



UNIVERSITY OF
CALGARY

Spring 2022
FACULTY OF ARTS
Department of Sociology
Department of Sociology Website: <https://soci.ucalgary.ca/>

COURSE TITLE: Topics in the Sociology of Health and Illness: Sociology of Death and Dying			
Course Number	SOCI 419		
Pre/Co-Requisites	Sociology 313, 315, 321, 331, 333.		
Instructor Name	Courtney R. Petruik, PhD(c)	Email	Courtney.Petruik1@ucalgary.ca
Instructor Email Policy	<p>Feel free to email at any time. To ensure I receive your email and can respond promptly please adhere to the following email guidelines:</p> <ul style="list-style-type: none"> - Check this course outline first before sending an email as the information you are looking may be explained here - Put the course number (SOCI 419) in the subject line to ensure it is filtered to the right inbox - Include in the body of the email: your full name, student ID, and reason for your email - I aim to return all emails within 2 business days - I may not answer emails over the weekend; please take this into account when emailing me questions pertaining to time sensitive issues like assignments or exams <p>Please do not use e-mail as a replacement for something that would be better addressed by online appointment (e.g., substantive questions clarifying course content and readings, concerns about grades, or any other personal issues should be dealt with via appointment)</p>		
Office Location	N/A	Office Hours	By appointment
Telephone No.	N/A		
Class Dates	Monday, June 27, 2022 to Wednesday, August 10, 2022		
Class Times	MW 1:00 PM -3:45 PM		
Class Location	SS 010		

COURSE CALENDAR STATEMENT

Advanced analysis of selected themes and issues in the sociology of health and illness.

Course Hours:

3 units; (3-0)

COURSE DESCRIPTION

This course explores the social aspects of dying and death in Canada and will touch briefly on examples from other parts of the world. We will examine how dying and death are socially constructed and delve into related sociological theories. In this course, we will explore current and past events and compare them examining them from a sociological perspective. We will cover the following overarching questions:

- *What is the history of dying and death in Canada?*
- *What do dying and death in Canada look like today?*
- *How do individuals respond to dying and death?*
- *How do we care for the dying and the dead in Canada?*
- *What are some ways that dying and death are institutionally organized in Canada?*

COURSE LEARNING OUTCOMES

Students will be given the opportunity to critically analyze personal and societal experiences with dying and death. The objectives of this course will be met through a combination of readings, lectures, videos, supplementary materials, exams, and reflections. The course is structured around a textbook and selected supplementary materials.

LEARNING RESOURCES

Northcott, H. C. & Wilson, D. M. (2022). *Dying and death in Canada*, fourth edition. University of Toronto Press. ISBN: 978-1-4426-3456-5.

The digital copy of the text for order can be found here:

<https://calgary-store.vitalsource.com/products/dying-and-death-in-canada-fourth-edition-herbert-c-northcott-donna-v9781487509293>

LEARNING TECHNOLOGIES AND REQUIREMENTS

Use of technology (reliable access to computer and internet connection) is mandatory in this course as crucial components will be accessible online (D2L exams and some course materials). If you have issues accessing reliable internet or equipment you may contact the Taylor Family Digital Library (TFDL) to inquire about rental equipment.

If you require assistance with D2L or any other issue related to the course being delivered online, contact www.taylorinstitute.ucalgary.ca/learningcontinuity

It is advised that you take the D2L essentials training for students if you are unfamiliar with D2L here: <http://elearn.ucalgary.ca/d2l-student/>

There is a D2L site for this course which contains required readings and other relevant class resources and materials (see d2l.ucalgary.ca).



To successfully engage in learning experiences at the University of Calgary, students taking courses are recommended to have reliable access to the following technology:

- A computer with a supported operating system, as well as the latest security, and malware updates;
- A current and updated web browser;
- Current antivirus and/or firewall software enabled;
- Broadband internet connection.

Most current laptops will have a built-in webcam, speaker and microphone.

