



Faculty of Arts
School of Languages, Linguistics, Literatures and Cultures

JPNS 205.01
Beginner's Japanese I
Spring 2021
Synchronous Class: Mon/Tue/Wed/Thu 12:00–3:00pm
Asynchronous: Lab(50min.) & Activities(45min.)x 4 times/week

COURSE OUTLINE

INSTRUCTOR'S NAME: Yoko Kodama

OFFICE HOURS: Zoom office hours are scheduled. **Information is available in D2L.*

E-MAIL: yykodama@ucalgary.ca *Your instructor will reply to your email within 48 hours during weekdays.*

TELEPHONE NUMBER: *Please email to Instructor.*

DESCRIPTION

Basic concepts of modern Japanese. Reading and writing of characters, essentials of grammar, basic vocabulary, and oral drills on normal speech patterns. Required computer assisted learning. This course may not be repeated for credit. Not open to students with Japanese 30.

[Prerequisites] None

[Note] All university level prerequisites for Japanese language courses must be met with a grade of "C-" or higher. Students may be required to complete different requirements if the assessment of their language backgrounds shows that this is appropriate.

OBJECTIVES

Students will build the acquisition of basic Japanese-language ability by developing the grammatical accuracy, comprehension and communicative ability in the four basic language skills (listening, speaking, reading, and writing) in Japanese while increasing an awareness of general knowledge of Japanese culture raised in their language learning.

OUTCOMES

After successfully completing Japanese 205 (Genki I L1 to L6), the students will be able to...

- Identify a culturally appropriate manner such as greetings, gestures and body languages in the Japanese culture.
- Demonstrate the knowledge of simple grammatical structures by orally communicating in Japanese on familiar topics.
- Perform basic communicative acts on limited topics.
- Comprehend simple texts written in hiragana, katakana and kanji learned from Lesson 1 to Lesson 6 of the Genki I textbook.
- Demonstrate the knowledge of hiragana, katakana and kanji by writing simple phrases using hiragana, katakana and kanji learned from Lesson 1 to Lesson 6 of the Genki I textbook.
- Discriminate and produce Japanese pronunciation accurately including short and long vowels and single and double consonants.

For Syllabus of Genki Textbook, please see the following link:

<https://bookclub2.japantimes.co.jp/download/files/genki3/GENKI%20I%20I%20【3rd%20Edition】%20Syllabus%20J.pdf>



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REQUIRED COURSE MATERIALS

GENKI I: An Integrated Course in Elementary Japanese [Third Edition] by E. Banno, Y. Ikeda. Y. Ohno, C. Shinagawa. K.Tokashiki. The Japan Times ISBN: 978-4-7890-1730-5

GENKI I: An Integrated Course in Elementary Japanese Workbook [Third Edition] E. Banno, Y. Ikeda. Y. Ohno, C. Shinagawa. K.Tokashiki The Japan Times ISBN: 978-4-7890-1731-2

[Notes] All Course materials except the textbook and workbook will be posted in D2L. It is students' responsibility to access to all course related materials.

Technology and other requirement to take this course:

- Camera to take photos of your work and record your performance for communication and evaluation purposes.
- Internet connection
- Papers and pens to write by hand
- OneNote to share files
- Video messaging App "Loom" *Loom Basic is free. *Loom Pro is also free for education.
<https://www.loom.com/education>
- Audio App "OTO Navi" (Audio Player for Genki Textbook) *Free
<https://bookclub.japantimes.co.jp/en/book/b491927.html>

Technology Requirements

<https://elearn.ucalgary.ca/technology-requirements-for-students/>

In order to successfully engage in their learning experiences at the University of Calgary, students taking online, remote and blended courses are required to have reliable access to the following technology:

- A computer with a supported operating system, as well as the latest security, and malware updates;
- A current and updated web browser;
- Webcam/Camera (built-in or external);
- Microphone and speaker (built-in or external), or headset with microphone;
- Current antivirus and/or firewall software enabled;
- Stable internet connection

RECOMMENDED COURSE MATERIALS

- A Dictionary of Basic Japanese Grammar by Seiichi Makino and Michiko Tsutsui, The Japan Times.
- Kenkyusha's New Collegiate Japanese-English Dictionary, Kenkyusha.

