



UNIVERSITY OF  
CALGARY  
**Faculty of Arts**  
**School of Languages, Linguistics, Literatures and Cultures**

**JPNS 441.01**  
**Advanced Conversational Japanese**

**Lectures: M/W/F 12:00-12:50**  
**Location: CHD 420**

**COURSE OUTLINE - WINTER 2017**

**Instructor: Yoko Kodama**

**Office: CHC 214**

**Email/Phone#:** [yykodama@ucalgary.ca](mailto:yykodama@ucalgary.ca)/ 403-220-5302

**Office hours: Mon. 14:00-15:00 and Wed. 14:00-15:00, or via e-mail**

**Required Text:**

Kaiwa Ni Chosen! Chukyu Zenki Kara No Nihongo Rorupurei.

- Tackling Conversation: Lower Intermediate Japanese Role-plays –

J. Nakai, F. Kondo, M. Suzuki, E. Ono, T. Aramaki, T. Morii. 3A Corporation. **REQUIRED**

**Course Description:**

Intensive development of aural and oral skills in Japanese through discussion of selected topics using a variety of authentic media. The focus will be on developing conversational abilities and vocabulary. This course may not be repeated for credit.

**Prerequisites:** Japanese 331 or consent of the Department

[Note] All university level prerequisites for Japanese language courses must be met with a grade of "C-" or better.

<b>Distribution of Marks:</b>		<b>Final Examination:</b>
Quizzes	20%	There will be <u>no</u> final exam.
Oral tests	20%	
Presentations	30%	
Class Participation	30%	

**Objectives:**

1. Students will expand their vocabulary and knowledge of structural patterns of the language.
2. Students will develop the ability to communicate in more complicated situations and social and cultural contexts, through speeches, skits, oral interviews, presenting personal opinions on current events and etc.
3. Students will develop a greater comfort with the spoken language and fluency at advanced level.



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#### Course Expectations:

- Regular on-time attendance is absolutely necessary.
- It is NOT possible to make up any missed assignments, tests, and presentations without proper advance notice and official documents.
- It is NOT possible to make up a missed quiz.
- It is YOUR responsibility to keep up with what you have missed during the class (including homework and assignments) from your own absence.
- It is YOUR responsibility to check the class schedule frequently not to miss any upcoming quizzes, tests, and assignments.
- D2L will be used to distribute information. It is YOUR responsibility to check all course related information on D2L.
- You are required to submit all homework and assignments at the beginning of the class. Late submission will result in deduction.
- Use of cell phones and smart phones is strictly prohibited during class.
- Use of computer for taking notes is not recommended in this course. Use a pen (or pencil) and paper (or notebook)!

[Note] Your University email will be used to correspond in this course.

The School of Languages, Linguistics, Literatures and Cultures	
<b>Undergraduate Program Advisors:</b>	
Arabic Language and Muslim Cultures: Asmaa Shehata <a href="mailto:almcadv@ucalgary.ca">almcadv@ucalgary.ca</a>	Italian: Emilia Spoldi <a href="mailto:spoldi@ucalgary.ca">spoldi@ucalgary.ca</a>
Chinese: Shu-ning Sciban <a href="mailto:chinadv@ucalgary.ca">chinadv@ucalgary.ca</a>	Japanese: Akiko Sharp <a href="mailto:asharp@ucalgary.ca">asharp@ucalgary.ca</a>
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German: Cornelia Burian <a href="mailto:cburian@ucalgary.ca">cburian@ucalgary.ca</a>	Spanish: Luis Torres <a href="mailto:latorres@ucalgary.ca">latorres@ucalgary.ca</a>
<b>For assistance with registration issues in SLLC courses, contact: _____</b>	
<b>Arts Students' Centre (ASC):</b> Faculty level advising. Office: SS102, Phone: 403.220.3580, Email: <a href="mailto:artsads@ucalgary.ca">artsads@ucalgary.ca</a> . More information below.	
<b>Location:</b> Craigie Hall C 205 / Craigie Hall D310	

#### Policies:

##### A. UNIVERSITY INFORMATION

PLAGIARISM is a serious offense, the penalty for which is an 'F' on the assignment and possibly also an 'F' in the course, academic probation, or requirement to withdraw.

