



UNIVERSITY OF CALGARY
FACULTY OF ARTS
SCHOOL OF CREATIVE AND PERFORMING ARTS
Course Number and Title: DRAM605 Research Methods
Session: Fall 2020

Instructor Office Email Office Hours	Patrick Finn CHD014 pfinn@ucalgary.ca By appointment. During class we will explore the option of a simultaneous group meeting via Zoom.
Day(s),time(s) and location of Class	Fall 2020 online, asynchronous class
Learning resources: required readings, textbooks and materials	All materials distributed in class Students are asked to review materials required for grant applications based on the tri-council template found at this link .
Learning Technologies and Requirements	There is a D2L site for this course which contains required readings and other relevant class resources and materials (see d2l.ucalgary.ca). In order to successfully engage in their learning experiences at the University of Calgary, students taking online, remote and blended courses are required to have reliable access to the following technology: <ul style="list-style-type: none"> • A computer with a supported operating system, as well as the latest security, and malware updates; • A current and updated web browser; • Webcam (built-in or external); • Microphone and speaker (built-in or external) or headset with microphone; • Current antivirus and/or firewall software enabled; • Broadband internet connection. Most current laptops will have a built-in webcam, speaker and microphone.
Prerequisites	n/a
Course description	From the calendar: “Methods in research in the four areas of specialization in the MFA Theatre program.”
Course learning outcomes	By the completion of this course, successful students will be able to: <ol style="list-style-type: none"> 1. Define research as it pertains to their work; 2. Demonstrate the use of research in their work, discuss its contribution and explain how and why the research is relevant / productive; 3. Construct grants and research plans that support the work of the student within their area of specialization, and in the broader research community.
Course schedule	Each week the instructor will share materials relevant to that week’s work. Students are asked to share questions / comments with the instructor who will provide answers relevant to the group (without identifying the source of the question) and individually where necessary. A weekly meeting via Zoom will be scheduled if the group wishes to have one, and scheduling allows for its operation.
Assessment components	<u>Assignment 1: Grant Application</u> Assessment Method: Review based on tri-council grant application guidelines, and the student’s response to creative commentary (see Assignment 2).

	<p>Description: at the start of each academic year and graduate students and faculty in Canadian research universities are required to submit grant applications in support of their program of research. Students will create and submit grant applications following tri-council research guidelines. Note: the tri-council template is used for all general awards at the University of Calgary so in the event that a student is not eligible for tri-council awards, the application will be developed for awards for which the applicant is eligible. Students will work with the instructor to benefit from a workshop approach to crafting and submitting applications. Note: the primary driver of a graduate student’s program of research is their supervisor. This assignment is designed to support the work of the student and their supervisor and will be modified to honor the goals set out by the supervisor in consultation with the graduate student when necessary. Weight: 25% Due Date: September 28, 2020</p> <p><u>Assignment 2: Creative Commentary</u> Assessment Method: review of contribution and its impact Description: during the process of grant writing, students will be asked to provide commentary on the work of their classmates. Commentary will focus on a creative approach emphasizing questions and the identification of strengths within the work being evaluated. Each student will keep a record of commentary they provided in a single document, which will be posted to D2L. Weight: 25% Due Date: Ongoing, with final contributions by December 7, 2020</p> <p><u>Assignment 3: Research Biography</u> Assessment Method: review of quality of writing / presentation and application to the program of research developed in Assignments 1, 2 and 4. Description: whether as an artist’s statement, job application or general biography, researchers are required to provide biographical information based on their skills, experience and goals. In this assignment, students will create a core biography than can be used as a starting point for specific biographical requirements in grant applications, festival and performance programs and research projects. Weight: 25% Due Date: November 2, 2020</p> <p><u>Assignment 4: Research Plan</u> Assessment Method: review of writing, presentation and internal consistency. Description: using the grant application, peer feedback and research biography, students will create a research plan that supports their research goals. Students should consult their graduate supervisor in order to determine relevant targets for this work where relevant. The research plan will include relevant biographical information, a research plan, discussion of methods, and an account of necessary resources resulting in an integrated plan. Weight: 25% Due Date: December 7, 2020</p>
Assessment expectations	<p><u>Guidelines for Submitting Assignments:</u></p> <p><u>Missed or Late Assignments:</u> late assignments will be accepted up until the last day of class. Late assignments lose 5% per day up to a maximum of 10%. All assignments must be complete by the final day of classes.</p>

