



INTERNATIONAL INDIGENOUS STUDIES
PROGRAM

INDG 415 (01)
Indigenous Ethics and Protocols

COURSE DAY/TIME: Tuesday and Thursday 9:30 to 10:45 am
COURSE LOCATION: EDC 384

INSTRUCTOR: Dr. Barbara G. Barnes

TELEPHONE: 403-220-3869

OFFICE: SS 721

EMAIL: bgbarnes@ucalgary.ca

OFFICE HOURS: Tuesday/Thursday 11 am to 1 pm.

COURSE PRE-REQUISITES: Indigenous Studies 201 and an additional 3 units from the Core Courses in the Field of International Indigenous Studies (Anthropology 210, English 376, History 345, 443, Indigenous Studies 303, 305, 407, 415, Indigenous Languages 301, Political Science 345, Sociology 307).

Also known as (formerly Indigenous Studies 315).

Political Science Website: <http://www.poli.ucalgary.ca/courses>

Course Website: <http://www.ucalgary.ca/indg/>

COURSE DESCRIPTION:

This course will use a Lecture format in examining the principles underlying Indigenous ethics and academic and local research protocols, including Indigenous ways of knowing, indigenous methodologies, notions of relationship, spirituality, community, and responsibility in academic research, teaching and learning when collaborating with Indigenous peoples.

COURSE OBJECTIVES & LEARNING OUTCOMES:

1. Understand and explore Indigenous ways of knowing, doing, and being within a research context.
2. Understand the historical factors that have surrounded Contemporary Research and being able to describe the principles and framework of Indigenous Research.
3. Critically examine Indigenous Research ethics and protocols.
4. Learning the responsibilities when collaborating with Indigenous Peoples.

REQUIRED TEXTBOOK(S):

1. Wemigwans, J. (2018). *A Digital Bundle: Protecting and Promoting Indigenous Knowledge Online*. Regina, Sask.; University of Regina Press.
2. Archibald, J, Q'um Q'um Xiiem; Lee-Morgan, J.B.J. & De Santolo, J. (Editors). *Decolonizing Research Indigenous Storywork as Methodology*. London, Zed Books Ltd.

COURSE COMPONENT WEIGHTS AND DUE DATES:

COMPONENT	WEIGHTING	DUE DATES
Mid-Term Exam	20%	Feb. 13, 2020
Literature Review-Annotated	25%	Mar. 3, 2020
Research Proposal Project	40%	Apr. 2, 2020
Take Home Final Exam***	15%	Apr. 20, 2020 by 2pm
Total	100%	

ASSIGNMENT(S)

1. *Detailed instructions for each assignment (Literature Review with annotated bibliography, and the Research Proposal Project will be included here, as well as, on D2L. Assignments will need to be handed in through the D2L site the day it is due, and/if you are ill you can email me a copy of your assignment, and it will not be considered late if posted prior to **11:59 pm**. the same day.*
2. **POLICY FOR LATE ASSIGNMENTS:** *Assignments submitted after the deadline will be penalized with the loss of 3 marks for each business day (not class) that the assignment is overdue. For example, an essay that receives an 18/20 will receive a 15/20 if one day late. Please contact me ahead of time if possible if you will not be attending class or submitting work late. Students who have documentation of prolonged absence or illness should contact the Program Co-Ordinator of Indigenous Studies at daniel.voth@ucalgary.ca.*
3. *Students must complete **ALL** assignments to receive a passing grade in this course.*

COURSE WORK SUBMISSIONS FOR INDIGENOUS STUDIES: *All course work submissions for Indigenous Studies such as assignments, and other course work related to this program of study that cannot be downloaded to D2L for the Instructor, should be submitted to SS 756 (Department of Political Science, 7th floor of Social Sciences) during their office hours. When the office is closed, the brown drop box located on the wall beside SS 756.*

WRITING STATEMENT:

Written assignments are often required in Indigenous Studies courses, including this one, and the quality of writing skills, including but not limited to such elements as grammar, punctuation, sentence structure, clarity, citation, and organization, will be considered in the determination of grades. Students are encouraged to make use of the services offered through Writing Support Services in the Student Success Centre (3rd floor of the Taylor Family Digital Library) or at <http://www.ucalgary.ca/ssc/writing-support>

INTERNET AND ELECTRONIC COMMUNICATION DEVICES: *Rules and guidelines about the use of internet and electronic devices: Laptops can be used during class to take notes. Please turn off cell phones and any other electronic devices during class time. If a situation arises that you must keep your phone on, for example, you are a mother/father and sick children are at home and possible may need to contact you, then please let me know at the start of the class so that I am aware of the situation. Thank you.*

MID-TERM EXAMINATION: *Students will write one 60-minute Mid-Term Exam and a two-hour Final Exam testing their knowledge of the material covered to that point. Exams will consist of a combination of short answer and essay questions. This exam will be closed book.*

FINAL EXAMINATION:

Due to recent health concerns for the University, I will be giving a “Take Home Final Exam”. You will have 4 days to complete after the Take Home Exam is given out. The weight of the Take Home Final Exam stays the same at 15% of the total weight of grades.

The Take Home Final Exam will include the Power Point Articles and Textbook Chapters that are indicated on D2, and the list is on the Class Schedule. You are expected to read these articles. Both the Articles and Chapters can be found on our syllabus tentative class schedule at the end of this document.

Regarding the Take Home Final Exam: The university’s policy is that any alternate take-home that replaces an originally scheduled registrar exam cannot be due any earlier than the original date/time. In this case, that means the date/time due cannot be any earlier than April 20 at 2pm. **Thus, your Take Home Final Exam will be given on April 16, 2020 by noon and it will be due April 20, 2020 by 2 pm.**

Also: Your Research Proposal Assignment is due on **Thursday April 2, 2020** as usual, and to be handed in through Dropbox.

Please email me if you have any questions thank you.

GRADE SCALE: The International Indigenous Studies Program uses the percentage conversion scale below. Your final grade will be converted to the University's official 4-point scale at the end of term. The interpretation of the undergraduate university grading system can be found at <http://www.ucalgary.ca/pubs/calendar/current/f-1.html>.

A+	96-100
A	90-95.99
A -	85-89.99
B+	80-84.99
B	75-79.99
B-	70-74.99
C+	65-69.99
C	60-64.99
C-	55-59.99
D+	53-54.99
D	50-52.99
F	0-49.99

These are the grade ranges and specific numeric values I assign to letter grades on D2L. Any individual assignment grade is converted to the mid-point value of the grade range and then weighted accordingly. Although the A+ is solely and honorific than entails no additional points in the four-point system, I will use this mark to distinguish superlative work that exceeds expectations in style, intellectual depth and breadth, sophistication, creativity and originality.

IMPORTANT POLICIES AND INFORMATION

Supporting Documentation and the Use of a Statutory Declaration

As stated in the University Calendar:

Students may be asked to provide supporting documentation for an exemption/special request. This may include, but is not limited to, a prolonged absence from a course where participation is required, a missed course assessment, a deferred examination, or an appeal. Students are encouraged to submit documentation that will support their situation. Supporting documentation may be dependent on the reason noted in their personal statement/explanation provided to explain their situation. This could be medical certificate/documentation, references, police reports, invitation letter, third party letter of support or a statutory declaration etc. The decision to provide supporting documentation that best suits the situation is at the discretion of the student. Students cannot be required to provide specific supporting documentation, such as a medical note.

Students can make a Statutory Declaration as their supporting documentation (available at ucalgary.ca/registrar). This requires students to make a declaration in the presence of a Commissioner for Oaths. It demonstrates the importance of honest and accurate information provided and is a legally binding declaration. Several registered Commissioners for Oaths are available to students at no charge, on campus. For a list of locations to access a Commissioner for Oaths, visit ucalgary.ca/registrar).

Falsification of any supporting documentation will be taken very seriously and may result in disciplinary action through the Academic Discipline regulations or the Student Non-Academic Misconduct policy.