The University Calendar states that "plagiarism" exists when:

- the work submitted or presented was done, in whole or in part, by an individual other than the one submitting or presenting the work (this includes having another impersonate the student or otherwise substituting the work of another for one's own in an examination or test),*
- parts of the work are taken from another source without reference to the original author,*
- the whole work (e.g., an essay) is copied from another source, and/or,*
- a student submits or presents work in one course which has also been submitted in another course (although it may be completely*



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*original with that student) without the knowledge of or prior agreement of the instructor involved.*

*While it is recognized that scholarly work often involves reference to the ideas, data and conclusions of other scholars, intellectual honesty requires that such references be explicitly and clearly noted.*

Plagiarism occurs not only when direct quotations are taken from a source without specific acknowledgement but also when original ideas or data from the source are not acknowledged. A bibliography is insufficient to establish which portions of the student's work are taken from external sources; footnotes or other recognized forms of citation must be used for this purpose.

Plagiarism also occurs when work submitted is done in whole or in part by a tutor (see the SLLLC policy on tutoring, below), or relies in any way on computerized translation programs.

**CHEATING** is an extremely serious academic offense. Cheating at tests or examinations includes, but is not limited to, dishonest or attempted dishonest conduct such as speaking to other candidates or communicating with them under any circumstances whatsoever; bringing into the examination room any textbook, notebook, memorandum, other written material or mechanical or electronic device not authorized by the examiner; writing an examination or part of it, or consulting any person or materials outside the confines of the examination room without permission to do so, or leaving answer papers exposed to view, or persistent attempts to read other students' examination papers.

**OTHER ACADEMIC MISCONDUCT** includes, but is not limited to, tampering or attempts to tamper with examination scripts, class work, grades and/or class records; failure to abide by directions by an Instructor regarding the individuality of work handed in; the acquisition, attempted acquisition, possession, and/or distribution of examination or other class assignment; the falsification or fabrication of clinical or laboratory reports; the non- authorized tape recording of lectures.

*Any student who voluntarily and consciously aids another student in the commission of one of these offenses is also guilty of academic misconduct.*

**SAFEWALK/Campus Security:** If you require an escort at any time, please call 403.220.5333.

**ACADEMIC ACCOMMODATION:**

Students seeking an accommodation based on disability or medical concerns should contact Student Accessibility Services (403.220.8237); SAS will process the request and issue letters of accommodation to instructors. For additional information on support services and accommodations for students with disabilities, visit [www.ucalgary.ca/access/](http://www.ucalgary.ca/access/). Students who require an accommodation in relation to their coursework based on a protected ground other than disability should communicate this need in writing to their Instructor. The full policy on Student Accommodations is available at [http://www.ucalgary.ca/policies/files/policies/student-accommodation-policy\\_0.pdf](http://www.ucalgary.ca/policies/files/policies/student-accommodation-policy_0.pdf)

**FREEDOM OF INFORMATION AND PRIVACY (FOIP) ACT:** Graded assignments will be retained by SLLLC for three months and subsequently sent for confidential shredding. Final examinations will be kept for one calendar year and subsequently sent for confidential shredding. Said material is exclusively available to the student and to the department staff requiring to examine it. Please see <http://www.ucalgary.ca/secretariat/privacy> for complete information on the disclosure of personal records

**EMERGENCY EVACUATION AND ASSEMBLY POINTS**

The University of Calgary is committed to creating a safe and healthy living and learning environment. The health and safety of our employees, students and the general public are the highest priority of the University of Calgary's Emergency Management Program. During times of emergency, Assembly Points have been identified across campus. These areas have been selected as they are large enough to hold a significant number of people and will provide an evacuated population access to washroom facilities and protection from the elements. Assembly points are also designed to establish a location for information updates from the emergency responders to the evacuees; and from the evacuated population to the emergency responders.

