



**Faculty of Arts**  
**School of Languages, Linguistics, Literatures and Cultures**

CHIN 353  
Introduction to Chinese Language & Linguistics  
Fall 2020  
MWF 11:00-11:50 via Zoom

**COURSE OUTLINE**

**INSTRUCTOR'S NAME:** Qing Li

**OFFICE HOURS:**

M: 12:00-12:30 pm  
W: 12:00-12:30 pm  
F: 12:00-13:00 pm

Office hours will be held online via Zoom. Please use the "Join URL": <https://ucalgary.zoom.us/j/98149802079> and the password to access the virtual meeting. Students successfully enrolled in the course will be notified of the password prior to the start of Fall 2020.

**E-MAIL:**

[qing.li1@ucalgary.ca](mailto:qing.li1@ucalgary.ca)

I will respond to emails within 48 hours during weekdays.

**DESCRIPTION**

This course is an overview of Chinese language and linguistics. It provides an introduction to linguistic concepts and topics to enhance understanding of the structure of the Chinese language. It also includes an introduction to the historical development and the cultural background of Chinese language.

**OBJECTIVES**

The course aims to systematize students' understanding of Chinese language and linguistics.

**OUTCOMES**

Upon successful completion of the course, students will extend their knowledge and competence in Chinese language. They will also be guided to conduct independent research.

**REQUIRED COURSE MATERIALS**

Sun, Chaofen. 2006. *Chinese: A Linguistic Introduction*. Cambridge, UK: Cambridge University Press.

The electronic version is available on the library website <https://www-cambridge-org.ezproxy.lib.ucalgary.ca/core/books/chinese/2C92AC84C44AFCAF360E62E23C27188F>. Please make sure to sign in with the "My UofC" account to access the pdf version.

**RECOMMENDED COURSE MATERIALS**

Listed in the end of each chapter of the textbook.



UNIVERSITY OF  
CALGARY

Faculty of Arts  
School of Languages, Linguistics, Literatures and Cultures

**COURSE NOTES**

• The information included in the course outline and the course syllabus is not binding and can be subject to change according to the needs of students and the class progress.

• **Class schedule and important dates:**

- a. Classes are delivered synchronously from 11:00 am to 11:50 am (Mountain Time US and Canada) on Monday, Wednesday, Friday of each week.

Important (Due) Dates	
The first class	Wednesday, September 9
The last class	Wednesday, December 9
Term break	November 8 -- November 14 (No class on November 9, November 11 and November 13)
Test 1	Monday, October 26
Test 2	Wednesday, November 18
Presentation on Chinese morphology	Wednesday, September 30
Presentation on Chinese syntax	Wednesday, October 21
Presentation on Chinese phonetics and phonology	Monday, November 16
Presentation on Chinese writing	Wednesday, November 25
Presentation on Chinese pragmatics & rhetoric	Friday, November 27
Short research paper due	Wednesday, December 9

- b. Students are expected to complete Test 1 and Test 2 online in the duration of class time. If students cannot complete the test during class time due to a valid reason such as limited access to internet or time difference, they have an option to start the test at a time that best suits their situation within a 24-hour period.
- c. In each synchronous class, there is an in-class group task. Students who are not able to attend synchronous classes (for one/several sessions or for the whole semester) are expected to discuss with the instructor for alternative ways to complete group tasks.
- d. Students are expected to watch 5 asynchronous teaching videos and finish 5 quizzes before due dates. Each video lasts for less than 6 minutes and students will be notified once each of the video is released on D2L. The due date for each pre-class quiz is on the third day after the video is released.

• **Guidelines for submitting assignments:**

- a. D2L Quizzes: Pre-class quizzes, Test 1 and Test 2 are set up and completed in D2L.
- b. Zoom: In-class group tasks are jointly completed by students on Zoom. Individual oral presentations are made in synchronous classes on Zoom.
- c. D2L Dropbox: Short research paper is submitted in D2L Dropbox.
- d. Students are expected to write clearly and logically in assignments.

• **Policy in case of missed or late assignments:**

- a. No make-up pre-class quiz is provided. Students have three days to complete each quiz.
- b. No make-up test on another day rather than the test day will be provided without a valid reason. If students cannot access online tests within the specific time period, they can choose a time within the 24-hour time period that best suits themselves.



