and professional skills. We will focus on skills such as how to conduct a literature search and write a literature review and develop a bibliography, write a scholarship proposal, construct a CV, and write and deliver a conference length paper.

PREREQUISITE(S)

There are no prerequisites for this course

COURSE OBJECTIVES/LEARNING OUTCOMES

- Ability to identify and develop a research topic
- Ability to conduct a literature review
- Ability to present a research plan and research results in both written and oral form
- Development of professional skills (including writing scholarship proposal, CV, chair a conference session, comment on a conference paper, use citation software, using research databases)
- Ability to engage in constructive, respectful, oral and written argumentation

REQUIRED/RECOMMENDED TEXTBOOKS, READINGS AND MATERIALS

There are no required texts for this course. Readings will be available on D2L or will be searchable online by students

COURSE ASSESSMENT AND EVALUATION

Course components:

Dates are tentative only and may be modified if I find the class needs more time to complete some assignments (note that due dates do not always coincide with class days). All assignments are due on D2L unless otherwise specified in the assignment.

Research topic identification	In-class Sept 15	Ungraded
Article presentation to the class		
<ul style="list-style-type: none"> • October (students will be choose specific dates) 		10% of final grade
Scholarship proposal		10% of final grade
<ul style="list-style-type: none"> • First draft Due November 5 • Second draft Due November 17 		
<i>Curriculum Vitae</i>		5% of final grade
<ul style="list-style-type: none"> • First draft Due January 24 • Second draft Due February 2 		
Literature Review—preliminary draft	Due Feb 6	10% of final grade
Conference length paper	Due mid-March	20% of final grade
Commentary on conference paper	Due 1 week prior to Conference	10% of final grade
Literature review final draft	Due April 8	35% of final grade
Participation in mini conference (date TBD)		Ungraded

Writing will be a factor in evaluation of assignments except the article presentation and CV
Letter grades rather than numerical scores will be used to assess submitted work.

Class policies regarding the submission of assignments

- All components of the course (including ungraded components) must be completed in order to pass the course
- Late assignments will not be accepted unless the student has made prior arrangement with the instructor
- Course work will be due on D2L prior to midnight on the due date unless the assignment specifies otherwise.

Exams

There is no final exam in this course

IMPORTANT DEPARTMENTAL, FACULTY AND UNIVERSITY INFORMATION

The following information is MANDATORY. You may choose to include additional policies, to be reviewed by the Department Head during the approval process.

Academic Accommodations

It is the student's responsibility to request academic accommodations according to the University policies and procedures. The student accommodation policy can be found at ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Student-Accommodation-Policy.pdf.

Students needing an Accommodation because of a disability or medical condition should communicate this need to Student Accessibility Services in accordance with the Procedure for Accommodations for Students with Disabilities: ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Accommodation-for-Students-with-Disabilities-Procedure.pdf. Students needing an Accommodation in relation to their coursework or to fulfil requirements for a graduate degree, based on a protected ground other than disability, should communicate this need, preferably in writing, to their instructor.

Absence or Missed Course Assessments

Students who are absent from class assessments (tests, participation activities, or other assignments) should inform their instructors as soon as possible. If the reason provided for the absence is acceptable, instructors may decide that any arrangements made can take forms other than make-up tests or assignments. For example, the weight of a missed grade may be added to another assignment or test.

Student Support and Resources

Full details and information about the following resources can be found at ucalgary.ca/current-students/student-services

- Wellness and Mental Health Resources
- Student Success Centre
- Student Ombuds Office
- Student Union (SU) Information
- Graduate Students' Association (GSA) Information
- Emergency Evacuation/Assembly Points
- Safewalk

Academic Advising

If you are a student in the Faculty of Arts, you can speak to an academic advisor in the Arts Students' Centre about course planning, course selection, registration, program progression and more. Visit the Faculty of Arts website at <https://arts.ucalgary.ca/current-students/undergraduate/academic-advising> for contact details and information regarding common academic concerns.

For questions specific to the philosophy program, please visit arts.ucalgary.ca/philosophy. Further academic guidance is available by contacting Jeremy Fantl (Undergraduate Program Director jfantl@ucalgary.ca) or David Dick (Honours Advisor dgdick@ucalgary.ca). If you have questions regarding registration, please email Courtenay Canivet (Undergraduate Program Administrator phildept@ucalgary.ca)

Writing Assessment and Support

The assessment of all written assignments—and, to a lesser extent, written exam responses—is based in part on writing skills. This includes correctness (grammar, punctuation, sentence structure, etc.), as well as general clarity and organization. Research papers must include a thorough and accurate citation of sources. Students are also encouraged to use Writing Support Services for assistance. For more information, and other services offered by the Student Success Centre, please visit ucalgary.ca/student-services/student-success.

Required Technology

In order to successfully engage in their learning experiences at the University of Calgary, students taking online, remote, and blended courses are required to have reliable access to the following technology:

- A computer with a supported operating system, as well as the latest security, and malware updates;
- A current and updated web browser;
- Webcam (built-in or external);
- Microphone and speaker (built-in or external), or headset with microphone;
- Current antivirus and/or firewall software enabled;
- Broadband internet connection.

Most current laptops will have a built-in webcam, speaker and microphone.

Responsible Use of D2L

Important information and communication about this course will be posted on D2L (Desire2Learn), UCalgary's online learning management system. Visit <https://ucalgary.service-now.com/it> for how-to information and technical assistance.

All users of D2L are bound by the guidelines on the responsible use of D2L posted here: <https://elearn.ucalgary.ca/commitment-to-the-responsible-use-of-d2l/>. The instructor may establish additional specific course policies for D2L, Zoom, and any other technologies used to support remote learning. Instructional materials, including audio or video recordings of lectures, may not be posted outside of the course D2L site. Students violating this policy are subject to discipline under the [University of Calgary's Non-Academic Misconduct policy](#).

Media Recording

Please refer to the following statement on media recording of students: https://elearn.ucalgary.ca/wp-content/uploads/2020/05/Media-Recording-in-Learning-Environments-OSP_FINAL.pdf

Academic Misconduct/Honesty

Cheating or plagiarism on any assignment or examination is as an extremely serious academic offense, the penalty for which will be an F on the assignment or an F in the course, and possibly a disciplinary sanction such as probation, suspension, or expulsion. For information on academic misconduct and its consequences, please see the University of Calgary Calendar at ucalgary.ca/pubs/calendar/current/k.html.

Intellectual honesty requires that your work include adequate referencing to sources. Plagiarism occurs when you do not acknowledge or correctly reference your sources. If you have questions about referencing, please consult your instructor.

University Policies

The Instructor Intellectual Property Policy is available at ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Intellectual-Property-Policy.pdf

The University of Calgary is under the jurisdiction of the provincial Freedom of Information and Protection of Privacy (FOIP) Act, as outlined at <https://www.ucalgary.ca/legal-services/access-information-privacy>. The instructor (or TA) must return graded assignments *directly* to the student UNLESS written permission to do otherwise has been provided.

All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (<https://www.ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Acceptable-Use-of-Material-Protected-by-Copyright-Policy.pdf>) and requirements of the copyright act (<https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html>).