



UNIVERSITY OF  
CALGARY  
**Faculty of Arts**  
**School of Languages, Linguistics, Literatures and Cultures**

ALMC 301  
Continuing Arabic I  
Fall 2021  
Monday/Wednesday/Friday 11:00-11:50 am: *synchronous online* (Zoom link posted on D2L)  
Thursday: *asynchronous*

COURSE OUTLINE

**INSTRUCTOR'S NAME:** Dr. Rachel Friedman

**OFFICE HOURS:** Wednesdays 2:00-3:00, Thursdays 11:00-12:00, and by appointment (via Zoom; Zoom link posted on D2L)

**E-MAIL:** [rachel.friedman@ucalgary.ca](mailto:rachel.friedman@ucalgary.ca). I will generally respond to e-mails within 48 hours (weekends and holidays excluded).

**TELEPHONE NUMBER:** (403) 220-5200. E-mail is preferred.

**DESCRIPTION**

A comprehensive course that increases the command of the structure of Modern Standard Arabic through reading materials; develops reading and writing skills and comprehension. Development of increased sophistication in language production and cultural understanding.

**OBJECTIVES**

Increasing students' abilities in listening, speaking, reading, and writing Modern Standard Arabic in its cultural contexts through the study of oral and written texts from a variety of genres as well as through dedicated attention to Arabic vocabulary and grammar.

**OUTCOMES**

Students will improve their Modern Standard Arabic comprehension and production, aiming toward the intermediate mid to high level of language proficiency. They will achieve higher levels of listening, speaking, reading, and writing as well as expand their knowledge of vocabulary, grammar, and Arab cultures. Students will develop their research skills in Arabic and gain the vocabulary and tools to understand written and spoken texts about immigration, travelling & historical voyages, and holidays & celebrations, and to discuss these topics in Modern Standard Arabic aiming at an intermediate mid to high level of proficiency.

**REQUIRED COURSE MATERIALS**

1. *Al-Kitaab fii Ta'allum al-'Arabiyya Part One: A textbook for Beginning Arabic*, by Kristen Brustad, Mahmoud Al-Batal, and Abbas Al-Tonsi. 3<sup>rd</sup> ed. Washington, DC: Georgetown University Press, 2011. **(We will cover Lessons 12-13 of *al-Kitaab Part One* in this course.)**
2. *Al-Kitaab fii Ta'allum al-'Arabiyya Part Two: A Textbook for Intermediate Arabic*, by Kristen Brustad, Mahmoud Al-Batal, and Abbas Al-Tonsi. 3<sup>rd</sup> ed. Washington, DC: Georgetown University Press, 2014. **(We will cover Lessons 1-2 of *al-Kitaab Part Two* in this course.)**
3. **Either** access to the companion websites of *Al-Kitaab Part One* and *Al-Kitaab Part Two*
4. **or** access to the answer keys of *Al-Kitaab Part One* and *Al-Kitaab Part Two*:



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Answer Key for al-Kitaab fii Ta'allum al-'Arabiyya Part One and Answer Key for al-Kitaab fii Ta'allum al-'Arabiyya Part Two by Kristen Brustad, Mahmoud Al-Batal, and Abbas Al-Tonsi. 3rd ed. Washington, DC: Georgetown University Press, 2011 and 2014.

WAYS OF ACCESSING THE COURSE MATERIALS:

Al-Kitaab Part One, Al-Kitaab Part Two, and their answer key can be accessed in the following ways:

- Hard copies are available for purchase from the campus bookstore and many online vendors
- E-books are available to rent or purchase from https://calgary-store.vitalsource.com/
- TDFL (the campus library) has several copies available to borrow (including DVDs)

RECOMMENDED COURSE MATERIALS

A list of recommended online resources for Arabic language and culture learning is provided on D2L.

COURSE NOTES

Prerequisites: ALMC 204 or placement by exam.