CLASS SCHEDULE

Class	Date and Topic	In-Class Agenda	To be completed before class
1	Introduction/Welcome: Monday, June 27	<ul style="list-style-type: none"> • Welcome/Introductions • Course Outline • Class Participation and D2L Submissions • Sign up to lead in-class discussion • First In-Class Assignment! 	Read Course Outline
2	Topic 1: <i>History of Dying and Death in Canada</i> Wednesday, June 29	<ul style="list-style-type: none"> • Housekeeping • Lecture • Break • Student led class discussion • In-Class Assignment 	Read Chapter 1
3	Topic 2: <i>Dying and Death in Canada Today</i> Monday, July 04	<ul style="list-style-type: none"> • Housekeeping • Lecture • Break • Student led class discussion • In-Class Assignment 	Read Chapter 2
4	Topic 3: <i>Dying and Death and Canadian Social Institutions</i> Wednesday, July 06	<ul style="list-style-type: none"> • Housekeeping • Lecture • VIDEO: Upselling in the Funeral Industry • Break • Student led class discussion • In-Class Assignment 	Read Chapter 3
5	Special Topic: <i>How to Construct a Term Paper</i> Monday, July 11	<ul style="list-style-type: none"> • Housekeeping • Student led class discussion <p>LIBRARIAN PRESENTATION: 2:45pm-3:45pm (TFDL 440A)</p> <ul style="list-style-type: none"> • Selecting a topic • Creating an outline • Crafting a thesis statement 	<p>Read Chapter 3</p> <p>Come to class with ideas for your proposed term paper topic as you will have an opportunity to work through the search and ask questions to myself and the librarian in the lab</p>

Class	Date and Topic	In-Class Agenda	To be completed before class
		<ul style="list-style-type: none"> • Doing a Literature Search • Writing a term paper • In-Class Assignment 	
6	Wednesday, July 13	<ul style="list-style-type: none"> • Housekeeping • OBITUARY PRESENTATIONS • Break • OBITUARY PRESENTATIONS • In-Class Assignment 	Obituary Presentation (hand in via D2L drop box by 11:59 PM MST)
7	Topic 4: <i>Dying and Death in Canadian Culture</i> Monday, July 18	<ul style="list-style-type: none"> • Housekeeping • Lecture VIDEO: DARK TOURISM <ul style="list-style-type: none"> • Break • Student led class discussion • In-Class Assignment 	Read Chapter 4
Wednesday, July 20		MID TERM – NO CLASS Covers Textbook Chapters 1-4 inclusive and Class Material covered to date	Mid Term open for 24 hours via D2L Quizzes starting at 1:00PM MST Wednesday, July 20
8	Topic 5: <i>Individual Perspectives on Dying and Death</i> Monday, July 25	<ul style="list-style-type: none"> • Housekeeping • Lecture VIDEO: Herbert Fingarette VIDEO: Indigenous Perspectives <ul style="list-style-type: none"> • Break • Student led class discussion • In-Class Assignment 	Read Chapter 5
9	Topic 6: <i>Individual Perspectives on Dying and Death</i> Wednesday, July 27	<ul style="list-style-type: none"> • Housekeeping • Lecture • Break • Student led class discussion • In-Class Assignment 	Read Chapter 6
Monday, August 1		HOLIDAY – NO CLASS	
10	Topic 7: <i>Survivor Perspectives on Dying and Death</i> Wednesday, August 3	<ul style="list-style-type: none"> • Housekeeping • Lecture: GUEST SPEAKER  • Break • Student led class discussion • In-Class Assignment 	Read Chapter 7
11	Topic 7: <i>Caregiver Perspectives: Caring for the Caregivers</i> Monday, August 8	<ul style="list-style-type: none"> • Housekeeping • Lecture: GUEST SPEAKER  • Break • Student led class discussion • In-Class Assignment 	Read Chapter 7

Class	Date and Topic	In-Class Agenda	To be completed before class
12	<i>Last Day of Classes</i> Wednesday, August 10	<i>OPTIONAL CLASS</i> <ul style="list-style-type: none"> • Paper prep • Questions • Wrap up 	<i>Bring questions or paper outlines to discuss</i> No participation points offered for this class.
	Friday, August 12 –Monday, August 15	Exam week	Term Paper due Monday, August 15, 2022 (hand in via D2L drop box by 11:59 PM MST)

EXAMINATIONS

There will be no final exam for this course. There will be one mid-term Class Quiz that will be delivered via D2L and will be accessible for 24 hours. The quiz is “open book” and so you will be permitted to use your textbook and course materials but no other outside sources such as “google”, etc.

