



UNIVERSITY OF CALGARY
FACULTY OF ARTS
SCHOOL OF CREATIVE AND PERFORMING ARTS
Course Number and Title: SCPA 501.14: World Stage Design
Session: Winter 2022

Instructor Office Email Office Hours	April Viczko CHD227 aaviczko@ucalgary.ca by appointment
Day(s),time(s) and location of Class	Tuesdays 9:00am – 10:50am; Labs are TBD as they will be connected to meetings with staff and/or organizing committee meetings. CHD 011
Learning resources: required readings, textbooks and materials	<i>Halfbreed</i> by Maria Campbell (available through Bookstore or online sellers) <i>What is Scenography?</i> by Pamela Howard (e-book available through Bookstore) <i>One Show, One Audience, One Single Space</i> by Jean-Guy Lecat (supplied by instructor – for purchase or loan)
Learning Technologies and Requirements	There is a D2L site for this course which contains required readings and other relevant class resources and materials (see d2l.ucalgary.ca). In order to successfully engage in their learning experiences at the University of Calgary, students taking online, remote and blended courses are required to have reliable access to the following technology: <ul style="list-style-type: none"> • A computer with a supported operating system, as well as the latest security, and malware updates; • A current and updated web browser; • Webcam (built-in or external); • Microphone and speaker (built-in or external) or headset with microphone; • Current antivirus and/or firewall software enabled; • Broadband internet connection. Most current laptops will have a built-in webcam, speaker and microphone.
Prerequisites	12 units in any of Drama, Dance or Music.
Course description	This course is an introduction to international conference and design planning. We are going to dive into what makes a conference a great experience, why we do conferences, what makes a festival fun, and why the two ideas of a conference and a festival belong together. You will actively participate in the collateral of WSD2022 & Scenofest. You will learn why we have artistic competitions at the international scale. We will have guests come to the class to talk about what they are doing on the conference. We will look at adjudication processes and the creation of juries. This class is intended to be both scholarly and practice-based. It is intended to be engaging and fun. We are bringing the world to our School!!!

Course learning outcomes	<p>By the completion of this course, successful students will be able to:</p> <ol style="list-style-type: none"> 1. Understand how an international conference is created and funded. 2. Articulate best practices of blind jury assessment of creative work for selection in an international competition. 3. conduct discourse around the three themes of World Stage Design and the Living Legends of Scenofest. 4. will have assisted on the creation of communication documents, signage, welcome packages, and other collateral for the international conference, WSD 2022 and Scenofest. 5. Know how to participate and select conferences for their own growth and learning.
Course schedule	Separate attachment.
Assessment components	<p>Contribution to a positive working environment: 10% Participation in group work will be evaluated by your assigned group: 10%</p> <p><u>Individual Assignment 1:</u> Three Sisters Assessment Method: Literature Review Description: Students will create a Lit. Review on one of the Three Sisters of Scenofest. Ten sources per student in groups of 3 that cannot overlap. Weight: 15% Due Date: January 20, 2022 – World Café Style Final Presentation</p> <p><u>Individual Assignment 2:</u> Living Legends Assessment Method: 3 Response Papers Description: Students will write responses to the three assigned books in this course – each is by a Living Legend at Scenofest. We will discuss these readings in class. Weight: 15% Due Date: April 15, 2022</p> <p>GROUP PROJECTS Each Student will be assigned to a group: (you will be asked to rank the projects and I will try to assign you to one of your top 2) <u>Group ONE Assignment:</u> Wayfinding - Is there an app for that? Assessment Method: Group Work Description: Ideation and proposal of for wayfinding to and on campus for international guests. Wayfinding execution. Budgeting and creativity are required. Weight: 25% Draft, 25% Final Due Date: Draft February 15, 2022 – Final April 1, 2022</p> <p><u>Group TWO Assignment:</u> Promotion Assessment Method: Group Work Description: Students will be asked to plan a social media campaign for WSD 2022 & Scenofest – for international participants and for the citizens of Calgary. Knowledge and desire to promote our City and Campus are required. Weight: 25% Draft, 25% Final Due Date: Draft February 15, 2022 – Final April 1, 2022</p>

