

Psychology 760/762

Special Practicum I &amp; II

Fall 2015

<b>Instructor:</b>	Hank Stam	<b>Lecture Location:</b>	AD 247
<b>Phone:</b>	403-220-5683	<b>Lecture Days/Time:</b>	Mondays 13:00-14:50 as listed below
<b>Email:</b>	stam@ucalgary.ca	<b>Office Hours:</b>	By appointment
<b>Office:</b>	Admin 251C		

**Course Description and Expectations:** This course is designed to provide supervised training in an approved community setting, with an emphasis on increasing the breadth and depth of the students' clinical experiences. In addition, students will receive instruction on clinical supervision.

Students will normally be on-site 1.5 – 2 days per week during the months of September through June inclusive. The expectation is that students will continue to enhance their basic skills in assessment and intervention. In addition, students should attempt to round out their training by gaining experience with diverse populations and a variety of assessment techniques and treatment modalities in order to be competitive for residency selection. Other suitable activities include: observation, case conferences, treatment team meetings, seminars, consultation, or library research relevant to a particular case. At least 25% of students' clinical hours should be direct service and one hour of supervision should be provided for every four hours of direct service. Note that Ph.D. III students may be engaged in a more specialized activity (e.g., specific types of assessment or intervention, specific populations, community consultation, crisis intervention, etc.) in order to better prepare them for the residency application process. Practicum activities should be recorded in the standard APPIC format.

In addition to their off-campus practicum training, students are required to attend a regularly scheduled, two-hour case conference. Each student will present once at the case conference, following the specified format.

**Evaluation:** A Credit-Fail grading scheme will be used. Grade assignment is based on meeting student responsibilities throughout the course. These include:

- professional and ethical conduct at all times,
- submission of the Practicum Agreement Form, Midterm and Final Evaluations signed by the student, supervisor, and Training Site Practicum Coordinator (final evaluation only) by the deadlines specified in the confirmation letter,
- a passing grade on the practicum evaluation,
- class attendance and discussion of the reading/case presented,
- case presentation following the specified format.

Students are expected to discuss expectations and goals for the practicum with their supervisors at the outset of the placement, and to complete and submit the Practicum Agreement Form. Supervisors are expected to provide ongoing feedback to students regarding their performance and will complete two evaluation forms (midterm and final). **It is the student's responsibility to ensure that supervisors have access to the requisite forms and are aware of program deadlines. Students should contact the course instructor if the documentation will be delayed.** Supervisors will recommend the final grade to the course instructor. Students will also complete and submit an evaluation of their practicum experiences. Students are strongly encouraged to discuss their evaluations of the site and supervisor with their supervisors; however, they are not required to do so. **Forms can be found on the Dept. of Psychology website:** <https://psychology.ucalgary.ca/graduate-program/program-clinical-psychology/forms-and-documents>

**Dates:** Oct. 26, Nov. 9, Nov. 23, Dec. 7, Jan. 5, Jan. 11, Jan. 25, Feb. 8, Feb. 22, Mar. 7, Mar. 21 (topic: applying for internships)

**Format for case presentations:**

The purpose of the case presentation is to integrate clinical practice with the empirical literature. Thus, in presenting your case, please highlight how you conceptualized the case, and how the clinical literature informed your practice.

**Presentations should be 30 minutes long with 10 minutes for discussion.** Students will be at a variety of practicum placements and will be involved in many different types of clinical activities. The following is a suggested format that may have to be modified, depending on your particular setting:

- 1) Describe the nature of the setting (e.g., community, inpatient, etc.). Describe your role in the setting (e.g., are you part of a multidisciplinary team?).
- 2) Discuss the referral source and presenting problem.
- 3) Discuss the type of assessment that was done. Provide relevant information regarding the client's background and any relevant assessment information (from the clinical interview, psychological testing, etc.).

- 4) Discuss your treatment goals.
- 5) Discuss your treatment strategies, including how you conceptualized the problem(s) and the treatment literature you are drawing upon. Describe evidence regarding the efficacy/effectiveness of your treatment?
- 6) Discuss your treatment plan and discuss how treatment has progressed (or not). If not, discuss presenting obstacles and your strategies for overcoming them.
- 7) Discuss your methods for monitoring treatment progress.
- 8) Discuss any legal or ethical issues that arose.
- 9) Discuss any diversity issues that arose.

**Note: To maintain confidentiality, do not use names and change any information that might reveal the identity of your client.**

**Absence from Class:** Absence due to illness must be excused in advance by the instructor; otherwise, attendance at all sessions is mandatory for the successful completion of this course. Other exceptional circumstances should be discussed with the instructor prior to the absence, and will be handled on a case-by-case basis.

### Important dates

[Fall 2015]

Date	
T Sep 8	Lecture begins.
F Sep 18	Last day to drop full courses (Multi-term) and Fall Term half courses. No refunds for full courses (Multi-term) or Fall Term half courses after this date.
M Sep 21	Last day to add or swap full courses (Multi-term) and Fall Term half courses. Last day for change of registration from audit to credit or credit to audit.
Nov 11-15	Reading Days. No lectures.
W Nov 11	Remembrance Day (Observed). University Closed (except Taylor Family Digital Library, Law, Medical, Gallagher and Business Libraries). No lectures.
T Dec 8	Fall Term Lectures End. Last day to withdraw with permission from Fall Term half courses.