ASSESSMENT COMPONENTS

The following rules will be in place for the assessment for the Class Quiz:

- During the 24-hour examination period in which the Quizzes are available, students are **not permitted** to collaborate with one another (e.g., discussing questions, approaches to answers, suggestions of where to find relevant material in notes or texts) in any way (voice, text, chat, etc.)
- Students are allowed to use the textbook and online materials provided they are doing so in accordance with appropriate academic conduct (e.g., appropriate citations, etc.)
- Students are strongly discouraged from using online file sharing and “tutoring” sites such as CourseHero, Chegg, etc. for the creation of study notes to prepare for (or use in) assessments as these are often inaccurate and may not have proper permissions in place that are compliant with academic integrity. Use of these sites and sources may result in the potential for students to intentionally or unintentionally use words and ideas which can constitute academic misconduct

As these rules are explicitly prohibited for the examinations and assignments where applicable, if it comes to the attention of the teaching staff that students have engaged in any of the above behaviours, it may constitute academic misconduct and thus the student may face aligning penalties.

Participation Grade (22%) – In Class Assignment/Reflections:

To receive full participation marks, you are expected to complete a short in-class assignment to be submitted at the end of each class. The question will be provided in the last hour of the class. You will have the opportunity to receive up to **2 points** for each paragraph reflection. One point will be offered for completing the assignment on time and submitting it and one point will be offered based on the quality of the content and if it incorporates the module material.

You will be expected to submit your assignments via Dropbox weekly on D2L. Please use APA format, you may include references outside of lecture and textbook, but they are not required. These may be personal reflections that incorporate class material, or they may be more academically analytical in

nature. Please submit via D2L as a Word or PDF Document using Times New Roman, 12-point font, 1" margins.

Obituary Assignment (12%) Due Wednesday, July 13, 2022:

This assignment is a creative opportunity to write a **50-word obituary and up to 10-word epitaph** for your future self OR a celebrity of your choice (dead or alive). The purpose of this assignment is to reflect on societal constructions of personal legacies, mortality, traditions, and interpersonal relationships to the dead and how these are positioned in a socio-historical context. With the obituary, please also attach a **500-word reflection** that describes your choices and your assessments of how those choices are shaped by societal values and constructions around dying and death. You are expected to use course materials to support your reflection. It is expected that you will cite the textbook and/or additional course material. Feel free to peruse the internet for examples of obituaries and epitaphs that might inspire your project.

Feel free to be creative using images, colours, or decorative font in the obituary/epitaph portion of the assignment, provided the design is legible. Keep in mind, though, that you will need to submit your materials in a Word or PDF document so that I can open it for grading. The attached reflection portion of the assignment should follow APA format and be 12-point; Times New Roman font, double spacing, 1-inch margins, and include page numbers. Headings and reference pages are not included in the word count.

Class Quiz (25%) opens Wednesday, July 20, 2022:

There will be a mid-semester *open book* quiz covering Chapters 1-4 of the text and all other class material covered to date. The quiz will be held via D2L in the "Quizzes" section. The quiz will be 25 questions in total. You will have 60 minutes to complete the quiz once you have opened it. **This quiz will be open for 24 hours starting Wednesday, July 20, 2022, at 1:00 PM MST and will close on Thursday, July 21, 2022, at 1:00 PM MST.** Please ensure you open the quiz at least 60 minutes prior to the closing of the quiz at 1:00 PM MST on July 21 as the quiz will end promptly at this time.

As mentioned, the quiz is "open book" and is meant to test you on the knowledge you learned to date. I have purposely left the exam writing time open so that you write when you feel you are ready within the 24 period. The quiz will include all material from the start of the term to date.

