



UNIVERSITY OF CALGARY
FACULTY OF ARTS
SCHOOL OF CREATIVE AND PERFORMING ARTS
MUSI 631/531 - Research Techniques and Bibliography of Music
Session: Fall 2017

Instructor Office Email Office Hours	Friedemann Sallis CHF 222 fsallis@ucalgary.ca On appointment
Day(s),time(s) and location of Class	CHE 012 Tuesdays 9:00-11:50
Out of class activities	Class will be held in the Canadian Music Centre of the Taylor Family Digital Library 320 on Sept. 26
Learning resources: required readings, textbooks and materials	Barzun, Jacques, and Henry F. Graff. <i>The Modern Researcher</i> . 6th Edition. Belmont: Thomson Wadsworth, 2004. (NB This book is out of print, but still available at Amazon.ca.) Clayton, Martin, Trevor Herbert, and Richard Middleton, eds. <i>The Cultural Study of Music: a critical introduction</i> . New York: Routledge, 2012. Herbert, Trevor. <i>Music in Words: A Guide to Research & Writing about Music</i> . New York: Oxford University Press, 2009.
Prerequisites	MUSI 531: Music 333 or Music History and Literature 305 or consent of the Division Chair, Music. MUSI 631: Notes: Required course for all MMus and MA (Musicology) students.
Supplementary fees	None
Course description	MUSI 531 and 631: Exploring the basic reference materials and techniques for musical research at the graduate level. The purpose of this course is to introduce graduate students and upper-level undergraduates to music scholarship and to provide an opportunity to further develop the research and bibliographic skills and techniques necessary to succeed at the graduate level. It will focus on the collection, management, interpretation and communication of information concerning music. The course will be held in a seminar format, allowing participants the opportunity to discuss and critically assess problems and issues concerning music scholarship and research techniques.
Course learning outcomes	By the completion of this course, successful students will be able to: 1. find information pertinent to their research and artistic activity more efficiently; 2. critically assess the value of this information; 3. better communicate this information in language appropriate to academic institutions; 4. formulate successful grant applications.
Course schedule:	During the first session (19 Sept.), students will be introduced to library resources and research tools by Marc Stoeckle, music librarian. For the second session we will meet in the Canadian Music Centre of the Taylor Family Digital Library (320). Otherwise we will meet in Craigie Hall E 012
Assessment components	Assignment 1: Researching reception. Students are required to prepare an annotated bibliography that will accompany an oral and written report on the English language

reception of the one of the composers on the accompanying list. This assignment will be done in two stages:

1a: Annotated bibliography

Value: 20%

Due Date: 10 October

Type: written text

Description: Prepare a representative and balanced list of at least 20 sources (no more than 4 stand-alone websites) that provide information on the North American reception of the composer you have chosen. Each source must be accompanied by a short paragraph explaining its pertinence to your project. The list should include primary source material (published texts, public comments made by the composer, interviews, etc.) and secondary sources (critiques and academic discussion of the composer and his or her music), as well as sources discussing the North American context within which this music circulated. The bibliography must be structured according to rules set out in *The Chicago Manual of Style* (15th or later edition).

1b: Final report

Value: 10% (oral presentation) + 20% (written report) = 30%

Due Date: final sessions in November and December (depending on the number of registered students)

Type: oral presentation and written report

Description: Prepare a short essay on the English language reception of your chosen composer (ca. 1500 words). Particular attention should be given to when and via which media his or her work began to circulate on this continent. If reception has been slight, try to explain why. The written essay will serve as the basis for the student's oral presentation.

Assignment 2: Preparing grant applications

Value: 20% (for the written report only)

Due Date: 31 October

Type: written report (accompanied by a short oral presentation)

Description: Building on the skills acquired with the bibliography assignment, students are required to prepare a grant application (either real or fictitious). This assignment will be presented in written form. The application should be based on the research/creative project that the student intends to pursue at the Master's or the PhD level. The written document will use the SSHRC application form as a template and will include the following: title, summary presentation of the research hypothesis/problematic or (in the case of composers and performers) creative objectives, theoretical criteria, methodology, time frame, expected results and bibliography.

Assignment 3: Two chapter summaries

Value: 10% each = 20%

Due date: During the semester

Type: Oral reports

Description: During the course of the semester each student will be assigned to make one oral report on a chapter from *The Modern Researcher* and *The Cultural Study of Music*.

