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ACADEMIC STANDING	http://www.ucalgary.ca/pubs/calendar/current/f.html
CAMPUS SECURITY	220-5333. Help phones: located throughout campus, parking lots, elevators. They connect directly to Campus Security; in case of emergency, press the red button.
COURSE OUTLINES FOR TRANSFER CREDIT	It is possible that you will be asked for copies of this outline for credit transfers to other institutions or for proof of work done. It is the student's responsibility to keep these outlines and provide them to employers or other universities when requested. Please ensure that outlines of all the courses you take are kept in a safe place for your future reference. Departments/Programs do not guarantee that they will provide copies.
DEFERRALS OF EXAMS/TERM WORK	It is possible to request a deferral of term work or final examinations for reasons of illness, accident, family or domestic affliction, or religious obligations. Please check with your advisor if any of these issues make it impossible for you to sit an exam or finish term work by stated deadlines.
EMERGENCY EVACUATION	http://www.ucalgary.ca/emergencyplan/assemblypoints
LETTER OF PERMISSION	If you wish to study at another institution while registered at the UofC, you must have a letter of permission. You can submit your request through your Student Centre at MyUofC. Students must have the Letter of Permission before they take the course at another school. Failure to prepare may result in no credit awarded and could result in suspension from the faculty.
PLAGIARISM	Using any source whatsoever without clearly documenting it is a serious academic offense. For details see the University of Calgary Calendar. Consequences include failure on the assignment, failure in the course and possibly suspension or expulsion from the university. You must document not only direct quotations but also paraphrases and ideas where they appear in your text. A reference list at the end is insufficient by itself. Readers must be able to tell exactly where your words and ideas end and other people's words and ideas begin. This includes assignments submitted in non-traditional formats such as Web pages or visual media, and material taken from such sources. Please consult your instructor or the Writing Centre (SS1.10) if you have any questions regarding how to document sources.
SAFEWALK	220-5333 anytime. http://www.ucalgary.ca/security/safewalk
STUDENT MISCONDUCT	http://www.ucalgary.ca/pubs/calendar/current/k.html
STUDENT UNION CONTACT	Faculty of Arts reps: arts1@su.ucalgary.ca , arts2@su.ucalgary.ca , arts3@su.ucalgary.ca , arts4@su.ucalgary.ca
UNDERGRADUATE ASSOCIATIONS	DUS: Drama Undergraduate Society CH C 005 dusuofc@hotmail.com MUS: Music Undergraduate Society CH F 219 UofC Mus Group on Facebook PIVOT: Dance Undergraduate Society CH E 211 pivot@ucalgary.ca VSUS: Visual Studies Undergraduate Society AB 612 vsus@ucalgary.ca

Revised August 2011 in accordance with policy: <http://www.ucalgary.ca/pubs/calendar/current/e-1.html>

Tentative Schedule

Jan 9, 11	Introduction; notation, tones & semitones, scales, key signatures
Jan 16, 18	Rhythm, Metre
Jan 30, Feb 1	Intervals, Traspotation
Feb 6, 8	Rhythm, Rests, Hybrid metres
Feb 13,15	Cadences, Melody writing
Feb 20,22	NO CLASSES (Reading Week)
Feb 27,29	Analysis, Open score
Mar 5, 7	Dominant and Diminished 7 th
Mar 12	Mid-Term Review
Mar 14	RUDIMENTS EXAM
Mar 19,21	Voice-leading, Part writing
Mar 26,28	Part writing, Harmonic analysis
Apr 2,4	Part writing, Harmonic analysis
Apr 9,11	Review
* FINAL EXAM TO BE SCHEDULED BY THE REGISTRAR *(Final exams: Apr. 16-25)	