



UNIVERSITY OF CALGARY
FACULTY OF ARTS
SCHOOL OF CREATIVE AND PERFORMING ARTS - MUSIC
MUSI 631/531 - Research Techniques and Bibliography of Music
Session: Fall 2015

Instructor	Friedemann Sallis
Office	CHF 222
Email	fsallis@ucalgary.ca
Office Hours	On appointment
Day(s), Time(s) and Location of Class	TFDL 316; Tuesdays 9h00-11h50
Learning Resources: Required Readings, Textbooks and Materials	<p>Barzun, Jacques, and Henry F. Graff. <i>The Modern Researcher</i>. 6th Edition. Belmont: Thomson Wadsworth, 2004.</p> <p>Clayton, Martin, Trevor Herbert, and Richard Middleton, eds. <i>The Cultural Study of Music: a critical introduction</i>. New York: Routledge, 2012.</p> <p>Herbert, Trevor. <i>Music in Words: A Guide to Research & Writing about Music</i>. New York: Oxford University Press, 2009.</p>
Prerequisites	<p>MUSI 531: Music 333 or Music History and Literature 305 or consent of the Division Chair, Music. Also known as: Music History and Literature 551.</p> <p>MUSI 631: Notes: Required course for all MMus and MA (Musicology) students. Also known as: Music History and Literature 651</p>
Course Description	<p>MUSI 531: Exploring the basic reference materials and techniques for musical research in all areas.</p> <p>MUSI 631: Exploring the basic reference materials and techniques for musical research at the graduate level.</p>
Course Overview	<p>The purpose of this course is to introduce graduate students and upper-level undergraduates to music scholarship and to provide an opportunity to further develop the research and bibliographic skills and techniques necessary to succeed at the graduate level. It will focus on the collection, management, interpretation and communication of information concerning music.</p> <p>The course will be held in a seminar format, allowing participants the opportunity to discuss and critically assess problems and issues concerning music scholarship and research techniques.</p>
Course Learning Outcomes	<p>By the completion of this course, successful students will be able to:</p> <ol style="list-style-type: none"> 1. find information pertinent to their research and artistic activity more efficiently; 2. critically assess the value of this information; 3. better communicate this information in language appropriate to academic institutions; 4. formulate successful grant applications.
Course Schedule:	<p>During the second session (15 Sept.), students will be introduced to library resources and research tools by Claudette Cloutier, librarian and Associate Vice-Provost for learning.</p> <p>Course content will focus on the acquisition of skills necessary to conduct research and to prepare reports and grant applications. During September, we will focus on basic concepts and techniques, notably finding sources, the structuring of bibliographies, the art and technique of footnotes and endnotes, etc. During October, each student will</p>

	<p>use this knowledge to prepare and present a grant application (either real or fictitious) with a clear, focused research objective. A successful assignment should be seen as a preliminary step towards the application for research grants offered by the institutions or funding agencies such as the Social Sciences and Humanities Research Council of Canada, the Canada Council for the Arts, etc. November and December will be devoted to the oral and written presentation of research reports. For more detailed information, see the seminar syllabus.</p>
<p>Assessment Components</p>	<p>Assignment 1: Researching reception. Students are required to prepare an annotated bibliography that will accompany an oral and written report on the English language reception of the one of the composers on the accompanying list. This assignment will be done in two stages:</p> <p>1a: Annotated bibliography Value: 20% Due Date: 22 September Type: written text Description: Prepare a representative and balanced list of at least 20 sources (no more than 4 stand-alone websites) that provide information on the North American reception of the composer you have chosen. Each source must be accompanied by a short paragraph explaining its pertinence to your project. The list should include primary source material (published texts, public comments made by the composer, interviews, etc.) and secondary sources (critiques and academic discussion of the composer and his or her music), as well as sources discussing the North American context within which this music circulated. The bibliography must be structured according to rules set out in The Chicago Manual of Style (15th or later edition).</p> <p>1b: Final report Value: 10% (oral presentation) + 20% (written report) = 30% Due Date: 1 & 8 December (depending on the number of registered students) Type: oral presentation and written report Description: Prepare a short essay on the English language reception of your chosen composer (ca. 1500 words). Particular attention should be given to when and via which media his or her work began to circulate on this continent. If reception has been slight, try to explain why. The written essay will serve as the basis for the student's oral presentation.</p> <p>Assignment 2: Preparing grant applications Value: 20% (for the written report only) Due Date: 27 October Type: written report (accompanied by a short oral presentation) Description: Building on the skills acquired with the bibliography assignment, students are required to prepare a grant application (either real or fictitious). This assignment will be presented in written form. The application should be based on the research/creative project that the student intends to pursue at the Master's or the PhD level. The written document will use the SSHRC application form as a template and will include the following: title, summary presentation of the research hypothesis/problematic or (in the case of composers and performers) creative objectives, theoretical criteria, methodology, time frame, expected results and bibliography.</p> <p>Assignment 3: Two chapter summaries Value: 10% each = 20%</p>