	<p><u>Expectations for Writing:</u> Writing skills are important to academic study across all disciplines. Consequently, instructors may use their assessment of writing quality as a factor in the evaluation of student work. Please refer to the Undergraduate Calendar E.2 Writing Across the Curriculum policy for details.</p>																																																									
<p>Grading scale</p>	<p>For the course as a whole, letter grades should be understood as follows, as outlined in the section F.1.1 Grading System and Transcripts of the Calendar: https://www.ucalgary.ca/pubs/calendar/current/f-1-2.html.</p> <p>F.1.2 Graduate Studies Grading System</p> <table border="1" data-bbox="505 590 1502 1304"> <thead> <tr> <th>Grade</th> <th>Grade Point Value</th> <th>Graduate Description</th> </tr> </thead> <tbody> <tr> <td>A+</td> <td>4.00</td> <td>Outstanding performance</td> </tr> <tr> <td>A</td> <td>4.00</td> <td>Excellent performance</td> </tr> <tr> <td>A-</td> <td>3.70</td> <td>Very good performance</td> </tr> <tr> <td>B+</td> <td>3.30</td> <td>Good performance</td> </tr> <tr> <td>B</td> <td>3.00</td> <td>Satisfactory performance</td> </tr> <tr> <td>B-</td> <td>2.70</td> <td>Minimum pass</td> </tr> <tr> <td>C+</td> <td>2.30</td> <td>All grades of "C+" or lower are indicative of failure at the graduate level and toward Faculty of Graduate Studies course requirements. Individual program passing grade.</td> </tr> <tr> <td>C</td> <td>2.00</td> <td></td> </tr> <tr> <td>C-</td> <td>1.70</td> <td></td> </tr> <tr> <td>D+</td> <td>1.30</td> <td></td> </tr> <tr> <td>D</td> <td>1.00</td> <td></td> </tr> <tr> <td>F</td> <td>0.00</td> <td></td> </tr> <tr> <td>I</td> <td>0.00</td> <td>Incomplete. Sufficient work has not been submitted for evaluation, unable to May also be used when a final exam is not submitted.</td> </tr> <tr> <td>CR</td> <td></td> <td>Completed Requirements. Carries no weight in calculating the grade point average noted in the calendar description as "Not Included in GPA" where applicable.</td> </tr> </tbody> </table> <ul style="list-style-type: none"> The following numerical rubric will be applied: <table data-bbox="505 1409 1019 1535"> <tbody> <tr> <td>A+ 97.6-100</td> <td>A 92.6-97.5</td> <td>A- 90-92.5</td> </tr> <tr> <td>B+ 87.6-89.9</td> <td>B 82.6-87.5</td> <td>B- 80-82.5</td> </tr> <tr> <td>C+ 77.6- 79.9</td> <td>C 72.6-77.5</td> <td>C- 70-72.5</td> </tr> <tr> <td>D+ 67.6-69.9</td> <td>D 62.6-67.5</td> <td>F 0-62.5</td> </tr> </tbody> </table>	Grade	Grade Point Value	Graduate Description	A+	4.00	Outstanding performance	A	4.00	Excellent performance	A-	3.70	Very good performance	B+	3.30	Good performance	B	3.00	Satisfactory performance	B-	2.70	Minimum pass	C+	2.30	All grades of "C+" or lower are indicative of failure at the graduate level and toward Faculty of Graduate Studies course requirements. Individual program passing grade.	C	2.00		C-	1.70		D+	1.30		D	1.00		F	0.00		I	0.00	Incomplete. Sufficient work has not been submitted for evaluation, unable to May also be used when a final exam is not submitted.	CR		Completed Requirements. Carries no weight in calculating the grade point average noted in the calendar description as "Not Included in GPA" where applicable.	A+ 97.6-100	A 92.6-97.5	A- 90-92.5	B+ 87.6-89.9	B 82.6-87.5	B- 80-82.5	C+ 77.6- 79.9	C 72.6-77.5	C- 70-72.5	D+ 67.6-69.9	D 62.6-67.5	F 0-62.5
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<p>Guidelines for Zoom Sessions</p>	<p>Zoom is a video conferencing program that will allow us to meet at specific times for a "live" video conference, so that we can have the opportunity to meet each other virtually and discuss relevant course topics as a learning community.</p> <p>To help ensure Zoom sessions are private, do not share the Zoom link or password with others, or on any social media platforms. Zoom links and passwords are only intended for students registered in the course. Zoom recordings and materials presented in Zoom, including any teaching materials, must not be shared, distributed or published without the instructor's permission.</p> <p>The use of video conferencing programs relies on participants to act ethically, honestly and with integrity; and in accordance with the principles of fairness, good faith, and respect (as per the Code of Conduct). When entering Zoom or other video conferencing sessions (such</p>																																																									