There will be no re-attempts so please ensure you are certain of your answers before submitting your quiz. Once you submit your quiz, that is what will be graded. **There will be no deferrals of the class quiz.** If you do not write the quiz, you will receive a zero for the quiz unless you have made prior arrangements with the instructor. The quiz will include some, all, or a mixture of the following question types: Multiple Choice, True/False, and/or Short Response Questions.

Student Led Class Discussions (11%) – Can be related to your Final Paper Topic

Sign up for and facilitate two discussions on topics of your choice related to what we are focusing on at that time in the course schedule. Sign up sheet will be distributed at the end of the first class. You will be able to pick your top three subject areas and the instructor will do their best to provide you with your top choice.

The Student-Led discussion portion of the classes will take approximately **30 minutes** in total.

Students will be expected to prepare for each discussion by providing a brief presentation (5-10 mins) on 1-3 articles related to their topic of interest. Following the presentation, the student will then begin the discussion with the class by proposing discussion questions and facilitating thoughtful reflections

among the class. Students are free to be creative by developing activities to conduct with the class related to their topic. Feel free to discuss with instructor prior to Student-Led discussion date.

Some examples of topics include:

- *The rise of death cafes in Canada*
- *Constructing death employment: Death doulas*
- *Ethical debates related to MAiD in Canada*
- *The rise of the Hospice Movement in Canada*
- *What is Palliative Equity Movement and how is it constructed? For whom?*
- *Limitations of EOLC Funding in Canada*
- *Funeral Commodification*
- *Burial policies in Canada*

Final Term Paper (30% of final grade) Due Monday, August 15, 2022

You will write a 1500-word (i.e., 6-page term paper) research paper. You will be expected to submit this paper plus a title page and a list of references used in the paper, on a topic relevant to the sociology of dying, death, and/or bereavement. Examples of possible paper topics might be:

- *The commodification of funerals in Canada and its impact on low-income families*
- *Caring for people nearing death: discussing the Canadian social context of historical vs. present day practices*
- *How the ethics of caring for the dead are socially shaped in Canada*
- *Losing a pet: moving toward dismantling disenfranchised types of grief*
- *Canadian relationships with death: discussing the spectrum of taboo and acceptance*

You should research your topic by referring to the textbook first and then turning to the library and other sources for relevant information. You should cite at least 5 or more different sources. Your textbook can be cited and counted as a source (while you may cite the course textbook several times in your paper, it would be counted as one source). You may cite academic publications such as journal articles and books, newspaper articles, internet web pages, etc. Please do not cite only internet media sources (academic articles published in on-line journals are not counted as internet sources). Use APA format, a 12-point font; Times New Roman, double spacing, 1-inch margins, and include page numbers. Your term paper is worth a total of 35% of your final grade. **This paper is due Monday, August 15, 2022, at 11:59 PM MST.** Please submit your paper on D2L in the Dropbox. Late submissions will be penalized 2% per day (that is, 2% of your overall grade per day) and **please note: no paper will be accepted after August 15, 2022**, as the instructor must submit overall grades to the registrar. After this date, you will need to submit a deferred term work form to the instructor (see policy below).

Extra Credit:

Extra credit assignments are not typically offered, but if an opportunity for extra credit arises, this opportunity will be given to the class as a whole. Individual opportunities for extra credit will not be allowed.

MISSED OR LATE ASSIGNMENTS

Please inform the instructor if you expect you will miss a deadline for the assignment or quiz. If possible, the instructor will work with you to achieve a reasonable arrangement for submission. If no arrangements have been made, the instructor may make a deduction of 2% per day after the deadline will be deducted from your grade.

GRADING SCALE

Grade	Percent range	Grade Point Value	Description
A+	96 – 100%	4.0	Outstanding performance
A	90 – 95.99%	4.0	Excellent performance
A-	85 – 89.99%	3.7	Approaching excellent performance
B+	80 – 84.99%	3.3	Exceeding good performance
B	75 – 79.99%	3.0	Good performance
B-	70 – 74.99%	2.7	Approaching good performance
C+	67 – 69.99%	2.3	Exceeding satisfactory performance
C	63 – 66.99%	2.0	Satisfactory performance
C-	59 – 62.99%	1.7	Approaching satisfactory performance
D+	55 – 58.99%	1.3	Marginal pass. Insufficient preparation for subsequent courses in the same subject
D	50 – 54.99%	1.0	Minimal Pass. Insufficient preparation for subsequent courses in the same subject.
F	<50%	0	Failure. Did not meet course requirements.