	<p>Group THREE Assignment: Welcome Package Assessment Method: Group Work Description: Students will be asked to plan and create the welcome packages for delegates of WSD. Weight: 25% Draft, 25% Final Due Date: Draft February 15, 2022 – Final April 1, 2022</p> <p>Group FOUR Assignment: SWAG Assessment Method: Group Work - Presentation Description: Students are asked to research and design a SWAG plan that is ecological and fun for WSD 2022. Budgeting and creativity are required. Weight: 25% Draft, 25% Final Due Date: Draft February 15, 2022 – Final April 1, 2022</p> <p>Group FIVE Assignment: Volunteer Experience Assessment Method: Group Work Description: Students will be asked think what they would include in an international program of volunteering for conference. What would make you love the experience the most? Knowledge of what's fun is required. Weight: 25% Draft, 25% Final Due Date: Draft February 15, 2022 – Final April 1, 2022</p>
Assessment expectations	<ul style="list-style-type: none"> • As each project practices the thinking and organizational processes and the skills needed to complete subsequent projects it is necessary that you participate in and finish all the projects to be successful in this course. • Similarly, all the parts of a project, exercise or sketchbook assignment contribute to the evolution and final realization of the work. Therefore, the Instructor(s) may decide not to accept or grade incomplete projects; all parts of each project must be included in the final submission by the given deadline. • Class exercises, sketchbooks, and projects will be given a letter grade or a grade out of 100 and will be due as noted in the schedule or as specified by the instructor. • Completed projects, exercises, and/or sketchbooks may be accepted after those due dates, but the grade will be reduced by 10% per day late. In other words, work that is graded as A will receive an F after 6 days late. <p><u>Expectations for Writing:</u> Professional use of the English language is expected on all assignments. MLA format is to be used for all assignments.</p> <p>Writing skills are important to academic study across all disciplines. Consequently, instructors may use their assessment of writing quality as a factor in the evaluation of student work. Please refer to the Undergraduate Calendar E.2 Writing Across the Curriculum policy for details.</p> <p>As this course focuses primarily on the vocabulary of technical theatre and design, appropriate use of the terminology learned in the course is of great importance.</p>
Grading scale	<p>For the course as a whole, letter grades should be understood as follows, as outlined in section F.1.Grading System and Transcripts of the Calendar: https://www.ucalgary.ca/pubs/calendar/current/f-1.html.</p>