	<p>as MS Teams), you play a role in helping create an effective, safe and respectful learning environment. Please be mindful of how your behaviour in these sessions may affect others. Participants are required to use names officially associated with their UCID (legal or preferred names listed in the Student Centre) when engaging in these activities. Instructors/moderators can remove those whose names do not appear on class rosters. Non-compliance may be investigated under relevant University of Calgary conduct policies (e.g Student Non-Academic Misconduct Policy). If participants have difficulties complying with this requirement, they should email the instructor of the class explaining why, so the instructor may consider whether to grant an exception, and on what terms. For more information on how to get the most out of your zoom sessions visit: https://elearn.ucalgary.ca/guidelines-for-zoom/.</p> <p>Please be prepared, as best as you are able, to join class in a quiet space that will allow you to be fully present and engaged in Zoom sessions. Students will be advised by their instructor when they are expected to turn on their webcam (for group work, presentations, etc.).</p> <p>Recording Zoom class sessions is at the discretion of the instructor; missing a Zoom class is equivalent to missing an in-person class. The instructor <i>may</i> record online Zoom class sessions for the purposes of supporting student learning in this class – such as making the recording available for review of the session or for students who miss a session – but this is not a requirement. Should an instructor choose to record a class session, students will be advised before the instructor initiates a recording of a Zoom session. These recordings will be used to support student learning only and will not be shared or used for any other purpose.</p>
Academic Accommodation	<p>It is the student’s responsibility to request academic accommodations according to the University policies and procedures listed below. The Student Accommodations policy is available at https://ucalgary.ca/student-services/access/prospective-students/academic-accommodations.</p> <p>Students needing an accommodation based on disability or medical concerns should contact Student Accessibility Services (SAS) in accordance with the Procedure for Accommodations for Students with Disabilities (https://www.ucalgary.ca/policies/files/policies/procedure-for-accommodations-for-students-with-disabilities.pdf). Students who require an accommodation in relation to their coursework based on a protected ground other than Disability should communicate this need in writing to their Instructor.</p> <p>SAS will process the request and issue letters of accommodation to instructors. For additional information on support services and accommodations for students with disabilities, visit www.ucalgary.ca/access/ .</p>
Academic integrity, plagiarism	<p>Academic Misconduct refers to student behavior which compromises proper assessment of a student’s academic activities and includes: cheating; fabrication; falsification; plagiarism; unauthorized assistance; failure to comply with an instructor’s expectations regarding conduct required of students completing academic assessments in their courses; and failure to comply with exam regulations applied by the Registrar.</p> <p>For information on the Student Academic Misconduct Policy and Procedure please visit: https://ucalgary.ca/policies/files/policies/student-academic-misconduct-policy.pdf and https://ucalgary.ca/policies/files/policies/student-academic-misconduct-procedure.pdf. Additional information is available on the Academic Integrity Website at https://ucalgary.ca/student-services/student-success/learning/academic-integrity.</p>
Internet and electronic communication device	<p>The use of laptop and mobile devices is acceptable when used in a manner appropriate to the course and classroom activities. Please refrain from accessing websites and resources that may be distracting to you or for other learners during class time. Students are responsible for being aware of the University’s Internet and email use policy, which can be found at https://www.ucalgary.ca/policies/files/policies/electronic-communications-policy.pdf</p>

Intellectual Property	Course materials created by instructors (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the instructor. These materials may NOT be reproduced, redistributed or copied without the explicit consent of the instructor. The posting of course materials to third party websites such as note-sharing sites without permission is prohibited. Sharing of extracts of these course materials with other students enrolled in the course at the same time may be allowed under fair dealing.
Copyright	All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (www.ucalgary.ca/policies/files/policies/acceptable-use-of-material-protected-by-copyright.pdf) and requirements of the copyright act (https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy https://www.ucalgary.ca/pubs/calendar/current/k.html .
Freedom of Information and Protection of Privacy	Student information will be collected in accordance with typical (or usual) classroom practice. Students' assignments will be accessible only by the authorized course faculty. Private information related to the individual student is treated with the utmost regard by the faculty at the University of Calgary.
Student Support	Please visit this link for important information on UCalgary's student wellness and safety resources: https://www.ucalgary.ca/registrar/registration/course-outlines