### Reappraisal of Grades

A student who feels that a piece of graded term work (e.g., term paper, essay, test) has been unfairly graded, may have the work re-graded as follows. The student shall discuss the work with the instructor within 15 days of being notified about the mark or of the item's return to the class; no reappraisal of term work is permitted after the 15 days. If not satisfied, the student shall immediately take the matter to the Head of the department offering the course, who will arrange for a reassessment of the work within the next 15 days. The reappraisal of term work may cause the grade to be raised, lowered, or to remain the same. If the student is not satisfied with the decision and wishes to appeal, the student shall address a letter of appeal to the Dean of the faculty offering the course within 15 days of the unfavourable decision. In the letter, the student must clearly and fully state the decision being appealed, the grounds for appeal, and the remedies being sought, along with any special circumstances that warrant an appeal of the reappraisal. The student should include as much written documentation as possible.

### **Plagiarism and Other Academic Misconduct**

Intellectual honesty is the cornerstone of the development and acquisition of knowledge and requires that the contribution of others be acknowledged. Consequently, plagiarism or cheating on any assignment is regarded as an extremely serious academic offense. Plagiarism involves submitting or presenting work in a course as if it were the student's own work done expressly for that particular course when, in fact, it is not. Students should examine sections of the University Calendar that present a Statement of Intellectual honesty and definitions and penalties associated with Plagiarism/Cheating/Other Academic Misconduct.

### **Academic Accommodation**

Students seeking an accommodation based on disability or medical concerns should contact Student Accessibility Services ; SAS will process the request and issue letters of accommodation to instructors. For additional information on support services and accommodations for students with disabilities, visit [www.ucalgary.ca/access/](http://www.ucalgary.ca/access/).

Students who require an accommodation in relation to their coursework based on a protected ground other than disability should communicate this need in writing to their Instructor.

The full policy on Student Accommodations is available

at [http://www.ucalgary.ca/policies/files/policies/student-accommodation-policy\\_0.pdf](http://www.ucalgary.ca/policies/files/policies/student-accommodation-policy_0.pdf) .

Students who have not registered with the Disability Resource Centre are not eligible for formal academic accommodation. You are also required to discuss your needs with your instructor no later than 14 days after the start of this course.

### **Absence From A Test/Exam**

Makeup tests/exams are **NOT** an option without an official University medical excuse (see the University Calendar). A completed Physician/Counselor Statement will be required to confirm absence from a test/exam for health reasons; the student will be required to pay any cost associated with this Statement. Students who miss a test/exam have up to 48 hours to contact the instructor and to schedule a makeup test/exam. Students who do not schedule a makeup test/exam with the instructor within this 48-hour period forfeit the right to a makeup test/exam. At the instructor's discretion, a makeup test/exam may differ significantly (in form and/or content) from a regularly scheduled test/exam. Except in extenuating circumstances (documented by an official University medical excuse), a makeup test/exam must be written within 2 weeks of the missed test/exam during exam make-up hours provided by the department <http://psychology.ucalgary.ca/undergraduate/exam-and-course-information#mues>.

### **Travel During Exams**

Consistent with University regulations, students are expected to be available to write scheduled exams at any time during the official December and April examination periods. Requests to write a make-up exam because of conflicting travel plans (e.g., flight bookings) will NOT be considered by the department. Students are advised to wait until the final examination schedule is posted before making any travel arrangements. If a student cannot write their final exam on the date assigned by the Registrar's Office, they need to apply for a deferred exam. Under no circumstances will this be accommodated by the department.

### **Freedom of Information and Protection of Privacy (FOIP) Act**

The FOIP legislation disallows the practice of having student's retrieve tests and assignments from a public place. Therefore, tests and assignments may be returned to students during class/lab, or during office hours, or via the Department Office (Admin 275), or will be made available only for viewing during exam review sessions scheduled by the Department. Tests and assignments will be shredded after one year. Instructors should take care to not link students' names with their grades, UCIDs, or other FOIP-sensitive information.

### **Evacuation Assembly Point**

In case of an emergency evacuation during class, students must gather at the designated assembly point nearest to the classroom. The list of assembly points is found at

<http://www.ucalgary.ca/emergencyplan/assemblypoints>

Please check this website and note the nearest assembly point for this course.

### **Student Ombudsman's Office**

The Office of the Student Ombudsmen provides independent, impartial and confidential support for students who require assistance and advice in addressing issues and concerns related to their academic careers. The office can be reached at 403-220-6420 or [ombuds@ucalgary.ca](mailto:ombuds@ucalgary.ca)

(<http://www.ucalgary.ca/provost/students/ombuds>)

### **Safewalk**

The safewalk program provides volunteers to walk students safely to their destination anywhere on campus. This service is free and available 24 hrs/day, 365 days a year.

Call 403-220-5333.

### **Important Dates**

The last day to drop this course with no "W" notation and **still receive a tuition fee refund** is **September 18, 2015**. Last day for registration/change of registration is **September 21, 2015**. The last day to withdraw from this course is **December 8, 2015**.