



UNIVERSITY OF CALGARY
FACULTY OF ARTS
SCHOOL OF CREATIVE AND PERFORMING ARTS
Course Number and Title:
Session:

Instructor	April Viczko
Office	CHD 227 Telephone: 403-220-6026
Email	aaviczko@ucalgary.ca
Office Hours	11:00 – 12:00 Tuesdays and Thursdays or by Appointment
Instructor	John Scott Reid
Office	CHC 220
Email	john.reid1@ucalgary.ca
Office Hours	by Appointment
Day(s),time(s) and location of Class	LEC 1 T 14:00- 15:50 ST 145 LAB 1 R 14:00- 15:50 ST 145
Out of class activities	
Learning resources: required readings, textbooks and materials	<p>Required Text: <u>Theatrical Design and Production</u>, 7th Edition. J. Michael Gillette. McGraw-Hill Publisher. 5th or 6th Edition would be acceptable as well.</p> <p><i>The Importance of Being Earnest</i>, by Oscar Wilde This script is in the <u>Norton Anthology of Drama</u>, a DRAM 240 required text or you may order your own copies online.</p> <p>Materials & Equipment: -Pencils: 2H, HB, 2B and a sharpening device -8.5" x 11" All-Purpose Sketchbook -Black foamboard -Carpenter's glue -Steel ruler with cork backing -Matte knife Other materials may be required for some exercises but do not buy these until needed. Most materials are available from the Campus Bookstore.</p>
Prerequisites	None
Supplementary fees	None
Course description	An introduction to performance design and the disciplines within it: scenery, props, lighting, costumes and sound. Includes a study of the history of theatre design and space. Topics regarding contemporary notions of scenography will be explored, for example performance art, ritual, etc.

Course learning outcomes	<p>By the completion of this course, successful students will be able to:</p> <ol style="list-style-type: none"> 1. define scenography and its relevant terms (vocabulary) for themselves and understand its importance in the production or creation of theatre. 2. analyze a script for its technical and design aspects. 3. construct their own knowledge about technical theatre and theatre design, through the execution of paper-projects related to specific script. 4. communicate basic design ideas related to a script in a visual way.
Course schedule	See separate attachment.
Assessment components	<p><u>Research Presentation</u> Value: 20% of final grade Due Date: See course schedule Description: Students will research an artist, theatre company or group of artists that practice or have practiced as scenographers and will present their research to the class in a Pecha Kucha style; 10 slides in 10 minutes.</p> <p><u>Exam</u> Value: 30% of final grade Due Date: See course schedule Description: Of material covered in lectures and readings.</p> <p><u>Project #1</u> Value: 15% of final grade Due Date: See course schedule Description: Costume Plot, Props List, Scene Breakdown and Design Concept with research for Oscar Wilde's <i>The Importance of Being Earnest</i>.</p> <p><u>Project #2</u> Value: 35% of final grade Due Date: See course outline Description: Set and Costume Design Oscar Wilde's <i>The Importance of Being Earnest</i>.</p> <p><u>Bonus Assignment</u> Value: 5% of final grade (Each student may submit up to 2 Bonus Assignments.) Description: Attend a professional production or a Drama Mainstage performance and submit a 3-4 page review of the scenography using the vocabulary from the lectures and readings. Please Note:</p> <ul style="list-style-type: none"> • As each project practices the thinking and organizational processes and the skills needed to complete subsequent projects it is necessary that you participate in and finish all the projects to be successful in this course. • Similarly, all the parts of a project, exercise or sketchbook assignment contribute to the evolution and final realization of the work. Therefore, the Instructor(s) may decide not to accept or grade incomplete projects; all parts of each project must be included in the final submission by the given deadline.