The final course is calculated using the assignment weights listed about. The final grade is a direct reflection of the marks you achieve during the term.

EXPECTATIONS FOR WRITING

All written assignments (including, to a lesser extent, written exam responses) will be assessed at least partly on writing skills. Writing skills include not only surface correctness (grammar, punctuation, sentence structure, etc.) but also general clarity and organization. Sources used in research papers must be properly documented. If you need help with your writing, you may use the writing support services in the Learning Commons. For further information, please refer to the official online University of Calgary Calendar, Academic Regulations, E. Course Information, E.2: Writing Across the Curriculum: <http://www.ucalgary.ca/pubs/calendar/current/e-2.html>

ATTENDANCE AND PARTICIPATION EXPECTATIONS

Students are expected to attend class regularly and to be fully present, prepared, and engaged in class activities and discussions. These are part of the participation grade, as outlined in the assessment components section above. If students miss a class session that is included as a component of participation, they must contact the instructor within 24 hours to discuss options to make-up for that component.

GUIDELINES FOR SUBMITTING ASSIGNMENTS

The main Sociology Department office does not deal with any course-related matters. Please speak directly to your instructor.

1. **Protection of Privacy:** The Freedom of Information and Protection of Privacy (FOIPP) legislation does not allow students to retrieve any course material from public places. Anything that requires handing back will be returned directly during class or office hours. If students are unable to pick up their assignments from the instructor, they can provide the instructor with a stamped, self-addressed envelope to be used for the return of the assignment. Private information related to the individual student is treated with the utmost regard by the faculty at the University of Calgary
2. Final grades are not posted by the Sociology Department. They are only available online.

CONDUCT

Students, employees, and academic staff are also expected to demonstrate behaviour in class that promotes and maintains a positive and productive learning environment. As members of the University community, students, employees, and academic staff are expected to demonstrate conduct that is consistent with the University of Calgary Calendar, the Code of Conduct and Non-Academic Misconduct policy and procedures, which can be found at: <http://www.ucalgary.ca/pubs/calendar/current/k.html>

USE OF INTERNET AND ELECTRONIC COMMUNICATION DEVICES IN CLASS

The use of laptop and mobile devices is acceptable when used in a manner appropriate to the course and classroom activities. Please refrain from accessing websites and resources that may be distracting to you or for other learners during class time. Students are responsible for being aware of the University's Internet and email use policy, which can be found at <https://www.ucalgary.ca/legal-services/university-policies-procedures/acceptable-use-electronic-resources-and-information-policy>

GUIDELINES FOR ZOOM SESSIONS

In the event we require an online meeting in place of our in-person class, we will use Zoom. Zoom is a video conferencing program that will allow us to meet at specific times for a "live" video conference, so that we can have the opportunity to meet each other virtually and discuss relevant course topics as a learning community.

To help ensure Zoom sessions are private, do not share the Zoom link or password with others, or on any social media platforms. Zoom links and passwords are only intended for students registered in the course. Zoom recordings and materials presented in Zoom, including any teaching materials, must not be shared, distributed or published without the instructor's permission.

The use of video conferencing programs relies on participants to act ethically, honestly and with integrity; and in accordance with the principles of fairness, good faith, and respect (as per the [Code of Conduct](#)). When entering Zoom or other video conferencing sessions (such as MS Teams), you play a role in helping create an effective, safe and respectful learning environment. Please be mindful of how your behaviour in these sessions may affect others. Participants are required to use names officially associated with their UCID (legal or preferred names listed in the Student Centre) when engaging in these activities. Instructors/moderators can remove those whose names do not appear on class rosters.

