



UNIVERSITY OF
CALGARY

**UNIVERSITY OF CALGARY
COURSE OUTLINE**

**FACULTY OF ARTS
DEPARTMENT OF DANCE**

Course Name & Number: Writing Dance - DNCE 267

Session: Winter 2012

Instructor	Thomas Mouat
Office:	CHD 529
Email:	thomas@mouat.ca
Office Hours:	By appointment and ½ hour before and after class
Location and Time of class	KNB 129; Mondays and Wednesdays; 16:30-17:45
Text(s)/Readings:	Blackboard Postings
Prerequisites	N/A
Supplementary Fees	N/A
Course Description	The study and practice of written communication for dancers
Course Objectives	<ol style="list-style-type: none">1. Master the written forms that will help dancers succeed2. Develop good verbal problem solving skills3. Learn to think more clearly with language4. Learn to generate, organize, select from, expand on, and develop support for ideas5. Learn effective editing strategies6. Improve grammar and mechanics7. Communicate clearly and concisely

Course Activities	<p>1.) You will blog at least 5 entries a week, a minimum of 100 words per entry, average, all term. This is a free writing exercise and can relate to anything that you are thinking about. You may choose to create a dance blog, a class blog, a venting blog, or whatever. Blogs are meant to be an exercise in putting your thoughts on paper or screen and a record of your term. Your blog will not be graded. You will be evaluated only upon meeting the minimum number and length of entries. I will only glance at your entries, not read every word or judge; you do not need to censor your thoughts for me, but you may allow your blog to be public, in which case you may want to omit certain elements from your discourse.</p> <p>2.) A series of exercises will be completed in class or as assigned work to be submitted for grading. These will include short paragraphs, editing, sentence revisions and corrections, and grammar exercises.</p> <p>3.) Seven short writing assignments of between 200 and 500 words, depending upon the assignment. These will include a cover letter, three reviews, a dance flyer or poster, a dance program and an essay.</p> <p>4.) A research paper (1500 – 2000 words) on a dance related topic. The paper will be assessed at the completion of the following phases:</p> <table data-bbox="532 730 1445 955"> <tr> <td>1) topic</td> <td>Due: Jan 30th</td> </tr> <tr> <td>2) research question and bibliography</td> <td>Due: Feb 13th</td> </tr> <tr> <td>3) quotes, paraphrases and summaries</td> <td>Due: Feb 29th</td> </tr> <tr> <td>4) main ideas and preliminary thesis statement</td> <td>Due: March 12th</td> </tr> <tr> <td>5) outline: thesis statement and topic sentences</td> <td>Due: March 21st</td> </tr> <tr> <td>6) research paper</td> <td>Due: April 2nd</td> </tr> <tr> <td>7) edited research paper</td> <td>Due: April 11th</td> </tr> </table>	1) topic	Due: Jan 30th	2) research question and bibliography	Due: Feb 13th	3) quotes, paraphrases and summaries	Due: Feb 29th	4) main ideas and preliminary thesis statement	Due: March 12th	5) outline: thesis statement and topic sentences	Due: March 21st	6) research paper	Due: April 2nd	7) edited research paper	Due: April 11th		
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Course Content	<p>This course is designed to help you succeed in school and as a dance professional. We will work on such elements of writing as: cover letters for jobs, scholarships and funding; dance reviews; the dance program and notes; and the flyer. We will also work to build clear communication that is appropriate to the audience you have identified, that is well organized, with clearly expressed and well supported ideas. Beyond all else, we will learn to edit, edit and edit our work.</p>																
Assessments	<p>EVALUATION</p> <table data-bbox="483 1367 889 1493"> <tr> <td>Blog</td> <td>10%</td> </tr> <tr> <td>In-class assignments</td> <td>20%</td> </tr> <tr> <td>7 short writing assignments</td> <td>50%</td> </tr> <tr> <td>Research paper</td> <td>20%</td> </tr> </table> <p>Grading Procedures For Writing Assignments</p> <table data-bbox="483 1556 914 1682"> <tr> <td>Content</td> <td>35%</td> </tr> <tr> <td>Organization</td> <td>30%</td> </tr> <tr> <td>Grammar and Mechanics</td> <td>25%</td> </tr> <tr> <td>Referencing</td> <td>10%</td> </tr> </table> <p>If referencing is not applicable, Content and Organization will be increased by 5% each.</p> <p>N.B. The penalty for late assignments is 5% per day, including weekends. Extensions must be approved by the instructor before the due date.</p>	Blog	10%	In-class assignments	20%	7 short writing assignments	50%	Research paper	20%	Content	35%	Organization	30%	Grammar and Mechanics	25%	Referencing	10%
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Grading Scale	A+ 95-100 A 90-94 A- 85-89 B+ 80-84 B 75-79 B- 70-74 C+ 65-69 C 60-64 C- 55-59 D 50-54 F below 50
Attendance	Attendance will not be taken in this course; however, students will complete many in class assignments. These assignments will be graded and contribute to the final grade. Students will NOT be able to make up missed in class assignments, except by PRIOR agreement, which means that you have to call me at 403-202-5974 or email me at Thomas@Mouat.ca BEFORE the class takes place, if you are sick or otherwise unavailable, and I have to agree that your reason for absence is sufficient. In addition, students will not be allowed to make up more than TWO missed assignments. Therefore, students are encouraged to attend every class
Final Exam (format, location, percentage of final grade, aids allowed)	This course has no final exam
FACULTY OF ARTS PROGRAM ADVISING AND STUDENT INFORMATION RESOURCES	<ul style="list-style-type: none"> • Have a question, but not sure where to start? The new Faculty of Arts Program Information Centre (PIC) is your information resource for everything in Arts! Drop in at SS110, call us at 403-220-3580 or email us at artsads@ucalgary.ca. You can also visit the Faculty of Arts website at http://arts.ucalgary.ca/undergraduate which has detailed information on common academic concerns. • For program planning and advice, contact the Student Success Centre (formerly the Undergraduate programs Office) at (403) 220-5881 or visit them in their new space on the 3rd Floor of the Taylor Family Digital Library. • For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at (403) 210-ROCK [7625] or visit them at the MacKimmie Library Block.
ACADEMIC ACCOMMODATION	http://www.ucalgary.ca/drc/node/46
FOIP	http://www.ucalgary.ca/secretariat/privacy
ACADEMIC STANDING	http://www.ucalgary.ca/pubs/calendar/current/f.html
CAMPUS SECURITY	220-5333. Help phones: located throughout campus, parking lots, elevators. They connect directly to Campus Security; in case of emergency, press the red button.
COURSE OUTLINES FOR TRANSFER CREDIT	It is possible that you will be asked for copies of this outline for credit transfers to other institutions or for proof of work done. It is the student's responsibility to keep these outlines and provide them to employers or other universities when requested. Please ensure that outlines of all the courses you take are kept in a safe place for your future reference. Departments/Programs do not guarantee that they will provide copies.
DEFERRALS OF EXAMS/TERM WORK	It is possible to request a deferral of term work or final examinations for reasons of illness, accident, family or domestic affliction, or religious obligations. Please check with your advisor if any of these issues make it impossible for you to sit an exam or finish term work by stated deadlines.
EMERGENCY EVACUATION	http://www.ucalgary.ca/emergencyplan/assemblypoints