This statement is accessible at: <https://www.ucalgary.ca/pubs/calendar/current/m-1.html>

Please note that while the form of supporting documentation provided is at the discretion of the student, the instructor has the discretion not to accept the supporting documentation if it does not corroborate the reason(s) given for the exemption/special request.

Absence from a Mid-term Examination:

Students who are absent from a scheduled term test or quiz for legitimate reasons are responsible for contacting the instructor via email within 48 hours of the missed test to discuss alternative arrangements. A copy of this email may be requested as proof of the attempt to contact the instructor. Any student who fails to do so forfeits the right to a makeup test.

Deferral of a Final Examination:

Deferral of a final examination can be granted for reasons of illness, domestic affliction, and unforeseen circumstances, as well as to those with three (3) final exams scheduled within a 24-hour period. Deferred final exams will not be granted to those who sit the exam, who have made travel arrangements that conflict with their exam, or who have misread the examination timetable. The decision to allow a deferred final exam rests not with the instructor but with Enrolment Services. Instructors should, however, be notified if you will be absent during the examination. The Application for Deferred Final Exam, deadlines, requirements and submission instructions can be found on the Enrolment Services website at <https://www.ucalgary.ca/registrar/exams/deferred-exams>.

Appeals:

If a student has a concern about the course or a grade they have been assigned, they must first discuss their concerns with the instructor. If this does not resolve the matter, the student then proceed with an academic appeal. The first step in an academic appeal is to set up a meeting with the Department Head. Appeals must be requested within 15 days of receipt of the graded assignment.

Student Accommodations:

Students seeking an accommodation based on disability or medical concerns should contact Student Accessibility Services; SAS will process the request and issue letters of accommodation to instructors. For additional information on support services and accommodations for students with disabilities, visit www.ucalgary.ca/access/.

Students who require an accommodation in relation to their coursework based on a protected ground other than disability should communicate this need in writing to their Instructor.

The full policy on Student Accommodations is available at <http://www.ucalgary.ca/policies/files/policies/student-accommodation-policy.pdf>.

University Regulations:

Students are responsible for familiarizing themselves with the University policies found in the

Academic Regulations sections of the Calendar at www.ucalgary.ca/pubs/calendar/current/academic-regs.html.

Plagiarism and Other Forms Of Academic Misconduct:

Academic misconduct in any form (e.g. cheating, plagiarism) is a serious academic offence that can lead to disciplinary probation, suspension or expulsion from the University. Students are expected to be familiar with the standards surrounding academic honesty; these can be found in the University of Calgary calendar at <http://www.ucalgary.ca/pubs/calendar/current/k-5.html>. Such offences will be taken seriously and reported immediately, as required by Faculty of Arts policy.

Copyright Legislation:

As stated in the University of Calgary Calendar, Academic Regulations, “students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright and requirements of the copyright act to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy.”

<https://www.ucalgary.ca/policies/files/policies/acceptable-use-of-material-protected-by-copyright.pdf> and <https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html>

Freedom of Information and Protection of Privacy (FOIP):

FOIP legislation requires that instructors maintain the confidentiality of student information. In practice, this means that student assignment and tests cannot be left for collection in any public place without the consent of the student. It also means that grades cannot be distributed via email. Final exams are kept by instructors but can be viewed by contacting them or the main office in the Department of Political Science. Any uncollected assignments and tests meant to be returned will be destroyed after six months from the end of term; final examinations are destroyed after one year.

Evacuation Assembly Points:

In the event of an emergency evacuation from class, students are required to gather in designated assembly points. Please check the list found at www.ucalgary.ca/emergencyplan/assemblypoints and note the assembly point nearest to your classroom.

Faculty of Arts Program Advising and Student Information Resources:

For program planning and advice, visit the Arts Students’ Centre in Social Sciences 102, call 403-220-3580 or email artsads@ucalgary.ca. You can also visit arts.ucalgary.ca/advising for program assistance.

For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at (403) 210-ROCK [7625] or visit their office in the MacKimmie Library Block.