Non-compliance may be investigated under relevant University of Calgary conduct policies (e.g. [Student Non-Academic Misconduct Policy](#)). If participants have difficulties complying with this requirement, they should email the instructor of the class explaining why, so the instructor may consider whether to grant an exception, and on what terms. For more information on how to get the most out of your zoom sessions visit: <https://elearn.ucalgary.ca/guidelines-for-zoom/>.

If you are unable to attend a Zoom session, please contact your instructor to arrange an alternative activity for the missed session (e.g., to review a recorded session). Please be prepared, as best as you are able, to join class in a quiet space that will allow you to be fully present and engaged in Zoom sessions. Students will be advised by their instructor when they are expected to turn on their webcam (for group work, presentations, etc.).

The instructor may record online Zoom class sessions for the purposes of supporting student learning in this class – such as making the recording available for review of the session or for students who miss a session. Students will be advised before the instructor initiates a recording of a Zoom session. These recordings will be used to support student learning only and will not be shared or used for any other purpose.

https://elearn.ucalgary.ca/wp-content/uploads/2020/05/Media-Recording-in-Learning-Environments-OSP_FINAL.pdf

COURSE EVALUATIONS AND STUDENT FEEDBACK

Student feedback will be sought informally throughout the duration of the course. The instructor is always open to feedback by students. Students may contact the instructor over email or request an in person meeting to discuss the course and provide feedback. At the end of the course through the standard University Student Ratings of Instruction (USRI) and Faculty course evaluation forms will also be available. A midterm evaluation may also be included to provide students an opportunity to provide feedback, for the instructor to adjust their approaches to teaching and learning, and to continuously improve the course. Students are welcome to discuss the process and content of the course at any time with the instructor.

MEDIA RECORDING FOR STUDY PURPOSES (STUDENTS)

Students who wish to audio record lectures for personal study purposes need to follow the guidelines outlined in [Section E.6 of the University Calendar](#). Unless the audio recording of lectures is part of a student accessibility requirement, permission must be sought by the course instructor to audio record lectures.

MEDIA RECORDING FOR LESSON CAPTURE

The instructor may use media recordings to capture the delivery of a lecture. These recordings are intended to be used for lecture capture only and will not be used for any other purpose. Recordings will be posted on D2L for student use and will normally be deleted at the end of term. Students are responsible for turning off their camera and/or microphone if they do not wish to be recorded.

MEDIA RECORDING FOR ASSESSMENT OF STUDENT LEARNING

The instructor may use media recordings as part of the assessment of students. This may include but is not limited to classroom discussions, presentations, clinical practice, or skills testing that occur during the course. These recordings will be used for student assessment purposes only and will not be shared or used for any other purpose. The recording will be destroyed as specified by [retention rule 2000.01](#) “Examinations and Student Assignments”.

MEDIA RECORDING FOR SELF-ASSESSMENT OF TEACHING PRACTICES

The instructor may use media recordings as a tool for self-assessment of their teaching practices. Although the recording device will be fixed on the instructor, it is possible that student participation in the course may be inadvertently captured. The recording will be destroyed as specified by [retention rule 98.0011](#) “Draft Documents & Working Materials”.

RESEARCH ETHICS

Students are advised that any research with human subjects – including any interviewing (even with friends and family), opinion polling, or unobtrusive observation – must have the approval of the Conjoint Faculties Research Ethics Board. In completing course requirements, students must not undertake any human subjects research without discussing their plans with the instructor, to determine if ethics approval is required.

ACADEMIC MISCONDUCT

Academic Misconduct refers to student behavior which compromises proper assessment of a student’s academic activities and includes cheating; fabrication; falsification; plagiarism; unauthorized assistance; failure to comply with an instructor’s expectations regarding conduct required of students completing academic assessments in their courses; and failure to comply with exam regulations applied by the Registrar.

For information on the Student Academic Misconduct Policy and Procedure please visit:

<https://www.ucalgary.ca/legal-services/university-policies-procedures/student-non-academic-misconduct-policy>

<https://www.ucalgary.ca/legal-services/university-policies-procedures/student-non-academic-misconduct-procedure>

Additional information is available on the Academic Integrity Website at <https://ucalgary.ca/student-services/student-success/learning/academic-integrity>.