Please familiarize yourself with the following:

Emergency Assembly Points: <http://www.ucalgary.ca/emergencyplan/assemblypoints>

Emergency Instructions: <http://www.ucalgary.ca/emergencyplan/node/28>

**B. SCHOOL OF LANGUAGES, LINGUISTICS, LITERATURES and CULTURES (SLLLC) POLICIES**

**TUTORING:** The School of Languages, Linguistics, Literatures and Cultures (SLLLC) supports all avenues of learning in the study of languages. Tutors may fulfill a useful role in this endeavor; however, they may not do, or assist with, assignments such as homework



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exercises, or editing and revising essays. The University of Calgary Calendar states that "Plagiarism exists when: (a) the work submitted or presented was done, in whole or part, by an individual other than the one submitting or presenting the work". SLLLC does not assume any responsibility for any arrangements made between students and tutors. Before posting an advertisement, a tutor must consult with a staff member of the appropriate language area, and provide certain information for departmental files. Upon approval, the advertisement will be rubber-stamped by one of the administrators in the Department Office (CH C205 or CH D310) and posted on the bulletin board. Advertisements which do not bear the official departmental stamp will be removed from the bulletin board without notice.

**ACCESS TO LANGUAGE LABS:** For the benefit of students who may wish to "drop in" to D428 OR E212, the Language Research Centre and SLLLC shall continue with the protocol that leaving the door open during an instructor's session implies willingness to let students from other courses and/or sections to work at free stations while a class is doing its lab. Students coming in should, of course, request permission.

**PLEASE NOTE, HOWEVER, THAT SHOULD STUDENTS WISH TO CONTINUE USING THE LAB ONCE THE INSTRUCTOR LEAVES, THEY MUST FIRST LEAVE THE ROOM AND THEN WAIT FOR THE NEXT INSTRUCTOR TO ARRIVE.**

**MEDICAL EXEMPTIONS:** When a student is/was unable to attend a class/lab/examination and wishes to make alternate arrangements, the instructor may require prompt and current documentation from a medical practitioner confirming that a medical condition prevents/prevented attendance. Explanation of the absence should be provided on the same day, or at the student's earliest possible convenience. Only if a student observes these guidelines will instructors consider making alternate arrangements.

**C. STUDENT RESOURCES**

If you have questions about courses or programs within the School of Languages, Linguistics, Literatures and Cultures (SLLLC), please contact the Undergraduate Advisor in your area of concern.

**ADVISORS:**

Have a question, but not sure where to start? The new **Arts Student's Centre (ASC)** is your information resource for everything in Arts! Drop in at SS102, call us at 403.220.3580 or email us at [artsads@ucalgary.ca](mailto:artsads@ucalgary.ca). You can also visit the Faculty of Arts at [arts.ucalgary.ca/undergraduate](http://arts.ucalgary.ca/undergraduate) which has detailed information on common academic concerns.

For program planning and advice, contact the **Student Success Centre** (formerly the Undergraduate Programs Office) at 403.220.5881 or visit them in their new space on the 3rd floor of the Taylor Family Digital Library.

For registration (add/drop/swap), paying fees, and assistance with your Student Centre, contact **Enrolment Services** at 403.210.ROCK (7625) or visit them at the MacKimmie Library Block.

Contact for **Students' Union Representatives** for the Faculty:

[arts1@su.ucalgary.ca](mailto:arts1@su.ucalgary.ca), [arts2@su.ucalgary.ca](mailto:arts2@su.ucalgary.ca), [arts3@su.ucalgary.ca](mailto:arts3@su.ucalgary.ca), [arts4@su.ucalgary.ca](mailto:arts4@su.ucalgary.ca)

Students' Union: <https://www.su.ucalgary.ca/>

Student Ombudsperson Office: <http://www.ucalgary.ca/provost/students/ombuds>

The Ombuds responds to the individual's situation and informed consent. Therefore, we:

- Listen to your concern, which may be the only reason you came in
- Discuss your concerns and help clarify the most important issues to you
- Help identify and evaluate and brainstorm options with respect to academic and non-academic issues you may be subject to
- Explain university regulations and policies in easy to understand terms, and offer referrals to other on campus resources if needed
- Serve as a neutral party to help solve problems and resolve conflicts and work to achieve fair outcomes by using mediation and other conflict resolution strategies if needed
- Offer coaching to help you prepare for a difficult conversations with supervisors, administration or instructors or to prepare for upcoming appeals
- Facilitate conversations among parties
- Operate under the code of ethics and standards of practice of the International Ombudsman Association