Assignment 4: **Seminar participation**

Value: 10%

Date: Throughout the semester

<p>Assessment expectations</p>	<p><u>Guidelines for Submitting Assignments</u> Students may submit written reports in hard copy or via email in Word or as a pdf. Assignments are expected to be submitted on time.</p> <p><u>Criteria That Must Be Met To Pass</u> This seminar is a required course for graduate students, who must obtain a B- in order to pass.</p> <p><u>Expectations for Writing:</u> Writing skills are important to academic study across all disciplines. Consequently, instructors may use their assessment of writing quality as a factor in the evaluation of student work. Please refer to the Undergraduate Calendar E.2 Writing Across the Curriculum policy for details. All written and oral presentations will be evaluated in terms of content, form and language competency.</p> <p><u>Expectations for Attendance and Participation:</u> Please refer to the Undergraduate Calendar E.3 Attendance for details. All students are expected to attend the seminar regularly and participate actively in discussions.</p> <p><u>Guidelines for Formatting Assignments</u> Please see Herbert, Trevor. Music in Words: A Guide to Research & Writing about Music.</p> <p><u>Late Assignments</u> Late assignments will be accepted however 2 points (out of 100) will be deducted per day until points have been used up or until the semester is over.</p>																																							
<p>Grading scale</p>	<p>For the course as a whole, letter grades should be understood as follows, as outlined in the section G.1 Distribution of Grades of the Graduate Calendar for 2017-2018:</p> <table border="1" data-bbox="532 1003 1412 1619"> <thead> <tr> <th>Grade</th> <th>GPA</th> <th>Graduate Description</th> </tr> </thead> <tbody> <tr> <td>A+</td> <td>4.00</td> <td>Outstanding</td> </tr> <tr> <td>A</td> <td>4.00</td> <td>Excellent - superior performance showing comprehensive understanding of the subject matter.</td> </tr> <tr> <td>A-</td> <td>3.70</td> <td>Very good performance</td> </tr> <tr> <td>B+</td> <td>3.30</td> <td>Good performance</td> </tr> <tr> <td>B</td> <td>3.00</td> <td>Satisfactory performance</td> </tr> <tr> <td>B-</td> <td>2.70</td> <td>Minimum pass for students in the Faculty of Graduate Studies</td> </tr> <tr> <td>C+</td> <td>2.30</td> <td>All grades below "B-" are indicative of failure at the graduate level and cannot be counted toward Faculty of Graduate Studies course requirements. Individual programs may require a higher passing grade.</td> </tr> <tr> <td>C</td> <td>2.00</td> <td></td> </tr> <tr> <td>C-</td> <td>1.70</td> <td></td> </tr> <tr> <td>D+</td> <td>1.30</td> <td></td> </tr> <tr> <td>D</td> <td>1.00</td> <td></td> </tr> <tr> <td>F</td> <td>0.00</td> <td></td> </tr> </tbody> </table>	Grade	GPA	Graduate Description	A+	4.00	Outstanding	A	4.00	Excellent - superior performance showing comprehensive understanding of the subject matter.	A-	3.70	Very good performance	B+	3.30	Good performance	B	3.00	Satisfactory performance	B-	2.70	Minimum pass for students in the Faculty of Graduate Studies	C+	2.30	All grades below "B-" are indicative of failure at the graduate level and cannot be counted toward Faculty of Graduate Studies course requirements. Individual programs may require a higher passing grade.	C	2.00		C-	1.70		D+	1.30		D	1.00		F	0.00	
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<p>Academic accommodation</p>	<p>The student accommodation policy can be found at: ucalgary.ca/access/accommodations/policy. Students needing an Accommodation because of a Disability or medical condition should communicate this need to Student Accessibility Services in accordance with the Procedure for Accommodations for Students with Disabilities ucalgary.ca/policies/files/policies/student-accommodation-policy. Students needing an Accommodation based on a Protected Ground other than Disability, should communicate this need, preferably in writing, to the course instructor.</p>																																							