**Faculty of Arts**  
**School of Languages, Linguistics, Literatures and Cultures**

- c. Individual oral presentations should be delivered on the due date. No chance of make-up presentation will be provided without a valid reason. If students know in advance that they cannot make presentations in synchronous sessions due to time difference or any valid reason listed in the item "e" below, they should inform the instructor as early as possible and send presentation recordings to the instructor prior to the presentation due dates.
- d. No make-up in-class group task is provided without a valid reason. If students know in advance that they cannot participate in synchronous classes for one time, several times, or for the whole semester due to time difference or any valid reason listed in the item "e" below, they are expected to consult with the instructor for alternative ways to complete group tasks as early as possible.
- e. Valid reasons for a make-up test, make-up presentation and make-up group takes are technology issues, serious illness, attending one's own wedding, and attending the funeral of an immediate family member.
- f. Short research papers should be delivered on the due date. Failure to do so will result in a 10% deduction per day for a late report.

• **Attendance and participation:** Students' participation in group tasks is graded. Students are strongly encouraged to attend synchronous classes to keep up with the course progress and to participate in group tasks. Students who are not able to attend synchronous sessions due to any of the valid reasons listed above, time difference, and technological reasons should consult with the instructor for alternatives.

• **Class etiquette:**

- a. Be respectful to speakers. Please keep muted when someone is speaking in class.
- b. Be careful with language. You are encouraged to show your personality in online classes but make it clear that you are being funny and not being rude. Emoji is OK in Zoom chat box if needed.
- c. Be relevant. Please don't share materials irrelevant to course content in Zoom live sessions and in D2L discussion board.
- d. You are strongly advised to be in a quiet place and take notes in synchronous class sessions.
- e. You are strongly advised to attend synchronous sessions because it is beneficial to understand the course material quickly, to interact with peers, and to receive instant feedback from the instructor. Attendance and participation make a portion of the group tasks.

• **Guidelines for Zoom meetings, and use of technology during class:**

- a. Go to the course home of CHIN353 on D2L—Click on 'Communication'—Click on 'Zoom' and choose the right Zoom link to access the synchronous class or office hour meeting.
- b. You need to have reliable access to technology including, 1) A computer with a supported operating system, as well as the latest security, and malware updates; 2) A current and updated web browser; Webcam/Camera (built-in or external); 3) Microphone and speaker (built-in or external), or headset with microphone; 4) Stable internet connection. For more information about technology requirements for taking online courses, visit this website <https://elearn.ucalgary.ca/technology-requirements-for-students/> .
- c. Make sure your microphone is working and keep it muted when not speaking.

• **Intellectual property:** Synchronous classes will be recorded only for the purpose of private study by students enrolled in this class. Please note that recorded lectures and course materials, including posted handouts, assignments and tests created by the instructor remain the intellectual property of the instructor. These materials may not be copied or redistributed without the consent of the instructor.



## Faculty of Arts

### School of Languages, Linguistics, Literatures and Cultures

- **Course evaluation:**

Students can access the USRIs in in the following two ways:

- a. Through the MyUCalgary portal-- scroll down to 'Access my USRIs
- b. Through D2L right navigation menu-- scroll to 'Complete your USRI surveys'

#### **ASSESSMENT**

1. **Pre-class quizzes** (4% + 4% + 4% + 4% + 4% =20%)

There are 5 pre-class quizzes throughout the semester. Adding up together, they make up 20% of the final grade. To finish each quiz, students need to watch a 6-minute asynchronous teaching video made by the instructor and answer several questions in D2L within 8 minutes. The question forms include multiple choices, multiple short answer questions, true or false questions etc. Students will be notified once the asynchronous teaching video is released. They have 3 days to finish watching the video and completing the quiz. These 5 quizzes serve as previews or summaries of a certain topic. Therefore, finishing quizzes in time is the priority. The time allotted to pre-class quizzes will be deducted from synchronous classes.