ACADEMIC ACCOMODATION

It is the student’s responsibility to request academic accommodations according to the University policies and procedures listed below. The Student Accommodations policy is available at <https://ucalgary.ca/student-services/access/prospective-students/academic-accommodations>. Students needing an accommodation based on disability or medical concerns should contact Student Accessibility Services (SAS) in accordance with the Procedure for Accommodations for Students with Disabilities (<https://www.ucalgary.ca/legal-services/university-policies-procedures/accommodation-students-disabilities-procedure>). Students who require an accommodation in relation to their

coursework based on a protected ground other than Disability should communicate this need in writing to their Instructor.

SAS will process the request and issue letters of accommodation to instructors. For additional information on support services and accommodations for students with disabilities, visit www.ucalgary.ca/access/.

RESEARCH ETHICS

(if applicable) Students are advised that any research with human participants – including any interviewing (even with friends and family), opinion polling, or unobtrusive observation – must have the approval of the [Conjoint Faculties Research Ethics Board](#) or the [Conjoint Health Research Ethics Board](#). In completing course requirements, students must not undertake any human subjects research without discussing their plans with the instructor, to determine if ethics approval is required. Some courses will include assignments that involve conducting research with human participants; in these cases, the instructor will have applied for and received ethics approval for the course assignment. The instructor will discuss the ethical requirements for the assignment with the students.

INSTRUCTOR INTELLECTUAL PROPERTY

Course materials created by instructors (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the instructor. These materials may NOT be reproduced, redistributed or copied without the explicit consent of the instructor. The posting of course materials to third party websites such as note-sharing sites without permission is prohibited. Sharing of extracts of these course materials with other students enrolled in the course at the same time may be allowed under fair dealing.

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY

Student information will be collected in accordance with typical (or usual) classroom practice. Students' assignments will be accessible only by the authorized course faculty. Private information related to the individual student is treated with the utmost regard by the faculty at the University of Calgary.

COPYRIGHT LEGISLATION

All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright) and requirements of the copyright act (<https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html>) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy <https://www.ucalgary.ca/pubs/calendar/current/k.html>.

SEXUAL VIOLENCE POLICY

The University recognizes that all members of the University Community should be able to learn, work, teach and live in an environment where they are free from harassment, discrimination, and violence. The University of Calgary's sexual violence policy guides us in how we respond to incidents of sexual violence, including supports available to those who have experienced or witnessed sexual violence, or those who are alleged to have committed sexual violence. It provides clear response procedures and timelines, defines complex concepts, and addresses incidents that occur off-campus in certain

circumstances. Please see the policy available at <https://www.ucalgary.ca/legal-services/university-policies-procedures/sexual-and-gender-based-violence-policy>

Important Contact Information

Campus Security and Safewalk (24 hours a day/7 days a week/365 days a year)
Phone: 403-220-5333

Faculty of Arts Undergraduate Students' Union Representatives
Phone: 403-220-6551
Email: arts1@su.ucalgary.ca, arts2@su.ucalgary.ca, arts3@su.ucalgary.ca,
arts4@su.ucalgary.ca
Students' Union URL: www.su.ucalgary.ca

Graduate Students' Association
Phone: 403-220-5997
Email: askgsa@ucalgary.ca
URL: www.ucalgary.ca/gsa

Student Ombudsman
Phone: 403-220-6420
Email: ombuds@ucalgary.ca

Campus Mental Health Resources

The University of Calgary recognizes the pivotal role that student mental health plays in physical health, social connectedness and academic success, and aspires to create a caring and supportive campus community where individuals can freely talk about mental health and receive supports when needed. We encourage you to explore the excellent mental health resources available throughout the university community, such as counselling, self-help resources, peer support or skills-building available through the following resources:

SU Wellness Centre: <http://www.ucalgary.ca/wellnesscentre/>

Student Wellness Services:

<https://www.ucalgary.ca/wellness-services/services/mental-health-services>

Campus Mental Health Strategy website: <https://www.ucalgary.ca/mentalhealth/>.