	<ul style="list-style-type: none"> • Class exercises, sketchbooks, and projects will be given a letter grade or a grade out of 100 and will be due as noted in the schedule or as specified by the instructor. • Completed projects, exercises, and/or sketchbooks will be accepted after those due dates, but the grade will be reduced by 10% per day late. In other words, work that is graded as A will receive an F after 6 days late. 																														
<p>Assessment expectations</p>	<p><u>Expectations for Writing:</u> Professional use of the English language is expected on all papers. MLA format is to be used for all assignments. Writing skills are important to academic study across all disciplines. Consequently, instructors may use their assessment of writing quality as a factor in the evaluation of student work. Please refer to the Undergraduate Calendar E.2 Writing Across the Curriculum policy for details.</p> <p><u>Expectations for Attendance and Participation:</u> Please refer to the Undergraduate Calendar E.3 Attendance for details.</p> <p><u>Guidelines for Formatting Assignments</u> All assignments require a bibliography in MLA format.</p> <p><u>Guidelines for Submitting Assignments</u> All assignments are to be in handed in at the beginning of the class on the day they are due.</p> <p><u>Late Assignments</u> Papers and projects will be accepted after due dates, but the grade will be reduced by 10% per day late. In other words, work that is graded as A will receive an F after 6 days late. Exams will not be given at alternate times unless a doctor’s note is provided.</p>																														
<p>Grading scale</p>	<p>For the course as a whole, letter grades should be understood as follows, as outlined in the section F.1.1 Undergraduate Grading System of the Undergraduate Calendar for 2018-2019:</p> <table border="1" data-bbox="444 1371 1479 1864"> <thead> <tr> <th>Grade</th> <th>Grade Point Value</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>A+</td> <td>4.00</td> <td>Outstanding performance</td> </tr> <tr> <td>A</td> <td>4.00</td> <td>Excellent performance</td> </tr> <tr> <td>A-</td> <td>3.70</td> <td>Approaching excellent performance</td> </tr> <tr> <td>B+</td> <td>3.30</td> <td>Exceeding good performance</td> </tr> <tr> <td>B</td> <td>3.00</td> <td>Good performance</td> </tr> <tr> <td>B-</td> <td>2.70</td> <td>Approaching good performance</td> </tr> <tr> <td>C+</td> <td>2.30</td> <td>Exceeding satisfactory performance</td> </tr> <tr> <td>C</td> <td>2.00</td> <td>Satisfactory performance</td> </tr> <tr> <td>C-</td> <td>1.70</td> <td>Approaching satisfactory performance.</td> </tr> </tbody> </table>	Grade	Grade Point Value	Description	A+	4.00	Outstanding performance	A	4.00	Excellent performance	A-	3.70	Approaching excellent performance	B+	3.30	Exceeding good performance	B	3.00	Good performance	B-	2.70	Approaching good performance	C+	2.30	Exceeding satisfactory performance	C	2.00	Satisfactory performance	C-	1.70	Approaching satisfactory performance.
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Important Term Dates	<p>Fall 2018 Thursday, September 6th to Friday December 7th 2018 Reading Week: November 11-17 Last day to drop a course: Thursday September 13th Last day to add a course: Friday, September 14th Tuition and fee payment deadline: Friday, September 21st</p> <p>Winter 2019 Thursday, January 10th to Friday April 12th 2019 Reading Week: February 17-23 Last day to drop a course: Thursday January 17th Last day to add a course: Friday, January 18th Tuition and fee payment deadline: Friday, January 25th</p>																																							
Midterm and final examination scheduling	<p>Final examinations may be scheduled at any time during the examination period (December 10-20 for Fall 2018; Apr. 15-27 for Winter 2019); students should therefore avoid making prior travel, employment, or other commitments for this period. If a student is unable to write an exam through no fault of his or her own for medical or other valid reasons, documentation must be provided and an opportunity to write the missed exam may be given. Students are encouraged to review all examination policies and procedures: ucalgary.ca/registrar/exams/deferred_final</p>																																							
Deferrals of exams/term work	<p>It is possible to request a deferral of term work or final examinations for reasons of illness, accident, family or domestic affliction, or religious obligations. Please check with your advisor if any of these issues make it impossible for you to sit an exam or finish term work by stated deadlines. ucalgary.ca/registrar/exams/deferred_final ucalgary.ca/pubs/calendar/current/g-6.html ucalgary.ca/pubs/calendar/current/g-7.html</p>																																							
Academic accommodation	<p>Students seeking an accommodation based on disability or medical concerns should contact Student Accessibility Services (SAS); SAS will process the request and issue letters of accommodation to instructors. For additional information on support services and accommodations for students with disabilities, visit ucalgary.ca/access/accommodations/policy. Students who require an accommodation in</p>																																							