Important Contact Information:

Campus Security and Safewalk (24 hours a day/7 days a week/365 days a year)
Phone: 403-220-5333

Faculty of Arts Undergraduate Students' Union Representatives

Phone: 403-220-6551

Email: arts1@su.ucalgary.ca, arts2@su.ucalgary.ca, arts3@su.ucalgary.ca,
arts4@su.ucalgary.caStudents' Union URL: www.su.ucalgary.ca**Graduate Students' Association**

Phone: 403-220-5997

Email: askgsa@ucalgary.caURL: www.ucalgary.ca/gsa**Student Ombudsman**

Phone: 403-220-6420

Email: ombuds@ucalgary.ca**Campus Mental Health Resources:**SU Wellness Centre: <http://www.ucalgary.ca/wellnesscentre/>Campus Mental Health Strategy: <https://www.ucalgary.ca/mentalhealth/>**Facebook Group for Indigenous Studies Program**<https://www.facebook.com/groups/UC.IIST/>**INDG Program Website**<http://www.ucalgary.ca/indg/>**Writing Symbols Lodge (Native Centre) Website**<https://www.ucalgary.ca/nativecentre>**Library and Resource Web site**<http://www.ucalgary.ca/library>

Tentative Class Schedule

The following is the list of material covered each class. You are expected to come to class prepared by having read the articles and chapter material. **This list is tentative and may be altered when undue circumstances arise.**

ABD = A Digital Bundle Textbook
DR = Decolonizing Research
D2L = Article

	DATE	Activity
	TUE. JAN 14	INTRODUCTION: a) Who We Are. b) Review syllabus, Research Project, Annotated Bibliography, Exams.
	THUR JAN 16	EARLY HISTORY: a) What Jesuits thought and wrote of Indigenous Peoples
	TUE JAN 21	EARLY HISTORY: a) What Explorers thought and wrote of Indigenous Peoples
	THUR JAN 23	LATER HISTORY: a) What Colonists thought and wrote of Indigenous Peoples
	TUE JAN 28	HOW RESEARCH WAS TO BE WRITTEN: a) Standard Model Contemporary Research Methods.
	THUR JAN 30	RESEARCH METHODS: a) Different approaches to research methods.
	TUE FEB 4	INDIGENOUS RESEARCH METHODS: a) Why Indigenous Research Methods b) Learning, Perspective, Interconnectedness.
	THUR FEB 6	THE RESEARCH BEGINS: a) Brief discussion of Indigenous 7 Principles; 7 basic Frameworks.
	TUE FEB 11	PREP FOR MID-TERM EXAM a) Review material for mid-term

	THUR FEB 13	MID-TERM EXAM
	TUE FEB 18	TERM BREAK NO CLASSES
	THUR FEB 20	TERM BREAK NO CLASSES

The following is the breakdown of Articles that are on D2L and the Chapters that are to be read for the "Take Home Final Exam".

Your Research Proposal Assignment is due on April 2, 2020 as usual through Dropbox.

		THEORY: a) ADB-Chapters 1 & 2 b) D2L – Ethics and Responsibilities in Writing American Indian History.
		THEORY FOR DISCUSSION: a) DR – Introduction, Chapter 13. b) D2L – Storytelling Circles: Reflection of Aboriginal Protocols in Research.
		ARTICLES FOR DISCUSSION: a) D2L - Aboriginal Health Roundtable Discussions..... b) D2L -Tobacco Ties..... c) Literature Review with an Annotated Bibliography Due***
		ARTICLES FOR DISCUSSION: a) D2L – Learning to Relate.... b) D2L – Speaking our Truths in "A Good Way".
		ARTICLES FOR DISCUSSION: a) D2L – Connecting to Spirit in Indigenous Research b) D2L – Re-Conceptualizing Anishinaabe....
		STAGES OF RESEARCH: a) Selecting the Research Area. b) What are your genuine interests.