2. **In-class group tasks** (20%)

The in-class group tasks make up 20% of the final grade. Students will build discussion groups in the first synchronous class and they will be assigned with questions and tasks to solve in each of following classes. They will also need to post a correct answer to each question on the discussion board in D2L for the further study of classmates. Students are graded for active participation in class and the correctness of their answers to questions.

3. **Individual oral presentation** (15%)

Each student is required to deliver one presentation individually throughout this semester. It makes up 15% of the final grade. Based on the topics that students choose to present on, the due dates of presentations are on September 30, October 21, November 16, November 25 and November 27 (tentative). It is suggested that students inform the instructor about the topics of their presentation at least 3 days prior to the due date. A short presentation summary should be submitted to the instructor one week after the presentation has been delivered. Presentations are graded based on the organization, correctness of the content, speakers' presentation skills etc. Detailed rubrics for presentation will be posted on D2L. Please note that the content of each presentation might be included in tests.

4. **Tests** focused on Chinese morphology, Chinese syntax and Chinese phonetics and phonology (20% + 5% = 25%)

There are two tests throughout the semester. Both of the tests are set up in D2L Quizzes and students are expected to complete these tests online during the duration of the class time. That is, each test is designated to take 50 minutes to complete. In case of any technology issues, each test will be set up to allow for 75 minutes to complete. Test 1 is focused on Chinese morphology and Chinese syntax. It makes up 20% of the final grade. Test 2 is focused on Chinese phonetics and phonology. It makes up 5% of the final grade. The test forms may include listening and answering questions, short answer questions, multiple choices, matching questions, fill in the blanks etc. Students are strongly encouraged to attend the test prep class before each test.

5. **Short research paper** (20%)

Based on the lectures and discussions, students are expected to choose one topic of interest, to conduct a research and to write a short research paper with 1150 to 1500 words (3-4 pages, double-spaced). Each paper will be graded on grammar, sentence structure, spelling, organization, the correct use of terms, strength and quality of argument, formatting etc. More details and necessary information about research paper writing and academic source citing will be provided after the term break in November. The project report should be submitted by the last day of class.

There will be no final exam.



## Faculty of Arts

### School of Languages, Linguistics, Literatures and Cultures

#### GRADING SCALE

A+: 96-100	A: 92-95	A-: 88-91	B+: 83-87	B: 78-82	B-: 73-77
C+: 70-72	C: 65-69	C-: 60-64	D+: 55-59	D: 50-54	F: 0-49

#### INTEGRITY AND CONDUCT

All members of the University community have a responsibility to familiarize themselves with the Statement on Principles of Conduct, and to comply with the University of Calgary Code of Conduct and Non-Academic Misconduct policy and procedures (available at: <http://www.ucalgary.ca/pubs/calendar/current/k.html>).

##### Academic misconduct

1. **Plagiarism** is a serious offence, the penalty for which is an F on the assignment and possibly also an F in the course, academic probation, or requirement to withdraw. Plagiarism exists when:

- a) the work submitted or presented was done, in whole or in part, by an individual other than the one submitting or presenting the work (this includes having another impersonate the student or otherwise substituting the work of another for one's own in an examination or test);
- b) parts of the work are taken from another source without reference to the original author;
- c) the whole work (e.g., an essay) is copied from another source, and/or
- d) a student submits or presents work in one course which has also been submitted in another course (although it may be completely original with that student) without the knowledge of or prior agreement of the instructor involved.

While it is recognized that scholarly work often involves reference to the ideas, data and conclusions of other scholars, intellectual honesty requires that such references be explicitly and clearly noted."

Plagiarism occurs not only when direct quotations are taken from a source without specific acknowledgement but also when original ideas or data from the source are not acknowledged. A bibliography is insufficient to establish which portions of the student's work are taken from external sources; footnotes or other recognized forms of citation must be used for this purpose.

2. **Cheating** at tests or examinations includes but is not limited to dishonest or attempted dishonest conduct such as speaking to other candidates or communicating with them under any circumstances whatsoever; bringing into the examination room any textbook, notebook, memorandum, other written material or mechanical or electronic device not authorized by the examiner; writing an examination or part of it, or consulting any person or materials outside the confines of the examination room without permission to do so, or leaving answer papers exposed to view, or persistent attempts to read other students' examination papers.