	<p>Due date: During the semester Type: Oral reports Description: During the course of the semester each student will be assigned to make one oral report on a chapter from <i>The Modern Researcher</i> and <i>The Cultural Study of Music</i>.</p> <p>Assignment 4: Seminar participation Value: 10% Date: Throughout the semester</p>																																							
<p>Assessment Expectations</p>	<p>Expectations for Writing: All written and oral presentations will be evaluated in terms of content, form and language competency.</p> <p>Expectations for Attendance and Participation: All students are expected to attend the seminar regularly and participate actively in discussions.</p> <p>Guidelines for Formatting Assignments Please see Herbert, Trevor. <i>Music in Words: A Guide to Research & Writing about Music</i></p> <p>Guidelines for Submitting Assignments Students may submit written reports in hard copy or via email in Word or as a pdf. Assignments are expected to be submitted on time.</p> <p>Late Assignments Late assignments will be accepted however 2 points (out of 100) will be deducted per day until points have been used up or until the semester is over.</p> <p>Criteria That Must Be Met To Pass This seminar is a required course for graduate students, who must obtain a B- in order to pass.</p>																																							
<p>Grading Scale</p>	<p>For the course as a whole, letter grades should be understood as follows, as outlined in the section F.2 of the Undergraduate Calendar for 2015-2016:</p> <table border="1" data-bbox="532 1150 1414 1787"> <thead> <tr> <th>Grade</th> <th>GPA</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>A+</td> <td>4.00</td> <td>Outstanding.</td> </tr> <tr> <td>A</td> <td>4.00</td> <td>Excellent-superior performance, showing comprehensive understanding of subject matter.</td> </tr> <tr> <td>A-</td> <td>3.70</td> <td></td> </tr> <tr> <td>B+</td> <td>3.30</td> <td></td> </tr> <tr> <td>B</td> <td>3.00</td> <td>Good - clearly above average performance with knowledge of subject matter generally complete.</td> </tr> <tr> <td>B-</td> <td>2.70</td> <td></td> </tr> <tr> <td>C+</td> <td>2.30</td> <td></td> </tr> <tr> <td>C</td> <td>2.00</td> <td>Satisfactory - basic understanding of the subject matter.</td> </tr> <tr> <td>C-</td> <td>1.70</td> <td>Receipt of a grade point average of 1.70 may not be sufficient for promotion or graduation. (See individual undergraduate faculty regulations.)</td> </tr> <tr> <td>D+</td> <td>1.30</td> <td></td> </tr> <tr> <td>D</td> <td>1.00</td> <td>Minimal pass - marginal performance; generally insufficient preparation for subsequent courses in the same subject.</td> </tr> <tr> <td>F</td> <td>0</td> <td>Fail - unsatisfactory performance or failure to meet course requirements.</td> </tr> </tbody> </table> <p>The following numerical equivalencies will apply: 95-100 A+ 70-73 C+ 94-90 A 65-69 C 86-89 A- 60-64 C-</p>	Grade	GPA	Description	A+	4.00	Outstanding.	A	4.00	Excellent-superior performance, showing comprehensive understanding of subject matter.	A-	3.70		B+	3.30		B	3.00	Good - clearly above average performance with knowledge of subject matter generally complete.	B-	2.70		C+	2.30		C	2.00	Satisfactory - basic understanding of the subject matter.	C-	1.70	Receipt of a grade point average of 1.70 may not be sufficient for promotion or graduation. (See individual undergraduate faculty regulations.)	D+	1.30		D	1.00	Minimal pass - marginal performance; generally insufficient preparation for subsequent courses in the same subject.	F	0	Fail - unsatisfactory performance or failure to meet course requirements.
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DEFERRALS OF EXAMS/TERM WORK	It is possible to request a deferral of term work or final examinations for reasons of illness, accident, family or domestic affliction, or religious obligations. Please check with your advisor if any of these issues make it impossible for you to sit an exam or finish term work by stated deadlines. ucalgary.ca/registrar/exams/deferred_final ucalgary.ca/pubs/calendar/current/g-6.html ucalgary.ca/pubs/calendar/current/g-7.html
INTERNET AND ELECTRONIC COMMUNICATION DEVICE	elearn.ucalgary.ca/category/d2/ ucalgary.ca/emergencyplan/emergency-instructions/uc-emergency-app The in-class use of computers may be approved by your Instructor. Cell phones and other electronic communication devices should be silenced or turned off upon entering the classroom. If you violate the Instructor's policy regarding the use of electronic communication devices in the classroom, you may be asked to leave the classroom; repeated abuse may result in a charge of misconduct. No audio or video recording of any kind is allowed in class without explicit permission of the Instructor.
ACADEMIC INTEGRITY, PLAGIARISM	The University of Calgary is committed to the highest standards of academic integrity and honesty. Students are expected to be familiar with these standards regarding academic honesty and to uphold the policies of the University in this respect. Students are referred to the section on plagiarism in the University Calendar (ucalgary.ca/pubs/calendar/current/k-2.html) and are reminded that plagiarism-- Using any source whatsoever without clearly documenting it—is an extremely serious academic offence. Consequences include failure on the assignment, failure in the course and possibly suspension or expulsion from the university. You must document not only direct quotations but also paraphrases and ideas where they appear in your text. A reference list at the end is insufficient by itself. Readers must be able to tell exactly where your words and ideas end and other people's words and ideas begin. This includes assignments submitted in non-traditional formats such as Web pages or visual media, and material taken from such sources. Please consult your instructor or the Student Success Centre (TFDL 3rd Floor) if you have any questions regarding how to document sources.
COPYRIGHT	It is the responsibility of students and professors to ensure that materials they post or distribute to others comply with the Copyright Act and the University's Fair Dealing Guidance for Students. Further copyright information for students is available on the Copyright Office web page (library.ucalgary.ca/copyright).
ACADEMIC ACCOMMODATION	Students seeking an accommodation based on disability or medical concerns should contact Student Accessibility Services (SAS); SAS will process the request and issue letters of accommodation to instructors. For additional information on support services and accommodations for students with disabilities, visit www.ucalgary.ca/access/ . Students who require an accommodation in relation to their coursework based on a protected ground other than disability should communicate this need in writing to their Instructor. The full policy on Student Accommodations is available at http://www.ucalgary.ca/policies/files/policies/student-accommodation-policy_0.pdf .
FOIP	ucalgary.ca/secretariat/privacy
STUDENT MISCONDUCT	ucalgary.ca/pubs/calendar/current/k.html
ACADEMIC STANDING	ucalgary.ca/pubs/calendar/current/f.html
SAFEWALK	220-5333 anytime. ucalgary.ca/security/safewalk
CAMPUS SECURITY	220-5333. Help phones: located throughout campus, parking lots, and elevators. They connect directly to Campus Security; in case of emergency, press the red button.
EMERGENCY EVACUATION	Assembly points for emergencies have been identified across campus. The primary assembly point for Craigie Hall is the Professional Faculties Food Court. For more information, see the University of Calgary's Emergency Management website: ucalgary.ca/emergencyplan/assemblypoints