The University of Calgary has a system for Arabic language course placement. Information about course placement can be found at: https://live-arts.ucalgary.ca/languages-linguistics-literatures-cultures/arabic-language-muslim-cultures/assessment-and-placement

\* \* \*

This course will meet synchronously on Zoom on Mondays, Wednesdays, and Fridays, 11:00-11:50 am. Asynchronous learning materials and instructions will be posted on D2L for Thursdays.

Important dates (excluding weekly homework, which is always due Monday at class time 11:00 am):

Table with 2 columns: Date and Time, and Description of event/assignment. Includes dates from Sept 8 to Dec 9 with details like 'First Zoom class session', 'Writing Assignment 1 due', 'National Day for Truth and Reconciliation', etc.

Dates are not expected to change but may under extraordinary circumstances.

Guidelines for submitting assignments: Weekly homework assignments are due by Monday at class time (11:00 am), submitted online or in person. Quizzes, tests, and writing assignments will be completed in class. Cultural portfolios will be submitted to a D2L dropbox. Oral presentations may be presented live or submitted (as a recording) to a D2L dropbox; the student may choose.



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Contingency plan for inability to take a timed assessment during the scheduled time period: If a student is unable to take a timed assessment during the scheduled time period (as listed in the chart above), the student should contact the instructor as soon as possible, providing information about the reason for the inability to take the assessment at the scheduled time, and providing the student's availability to complete the assessment at a time as close as possible to the originally scheduled time.

Contingency plan for issues that arise during timed assessment: If a student encounters issues that affect their ability to complete an assessment, they should contact the instructor by email as soon as possible after the issue arises; identify the issue and the time at which it arose. Also include information about the next time at which they could complete the timed assessment, if need be. Then, monitor email for response from instructor.

Policy for missed/late assignments: If individual circumstances may prevent a student from meeting a course deadline, it is the student's responsibility to contact the instructor as soon as possible if the student wishes to request credit for any missed assignments. A deduction for completing or submitting an assignment late may apply, in the absence of a strong reason (such as illness or family emergency). The extent of the deduction will be at the instructor's discretion, based on circumstances and how late the assignment is submitted. Late homework from a given lesson will not be accepted past the date of the test on that lesson.

Expectations of writing quality: Most writing for this course will be done in Arabic; you will be expected to use in your writing the skills and material we cover in the course. Cultural portfolio entries may use both English and Arabic; before submitting your work, please make sure to proofread it carefully for clarity, flow, spelling, and grammar. Evidence of failure to do so (e.g. typos and misspellings) will result in a deduction to the grade on this assignment.

Class etiquette & guidelines: University Zoom policy: "When entering a Zoom session, you play a role in helping create an effective, safe and respectful learning environment. Please be mindful of how your behaviour in Zoom may affect others. To help ensure Zoom sessions are private, do not share the zoom link or password with others, or on any social media platforms. Zoom links and passwords are only intended for students registered in the course. Zoom recordings and materials presented in Zoom, including any teaching materials, must not be shared, distributed or published without the instructor's permission." Visit [Student conduct in the virtual classroom](#) for further guidance.

- Students should conduct themselves appropriately during Zoom class sessions.
- Interactions with classmates and instructor should be respectful.
- During class, please only use technology as is relevant to class. Do not use technology for purposes not relevant to class (e.g. checking email and social media). Do not do other work for other classes during our Zoom sessions.
- Please mute yourself when you are not talking, in order to reduce background noise.
- If you are joining the Zoom session from a room that has other people in it, please use headphones when possible.
- Only the student enrolled in the course should participate in the Zoom class session, not other people who may be in the vicinity when the student joins the Zoom session.

Learning technology requirements: The course D2L site will be the organizational hub for this course. You are responsible for checking the site regularly for announcements and any changes to the schedule. As per the University's policy, in order to ensure that students can engage successfully in the learning experiences of online or hybrid courses, students will need to have reliable access to the following:

- A computer with a supported operating system, as well as the latest security & malware updates;
- A current and updated web browser;
- Webcam/Camera (built-in or external);
- Microphone and speaker (built-in or external), or headset with microphone;
- Current antivirus and/or firewall software enabled;
- Stable internet connection;
- Ability to take a picture (of hand-written Arabic work) using a phone, camera, or other device and upload to D2L.