		STAGES OF RESEARCH: a) The Research Question. b) Applying Principles and Traditional Framework.
		STAGES OF RESEARCH: a) Literature Review. b) Ethics Application b) Applying Principles and Traditional Framework. d)DR – Chapter 12.
		STAGES OF RESEARCH: a) Method of Data Collection. b) Applying Principles and Traditional Framework. c)ADB – Chapter 3, 4, & 5. d)DR – Chapter 3, 4
		STAGES OF RESEARCH: a) Collecting the primary data. b) Applying Principles and Traditional Framework. c)ADB – Chapter 6 d)DR – Chapters 6 & 8.
		STAGES OF RESEARCH: a) Data Analysis. b) Applying Principles and Traditional Framework. c)ADB – Chapter 7.
	APRIL 2, 2020	STAGES OF RESEARCH: a) Findings. b) Applying Principles and Traditional Framework. c) Research Project Due***
		CONCLUDING REMARKS: a) ADB – Chapter 8. b) DR – Chapter 14.
	APRIL 16, 2020	TAKE HOME FINAL EXAM GIVEN OUT BY NOON
	APRIL 20, 2020	TAKE HOME FINAL EXAM DUE BY 2PM

UNIVERSITY OF CALGARY
INDIGENOUS STUDIES 415 (01)
INDIGENOUS ETHICS AND PROTOCOL
WINTER 2020
DR. BARBARA G. BARNES

ASSIGNMENT #1: LITERATURE REVIEW WITH AN ANNOTATED BIBLIOGRAPHY
DUE DATE: MARCH 3, 2020
WEIGHT: 25%

For this assignment, you are being asked to complete a **Literature Review with an annotated bibliography of 20 books or articles.**

This is **NOT** a book summary, but an **evaluation of the reference.** For example, "I believe this article is important from both an Indigenous Person's perspective and academic perspective...." Or "I was interested in this article because...." Or "This book presents positive discourse on Indigenous women's..." Or "Some of the themes in this book supported my thesis...." Or "This article's strength come from...". (Worth 20 marks).

Please include a Title Page (with a Title, your name, student ID number, date, class), single space, page numbers and a concluding remark comment on what or how completing this assignment was a learning experience. (Worth 5 marks).

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**ASSIGNMENT #2: RESEARCH PROPOSAL PROJECT
DUE DATE: APRIL 2, 2020
WEIGHT: 40%**

THE TASK: For this assignment you are being asked to complete a **Research Proposal Project**. Following the Stages of Research (Selecting the Research Area, The Research Question, Literature Review, Method of Data Collection, Collecting the primary data, Data Analysis, and Findings) select a topic that you are interested in researching. Once your topic is chosen, follow the Stages of Research and write up your proposal.

The important part of this exercise as discussed in lectures is using of the 7 protocols and 7 Traditional Frameworks and why at each stage of the research. As well, it will be essential to review the Ethics Application Form to seek out the proper protocol using this form. For example, over the years the Ethics Application Form may have changed to reflect Indigenous protocols thus have recently been added to the Form. This is important to check and if the Form does not reflect protocols then what do you do?

The essence of this assignment is for you to be able to think of all the necessary steps involved when completing a project with the Indigenous Peoples.

Stage 1 of the Research Proposal: Selecting the Research Area:

For example: I am searching the Black Peoples of Canada in the Halifax area because... (2 pt.)

Stage 2 of the Research Proposal: The Research Question:

For example: My research question is if the Black Peoples build Halifax do the non-Black People recognize their contribution, and if not why? (3 pt.)

Stage 3 of the Research Proposal: Literature Review:

For example: The Literature surrounding the history of Halifax is very limited due to....and it is important for the Identity of Black People to.... Ethics Application Form.... (10 pt.)

Stage 4 of the Research Proposal: Method of Data Collection:

For example: why you are choosing the method you are..... (10 pt.)

Stage 5 of the Research Proposal: Collecting the primary data:

For example: how did you collect the information.... (5 pt.)

Stage 6 of the Research Proposal: Data Analysis:

For example: how did you analysis the data.... (5 pt.)

Stage 7 of the Research Proposal: Finding:

For example: What were your conclusions and ... (5 pt).