



**UNIVERSITY OF CALGARY**  
FACULTY OF ARTS  
Department of Philosophy

**PHIL 699 and 700**  
**Masters Research Professional Development Seminar**  
**Doctoral Research Professional Development Seminar**  
Fall Term 2020-Winter Term 2021  
TBA

**COURSE OUTLINE**

**Instructor:** Jeremy Fantl  
**Email:** jfantl@ucalgary.ca  
**Office:** SS 1238  
**Zoom Office Hours (link to be provided):** TBA  
**Office Phone:** 403-220-5022

**COURSE INFORMATION**

Students develop relevant skills for a successful academic or non-academic career. Topics include research and thesis writing strategies, presentation skills, preparing writing samples and articles for publication, teaching development including teaching portfolios, research statements, and CVs.

**PREREQUISITE(S)**

Consent of the department.

**COURSE OBJECTIVES/LEARNING OUTCOMES**

At the end of the course, students will have learned

- about academic and other professional options post-degree
- how to develop various components of an application dossier
- how to constructively receive feedback from peers during the writing progress
- how to brainstorm with peers about how to interpret texts relevant to their work
- how to brainstorm with peers about how to proceed with their arguments and ideas

**REQUIRED/RECOMMENDED TEXTBOOKS, READINGS AND MATERIALS**

None

**COURSE WORK AND ASSESSMENT**

- Research talk, to be conducted in-class during the Fall semester, worth 25%.
- Chapter workshop, to be conducted in-class during the Winter semester, worth 25%
- Participation, worth 10%
- CV exercise, worth 15%.
- Research statement exercise, worth 15%.
- Website exercise, worth 10%
- There is no final exam in the course.

Letter Grades translate to numerical values according to the following scheme. Final Grades are computed by rounding to the nearest recognized letter grade. The student receives a Complete in the course with and only with any final grade of B- or better.

A+: 98.33	B+: 88.33	C+: 78.33	D+: 68.33	F: 55
A+/A: 96.67	B+/B: 86.67	C+/C: 76.67	D+/D: 66.67	
A: 95	B: 85	C: 75	D: 65	
A/A-: 93.33	B/B-: 83.33	C/C-: 73.33	D/D-: 63.33	
A-: 91.67	B-: 81.67	C-: 71.67	D-: 61.67	
A-/B+: 90	B-/C+: 80	C-/D+: 70		

### ***Policy on Late Assignments***

All unexcused late assignments will lose one full letter grade for each day the assignment is late, to a maximum of 4 full letter grades. Unexcused absence for your presentation will lose full credit for the presentation. Missing assignments receive a 0.

## **IMPORTANT DEPARTMENTAL, FACULTY AND UNIVERSITY INFORMATION**

### **Academic Accommodations**

It is the student's responsibility to request academic accommodations according to the University policies and procedures. The student accommodation policy can be found at [ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Student-Accommodation-Policy.pdf](https://ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Student-Accommodation-Policy.pdf).

Students needing an Accommodation because of a disability or medical condition should communicate this need to Student Accessibility Services in accordance with the Procedure for Accommodations for Students with Disabilities: [ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Accommodation-for-Students-with-Disabilities-Procedure.pdf](https://ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Accommodation-for-Students-with-Disabilities-Procedure.pdf). Students needing an Accommodation in relation to their coursework or to fulfil requirements for a graduate degree, based on a protected ground other than disability, should communicate this need, preferably in writing, to their instructor.

### **Absence or Missed Course Assessments**

Students who are absent from class assessments (tests, participation activities, or other assignments) should inform their instructors as soon as possible. If the reason provided for the absence is acceptable, instructors may decide that any arrangements made can take forms other than make-up tests or assignments. For example, the weight of a missed grade may be added to another assignment or test.

### **Student Support and Resources**

Full details and information about the following resources can be found at [ucalgary.ca/current-students/student-services](https://ucalgary.ca/current-students/student-services)

- Wellness and Mental Health Resources
- Student Success Centre
- Student Ombuds Office
- Student Union (SU) Information
- Graduate Students' Association (GSA) Information
- Emergency Evacuation/Assembly Points
- Safewalk

### **Academic Advising**

If you are a student in the Faculty of Arts, you can speak to an academic advisor in the Arts Students' Centre about course planning, course selection, registration, program progression and more. Visit the Faculty of Arts website at <https://arts.ucalgary.ca/current-students/undergraduate/academic-advising> for contact details and information regarding common academic concerns.