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Course evaluation procedure: Course evaluations will be conducted online.

#### **ASSESSMENT**

Active class participation: 10%  
Homework: 13%  
Vocabulary quizzes (4, worth 4% each, lowest score dropped): 12%  
Tests (3, worth 10% each): 30%  
Presentations (2, worth 7.5% each): 15%  
Writing assignments (2, worth 5% each): 10%  
Cultural portfolio (2 entries, worth 5% each): 10%

Extra credit: Optional; 0.25% per eligible activity, up to a maximum of 6 activities

There will be no final exam in this course.

Active class participation: Class sessions are your primary venue for practicing and speaking Modern Standard Arabic, and speaking is one of the skills that this course develops. As such, regular attendance and participation are key to success in this course. Participation includes paying attention in class, following instructions given, speaking up during discussions and during group/partner work, and volunteering to ask and answer questions. Failure to abide by the class etiquette guidelines listed above will result in a deduction to the participation grade.

Participation will be assessed as follows:

A range: Volunteer to speak 3+ times per week in main Zoom room; active participation in breakout rooms  
B range: Volunteer to speak 1-2 times per week in main Zoom room; active participation in breakout rooms  
C range: Speak rarely or only when asked in main Zoom room; inconsistent participation in breakout rooms  
D-F range: Infrequent speaking and active participation in Zoom class sessions

Homework: Weekly homework assignments will be due each week on Monday at class time (11:00 am), submitted online (see submission instructions on D2L). Homework is graded for completion, timeliness, and demonstrating understanding of the material. Homework will be listed on the weekly schedule available on D2L. Each drill in *Al-Kitaab* is worth two points.

Vocabulary quizzes: There will be four short vocabulary quizzes during the term, to take place on D2L. The lowest quiz score will be dropped. The material on each quiz is listed in the chart above.

Tests: There will be three tests during the term, to take place on D2L. Prior to the test, students will have a chance to review the material. The material on each test is listed in the chart above.

Presentations: Students will do two oral presentations during the semester. Students will have a choice of topics and a choice between presenting live on Zoom or submitting a recorded presentation to D2L. Presentations will be evaluated based on their communicating effectively in Arabic, accuracy of grammar and vocabulary usage, speaking smoothly, and adherence to presentation guidelines (which will be posted on D2L and discussed in class).

Writing assignments: Students will write 1-2 paragraphs on a specified topic and then submit their work. This writing will be evaluated based on its communicating effectively in Arabic, accuracy of grammar and vocabulary usage, writing style, and adherence to guidelines (which will be distributed in class and explained). Writing assignments will be submitted to a D2L dropbox.

Cultural portfolio: Two times during the semester, students will write an account of, and reflection on, an activity they have done that relates to Arabic-speaking cultures (300+ words). Students may write in any combination of Arabic and English that they choose, and this writing will be submitted to a D2L dropbox. Further instructions will be provided on D2L and discussed in class.



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**Extra credit:** Eligible activities will be announced during the semester. They may include Arabic conversation hour, guest lectures, and other activities that enhance and strengthen your knowledge of Arabic language and/or Arab cultures. These activities are optional.

#### GRADING SCALE

97-100% A+	82-86.99% B+	67-71.99% C+	53-56.99% D+
92-96.99% A	77-81.99% B	62-66.99% C	50-52.99% D
87-91.99% A-	72-76.99% B-	57-61.99% C-	49.99% and below F

#### INTEGRITY AND CONDUCT

All members of the University community have a responsibility to familiarize themselves with the Statement on Principles of Conduct, and to comply with the University of Calgary Code of Conduct and Non-Academic Misconduct policy and procedures (available at: <http://www.ucalgary.ca/pubs/calendar/current/k.html>).

##### Academic misconduct

Academic Misconduct refers to student behavior which compromises proper assessment of a student's academic activities and includes: cheating; fabrication; falsification; plagiarism; unauthorized assistance; failure to comply with an instructor's expectations regarding conduct required of students completing academic assessments in their courses; and failure to comply with exam regulations applied by the Registrar.

