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LING 598/697 - LING 600 Fall 2010

Undergraduate

Ling 598 Honours (1 FCE, 6 credits)

Students	Supervisor
Erin Colburn	Flynn
Alison Harding	Winters
Lisa Kennedy	Curtin
Kate Schultz	Ritter

Graduate

Ling 697 MA (1 HCE, 3 credits)

Students	Supervisor
Lindsay Kirkpatrick	Carroll
Joan Lee	Libben
Rhonda Sim	O'Brien

Graduate

Ling 600 MA and PhD (new students)*

Students	Supervisor (Interim)
Sameera A	Curtin
Vincent C	Curtin
Danica MacDonald	Curtin
Joey Windsor	Curtin

*Ling 600 is a non-credit course (PASS/FAIL). Students enrolled in Ling 600 will attend all workshops unless exempt (see dates below). Full participation in workshops is mandatory (including completion of all assignments) and requirements of workshops must be met in order to receive a PASS. *

COURSE DESCRIPTION:

Ling 598/697 is designed to provide students with the tools to successfully complete their theses and papers. It is also designed to help develop professional skills. To this end, there are opportunities to provide students feedback on their own research, and to help students learn the skills needed to succeed in presenting, writing, and applying for funding.

Students enrolled in Ling 598/697 will have an individual course outline created by their own supervisor who will act as Instructor of Record. They will determine the grading of work and the breakdown of requirements. However, all students enrolled in this course are required to present their work twice over the course the semester. All first and second year graduate students in the program are expected to attend the final presentations, and faculty and other graduate students are invited to attend.

PRESENTATIONS:

Everyone in Ling 598/697 will do 2 presentations (see schedule).

Presentation 1: The first presentation is informal and the goal is to present your research topic and plans for carrying out your thesis research. Each presentation will be maximally 15mins with 5mins for questions.

Presentation 2: The second presentation is more formal. You will present the background, research question, methods, and preliminary findings. Ling 598 students will be allotted maximally 20mins plus 10mins for questions, and LING 697 students will be allotted maximally 30mins plus 10mins for questions.

WORKSHOPS:

- Scholarship (preparation for SSHRC competition): Instructor Koch
- Skills: Instructor de Cuba

Topics may include: references/bibliography, abstract writing, oral and poster presentations, handouts and powerpoint, thesis writing, etc.

REAPPRAISAL OF GRADES:

A student who feels that a piece of graded term work (e.g., term paper, essay, test) has been unfairly graded, may have the work re-graded as follows. The student shall discuss the work with the instructor within 15 days of being notified about the mark or of the item's return to the class. If not satisfied, the student shall immediately take the matter to the Head of the department offering the course, who will arrange for a reassessment of the work within the next 15 days. The reappraisal of term work may cause the grade to be raised, lowered, or to remain the same. If the student is not satisfied with the decision and wishes to appeal, the student shall address a letter of appeal to the Dean of the faculty offering the course within 15 days of the unfavourable decision. In the letter, the student must clearly and fully state the decision being appealed, the grounds for appeal, and the remedies being sought, along with any special circumstances that warrant an appeal of the reappraisal. The student should include as much written documentation as possible.

ABSENCE FROM A TEST/EXAM:

Makeup tests/exams are NOT an option without an official University medical excuse (see the University Calendar). A completed Physician/Counselor Statement will be required to confirm absence from a test/exam for health reasons; the student will be required to pay any cost associated with this Statement. Students who miss a test/exam have 48 hours to contact the instructor and to schedule a makeup test/exam. Students who do not schedule a makeup test/exam with the instructor within this 48-hour period forfeit the right to a makeup test/exam. At the instructor's discretion, a makeup test/exam may differ significantly (in form and/or content) from a regularly scheduled test/exam. Except in extenuating circumstances (documented by an official University medical excuse), a makeup test/exam must be written within 2 weeks of the missed test/exam.

IMPORTANT DATES:

The last day to drop this course and **still receive a tuition fee refund** is **Sep 24, 2010**. Last day for registration/change of registration is **Sep 28th, 2010**. The last day to withdraw from this course is **Dec 10, 2010**.

SCHEDULE

ALL MEETINGS WILL TAKE PLACE IN SS 836 FROM 3-5PM

DATE	TOPIC	Instructor/Presenter
Wed. Sept 15	Organization	Curtin
Wed. Sept 29	Scholarship Workshop	Koch
Wed. Oct 13	Scholarship Workshop	Koch
Wed. Oct. 27*	Presentation 1	Ling 598/697 students
Wed. Nov 10	Skills 1	de Cuba
Wed. Nov 24	Skills 2	de Cuba
Wed. Dec 1	Presentation 2a	Ling 697 students
Wed. Dec 8	Presentation 2b	Ling 598 students

*Presentation meeting may go until 5:30pm.