COURSE NOTES

[Important dates]

- This course is synchronous, which means you must attend classes(/lectures) via Zoom on Monday, Tuesday, Wednesday and Thursday at 12:00-3:00pm.
- The first class: Wednesday, May 5 (via Zoom)
- The last day to drop/add/swap: Thursday, May 6
- No class: Victoria Day (Monday, May 24)
- The last class: Thursday, May 27
- The last day to withdraw from a course: Thursday, May 27
- All other relevant dates will be included in the Course Schedule and the instructions on D2L.



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TEST/PROJECT DUE DATES

- Dates are not expected to change, but it may happen under extraordinary circumstances.
- The instructor will be available to answer questions via e-mail from 9 am to 2 pm on the day when the assignment is due. (The response may be delayed depending on the teaching hours and the volume of the emails on that day.)

May 5 (Wed)	First Zoom class session
May 12 (Wed)	Project 1: Writing assignment Due: 11:50pm (D2L Dropbox)
May 13 (Thu) May 14 (Fri)	TEST 1 (L7-L8) available at 3 pm (via D2L Quiz) Due: 3 pm on May 14 (Fri)
May 17 (Mon)	Project 1: Video presentation Due: 11:50pm (D2L Dropbox)
May 20 (Thu) May 21 (Fri)	TEST 2 (L 9-L10) available at 3 pm (via D2L Quiz) Due: 3 pm on May 21 (Fri)
May 25 (Tue)	Project 2: Writing assignment Due: 11:50pm (D2L Dropbox)
May 27 (Thu) May 28 (Fri)	TEST 3 (L11-L12) available at 3 pm (via D2L Quiz) Due: 3 pm on May 28 (Fri)
May 31 (Mon)	Project 2: Video presentation Due: 11:50pm (D2L Dropbox)

[General Course Information]

- Lectures will be delivered synchronously (via ZOOM) on Mon/Tue/Wed/Thu for this course. These lectures will give students opportunities to have further understanding of the new materials, practice new grammar points and review grammar points from previous lecture by speaking and listening to the instructor as well as interacting with other students.
- Synchronous Zoom lectures will not be recorded.
- Laboratory classes are delivered asynchronously and 50-minute task will be assigned every class.
- Asynchronous activities and tasks will be assigned to replace 45-minute long lecture each class. These may include exercise quizzes, viewing videos, listening to recordings, submitting your responses, practicing other learning exercises (grammar, listening & reading comprehensions, speaking, reading and writing), group discussion and self-reflective assessment log.
- D2L will be used to distribute all course materials and information. It is the students' responsibility to check all course related information on D2L and complete all the tasks in time.

[Attendance and Participation]

- Preparation for the coming lectures (including homework and daily practice), regular attendance, and active participation during the lecture are essential to complete this course successfully since quizzes, tests, homework, assignments, and projects are all aligned to class activities to maximize one's language learning. During the lectures, students are strongly encouraged to keep their cameras turned on. They are also required to turn on the microphones when they practice speaking, make voluntary remarks/responses, or participate in the pair/group activities.
- Attendance, readiness and participation (5%) will be evaluated by the instructor based on the instructor's observation during the class and student's self-reflection.



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5	-excellent attendance (90-100% attendance) -well prepared for class and indicated absolute engagement during the lectures -volunteered 3 or more times during the lectures per week
4	-excellent attendance (90-100% attendance) -well prepared for class and indicated effective engagement during the lectures -volunteered only 1~2 times during the lectures per week
3	-good attendance (80-89% attendance) -mostly prepared for class and indicated reasonable engagement during the lectures -responds only when called upon
2	sometimes absent (70-79% attendance)
1	often absent (50-69% attendance)
0	absent more than half (0-49% attendance)

*NOTE: Absence with legitimate reason won't be counted as missed class.

[Guidelines for tests/quizzes/assignments]

Unit Tests

3 unit tests are closed textbook (via D2L quiz) and open for a regular test length + an additional 50% extension (Ex.50min + 25min.=75min) to allow for any technology issues that may arise. Students can complete each test only one time each for the set test length within a 24-hour access window. Make-ups and extensions of the accessing time are NOT allowed, unless you have a legitimate reason including a serious accident, illness, and so forth.

Quizzes

These quizzes are closed textbook (via D2L quiz). Once you start a quiz, they will have to be completed within a short, fixed time limit. However, you have an unlimited number of attempts within 20-hour (or more) access window. Make-ups and extensions of the accessing time are NOT allowed, unless you have a legitimate reason including a serious accident, illness, and so forth.