	<p>relation to their coursework based on a protected ground other than disability should communicate this need in writing to their Instructor.</p> <p>The full policy on Student Accommodations is available at ucalgary.ca/policies/files/policies/student-accommodation-policy.pdf</p>
Academic integrity, plagiarism	<p>The University of Calgary is committed to the highest standards of academic integrity and honesty. Students are expected to be familiar with these standards regarding academic honesty and to uphold the policies of the University in this respect. Students are referred to the section on plagiarism in the University Calendar (ucalgary.ca/pubs/calendar/current/k-3.html; ucalgary.ca/pubs/calendar/current/k-5.html) and are reminded that plagiarism—using any source whatsoever without clearly documenting it—is an extremely serious academic offence. Consequences include failure on the assignment, failure in the course and possibly suspension or expulsion from the university. You must document not only direct quotations but also paraphrases and ideas where they appear in your text. A reference list at the end is insufficient by itself. Readers must be able to tell exactly where your words and ideas end and other people’s words and ideas begin. This includes assignments submitted in non-traditional formats such as Web pages or visual media, and material taken from such sources. Please consult your instructor or the Student Success Centre (TFDL 3rd Floor) if you have any questions regarding how to document sources.</p>
Internet and electronic communication device	<p>elearn.ucalgary.ca/category/d21/ ucalgary.ca/emergencyplan/emergency-instructions/uc-emergency-app</p> <p>The in-class use of computers may be approved by your Instructor. Cell phones and other electronic communication devices should be silenced or turned off upon entering the classroom. If you violate the Instructor’s policy regarding the use of electronic communication devices in the classroom, you may be asked to leave the classroom; repeated abuse may result in a charge of misconduct. No audio or video recording of any kind is allowed in class without explicit permission of the Instructor. For more information on Freedom of Information and Privacy visit: ucalgary.ca/legalservices/foip</p>
Copyright	<p>It is the responsibility of students and professors to ensure that materials they post or distribute to others comply with the Copyright Act and the University’s Fair Dealing Guidance for Students. Further copyright information for students is available on the Copyright Office web page (library.ucalgary.ca/copyright).</p>
Students’ union and ombudsperson contacts	<p>Student Union: su.ucalgary.ca/about/who-we-are/elected-officials/ Faculty of Arts reps: arts1@su.ucalgary.ca; arts2@su.ucalgary.ca; arts3@su.ucalgary.ca; arts4@su.ucalgary.ca Graduate Student’s Association: ucalgary.ca/pubs/calendar/grad/current/graduate-students-association-gsa-grad.html Student Ombudsman: ucalgary.ca/ombuds/contact</p>
Student Wellness and Mental Health	<p>The University has a wealth of resources to support student physical and mental health, please see the SU Wellness Centre (http://www.ucalgary.ca/wellnesscentre/) or the Campus Mental Health Strategy (https://www.ucalgary.ca/mentalhealth/) for more information on these resources.</p>
Emergency evacuation	<p>Assembly points for emergencies have been identified across campus. THE PRIMARY ASSEMBLY POINT FOR CRAIGIE HALL IS THE PROFESSIONAL FACULTIES FOOD COURT. For classes in the Kinesiology buildings, the primary assembly point is in the MacEwan Student Centre – North Courtyard. The alternate assembly point is in the lobby of the University Theatres.</p> <p>For more information, see the University of Calgary’s Emergency Management website: ucalgary.ca/emergencyplan/assemblypoints</p>
Campus security	<p>220-5333. Help phones: located throughout campus, parking lots, and elevators. They connect directly to Campus Security; in case of emergency, press the red button. For safewalk info visit: ucalgary.ca/security/safewalk</p>

SCPA Claim Your Seat Program: Student Guidelines	<ol style="list-style-type: none"> 1. The Claim Your Seat (CYS) program allows all University of Calgary students to attend on-campus School of Creative and Performing Arts (Dance, Drama and Music) events free of charge. 2. Depending on the performance, there is a limited number of seats available for CYS. There is not a guarantee that tickets will be available for all CYS patrons for every performance, based on audience size, demand, etc. 3. CYS tickets are a privilege. If a student receives a ticket to attend a performance, it is expected that they will respect the value of the admission and attend the performance. 4. Process for students: On the date of the performance, from the time the Box Office opens until 15 minutes prior to the performance start time, students should find the UTS staff member with an Ipad and show their UCID card to print their CYS ticket. If students arrive after 15 minutes prior to the performance start time, they can also go to the Box Office and purchase a ticket at the student rate. Students should not go to the Box Office unless they are purchasing a ticket. 5. they can find a UTS staff member with an Ipad and get their CYS ticket from them. 6. If students have a course requirement to attend a performance for a specific date, access to the tickets will be communicated by the instructor to University Theatre Services prior to the event. The best guarantee for a free ticket is to arrive early, up to 45 minutes prior to the performance start time. 7. Respect for the Front of House and theatre staff, performers and fellow patrons is an absolute requirement. Failure to comply with this will lead to being asked to leave the venue and could result in the revoking of CYS privileges.
SCPA Librarian	<p>Marc Stoeckle, MLIS, BA Learning & Services Librarian for <i>School of Creative & Performing Arts</i> and <i>School of Languages, Linguistics, Literatures & Cultures</i> Libraries & Cultural Resources, University of Calgary Ph: 403.220.6777, Email: mstoeckle@ucalgary.ca, Office: TFDL 160D</p>
Faculty of Arts program advising and student information resources	<p>For academic advising, visit the Arts Students' Centre (ASC) for answers about graduation checks, and the 'big picture' questions. Drop in at SS102, email at ascarts@ucalgary.ca or call at 403-220-3580.</p> <p>For academic success support, such as writing, learning and peer support, visit the Student Success Centre on the third floor of the Taylor Family Digital Library (TFDL), email them at success@ucalgary.ca.</p> <p>For enrolment assistance, including registration (add/drop/swap) changes, paying fees, and navigating your Student Centre, contact Enrolment Services at 403-210-ROCK [7625], or visit them at the MacKimmie Block 117.</p>
Letter of permission	<p>If you wish to study at another institution while registered at the U of C, you must have a letter of permission. You can submit your request through your Student Centre at MyUofC. Students must have the Letter of Permission before they take the course at another school. Failure to prepare may result in no credit awarded and could result in suspension from the faculty.</p>
Course outlines for transfer credit	<p>It is possible that you will be asked for copies of this outline for credit transfers to other institutions or for proof of work done. It is the student's responsibility to keep these outlines and provide them to employers or other universities when requested. Please ensure that outlines of all the courses you take are kept in a safe place for your future reference. Departments/Programs do not guarantee that they will provide copies.</p>
Undergraduate associations	<p>DUS: Drama Undergraduate Society, CHC 005 uofcdus@gmail.com MUS: Music Undergraduate Society, CHF 219 undmusic@ucalgary.ca</p>