



University of Calgary
FACULTY OF ARTS

Drama 222 – Introduction to Theatre Production
Session: Fall 2012 & Winter 2013

Instructor Office Email Office Hours	April Viczko CHD218 Telephone: 220-6026 aaviczko@ucalgary.ca By Appointment. LAB Instructors: Brian Kerby: Technical Labs: Reeve Theatre Primary Lisa Roberts & Halina Supernat: Costume Labs: Reeve Costume Shop Julia Wasilewski: Props Labs: Reeve Prop & Paint Shop
Location and Time	Monday and Wednesday 1:00pm – 2:50pm Varies – Check your course schedule regularly
Text(s)/Readings	<i>Theatrical Design and Production</i> , 6th Edition. J. Michael Gillette. McGraw-Hill Publisher. <i>Six Characters in Search of an Authour</i> , fall 2011 <i>Waiting for Godot</i> , winter 2012 Both scripts are listed as Drama 240 required texts. Recommended Reference <i>The Costume Designer's Handbook</i> , Ingham & Covey, Prentice Hall Press, New York, 1983. <i>Stage Lighting</i> , Richard Pilbrow, Any Edition. <i>The Backstage Handbook</i> , Broadway Press.
Prerequisites	None
Course Description	This is an introduction to design, technical and organizational principles of theatre production.
Course Objectives	To learn basic organizational principles for theatre practitioners; to include the discipline of script analysis, a design process and techniques of communicating ideas to others involved in the production, theatre terminology, theatre production techniques, and a short history of theatre production forms and associated design concepts.
Course Activities and Content	Two scripts, one in each term, will be analyzed and researched with some design production processes practiced. Basic drafting and drawing skills, technical aspects of the theatre, props construction, and costume sewing techniques will be discussed and practiced in the labs. As well, Department of Drama Mainstage Productions will be discussed in class. Attendance at all Mainstage Productions is required. Course Content Materials & Equipment: -Pencils: 2H, HB, 2B and a sharpening device -An eraser (e.g.: Staedtler Mars Plastic 52650) -Masking tape: one roll, 1/2" wide -8.5" x 11" All-Purpose Sketchbook -Black foamboard -Carpenter's glue -Steel ruler with cork backing -Matte knife Other materials may be required for some exercises: watercolour paper, small watercolour set, brush(es), matt board, Xacto knife, but do not buy these until needed. (Some may be provided in class.) Most materials are available from the Campus Bookstore. Department of Drama Drafting Equipment There are three sections of Drama 222 that need to use the drafting equipment therefore it must remain in the classroom (T-squares, triangles, scale rules, and so on). It may be possible to access the classroom at other times. Ask your instructor.

<p>Assessment</p>	<p>Quizzes: 20 % Each quiz is worth 10% of the final grade. Quiz questions are based on seminar discussions, labs, and readings.</p> <p>Production Crew Assignments: 25 %</p> <ul style="list-style-type: none"> • Production crew assignments amount to 60 or more hours for production, set-up, and/or running crew for Drama Department main season productions. In the case of running crews, the student is expected to commit to the entire process of a production. The discipline of continuity in this performance component is important. Participation, commitment, and completion of this crew work will be evaluated in accordance with the university grading system: A is excellent, B is good, C is satisfactory, and F is fail. • The skills you learn in crew assignments will enhance your understanding of the theatre production process. You must commit to these hours in advance. Sign-up sheets for these production hours will be posted in the lab classroom. Be sure to honour these commitments once made. • If you sign-up for a crew and cancel at the last moment (or you are late) then you can make up a crew later if it is available. However, you will not get a full grade of A. Brian Kerby will administer these crew hours. <p>55 % Drafting, Technical, Costume, Props Labs and Instructor Classes (Since class participation is an important component of the course, grading is based on full attendance.) Some of the theory and technique of design, technical, and organizational principles for theatre production discussed in seminars will be applied.</p> <p>55% Grade breakdown: Drafting Fall Term - 6.25% Costume Fall Term - 6.25% Drawings Fall Term - 4% Project 1 Fall Term – 10% Technical Winter Term - 6.25% Props Winter Term - 6.25% Project 2 Winter Term - 16%</p> <ul style="list-style-type: none"> • As each project practices the thinking and organizational processes and the skills needed to complete subsequent projects it is necessary that you participate in and finish all the projects to be successful in this course. • Similarly, all the parts of a project, exercise or sketchbook assignment contribute to the evolution and final realization of the work. Therefore, the Instructor(s) may decide not to accept or grade incomplete projects; all parts of each project must be included in the final submission by the given deadline. • Class exercises, sketchbooks, and projects will be given a letter grade or a grade out of 100 and will be due as noted in the schedule or as specified by the instructor. • Completed projects, exercises, and/or sketchbooks will be accepted after those due dates, but the grade will be reduced by 10% per day late. In other words, work that is graded as A will receive an F after 6 days late. <p>Course Critiques and Grades This course includes class critiques in which student works and performance are discussed and critical analysis offered by the instructor and students. Formal grades for student work will be conveyed privately and not in class discussion.</p>
<p>Grading Scale</p>	<p>http://www.ucalgary.ca/pubs/calendar/current/f-2.html</p>