Oral/Speaking Test

Oral/Speaking test is a solo interview-style test and will be scheduled outside of Zoom lecture time by appointments. More details will be provided later in the course. Make-ups and alternative date/time are NOT allowed, unless you have a legitimate reason including a serious accident, illness, and so forth.

Projects

These 2 projects are take-home projects and have two main components (writing assignments/ video presentations). All these tasks must be handed in by the deadline via D2L. The extension of the deadlines is NOT allowed, unless you have a legitimate reason including a serious accident, illness, and so forth. Late submissions will be accepted for "Projects" only up to 2 days after the due date and is subject to 25% deduction. Any late submission beyond 25% deduction period will result in a grade of zero, unless you have a legitimate reason including a serious accident, illness, and so forth.

Other asynchronous tasks (Including "Lab" assignments)

All the quiz tasks here are delivered via D2L quiz. Once you start a quiz, they will have to be completed within a short, fixed time limit. However, you have an unlimited number of attempts within 20-hour (or more) access window. Use of textbook during these quizzes are permitted. Make-ups and extensions of the accessing time are NOT allowed, unless you have a legitimate reason including a serious accident, illness, and so forth.

All other asynchronous tasks will be graded on a pass/fail basis and must be handed in by the deadline via D2L or other type of tools like Google Forms. Late submissions are not accepted and will result in a grade of zero, unless you have a legitimate reason including a serious accident, illness, and so forth.



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[Policy in case of missed or late]

When you are missing or can't complete any graded coursework such as tests, quizzes, assignments, and homework in time with a legitimate reason, you must communicate with your course instructor prior to the event or the deadline. Failing to do that will result in no make-up or extension.

[Course expectations]

- It is YOUR responsibility to check the class schedule and all the information on D2L frequently so as not to miss any upcoming quizzes, tests, projects, and assignments.
- It is YOUR responsibility to read well and follow the assignment instructions provided on D2L. Submissions without following instructions will result in a grade of zero or some deduction.
- It is YOUR responsibility to keep up with what you have missed during the class (including assignments) from your own absence.
- This is an extremely fast-paced (3-week) course. On top of regular lecture time, you are required to spend about 6 hours/week to complete all the assigned lab and other asynchronous tasks. For your own daily self-study, at least 2-3 hours/day is required to follow this course successfully. Further time commitment may be required to complete projects and special assignments.
- You are required to learn new vocabulary prior to each lesson and the targeted grammar points prior to each class.
- You are required to keep practicing *kana*, *Kanji* and new vocabulary on a daily basis.
- You are strongly recommended to use the audio study aid that comes with the textbook/workbook when you self-study. Other study aid materials will be provided in D2L.
- You are strongly encouraged to monitor your learning process in D2L. Self-reflection task might be assigned to improve student's learning experience.

ASSESSMENT

Grade weight

*There will be **No Final Examination** scheduled by the Registrar.

Tests and Quizzes [**46%**]:

[33%] 3 Unit tests: Test1(L1&2) [11%], Test2(L3&4) [11%] and Test3(L5&6) [11%]

[6%] 6 Vocabulary quizzes: [1% x 6]

[7%] 7 other quizzes: Hiragana, Katakana, 4 Kanji and Te-form [1% x 7]

Oral/Speaking test [**7%**]: 1 Interview test [7%]

Projects [**24%**]:

[10%] Project 1 : Writing [5%], Presentation [5%]

[14%] Project 2 : Writing [7%], Presentation [7%]

Other Asynchronous tasks (including "Lab" assignments) [**18%**]:

[9%] Lab assignments

[9%] Other asynchronous tasks to replace lecture time

Attendance and Participation [**5%**]

*See the evaluation chart in the section "Attendance and Participation."



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Notes

- Listening, Reading, Speaking and Writing skills will be assessed in various ways.
- All course work – tests, quizzes, assignments, and projects must be done by yourself.
- Support from someone else and the use of the translating tools are strictly prohibited in completing writing assignment. Each student has to be the one who creates all the content of the writing assignment.
- Please read the **Academic Integrity and conduct** statement below.