For questions specific to the philosophy program, please visit [arts.ucalgary.ca/philosophy](https://arts.ucalgary.ca/philosophy). Further academic guidance is available by contacting Jeremy Fantl (Undergraduate Program Director [ifantl@ucalgary.ca](mailto:ifantl@ucalgary.ca)) or David Dick (Honours Advisor [dgdick@ucalgary.ca](mailto:dgdick@ucalgary.ca)). If you have questions regarding registration, please email Courtenay Canivet (Undergraduate Program Administrator [phildept@ucalgary.ca](mailto:phildept@ucalgary.ca))

### **Writing Assessment and Support**

The assessment of all written assignments—and, to a lesser extent, written exam responses—is based in part on writing skills. This includes correctness (grammar, punctuation, sentence structure, etc.), as well as general clarity and organization. Research papers must include a thorough and accurate citation of sources. Students are also encouraged to use Writing Support Services for assistance. For more information, and other services offered by the Student Success Centre, please visit [ucalgary.ca/student-services/student-success](https://ucalgary.ca/student-services/student-success).

### **Required Technology**

In order to successfully engage in their learning experiences at the University of Calgary, students taking online, remote, and blended courses are required to have reliable access to the following technology:

- A computer with a supported operating system, as well as the latest security, and malware updates;
- A current and updated web browser;
- Webcam (built-in or external);
- Microphone and speaker (built-in or external), or headset with microphone;
- Current antivirus and/or firewall software enabled;
- Broadband internet connection.

Most current laptops will have a built-in webcam, speaker and microphone.

### **Responsible Use of D2L**

Important information and communication about this course will be posted on D2L (Desire2Learn), UCalgary's online learning management system. Visit <https://ucalgary.service-now.com/it> for how-to information and technical assistance.

All users of D2L are bound by the guidelines on the responsible use of D2L posted here: <https://elearn.ucalgary.ca/commitment-to-the-responsible-use-of-d2l/>. The instructor may establish additional specific course policies for D2L, Zoom, and any other technologies used to support remote learning. Instructional materials, including audio or video recordings of lectures, may not be posted outside of the course D2L site. Students violating this policy are subject to discipline under the [University of Calgary's Non-Academic Misconduct policy](#).

### **Media Recording**

Please refer to the following statement on media recording of students: [https://elearn.ucalgary.ca/wp-content/uploads/2020/05/Media-Recording-in-Learning-Environments-OSP\\_FINAL.pdf](https://elearn.ucalgary.ca/wp-content/uploads/2020/05/Media-Recording-in-Learning-Environments-OSP_FINAL.pdf)

### **Academic Misconduct/Honesty**

Cheating or plagiarism on any assignment or examination is as an extremely serious academic offense, the penalty for which will be an F on the assignment or an F in the course, and possibly a disciplinary sanction such as probation, suspension, or expulsion. For information on academic misconduct and its consequences, please see the University of Calgary Calendar at [ucalgary.ca/pubs/calendar/current/k.html](https://ucalgary.ca/pubs/calendar/current/k.html).

Intellectual honesty requires that your work include adequate referencing to sources. Plagiarism occurs when you do not acknowledge or correctly reference your sources. If you have questions about referencing, please consult your instructor.

## University Policies

The Instructor Intellectual Property Policy is available at [ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Intellectual-Property-Policy.pdf](https://www.ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Intellectual-Property-Policy.pdf)

The University of Calgary is under the jurisdiction of the provincial Freedom of Information and Protection of Privacy (FOIP) Act, as outlined at <https://www.ucalgary.ca/legal-services/access-information-privacy>. The instructor (or TA) must return graded assignments *directly* to the student UNLESS written permission to do otherwise has been provided.

All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (<https://www.ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Acceptable-Use-of-Material-Protected-by-Copyright-Policy.pdf>) and requirements of the copyright act (<https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html>).