Attendance	Full participation in all seminars and labs is required.
FACULTY OF ARTS PROGRAM ADVISING AND STUDENT INFORMATION RESOURCES	<p>Have a question, but not sure where to start? The new Faculty of Arts Program Information Centre (PIC) is your information resource for everything in Arts! Drop in at SS110, call us at 403-220-3580 or email us at artsads@ucalgary.ca. You can also visit the Faculty of Arts website at http://arts.ucalgary.ca/undergraduate which has detailed information on common academic concerns.</p> <p>For program planning and advice, contact the Student Success Centre (formerly the Undergraduate programs Office) at (403) 220-5881 or visit them in their new space on the 3rd Floor of the Taylor Family Digital Library.</p> <p>For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at (403) 210-ROCK [7625] or visit them at the MacKimmie Library Block.</p>
ACADEMIC ACCOMMODATION	http://www.ucalgary.ca/drc/node/46
FOIP	http://www.ucalgary.ca/secretariat/privacy
ACADEMIC STANDING	http://www.ucalgary.ca/pubs/calendar/current/f.html
CAMPUS SECURITY	220-5333. Help phones: located throughout campus, parking lots, elevators. They connect directly to Campus Security; in case of emergency, press the red button.
COURSE OUTLINES FOR TRANSFER CREDIT	<p>It is possible that you will be asked for copies of this outline for credit transfers to other institutions or for proof of work done. It is the student's responsibility to keep these outlines and provide them to employers or other universities when requested. Please ensure that outlines of all the courses you take are kept in a safe place for your future reference.</p> <p>Departments/Programs do not guarantee that they will provide copies.</p>
DEFERRALS OF EXAMS/TERM WORK	It is possible to request a deferral of term work or final examinations for reasons of illness, accident, family or domestic affliction, or religious obligations. Please check with your advisor if any of these issues make it impossible for you to sit an exam or finish term work by stated deadlines.
EMERGENCY EVACUATION	http://www.ucalgary.ca/emergencyplan/assemblypoints
LETTER OF PERMISSION	If you wish to study at another institution while registered at the UofC, you must have a letter of permission. You can submit your request through your Student Centre at MyUofC. Students must have the Letter of Permission before they take the course at another school. Failure to prepare may result in no credit awarded and could result in suspension from the faculty.
PLAGIARISM	Using any source whatsoever without clearly documenting it is a serious academic offense. For details see the University of Calgary Calendar. Consequences include failure on the assignment, failure in the course and possibly suspension or expulsion from the university. You must document not only direct quotations but also paraphrases and ideas where they appear in your text. A reference list at the end is insufficient by itself. Readers must be able to tell exactly where your words and ideas end and other people's words and ideas begin. This includes assignments submitted in non-traditional formats such as Web pages or visual media, and material taken from such sources. Please consult your instructor or the Writing Centre (SS110) if you have any questions regarding how to document sources.
SAFEWALK	220-5333 anytime. http://www.ucalgary.ca/security/safewalk
STUDENT MISCONDUCT	http://www.ucalgary.ca/pubs/calendar/current/k.html

STUDENT UNION CONTACT STUDENT OMBUDSPERSON	Faculty of Arts reps: arts1@su.ucalgary.ca , arts2@su.ucalgary.ca , arts3@su.ucalgary.ca , arts4@su.ucalgary.ca
UNDERGRADUATE ASSOCIATIONS	DUS: Drama Undergraduate Society CH C 005 dusuofc@hotmail.com MUS: Music Undergraduate Society CH F 219 UofC Mus Group on Facebook PIVOT: Dance Undergraduate Society CH E 211 pivot@ucalgary.ca VSUS: Visual Studies Undergraduate Society AB 612 vsus@ucalgary.ca

[Revised July 2012 in accordance with policy: http://www.ucalgary.ca/pubs/calendar/current/e-1.html](http://www.ucalgary.ca/pubs/calendar/current/e-1.html)