GRADING SCALE

A+ 97-100%	A 92-96.9	A- 88-91.9	B+ 82-87.9	B 77-81.9	B- 72-76.9
C+ 68-71.9	C 64-67.9	C- 60-63.9	D+ 55-59.9	D 50-54.9	F 0-49.9

INTEGRITY AND CONDUCT

All members of the University community have a responsibility to familiarize themselves with the Statement on Principles of Conduct, and to comply with the University of Calgary Code of Conduct and Non-Academic Misconduct policy and procedures (available at: <http://www.ucalgary.ca/pubs/calendar/current/k.html>).

Academic misconduct

Academic Misconduct refers to student behavior which compromises proper assessment of a student's academic activities and includes: cheating; fabrication; falsification; plagiarism; unauthorized assistance; failure to comply with an instructor's expectations regarding conduct required of students completing academic assessments in their courses; and failure to comply with exam regulations applied by the Registrar.

For information on the Student Academic Misconduct Policy and Procedure please visit: <https://ucalgary.ca/policies/files/policies/student-academic-misconduct-policy.pdf>, and <https://ucalgary.ca/policies/files/policies/student-academic-misconduct-procedure.pdf>

Additional information is available on the Academic Integrity Website at <https://ucalgary.ca/student-services/student-success/learning/academic-integrity>

INTELLECTUAL PROPERTY AND COPYRIGHT LEGISLATION

Course materials created by instructors (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the instructor. These materials may not be reproduced, redistributed or copied without the explicit consent of the instructor. All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (<https://www.ucalgary.ca/policies/files/policies/acceptable-use-of-material-protected-by-copyright.pdf>) and requirements of the Copyright Act (<https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html>) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy.

FREEDOM OF INFORMATION AND PRIVACY (FOIP) ACT

Graded assignments will be retained by the Department for three months and subsequently sent for confidential shredding. Final examinations will be kept for one calendar year and subsequently sent for confidential shredding. Said material is exclusively available to the student and to the department staff requiring to examine it. Please see <https://www.ucalgary.ca/legalservices/foip> for complete information on the disclosure of personal records.



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ACADEMIC ACCOMMODATIONS

It is the student's responsibility to request academic accommodations according to the University policies and procedures listed below. The student accommodation policy can be found at: <https://ucalgary.ca/student-services/access/prospective-students/academic-accommodations>.

Students needing an Accommodation because of a Disability or medical condition should communicate this need to Student Accessibility Services in accordance with the Procedure for Accommodations for Students with Disabilities (<https://www.ucalgary.ca/policies/files/policies/procedure-for-accommodations-for-students-with-disabilities.pdf>.)

Students needing an Accommodation in relation to their coursework or to fulfil requirements for a graduate degree, based on a Protected Ground other than Disability, should communicate this need, preferably in writing, to their Instructor or the Department Head/Dean or to the designated contact person in their Faculty.

FACULTY OF ARTS PROGRAM ADVISING AND STUDENT INFORMATION RESOURCES

Have a question, but not sure where to start?

The Arts Students' Centre is the overall headquarters for undergraduate programs in the Faculty of Arts. The key objective of this office is to connect students with whatever academic assistance they may require.

In addition to housing the Associate Dean (Undergraduate Programs and Student Affairs) and the Associate Dean (Teaching, Learning & Student Engagement), the Arts Students' Centre is the specific home to:

- Program advising
- Co-op Education Program
- Arts and Science Honours Academy
- Student Help Desk

Location: Social Sciences Room 102

Phone: 403-220-3580

Email: ascarts@ucalgary.ca

Website: arts.ucalgary.ca/undergraduate.

For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at 403-210-ROCK [7625] or visit them at the MacKimmie Block.

Contacts for the Students' Union Representative for the Faculty of Arts: arts1@su.ucalgary.ca, arts2@su.ucalgary.ca, arts3@su.ucalgary.ca, arts4@su.ucalgary.ca.

INTERNET AND ELECTRONIC COMMUNICATION DEVICES

Devices such as laptops, palmtops and smartbooks are allowed provided that they are used exclusively for instructional purposes and do not cause disruption to the instructor and to fellow students. Cellular telephones, blackberries and other mobile communication tools are not permitted and must be switched off.

SUPPORT AND RESOURCES

Links to information that is not course-specific related to student wellness and safety resources can be found on the Office of the Registrar's website: <https://www.ucalgary.ca/registrar/registration/course-outlines>.