Academic integrity, plagiarism	The University of Calgary is committed to the highest standards of academic integrity and honesty. Students are expected to be familiar with these standards regarding academic honesty and to uphold the policies of the University in this respect. Students are referred to the section on plagiarism in the University Calendar (ucalgary.ca/pubs/calendar/current/k-5.html) and are reminded that plagiarism—using any source whatsoever without clearly documenting it—is an extremely serious academic offence. Consequences include failure on the assignment, failure in the course and possibly suspension or expulsion from the university. You must document not only direct quotations but also paraphrases and ideas where they appear in your text. A reference list at the end is insufficient by itself. Readers must be able to tell exactly where your words and ideas end and other people’s words and ideas begin. This includes assignments submitted in non-traditional formats such as Web pages or visual media, and material taken from such sources. Please consult your instructor or the Student Success Centre (TFDL 3rd Floor) if you have any questions regarding how to document sources.
SCPA Librarian	Marc Stoeckle, MLIS, BA Learning & Services Librarian for <i>School of Creative & Performing Arts</i> and <i>School of Languages, Linguistics, Literatures & Cultures</i> Libraries & Cultural Resources, University of Calgary Ph: 403.220.6777, Email: mstoeckle@ucalgary.ca , Office: TFDL 160D
Student misconduct	ucalgary.ca/pubs/calendar/current/k-3.html
FOIP	ucalgary.ca/legalservices/foip
Emergency evacuation	Assembly points for emergencies have been identified across campus. THE PRIMARY ASSEMBLY POINT FOR CRAIGIE HALL IS THE PROFESSIONAL FACULTIES FOOD COURT. For more information, see the University of Calgary’s Emergency Management website: ucalgary.ca/emergencyplan/assemblypoints
Internet and electronic communication device	elearn.ucalgary.ca/category/d2l/ ucalgary.ca/emergencyplan/emergency-instructions/uc-emergency-app The in-class use of computers may be approved by your Instructor. Cell phones and other electronic communication devices should be silenced or turned off upon entering the classroom. If you violate the Instructor’s policy regarding the use of electronic communication devices in the classroom, you may be asked to leave the classroom; repeated abuse may result in a charge of misconduct. No audio or video recording of any kind is allowed in class without explicit permission of the Instructor.
Safewalk	220-5333 anytime. ucalgary.ca/security/safewalk
Students’ union and ombudsperson contacts	GSA: ucalgary.ca/pubs/calendar/grad/current/graduate-students-association-gsa-grad.html Student Ombudsman: ucalgary.ca/ombuds/contact
Deferrals of exams/term work	Instructors are normally free, subject to any established departmental or faculty procedures, to administer their own policies regarding deadlines for the completion of term papers or assignments. However, should an extension of time be sought for completion of any such term work beyond five days after the end of lectures, a Deferral of Term Work form must be completed. Deferrals may only be granted at the discretion of the dean and will normally not exceed thirty days. Application forms are available at ucalgary.ca/registrar or at Enrolment Services.
SCPA Claim Your Seat Program: Student Guidelines	<ol style="list-style-type: none"> 1. The Claim Your Seat (CYS) program allows all University of Calgary students to attend on-campus School of Creative and Performing Arts (Dance, Drama and Music) events free of charge. 2. Depending on the performance, there is a limited number of seats available for CYS. There is not a guarantee that tickets will be available for all CYS patrons for every performance, based on audience size, demand, etc. 3. CYS tickets are a privilege. If a student receives a ticket to attend a performance, it is expected that they will respect the value of the admission and attend the performance. 4. Process for students: On the date of the performance, from the time the Box Office opens until 15 minutes prior to the performance start time, they arrive to the CYS table next to the Box Office and show their Unicard. If students arrive after 15 minutes prior to the performance start time, they can go to the Box Office and purchase a ticket at the student rate. Students should not go to the Box Office unless they are purchasing a ticket. 5. If students have a course requirement to attend a performance for a specific date, access to the tickets will be communicated by the instructor to University Theatre Services prior to

	<p>the event. The best guarantee for a free ticket is to arrive early, up to 45 minutes prior to the performance start time.</p> <p>6. Respect for the Front of House and theatre staff, performers and fellow patrons is an absolute requirement. Failure to comply with this will lead to being asked to leave the venue and could result in the revoking of CYS privileges.</p>
Academic standing	ucalgary.ca/pubs/calendar/current/f.html
Campus security	220-5333. Help phones: located throughout campus, parking lots, and elevators. They connect directly to Campus Security; in case of emergency, press the red button.
Copyright	It is the responsibility of students and professors to ensure that materials they post or distribute to others comply with the Copyright Act and the University's Fair Dealing Guidance for Students. Further copyright information for students is available on the Copyright Office web page (library.ucalgary.ca/copyright).
Faculty of Arts program advising and student information resources	<p>For academic advising, contact the SCPA Graduate Program Administrator Alison Schmal at aschmal@ucalgary.ca</p> <p>Specific questions regarding graduate regulations, policies or registration issues, can be addressed with the Faculty of Graduate Studies, located in the MacKimmie Tower Room 213. They are open 10:00 – 4:30 Monday to Friday except statutory holidays, and the phone number is 403-220-4938 or visit the website at grad.ucalgary.ca/home.</p> <p>For academic success support, such as writing support, peer support, success seminars, and learning support, visit the Student Success Centre on the third floor of the Taylor Family Digital Library (TFDL), email them at success@ucalgary.ca or visit their website at ucalgary.ca/ssc for more information or to book an appointment.</p> <p>For enrolment assistance, including paying fees in person and navigating your Student Centre, contact Enrolment Services at 403-210-ROCK [7625], by email at futurestudents@ucalgary.ca or visit them at the MacKimmie Block 117.</p>
Course outlines for transfer credit	It is possible that you will be asked for copies of this outline for credit transfers to other institutions or for proof of work done. It is the student's responsibility to keep these outlines and provide them to employers or other universities when requested. Please ensure that outlines of all the courses you take are kept in a safe place for your future reference. Departments/Programs do not guarantee that they will provide copies.
Studying at another University	<p>If you wish to study at another institution while registered at UCalgary, you must gain approval from your program and the Faculty of Graduate Studies before the course(s) begin. If the university you wish to attend is not a part of the Western Deans' Agreement or the Canadian Mobility Agreement, you will require a Letter of Permission from your University of Calgary graduate program and the program at the other institution.</p> <p>If you want to go on an exchange, you will need to fill out an Application for Exchange form.</p>
Graduate associations	Graduate Music Society (GMS) can be contacted at musicgradconference@gmail.com ; School of Creative and Performing Arts Graduate Society (SCPAGS) can be contacted via Facebook at 'University of Calgary SCPA Grads' or by email at uofc.scpags@gmail.com