3. **Other academic misconduct** includes, but is not limited to, tampering or attempts to tamper with examination scripts, class work, grades and/or class records; failure to abide by directions by an instructor regarding the individuality of work handed in; the acquisition, attempted acquisition, possession, and/or distribution of examination materials or information not authorized by the instructor; the impersonation of another student in an examination or other class assignment; the falsification or fabrication of clinical or laboratory reports; the non-authorized tape recording of lectures.

4. Any student who voluntarily and consciously aids another student in the commission of one of these offences is also guilty of academic misconduct.

#### INTELLECTUAL PROPERTY AND COPYRIGHT LEGISLATION

Course materials created by instructors (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the instructor. These materials may not be reproduced, redistributed or copied without the explicit consent of the instructor. All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (<https://www.ucalgary.ca/policies/files/policies/acceptable-use-of-material-protected-by-copyright.pdf>) and requirements of the Copyright Act (<https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html>) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy.



## Faculty of Arts

### School of Languages, Linguistics, Literatures and Cultures

#### **FREEDOM OF INFORMATION AND PRIVACY (FOIP) ACT**

Graded assignments will be retained by the Department for three months and subsequently sent for confidential shredding. Final examinations will be kept for one calendar year and subsequently sent for confidential shredding. Said material is exclusively available to the student and to the department staff requiring to examine it. Please see <https://www.ucalgary.ca/legalservices/foip> for complete information on the disclosure of personal records.

#### **ACADEMIC ACCOMMODATIONS**

It is the student's responsibility to request academic accommodations according to the University policies and procedures listed below. The student accommodation policy can be found at: <https://ucalgary.ca/student-services/access/prospective-students/academic-accommodations>.

Students needing an Accommodation because of a Disability or medical condition should communicate this need to Student Accessibility Services in accordance with the Procedure for Accommodations for Students with Disabilities (<https://www.ucalgary.ca/policies/files/policies/procedure-for-accommodations-for-students-with-disabilities.pdf>.)

Students needing an Accommodation in relation to their coursework or to fulfil requirements for a graduate degree, based on a Protected Ground other than Disability, should communicate this need, preferably in writing, to their Instructor or the Department Head/Dean or to the designated contact person in their Faculty.

#### **FACULTY OF ARTS PROGRAM ADVISING AND STUDENT INFORMATION RESOURCES**

Have a question, but not sure where to start?

The Arts Students' Centre is the overall headquarters for undergraduate programs in the Faculty of Arts. The key objective of this office is to connect students with whatever academic assistance they may require.

In addition to housing the Associate Dean (Undergraduate Programs and Student Affairs) and the Associate Dean (Teaching, Learning & Student Engagement), the Arts Students' Centre is the specific home to:

- Program advising
- Co-op Education Program
- Arts and Science Honours Academy
- Student Help Desk

Location: Social Sciences Room 102

Phone: 403-220-3580

Email: [ascarts@ucalgary.ca](mailto:ascarts@ucalgary.ca)

Website: [arts.ucalgary.ca/undergraduate](https://arts.ucalgary.ca/undergraduate).

For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at 403-210-ROCK [7625] or visit them at the MacKimmie Block.

Contacts for the Students' Union Representative for the Faculty of Arts: [arts1@su.ucalgary.ca](mailto:arts1@su.ucalgary.ca), [arts2@su.ucalgary.ca](mailto:arts2@su.ucalgary.ca), [arts3@su.ucalgary.ca](mailto:arts3@su.ucalgary.ca), [arts4@su.ucalgary.ca](mailto:arts4@su.ucalgary.ca).

#### **INTERNET AND ELECTRONIC COMMUNICATION DEVICES**

Devices such as laptops, palmtops and smartbooks are allowed provided that they are used exclusively for instructional purposes and do not cause disruption to the instructor and to fellow students. Cellular telephones, blackberries and other mobile communication tools are not permitted and must be switched off.

#### **SUPPORT AND RESOURCES**

Links to information that is not course-specific related to student wellness and safety resources can be found on the Office of the Registrar's website: <https://www.ucalgary.ca/registrar/registration/course-outlines>.