Presentation 1 Schedule:

WED Oct. 13	Student	Supervisor
3:00		
3:20		
3:40		
4:00		
4:20		
4:40		
5:00		

Presentation 2a Schedule:

WED Dec. 1	Student	Supervisor
3:00		
3:40		
4:20		

Presentation 2b Schedule:

WED Dec. 1	Student	Supervisor
3:00		
3:30		
4:00		
4:30		

GENERAL COURSE/UNIVERSITY INFORMATION FOR ALL STUDENTS

LINGUISTICS STUDENT ADVISING

For any questions regarding the linguistics major or minor, the organization of your program, or the selection of courses, you can see the linguistics under/graduate advisor/coordinator:

Dr. Robert Murray	SS 824	403-220-8109	ling_undergrad@ucalgary.ca
Dr. Steve Winters (W2011)	SS 814	403-220-7230	ling_undergrad@ucalgary.ca
Dr. Suzanne Curtin	SS 842	403-220-3927	linggrad@ucalgary.ca

FACULTY of ARTS PROGRAM ADVISING and STUDENT INFORMATION

For questions about interdisciplinary programs, to see an Associate Dean, to inquire about COOP, or for general information, please visit the new Faculty of Arts Program Information Centre located in Social Science, Room 110. You can also visit the Faculty of Arts website at <http://arts.ucalgary.ca/undergraduate>.

For program planning and advice, contact the Student Success Centre (formerly the Undergraduate programs Office) at (403) 220-5881 or visit us at the 4th Floor of MacEwan Student Centre.

For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at (403) 210-ROCK [7625] or visit us in the MacKimmie Library Block.

ACADEMIC ACCOMMODATION

It is the student's responsibility to request academic accommodations. If you are a student with a documented disability who may require academic accommodation and have not registered with the Disability Resource Centre, please contact their office at 220-8237. Students who have not registered with the Disability Resource Centre are not eligible for formal academic accommodation. You are also required to discuss your needs with your instructor no later than fourteen (14) days after the start of this course.

FREEDOM OF INFORMATION AND PRIVACY ACT (FOIP)

The Freedom of Information and Protection of Privacy Act was enacted by the Alberta Legislature on June 1, 1994. The Act is intended first of all to allow any person the right of access to the records in the custody and under the control of a public body although this right is subject to limited and specific exceptions. The Act also includes a strong right to privacy component, allowing individuals to control the manner in which a public body collects personal information, to control the use that a public body may make of the information, and to control the disclosure of that information by a public body. It also allows individuals the right of access to personal information about themselves held by a public body and the right to request corrections to that information.

For more information on FOIP, please visit: <http://www.ucalgary.ca/secretariat/privacy>
Or contact Jo-Anne Munn Gafuik at (403) 220-3602 or by email: munnjgafu@ucalgary.ca

PLAGIARISM AND ACADEMIC MISCONDUCT

Plagiarism involves submitting or presenting work in a course as if it were the student's own work done expressly for that particular course, when, in fact, it is not. Most commonly plagiarism exists when:

1. the work submitted or presented was done, in whole or in part, by an individual other than the one submitting or presenting the work (this includes having another impersonate the student or otherwise substituting the work of another for one's own in an examination or test),
2. parts of the work are taken from another source without reference to the original author,
3. the whole work (e.g. an essay) is copied from another source, and/or
4. a student submits or presents work in one course which has also been submitted in another course (although it may be completely original with that student) without the knowledge of or prior agreement of the instructor involved.

While it is recognized that scholarly work often involves reference to the ideas, data and conclusions of other scholars, intellectual honesty requires that such references be explicitly and clearly noted. Students are encouraged to work together in preparing homework assignments. However, unless noted otherwise in writing, students must write up their own answers for submission of the assignment. Failure to do so constitutes plagiarism.

Plagiarism is an extremely serious academic offence. Possible penalties for plagiarism include; failing the assignment, failing the course, disciplinary probation, suspension, or expulsion. Any student who voluntarily and consciously aids another student in the commission of plagiarism is also guilty of academic misconduct.

For more information on academic misconduct and related UofC regulations please consult the Student Misconduct web pages in the on-line University Calendar. These can be found at <http://www.ucalgary.ca/pubs/calendar/current/k.html>

EMERGENCY EVACUATION / ASSEMBLY POINTS

The University of Calgary is committed to creating a safe and healthy living and learning environment. The health and safety of our employees, students and the general public are the highest priority of the University of Calgary's Emergency Management Program. During times of emergency, Assembly Points have been identified across campus. These areas have been selected as they are large enough to hold a significant number of people and will provide an evacuated population access to washroom facilities and protection from the elements.

Assembly points are also designed to establish a location for information updates:

- from the emergency responders to the evacuees; and
- from the evacuated population to the emergency responders.

Please familiarize yourself with the Emergency Assembly Points listed here:

<http://www.ucalgary.ca/emergencyplan/assemblypoints>

And the Emergency Instructions listed here: <http://www.ucalgary.ca/emergencyplan/node/28>

SAFE WALK INFORMATION

Twenty four hours a day and seven days a week Safewalk volunteers walk people safely to their destination on campus. This service is free and available to students, staff and campus visitors.

Requesting Safewalk volunteers to walk with you is easy!

- Call 403-220-5333 (24 hours a day/seven days a week, 365 days a year)
- Use the Help Phones (they are not just for emergencies)
- Approach an on-duty Safewalker and request a walk

For more information call the Safewalk office at 403-220-4750 or email safewalk@ucalgary.ca.

STUDENT REPRESENTATIVE INFORMATION

The Students' Union in partnership with the University of Calgary and the Graduate Students' Association (GSA) offers students a key advocacy resource to assist in addressing concerns and issues they encounter at the university with the Office of the Student Ombuds.

Students in undergraduate programs, please contact the Student's Union:

<http://www.su.ucalgary.ca/home/contact.html>

Students in graduate programs, please contact the GSA: <http://www.ucalgary.ca/gsa/>

Student Ombudsman: <http://www.su.ucalgary.ca/services/student-services/student-rights.html>