For information on the Student Academic Misconduct Policy and Procedure please visit: <https://ucalgary.ca/policies/files/policies/student-academic-misconduct-policy.pdf>, and <https://ucalgary.ca/policies/files/policies/student-academic-misconduct-procedure.pdf>

Additional information is available on the Academic Integrity Website at <https://ucalgary.ca/student-services/student-success/learning/academic-integrity>

#### INTELLECTUAL PROPERTY AND COPYRIGHT LEGISLATION

Course materials created by instructors (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the instructor. These materials may not be reproduced, redistributed or copied without the explicit consent of the instructor. All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (<https://www.ucalgary.ca/policies/files/policies/acceptable-use-of-material-protected-by-copyright.pdf>) and requirements of the Copyright Act (<https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html>) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy.

#### FREEDOM OF INFORMATION AND PRIVACY (FOIP) ACT

Graded assignments will be retained by the Department for three months and subsequently sent for confidential shredding. Final examinations will be kept for one calendar year and subsequently sent for confidential shredding. Said material is exclusively available to the student and to the department staff requiring to examine it. Please see <https://www.ucalgary.ca/legalservices/foip> for complete information on the disclosure of personal records.

#### ACADEMIC ACCOMMODATIONS

It is the student's responsibility to request academic accommodations according to the University policies and procedures listed below. The student accommodation policy can be found at: <https://ucalgary.ca/student-services/access/prospective-students/academic-accommodations>.

Students needing an Accommodation because of a Disability or medical condition should communicate this need to Student Accessibility Services in accordance with the Procedure for Accommodations for Students



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with Disabilities (<https://www.ucalgary.ca/policies/files/policies/procedure-for-accommodations-for-students-with-disabilities.pdf>.)

Students needing an Accommodation in relation to their coursework or to fulfil requirements for a graduate degree, based on a Protected Ground other than Disability, should communicate this need, preferably in writing, to their Instructor or the Department Head/Dean or to the designated contact person in their Faculty.

#### **FACULTY OF ARTS PROGRAM ADVISING AND STUDENT INFORMATION RESOURCES**

Have a question, but not sure where to start?

The Arts Students' Centre is the overall headquarters for undergraduate programs in the Faculty of Arts. The key objective of this office is to connect students with whatever academic assistance they may require.

In addition to housing the Associate Dean (Undergraduate Programs and Student Affairs) and the Associate Dean (Teaching, Learning & Student Engagement), the Arts Students' Centre is the specific home to:

- Program advising
- Co-op Education Program
- Arts and Science Honours Academy
- Student Help Desk

Location: Social Sciences Room 102

Phone: 403-220-3580

Email: [ascarts@ucalgary.ca](mailto:ascarts@ucalgary.ca)

Website: [arts.ucalgary.ca/undergraduate](http://arts.ucalgary.ca/undergraduate).

For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at 403-210-ROCK [7625] or visit them at the MacKimmie Block.

Contacts for the Students' Union Representative for the Faculty of Arts: [arts1@su.ucalgary.ca](mailto:arts1@su.ucalgary.ca), [arts2@su.ucalgary.ca](mailto:arts2@su.ucalgary.ca), [arts3@su.ucalgary.ca](mailto:arts3@su.ucalgary.ca), [arts4@su.ucalgary.ca](mailto:arts4@su.ucalgary.ca).

#### **INTERNET AND ELECTRONIC COMMUNICATION DEVICES**

Devices such as laptops, palmtops and smartbooks are allowed provided that they are used exclusively for instructional purposes and do not cause disruption to the instructor and to fellow students. Cellular telephones, blackberries and other mobile communication tools are not permitted and must be switched off.

#### **SUPPORT AND RESOURCES**

Links to information that is not course-specific related to student wellness and safety resources can be found on the Office of the Registrar's website: <https://www.ucalgary.ca/registrar/registration/course-outlines>.