FACULTY OF ARTS PROGRAM ADVISING AND STUDENT INFORMATION RESOURCES	<ul style="list-style-type: none"> • For academic advising, visit the Arts Students' Centre (ASC) for answers about course registration, graduation checks, and the 'big picture' on programs and majors. Drop in at SS102, email us at ascarts@ucalgary.ca or call us at 403-220-3580. You can also visit the Faculty of Arts website at arts.ucalgary.ca/undergraduate which has detailed information on common academic concerns. • For academic success support, such as writing support, peer support, success seminars, and learning support, visit the Student Success Centre on the third floor of the Taylor Family Digital Library (TFDL), email them at success@ucalgary.ca or visit their website at ucalgary.ca/ssc/ for more information or to book an appointment. • For enrolment assistance, including registration (add/drop/swap) changes, paying fees, and navigating your Student Centre, contact Enrolment Services at 403-210-ROCK [7625], by email at futurestudents@ucalgary.ca or visit them at the MacKimmie Block 117.
COURSE OUTLINES FOR TRANSFER CREDIT	<p>It is possible that you will be asked for copies of this outline for credit transfers to other institutions or for proof of work done. It is the student's responsibility to keep these outlines and provide them to employers or other universities when requested. Please ensure that outlines of all the courses you take are kept in a safe place for your future reference. Departments/Programs do not guarantee that they will provide copies.</p>
LETTER OF PERMISSION	<p>If you wish to study at another institution while registered at the U of C, you must have a letter of permission. You can submit your request through your Student Centre at MyUofC. Students must have the Letter of Permission before they take the course at another school. Failure to prepare may result in no credit awarded and could result in suspension from the faculty.</p>
STUDENT UNION CONTACT STUDENT OMBUDSPERSON	<p>Student Union: su.ucalgary.ca/about/who-we-are/elected-officials/ Faculty of Arts reps: arts1@su.ucalgary.ca; arts2@su.ucalgary.ca; arts3@su.ucalgary.ca; arts4@su.ucalgary.ca Graduate Student's Association: gsa.ucalgary.ca/executive Student Ombudsman: su.ucalgary.ca/page/quality-education/academic-services/student-rights</p>
UNDERGRADUATE ASSOCIATIONS	<p>DUS: Drama Undergraduate Society, CHC 005 uofcdus@gmail.com MUS: Music Undergraduate Society, CHF 219 undmusic@ucalgary.ca</p>