	<ul style="list-style-type: none"> • A grade of "C-" or below may not be sufficient for promotion or graduation, see specific faculty regulations. • The number of "D" and "D+" grades acceptable for credit is subject to specific undergraduate faculty promotional policy.
Guidelines for Zoom Sessions	<p>Zoom is a video conferencing program that will allow us to meet at specific times for a “live” video conference, so that we can have the opportunity to meet each other virtually and discuss relevant course topics as a learning community.</p> <p>To help ensure Zoom sessions are private, do not share the Zoom link or password with others, or on any social media platforms. Zoom links and passwords are only intended for students registered in the course. Zoom recordings and materials presented in Zoom, including any teaching materials, must not be shared, distributed or published without the instructor’s permission.</p> <p>The use of video conferencing programs relies on participants to act ethically, honestly and with integrity; and in accordance with the principles of fairness, good faith, and respect (as per the Code of Conduct). When entering Zoom or other video conferencing sessions (such as MS Teams), you play a role in helping create an effective, safe and respectful learning environment. Please be mindful of how your behaviour in these sessions may affect others. Participants are required to use names officially associated with their UCID (legal or preferred names listed in the Student Centre) when engaging in these activities. Instructors/moderators can remove those whose names do not appear on class rosters. Non-compliance may be investigated under relevant University of Calgary conduct policies (e.g Student Non-Academic Misconduct Policy). If participants have difficulties complying with this requirement, they should email the instructor of the class explaining why, so the instructor may consider whether to grant an exception, and on what terms. For more information on how to get the most out of your zoom sessions visit: https://elearn.ucalgary.ca/guidelines-for-zoom/ .</p> <p>If you are unable to attend a Zoom session, please contact your instructor to arrange an alternative activity for the missed session (e.g., to review a recorded session). Please be prepared, as best as you are able, to join class in a quiet space that will allow you to be fully present and engaged in Zoom sessions. Students will be advised by their instructor when they are expected to turn on their webcam (for group work, presentations, etc.).</p> <p>The instructor may record online Zoom class sessions for the purposes of supporting student learning in this class – such as making the recording available for review of the session or for students who miss a session. Students will be advised before the instructor initiates a recording of a Zoom session. These recordings will be used to support student learning only and will not be shared or used for any other purpose.</p>
Academic Accommodation	<p>It is the student’s responsibility to request academic accommodations according to the University policies and procedures listed below. The Student Accommodations policy is available at https://ucalgary.ca/student-services/access/prospective-students/academic-accommodations.</p> <p>Students needing an accommodation based on disability or medical concerns should contact Student Accessibility Services (SAS) in accordance with the Procedure for Accommodations for Students with Disabilities (https://www.ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Accommodation-for-Students-with-Disabilities-Procedure.pdf).</p> <p>Students who require an accommodation in relation to their coursework or to fulfill requirements for a graduate degree, based on a Protected Ground other than Disability should communicate this need in writing to their Instructor.</p> <p>SAS will process the request and issue letters of accommodation to instructors. For additional information on support services and accommodations for students with disabilities, visit www.ucalgary.ca/access/ .</p>
Academic integrity, plagiarism	<p>Academic Misconduct refers to student behavior which compromises proper assessment of a student’s academic activities and includes: cheating; fabrication; falsification; plagiarism;</p>

	<p>unauthorized assistance; failure to comply with an instructor's expectations regarding conduct required of students completing academic assessments in their courses; and failure to comply with exam regulations applied by the Registrar.</p> <p>For information on the Student Academic Misconduct Policy and Procedure please visit: https://www.ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Student-Academic-Misconduct-Policy.pdf and https://www.ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Student-Academic-Misconduct-Procedure.pdf. Additional information is available on the Academic Integrity Website at https://ucalgary.ca/student-services/student-success/learning/academic-integrity.</p>
Internet and electronic communication device	<p>The use of laptop and mobile devices is acceptable when used in a manner appropriate to the course and classroom activities. Please refrain from accessing websites and resources that may be distracting to you or for other learners during class time. Students are responsible for being aware of the University's Internet and email use policy, which can be found at https://www.ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Acceptable-Use-of-Electronic-Resources-and-Information-Policy.pdf.</p>
Intellectual Property	<p>Course materials created by instructors (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the instructor. These materials may NOT be reproduced, redistributed or copied without the explicit consent of the instructor. The posting of course materials to third party websites such as note-sharing sites without permission is prohibited. Sharing of extracts of these course materials with other students enrolled in the course at the same time may be allowed under fair dealing.</p>
Copyright	<p>All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (https://www.ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Acceptable-Use-of-Material-Protected-by-Copyright-Policy.pdf) and requirements of the copyright act (https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy https://www.ucalgary.ca/pubs/calendar/current/k.html.</p>
Freedom of Information and Protection of Privacy	<p>Student information will be collected in accordance with typical (or usual) classroom practice. Students' assignments will be accessible only by the authorized course faculty. Private information related to the individual student is treated with the utmost regard by the faculty at the University of Calgary.</p>
Student Support	<p>Please visit this link for important information on UCalgary's student wellness and safety resources: https://www.ucalgary.ca/registrar/registration/course-outlines</p>