LETTER OF PERMISSION	If you wish to study at another institution while registered at the UofC, you must have a letter of permission. You can submit your request through your Student Centre at MyUofC. Students must have the Letter of Permission before they take the course at another school. Failure to prepare may result in no credit awarded and could result in suspension from the faculty.
PLAGIARISM	Using any source whatsoever without clearly documenting it is a serious academic offense. For details see the University of Calgary Calendar. Consequences include failure on the assignment, failure in the course and possibly suspension or expulsion from the university. You must document not only direct quotations but also paraphrases and ideas where they appear in your text. A reference list at the end is insufficient by itself. Readers must be able to tell exactly where your words and ideas end and other people's words and ideas begin. This includes assignments submitted in non-traditional formats such as Web pages or visual media, and material taken from such sources. Please consult your instructor or the Writing Centre (SS110) if you have any questions regarding how to document sources.
SAFEWALK	220-5333 anytime. http://www.ucalgary.ca/security/safewalk
STUDENT MISCONDUCT	http://www.ucalgary.ca/pubs/calendar/current/k.html
STUDENT UNION CONTACT STUDENT OMBUDSPERSON	Faculty of Arts reps: arts1@su.ucalgary.ca , arts2@su.ucalgary.ca , arts3@su.ucalgary.ca , arts4@su.ucalgary.ca
UNDERGRADUATE ASSOCIATIONS	DUS: Drama Undergraduate Society CH C 005 dusofuc@hotmail.com MUS: Music Undergraduate Society CH F 219 UofC Mus Group on Facebook PIVOT: Dance Undergraduate Society CH E 211 pivot@ucalgary.ca VSUS: Visual Studies Undergraduate Society AB 612 vsus@ucalgary.ca

Revised August 2011 in accordance with policy: <http://www.ucalgary.ca/pubs/calendar/current/e-1.html>